

**CITY OF REDMOND**  
**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF REDMOND, WASHINGTON, AMENDING THE USER FEE  
SCHEDULE FOR DEVELOPMENT SERVICES USER FEES FOR  
FIRE, PLANNING AND BUILDING, PUBLIC WORKS,  
WATER/WASTEWATER AND STORMWATER EFFECTIVE  
FEBRUARY 1, 2024

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WHEREAS, the City Council adopted Ordinance No. 1480 of the City of Redmond provides that all administrative fees will be set by Council resolution; and

WHEREAS, the City Council established a Fire Department schedule of fees, charges, and penalties for various applications submitted to the City for various services and materials provided by the City; and

WHEREAS, the City Council established a Planning Department schedule of fees, charges and penalties for various applications submitted to the City for various services and materials provided by the City; and

WHEREAS, the City Council established a Building Division schedule of fees, charges and penalties for various applications submitted to the City for various services and materials provided by the City; and

WHEREAS, the City Council established a Public Works Department schedule of fees, charges and penalties for various applications

submitted to the City for various services and materials provided by the City; and

WHEREAS, the City Council has also determined that such fees, charges and penalties should reflect the City's costs of providing services, and that department directors should be allowed to raise the fees administratively on an annual basis in an amount not exceeding the CPI in order to recapture the City's costs; and

WHEREAS, the fee amounts for various materials which are not established by the attached schedule, such as but not limited to, maps, drawings, plans, reports, and studies, shall be established by the Mayor, or his designee, to recover the costs to the City for printing, preparing, or making the various materials available to the public; and

WHEREAS, the fees for various services that are established by the attached schedule, may have alternative fee payment arrangements approved through agreements that are approved by the City Council; and

WHEREAS, the Department Directors shall annually review the user fees, charges and penalties in order to determine whether the same are adequate to cover the City's costs of providing the services for which the fee, charge or penalty is collected; and

WHEREAS, after review, the Department Director determines that the City's costs are not adequately covered, the Department Director may either:

A. Administratively increase the amount of the user fee, charge or penalty in order to cover the City's cost of providing the service, provided, that the increase shall not exceed the most recently published Consumer Price Index - Wage Earners and Clerical workers for the Seattle-Tacoma area, as published by the U.S. Department of Labor - Bureau of Labor Statistics; or

B. If an increase greater than the CPI is necessary to cover the City's costs, the Department Director shall submit the increase to the City Council for approval; and

WHEREAS, in the event that the Department Director determines that any increase in fees, charges or penalties is necessary at any time other than the annual review in order to cover the City's cost of providing services, such increase shall require City council approval, whether the increase exceeds the CPI or not; and

WHEREAS, the Finance Department shall maintain a current listing of all user fees, charges and penalties in the City; and

WHEREAS, whenever the Department Director makes administrative adjustments to fees, the Department Director must submit the

adjustments to the Finance Department no later than October 1 of each year; and

WHEREAS, the Finance Department shall promulgate a current listing of fees, charges and penalties and submit the same to the Mayor for review and after obtaining the Mayor's approval, the Finance Department will forward a copy to each department head by January 1 of the following year; and

WHEREAS, thereafter, except as adjusted by the City Council, the fees set forth on the Finance Department listing shall be those charged by the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. New Fire Department Fee Schedule Adopted.

The schedule of Fire Department fees, charges and penalties attached to this Resolution as Exhibit A.1 and incorporated herein by this reference as if set forth in full, is hereby adopted as the official fee schedule for the City of Redmond's Fire Department, provided, that any fee, charge, or penalty set forth on the attached schedule for which a specific amount has been set by a section of the Redmond Municipal Code (RMC) is shown merely for convenience, is not adopted or altered by this Resolution, and shall remain governed by the appropriate section of the RMC.

Section 2. New Building Division Fee Schedule Adopted.

The schedule of Building Division fees, charges and penalties attached to this Resolution as Exhibit A.2 and incorporated herein by this reference as if set forth in full, is hereby adopted as the official fee schedule for the City of Redmond's Building Division, provided, that any fee, charge, or penalty set forth on the attached schedule for which a specific amount has been set by a section of the Redmond Municipal Code (RMC) is shown merely for convenience, is not adopted or altered by this Resolution, and shall remain governed by the appropriate section of the RMC.

Section 3. New Planning Department Fee Schedule Adopted.

The schedule of Planning Department fees, charges and penalties attached to this Resolution as Exhibit A.3 and incorporated herein by this reference as if set forth in full, is hereby adopted as the official fee schedule for the City of Redmond's Planning Department, provided, that any fee, charge, or penalty set forth on the attached schedule for which a specific amount has been set by a section of the Redmond Municipal Code (RMC) is shown merely for convenience, is not adopted or altered by this Resolution, and shall remain governed by the appropriate section of the RMC.

Section 4. New Public Works Department Fee Schedule Adopted.

The schedule of Public Works Department fees, charges and penalties attached to this Resolution as Exhibit A.4 and incorporated herein

by this reference as if set forth in full, is hereby adopted as the official fee schedule for the City of Redmond's Public Works Department, provided, that any fee, charge, or penalty set forth on the attached schedule for which a specific amount has been set by a section of the Redmond Municipal Code (RMC) is shown merely for convenience, is not adopted or altered by this Resolution, and shall remain governed by the appropriate section of the RMC.

Section 5. Effective Date. This Resolution, and the fee schedules adopted herein, shall become effective February 1, 2024 upon passage by City Council.

ADOPTED by the Redmond City Council this 21 day of NOVEMBER, 2023.

APPROVED:

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ANGELA BIRNEY, MAYOR

ATTEST/AUTHENTICATED:

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CHERYL XANTHOS, MMC, CITY CLERK

(SEAL)

FILED WITH THE CITY CLERK:  
PASSED BY THE CITY COUNCIL:  
RESOLUTION NO: