



Memorandum

Date: 7/7/2026

Meeting of: Committee of the Whole - Planning and Public Works

File No. CM 26-436

Type: Committee Memo

TO: Committee of the Whole - Planning and Public Works

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

| | | |
|--------------|------------|--------------|
| Public Works | Aaron Bert | 425-556-2786 |
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DEPARTMENT STAFF:

| | | |
|--------------|-----------------|-------------------------------------|
| Public Works | Shailee Jain | Project Manager |
| Public Works | John Burtsche | Functional Area Lead |
| Public Works | Steve Gibbs | Division Manager |
| Public Works | Brandon Buehler | Acting Deputy Public Works Director |

TITLE:

Approve General Services Agreement with Technical Systems Inc. (TSI) for the Control System and Telemetry Upgrade Phase 4 Project

OVERVIEW STATEMENT:

Public Works is requesting Council to approve the General Services Agreement with Technical Systems Inc. (TSI) in the amount of \$2,409,370 for the Control System and Telemetry Upgrade Phase 4 Project, Project no. 2505. This sole-source contract with TSI is to refurbish or replace control panels and communication systems at nine of the city water and sewer facilities in the Novelty Hill Area. This includes one tank site, one water pump station and seven sewer pump stations.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information

Provide Direction

Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
General Wastewater Plan
Water System Plan
Capital Investment Program
- **Required:**
Council approval is required to award a Public Works contract that exceeds \$300,000 (2018 City Resolution

1503)

- **Council Request:**

N/A

- **Other Key Facts:**

Public Works is requesting this item go forward for Council approval at the July 21, 2026, Council business meeting.

OUTCOMES:

Approving this action keeps the City on the path to completing Phase 4 of the Control System and Telemetry Upgrade projects, which will improve the safety and reliability of the City's water and sewer system in the Novelty Hill area.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**

N/A

- **Outreach Methods and Results:**

N/A

- **Feedback Summary:**

N/A

BUDGET IMPACT:

Total Cost:

\$2,409,370

Approved in current biennial budget:

Yes

No

N/A

Budget Offer Number:

CIP

Budget Priority:

Healthy and Sustainable

Other budget impacts or additional costs:

Yes

No

N/A

If yes, explain:

N/A

Funding source(s):

Water CIP

Wastewater CIP

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

| Date | Meeting | Requested Action |
|------|----------------------------------------|------------------|
| N/A | Item has not been presented to Council | N/A |

Proposed Upcoming Contact(s)

| Date | Meeting | Requested Action |
|-----------|------------------|------------------|
| 7/21/2026 | Business Meeting | Approve |

Time Constraints:

Approval of the general services agreement in July of 2026 will allow for timely completion of Control System and Telemetry Upgrade Phase 4 Project, minimizing the risk that any older components fail. The project is scheduled to begin in August of 2026 and will require two years to complete.

ANTICIPATED RESULT IF NOT APPROVED:

Delay of this upgrade could result in aging equipment failures that would disrupt operation of the water and sewer system. Should our existing, older equipment fail it may not be easily replaced due to availability of spares.

ATTACHMENTS:

- Attachment A: Project Information Sheet
- Attachment B: Additional Project Information
- Attachment C: TSI General Services Agreement
- Attachment D: BHC Email - TSI Cost Proposal