



## Memorandum

**Date:** 2/25/2025

**Meeting of:** Committee of the Whole - Parks and Environmental Sustainability

**File No.** CM 25-117

**Type:** Committee Memo

**TO:** Committee of the Whole - Parks and Environmental Sustainability

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Executive	Lisa Maher	425.556.2427
Public Works	Aaron Bert	425.556.2786

**DEPARTMENT STAFF:**

Executive	Jenny Lybeck	Sustainability Program Manager
Public Works	Amy Kim	Project Manager

**TITLE:**

Acceptance of the Washington Department of Commerce Clean Buildings Program Grant to Fund Lighting Upgrades at City Hall, in the Amount of \$40,000

**OVERVIEW STATEMENT:**

The City of Redmond is anticipating notification of a possible Clean Buildings grant award in the amount of \$40,000 from the Department of Commerce. This grant provides funding for energy efficiency improvements of Tier 1 and Tier 2 publicly owned buildings that are required to comply with the Clean Buildings Performance Standard (CBPS). If awarded, the grant will fill funding gaps and allow the City to complete a comprehensive lighting upgrade at City Hall to support compliance with the CBPS.

This item was proactively added to the PES agenda due to the aggressive grant timeline. The City anticipates hearing from the Department of Commerce by February 24, 2025. If the City has not received notification or is not awarded the grant, this item will be pulled from the February 25, 2025 PES meeting agenda.

☒ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**

☒ **Provide Direction**

☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Community Strategic Plan, Environmental Sustainability Action Plan (ESAP), Climate Emergency Declaration, Redmond 2050

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- **Required:**

The City Council must approve grant acceptance.

- **Council Request:**

N/A

- **Other Key Facts:**

- The energy upgrades must be complete by June 30, 2025.
- Energy upgrades are anticipated to lower the City Hall Energy Use Intensity and bring the facility into compliance with the Clean Buildings Performance Standard.

**OUTCOMES:**

Work completed under this grant will support compliance with Washington's Clean Buildings Performance Standard, reduce operating costs, and reduce energy waste. Additionally, the work will implement ESAP Initiative B2 (*Advance Green Building within City Facilities*).

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**

N/A

- **Outreach Methods and Results:**

N/A

- **Feedback Summary:**

N/A

**BUDGET IMPACT:**

Total project cost: \$764,062

Total incentives: \$108,717 anticipated from Puget Sound Energy incentives

Grant funds: \$40,000 in Department of Commerce Clean Buildings Program grant funds

City of Redmond budget: \$615,345

**Approved in current biennial budget:**

☒ Yes

☐ No

☐ N/A

**Budget Offer Number:**

CIP Project ID 2336

**Budget Priority:**

Capital Improvement Strategy

**Other budget impacts or additional costs:**

☐ Yes

☐ No

☒ N/A

**If yes, explain:**

N/A

**Funding source(s):**

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Grant funds

**Budget/Funding Constraints:**

N/A

☐ **Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
3/4/2025	Business Meeting	Approve

**Time Constraints:**

The lighting upgrades must be complete by June 30, 2025.

**ANTICIPATED RESULT IF NOT APPROVED:**

The City will not accept grant funding if Council does not approve the grant.

**ATTACHMENTS:**

Attachment A - Template Grant Agreement