

 <p><b>Redmond</b> WASHINGTON</p>	<p>REDMOND CITY COUNCIL COMMITTEE OF THE WHOLE - FINANCE, ADMINISTRATION, AND COMMUNICATIONS MEETING SUMMARY</p> <p>August 13, 2024, 4:30 p.m.</p>
	<p>Current and past meeting agendas and materials: <a href="https://redmond.legistar.com/Calendar.aspx">https://redmond.legistar.com/Calendar.aspx</a></p>

Presiding Officer Steve Fields called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in Redmond City Hall Council Chambers.

Committee Members present and establishing a quorum:

- Jeralee Anderson
- Steve Fields
- Jessica Forsythe
- Vanessa Kritzer
- Angie Nuevacamina
- Osman Salahuddin
- Melissa Stuart

**1. Quarterly Overtime Report: January 1, 2023, through June 30, 2024**

*Department: Finance*  
*Action: Informational*

Kelley Cochran, Finance Director, reported to the Members of the Committee:

- Fire Department is over budget;
- Budget adjustment for revenue reimbursement;
- Salary and benefit underspend; and
- Putting in place management controls.

Discussion ensued regarding: drivers of overtime; balancing overtime and staff; union negotiations; contracted work with Duvall; vacancies and training; and Council input on Collective Bargaining Agreements.

**2. 2025-2026 Budget Process Monthly Update**

*Department: Finance*  
*Action: Informational*

Kelley Cochran, Finance Director, reported to the Members of the Committee:

- Staff results team;
- Budget questionnaire;
- Civic results team;
- Budgeting for equity;
- Project status regarding collecting credit card fees;
- Legal compliance;
- Visa registration program; and
- Utilities fee.

Discussion ensued regarding: community engagement; budget offer ranking; staff results team process; reductions and enhancements; and budgeting for the future.

### **3. Presentation of Salary Commission Candidates**

*Department: Human Resources*

*Action: Consent, September 3rd*

Cathryn Laird, Human Resources Director, reported to the Members of the Committee:

- Selection process;
- Seven candidates were chosen from the 15 who applied;
- Meet every other Thursday; and
- Process complete in the end of October.

Discussion ensued regarding: total number of applications; OPMA training; full participation; interview criteria and questions; and staff capacity.

Meeting adjourned at 5:13 p.m.