

Public Works

Attachment D: Table of Proposed Changes to RMC Title 12

06-10-2025

Item	Current Municipal Code Section	Section Name	Type of Change	Nature of Proposed Change	Rationale
SUBSTANTIVE CHANGES					
S1	12.08.050	Street Restorations	Substantive	To align with current practices.	Restorations may have to exceed original conditions in order to meet current federal, state, and local mandates.
S2	12.08.066	New Section: Unpermitted Work	Substantive	Adding section to deal with unpermitted work.	Gives authority to PW Director to order improvements to be removed at expense of responsible party.
S3	12.09	New Section Fixed Items in the Right-of-Way	Substantive	Adding section for installation of items in the public ROW	To affirm or authorize the placement of items in the public right-of-way to serve a demonstrated public benefit.
S4	12.13	New Section Emergency Right of Way Use	Substantive	Adding new section to outline procedures for emergency activities within the public right-of-way.	Purpose is to establish procedures for entities to conduct emergency activities in the public right-of-way, ensuring immediate response while maintaining public safety and infrastructure integrity.
S5	12.18	New Section for Electricity and Gas	Substantive	Adding new Section for Electricity and Gas	To establish policy for the use of public ways to construct, operate, and maintain electric and gas facilities.
ADMINISTRATIVE AND OPERATIONAL CHANGES					
1	Title 12	Existing Name: Streets and Sidewalks Proposed Name:	Administrative	Clarifying what Title entails	

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		Streets and Right of Way			
12.06 Complete the Streets					
2	12.06.010	Complete the Streets	Administrative	Clear up language. Include equity, integration with plans and performance accountability.	
3	12.06.030	Implementation	Administrative	Clear up language. Include equity, integration with plans and performance accountability.	
12.08 Street Repair, Improvements, Alterations, and Business Use					
4	12.08.010	Permit Required	Administrative	Clearer concise language. Clarifying activities that require a permit. Rename sidewalk café seating to outdoor dining. Include PW Director's designee.	
5	12.08.020	Application	Operational Administrative	To align with current practice. To include PW Director's designee.	Application is submitted to the City, not the Public Works Director.
6	12.08.030	Existing Section Name: Refusal of Application Proposed Section Name: Application Decision Criteria	Administrative Operational	Renaming section to not focus on refusal of application. To include PW Director's designee. To align with current practice.	

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7	12.08.060	Permit Fees	Administrative Operational	To include PW Director's designee. To capture that we have multiple fees. To follow our current practices	Multiple fees may be collected for a right of way permit. These include the permit fee and may additionally include the extended right of way use fee. Staff does not request estimated cost of proposed street construction, and some fees are calculated based on right of way use.
8	12.08.065	Criteria for suspension, revocation, or modification of permit	Administrative	To include PW Director's designee.	
12.12 Required Improvements for Buildings and Development					
9	12.12.020	Prerequisite for building permit of development permit – Exception	Administrative Operational	Using industry term of concrete rather than cement. Clarifying ownership of City's specifications.	Specifications are the City's specifications not the Public Works Director's.
10	12.12.030	Design and Construction	Administrative	Concise language.	
11	12.12.040	Inspection	Operational	Replaced City Engineer with City Inspector to identify under whose supervision the public improvement the work should be done	Identify that City Inspector rather than City Engineer supervises work, inspects, and approves the installation and forms
12	12.12.060	Cement Concrete Required	Operational	Delete section	All sidewalk construction is required to follow City

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					Specifications and Standards which call out for concrete.
13	12.12.070	Exception to RMC 12.12.060	Administrative	Delete section as it pertains to exceptions of above section which is being deleted	
14	12.12.080	Permit required	Operational	Correcting that they shall obtain a permit from the City not City Council. Stating they shall meet current City Specification and Standards.	All sidewalks shall meet current City Specifications and Standards.
15	12.12.090	Existing Section Name: Nuisances Proposed Section Name: Penalty for Violation	Administrative	Clear and concise language. Clarifying that the penalty for violation is per Section 1.01.110.	
12.14 Telecommunications					
16	12.14.075	Single Master Permit	Operational	Clarification between 12.14.075 and 12.14.080.	12.14.080 Master Permit states when a Master Permit is required.
17	12.14.090	Entire City	Administrative	Deleted word Initial, as there is not an initial approval, only an approval. To include PW Director's designee.	
18	12.14.100.L.	Master Permit Application	Administrative	Specifying Public Works Director or their designee.	