



## Memorandum

**Date:** 9/5/2023  
**Meeting of:** City Council

**File No.** AM No. 23-118  
**Type:** Consent Item

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

Public Works	Aaron Bert	(425) 556-2768
--------------	------------	----------------

**DEPARTMENT STAFF:**

Public Works	Chris Stenger	Deputy Director
Public Works	Aaron Moldver	Environmental Programs Manager
Public Works	Tally Greulich	Program Administrator

**TITLE:**

Acceptance of the 2023-2025 Pollution Prevention Assistance Interagency Agreement

**OVERVIEW STATEMENT:**

The City has applied for and negotiated the attached two-year Interagency Agreement with the Department of Ecology (ECY) for \$300,824.00 to fully fund an Pollution Prevention Assistance (PPA) Specialist as part of the Pollution Prevention Assistance Partnership. Acceptance of this Interagency agreement will fully fund a existing program administrator position within Public Works. This position is included in the current budget but is contingent upon receiving funding from Ecology.

☐ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**      ☐ **Provide Direction**      ☒ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Community Strategic Plan  
Environmental Sustainability Action Plan  
Utilities Strategic Plan

- **Required:**

- **Council Request:**  
N/A

- **Other Key Facts:**

The City has partnered with the Department of Ecology (ECY) since 2011 to fund a full-time position within PW. The partnership has provided the City with over 1.4 million dollars to provide outreach to businesses on hazardous materials handling. ECY started the Local Source Control Partnership (now PPA) in 2007. This State funding enables jurisdictions to hire PPA Specialists to provide one-on-one technical assistance to small

businesses to properly manage their hazardous waste and evaluate options for safer chemicals. This approach saves money for small businesses while protecting the State's urban water quality.

During the 2021-2023 biennium, City staff achieved the following metrics due to contract adoption-

- Completed over 300 total business visits
- Provided 20 free pollution prevention tools (secondary containment, catch basin inserts, spill kits, and drum cover lids)
- Issued and resolved over 75 environmental issues
- Assisted businesses in moving more than 1,300 gallons of hazardous materials to proper storage
- Requested businesses remove and properly dispose of over 360 gallons of hazardous materials

**OUTCOMES:**

The agreement provides full funding for a program administrator in Public Works through June 30<sup>th</sup>, 2025, allowing staff to provide one-on-one technical assistance to the business community. The PPA program provides secondary containment and spill kits, which are then given to Redmond businesses. These tools help prevent chemicals from reaching our Critical Aquifer Recharge Area and stormwater system. An additional component of this agreement is the product replacement of toxic chemicals that businesses use. PPA provides reimbursement money to companies that switch to a safer alternative.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**

100% funded through the PPA Interagency Agreement

**Approved in current biennial budget:** ☒ **Yes** ☐ **No** ☐ **N/A**

**Budget Offer Number:**

0000002

**Budget Priority:**

Ground & Surface Water Management

**Other budget impacts or additional costs:** ☐ **Yes** ☐ **No** ☒ **N/A**

***If yes, explain:***

N/A

**Funding source(s):**

100% funded by the PPA Interagency Agreement through the Department of Ecology.

**Budget/Funding Constraints:**

N/A

☐ **Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
8/2/2023	Committee of the Whole - Planning and Public Works	Provide Direction

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

The Interagency Agreement needs to be signed and returned to Ecology by the end of the first billing cycle (September 20th, 2023)

**ANTICIPATED RESULT IF NOT APPROVED:**

If not approved, the City will lose funding for a program administrator position.

**ATTACHMENTS:**

Attachment A Pollution Prevention Assistance 2023-2025 Interagency Agreement