



Memorandum

**Date:** 6/21/2022  
**Meeting of:** City Council

**File No.** AM No. 22-094  
**Type:** Consent Item

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

Executive	Lisa Maher	425-556-2427
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**DEPARTMENT STAFF:**

Executive	Cheryl Xanthos	City Clerk
Executive	Kalli Biegel	Deputy City Clerk

**TITLE:**  
Confirmation of Appointment of New Library Board of Trustees Member

**OVERVIEW STATEMENT:**  
There is currently an opening on the Library Board of Trustees, due to the resignation of Bree Norlander.

The press release advertising this opening was posted on March 21, 2022, and can be viewed at: [News Release: City Seeks Volunteer for the Library Board of Trustees \(govdelivery.com\)](https://content.govdelivery.com/bulletins/gd/WAREDMOND-30f5e7e?wgt_ref=WAREDMOND_WIDGET_2). Six applications were received and reviewed. The Library Board Chair, Kara Simon, and Parks Director, Loreen Hamilton interviewed candidates on May 16, 2022, and selected Joanna Kim to move forward. Ms. Kim was interviewed by Mayor Birney on May 27, 2022, and with the City Council on June 14, 2022.

If appointment is confirmed by Council, Ms. Kim’s term will expire on March 31, 2023.

**Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

**Receive Information**       **Provide Direction**       **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
N/A
- **Required:**  
Council confirmation is required for Commission Member mayoral appointments.

RMC: 4.35.010(A)

Council confirmation on a nomination made by the mayor may occur only at a special meeting called for the purpose of considering the appointment, or the next regular meeting following the meeting at which the interview took place.

RMC: 4.10.030(A)

- **Council Request:**

N/A

- **Other Key Facts:**

Ms. Kim has successfully passed the required background check for this volunteer position.

**OUTCOMES:**

If appointment is confirmed by Council, Joanna Kim would fill this seat and serve until the term expiration below:

**Library Board of Trustees**

Joanna Kim                      First Partial Term to Expire: March 31, 2023

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**

N/A

- **Outreach Methods and Results:**

N/A

- **Feedback Summary:**

N/A

**BUDGET IMPACT:**

**Total Cost:**

N/A

**Approved in current biennial budget:**

Yes

No

N/A

**Budget Offer Number:**

N/A

**Budget Priority:**

N/A

**Other budget impacts or additional costs:**

Yes

No

N/A

***If yes, explain:***

N/A

**Funding source(s):**

N/A

**Budget/Funding Constraints:**

N/A

**Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

<b>Date</b>	<b>Meeting</b>	<b>Requested Action</b>
6/14/2022	Special Meeting	Receive Information

**Proposed Upcoming Contact(s)**

<b>Date</b>	<b>Meeting</b>	<b>Requested Action</b>
N/A	None proposed at this time	N/A

**Time Constraints:**

This position is currently open. Without filling this seat, the Library Board of Trustees could have quorum issues for upcoming meetings.

**ANTICIPATED RESULT IF NOT APPROVED:**

If Council decides not to confirm appointment, recruitment efforts would need to continue.

**ATTACHMENTS:**

None.