



Memorandum

Date: 3/4/2025
Meeting of: City Council

File No. AM No. 25-017
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Fire	Adrian Sheppard	425-556-2201
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DEPARTMENT STAFF:

Fire	Jim Whitney	Deputy Fire Chief
Fire	Caleb Freeman	Battalion Chief - Training

TITLE:

Approval of the East Metro Training Group (EMTG) Interlocal Agreement

OVERVIEW STATEMENT:

This Interlocal Agreement (ILA) for the EMTG is an agreement between the City of Bellevue, the City of Redmond, and other participating agencies to maintain a regional training consortium for fire and emergency medical services. The EMTG operates under a joint administrative structure to oversee training coordination, fiscal responsibilities, and resource management. The agreement outlines governance, cost-sharing, and operational protocols for the training consortium.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Redmond Fire Department - Strategic Plan 2022-2027
- **Required:**
WAC 296-305-05502
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

The EMTG ILA formalizes the existing partnership among participating fire departments to improve training effectiveness and reduce duplication of efforts. Key elements of the agreement include:

- **Purpose & Scope:** Establishes a regional training consortium while maintaining each agency's operational autonomy.
- **Governance:** Oversight by an Administrative Board composed of Fire Chiefs from each participating agency.
- **Fiscal Responsibilities:** Cost-sharing model based on agency personnel counts and financial contributions.
- **Training Coordination:** Standardized best practices and training programs developed under the guidance of a Training Chief.
- **Personnel & Liability:** Each agency retains employment authority over its personnel while participating in collaborative training initiatives.

Bellevue Fire Department will serve as the initial Administering Agency and Fiscal Agent for a three-year term, with an opportunity for rotation among member agencies.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: ☒ Yes ☐ No ☐ N/A

Budget Offer Number:
000227

Budget Priority:
Safe and Resilient

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A
If yes, explain:
N/A

Funding source(s):
N/A

Budget/Funding Constraints:

N/A

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
2/11/2025	Committee of the Whole - Finance, Administration, and Communications	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A		N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

Each agency would have independent training programs, leading to increased costs and reduced consistency in regional fire operations.

ATTACHMENTS:

Attachment A: EMTG ILA

Attachment B: Overview of EMTG Training