



Memorandum

Date: 8/17/2021
Meeting of: City Council

File No. AM No. 21-120
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Finance	Chip Corder	425-556-2189
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DEPARTMENT STAFF:

Finance	Marissa Flynn	Senior Financial Analyst
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TITLE:

Adoption of an Ordinance Amending Ordinance Nos. 3026, 3041, and 3042 by Making Adjustments to the City’s 2021-2022 Biennial Budget to Recognize Appropriation of the Unallocated Beginning Fund Balance in the General Fund to Allocate Funding to Implement Body-Worn Camera Program and Associated Staffing Authorization

- a. Ordinance No. 3046: An Ordinance of the City Council of the City of Redmond, Washington, Amending Ordinance Nos. 3026, 3041, and 3042 by Making Adjustments to the City’s 2021-2022 Biennial Budget, in Exhibit 1

OVERVIEW STATEMENT:

The purpose of the budget adjustment is to formally recognize \$3.96M of the unallocated 2021-2022 General Fund Beginning Fund Balance to implement a body-worn camera program in the Police Department. The funding will provide for programmatic costs, equipment and the addition of 5.00 FTEs to oversee the program and manage records requests which will increase in complexity due to the technology involved.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

- Receive Information
- Provide Direction
- Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Fiscal Policies
- **Required:**
RCW 35A.33.120 Funds-Limitations on expenditures-Transfers and adjustments.
- **Council Request:**

N/A

- **Other Key Facts:**

N/A

OUTCOMES:

This budget adjustment is necessary to align City financial records with decisions made by the Council.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**

N/A

- **Outreach Methods and Results:**

N/A

- **Feedback Summary:**

N/A

BUDGET IMPACT:

Total Cost:

\$3,961,110

Approved in current biennial budget:

Yes

No

N/A

Budget Offer Number:

N/A

Budget Priority:

N/A

Other budget impacts or additional costs:

Yes

No

N/A

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

n/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
6/15/2021	Committee of the Whole - Public Safety	Provide Direction
6/22/2021	Committee of the Whole - Finance, Administration, and Communications	Provide Direction
7/13/2021	Study Session	Provide Direction
7/20/2021	Business Meeting	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

All budget adjustments for the 2021-2022 biennium must be approved no later than December 31, 2022.

ANTICIPATED RESULT IF NOT APPROVED:

The Police Department would not implement the body-worn camera program.

ATTACHMENTS:

- Attachment A: Ordinance: 2021-2022 Budget Adjustment #4 - Body-Worn Cameras
- Exhibit 1: Summary of 2021-2022 Budget Adjustments - Body-Worn Cameras
- Attachment B: Staffing Authorization Summary - Body-Worn Cameras
- Attachment C: Staffing Authorization Detail - Body-Worn Cameras