



Memorandum

Date: 8/4/2025
Meeting of: City Council Special Meeting

File No. AM No. 25-116
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Police	Chief Darrell Lowe	425-556-2521
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DEPARTMENT STAFF:

Police	Brian Coats	Deputy Chief
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TITLE:

Approval of the Lake Washington School District 2025-2026 School Community Resource Officer Contract Agreement

OVERVIEW STATEMENT:

Staff is requesting Council approval to renew the Interlocal Agreement (ILA) between the City of Redmond and the Lake Washington School District (LWSD) for continued police services during the 2025-2026 school year.

The Redmond Police Department remains committed to supporting a strong, collaborative partnership with LWSD. Based on input from police staff and Council, the district transitioned from the traditional School Resource Officer (SRO) program to a Community Resource Officer (CRO) model beginning in the 2023-2024 school year under a Memorandum of Understanding (MOU).

The attached ILA formalizes the continuation of the CRO program and extends police support through the end of the 2025-2026 academic year.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
LWSD MOU and Standard Operating Procedures
- **Required:**
Council approval is required for interlocal agreements.
- **Council Request:**
N/A
- **Other Key Facts:**

N/A

OUTCOMES:

This agreement continues the police services currently provided by the Redmond Police Department to the Lake Washington School District and includes funding in consideration for those services. Historically, an officer was assigned to Redmond High School and the surrounding middle schools as staffing permitted. The district is continuing with the same scope of service as last year, maintaining its partnership with the police department with one Community Resource Officer assigned to Redmond High School and its feeder schools.

In a collaborative effort between the LWSD and law enforcement agencies within the district, a Standard Operating Procedure Manual was created to assist in the communication, cooperation, and mutual understanding between the Community Resource Officers, school administrators and the student population.

The following are the five Purpose Statements of the Community Resource Officer program:

- Provide expertise, guidance, collaborative planning, and response to the district related to threats of harm, safety, and security in the context of the district's Layered School Safety Program.
- Increase understanding of each agency's operations and impacts on service and response.
- Help keep students out of the criminal justice system.
- Provide positive interactions between police officers, school staff, students, and families.
- Facilitate connection for school staff, students, and families to supportive community services.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

This agreement will allow for the City to receive \$125,419.39 from LWSD for services provided by the assigned Community Resource Officer for the 2025-2026 school year.

Approved in current biennial budget: ☒ **Yes** ☐ **No** ☐ **N/A**

Budget Offer Number:

228 Criminal Justice

Budget Priority:

Safe and Resilient

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A

If yes, explain:

N/A

Funding source(s):

General Fund

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
7/15/2025	Committee of the Whole - Public Safety and Human Services	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

The approved contract will commence at the beginning of the school year and remain effective for nine months.

ANTICIPATED RESULT IF NOT APPROVED:

The police department would be unable to invoice and collect payment from LWSD for police services rendered during the 2025-2026 school year.

ATTACHMENTS:

Attachment A: LWSD and City of Redmond MOU

Attachment B: LWSD Standard Operating Procedures