



Memorandum

Date: 3/24/2026

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 26-184

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Parks	Loreen Hamilton	425-556-2336
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DEPARTMENT STAFF:

Parks	Maya Klem	Volunteer and Green Redmond Partnership Coordinator
Parks	Lindsey Falkenburg	Parks Planning Manager

**TITLE:**

Volunteer Program Update

**OVERVIEW STATEMENT:**

To celebrate Volunteer Month, the City will be hosting a Volunteer Fair on April 4 from 11 a.m. - 1 p.m. at the Redmond Senior & Community Center. This fair will connect Redmond community members with City programs and organizations serving the Redmond community in need of volunteers.

In addition to highlighting the upcoming fair, this update provides a broader snapshot of the City’s volunteer program, including ongoing coordination efforts across departments and recent program developments.

Additional Background Information/Description of Proposal Attached

**REQUESTED ACTION:**

Receive Information

Provide Direction

Approve

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
PARCC plan, Redmond 2050 Plan
- **Required:**  
N/A
- **Council Request:**  
N/A
- **Other Key Facts:**

N/A

**OUTCOMES:**

Through the Volunteer Coordinator’s increased capacity to streamline and organize the volunteer program, the City can adopt systems and procedures for volunteer programs and work. This will allow the City to more effectively tap into the significant desire for volunteerism in Redmond.

The Redmond volunteer fair will allow the City and organizations serving the Redmond community to connect with those interested in volunteering in Redmond. Fair attendees will build relationships with the staff who support volunteer programs across our community and understand exactly how they can get involved.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
Planned: City eNews, Parks eNews, social media channels, and a feature in the next Focus magazine will all promote the volunteer fair
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**

N/A

**Approved in current biennial budget:**       Yes       No       N/A

**Budget Offer Number:**

N/A

**Budget Priority:**

N/A

**Other budget impacts or additional costs:**       Yes       No       N/A

*If yes, explain:*

N/A

**Funding source(s):**

N/A

**Budget/Funding Constraints:**

N/A

Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
10/28/2025	Committee of the Whole - Parks and Environmental Sustainability	Receive Information

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

N/A

**ANTICIPATED RESULT IF NOT APPROVED:**

N/A

**ATTACHMENTS:**

N/A