



Memorandum

Date: 12/9/2025

Meeting of: Committee of the Whole - Finance, Administration, and Communications

File No. CM 25-653

Type: Committee Memo

TO: Committee of the Whole - Finance, Administration, and Communications

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Executive	Lisa Maher, Deputy Director of Executive Department	425-556-2427
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DEPARTMENT STAFF:

Executive	Lauren Thompson	Grant Supervisor
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TITLE:

Citywide Grant Program Update

OVERVIEW STATEMENT:

Staff will provide Council with a citywide Grant Program update. This will include an overview of the enhanced governance, improved processes, and new tools to increase efficiency, transparency, and accountability.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

The City benefits from this work through greater efficiency, transparency, and accountability in grant management. Desired outcomes include increased grant revenue, reduced administrative burden, faster execution of smaller grants, and better coordination across departments and with regional partners. Ultimately, these improvements position the

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City to pursue more competitive funding opportunities while ensuring proper oversight and responsible use of resources.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

None

Approved in current biennial budget:

☒ Yes

☐ No

☐ N/A

Budget Offer Number:

0000304

Budget Priority:

Vibrant & Connected

Other budget impacts or additional costs:

☐ Yes

☐ No

☒ N/A

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

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Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

N/A