



Memorandum

Date: 1/28/2025

Meeting of: City Council Study Session

File No. SS 25-006

Type: Study Session

TO: Members of the City Council

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Seraphie Allen	Deputy Director
Planning and Community Development	Jeff Churchill	Long Range Planning Manager
Planning and Community Development	Kimberly Dietz	Principal Planner
Planning and Community Development	Becky Frey	Principal Planner
Planning and Community Development	Odra Cárdenas	Senior Planner

TITLE:

Joint Meeting with the Planning Commission

OVERVIEW STATEMENT:

The City Council and Planning Commission will hold their annual joint meeting. The agenda for the meeting is:

1. Design Standards Updates
 - a. Preview of changes to comply with state law
 - b. Broad update coming later in biennium
2. Planning Commission 2025 Work Plan

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**

The Council and Planning Commission traditionally hold a joint meeting to review the Commission's annual work plan and to discuss one or more topics that will be before the Council and Commission in the coming year.

OUTCOMES:

The joint meeting allows Councilmembers and Commissioners to build relationships and exchange planning policy perspectives.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

\$5,350,743 is the total value of the Community and Economic Development offer, which includes the staff time devoted to this work.

Approved in current biennial budget: ☒ **Yes** ☐ **No** ☐ **N/A**

Budget Offer Number:

0000304 - Community/Economic Development

Budget Priority:

Vibrant and Connected

Other budget impacts or additional costs: ☐ **Yes** ☐ **No** ☒ **N/A**

If yes, explain:

N/A

Funding source(s):

General Fund

Budget/Funding Constraints:

None.

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	No meetings proposed at this time.	N/A

Time Constraints:

None.

ANTICIPATED RESULT IF NOT APPROVED:

Staff is not seeking Council action at this time.

ATTACHMENTS:

Attachment A: Presentation Slides