



**Redmond**  
WASHINGTON

Committee of the Whole -  
Finance, Administration, and Communications

2026 Work Plan

**Presiding Officer:** Councilmember Kritzer

**Directors:** Malisa Files, Executive; Kelley Cochran, Finance; Michael Marchand, Technology and Information Services (TIS); Cathryn Laird, Human Resources

Quarter	Executive	Finance	TIS	Human Resources
<b>1</b>  <b>Jan.</b> <b>Feb.</b> <b>Mar.</b>	<b>Updates</b> <ul style="list-style-type: none"> <li>Grants Approval Thresholds</li> <li>R.E.D.I (monthly)</li> <li>New Communications Investment</li> <li>Council Engagement (quarterly)</li> </ul>	<b>Updates</b> <ul style="list-style-type: none"> <li>Long-Range Financial Strategy</li> <li>Fiscal Policies</li> <li>Budget Process Overview</li> <li>Budget Calendar</li> </ul> <b>Special Meetings:</b> <ul style="list-style-type: none"> <li>2024 Financial Audit Entrance Conference</li> </ul> <b>As Needed:</b> <ul style="list-style-type: none"> <li>Budget Updates</li> <li>Budget Adjustment</li> <li>Real Property Management/ Transactions</li> </ul>	<b>Updates</b> <ul style="list-style-type: none"> <li>BTIP Project Status Updates</li> <li>Data Governance Update</li> <li>EDM/GIS Program Update</li> </ul>	<b>Updates</b> <ul style="list-style-type: none"> <li>Update on anticipated 2026 decisions from HR work plan</li> </ul> <b>Anticipated Consent Items</b> <ul style="list-style-type: none"> <li>2025 Union tentative agreements approvals (3 CBAs)</li> <li>Consulting contract amendment approval</li> </ul>
<b>2</b>  <b>Apr.</b> <b>May</b> <b>Jun.</b>	<b>Updates</b> <ul style="list-style-type: none"> <li>Community Strategic Plan</li> <li>Grant Management (bi-annual)</li> <li>R.E.D.I (monthly)</li> </ul>	<b>Updates</b> <ul style="list-style-type: none"> <li>Community Results Team</li> <li>CFD 2016-01 Board of Supervisors Reappointments</li> </ul>	<b>Updates</b> <ul style="list-style-type: none"> <li>Technology Infrastructure Update</li> <li>Customer Care Program Update</li> </ul>	<b>Updates</b> <ul style="list-style-type: none"> <li>Salary Commission Council salary decision</li> </ul>



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	<ul style="list-style-type: none"> <li>City Communications Strategy <ul style="list-style-type: none"> <li>Includes social media strategy and policies</li> </ul> </li> <li>Citywide Communications (bi-annual)</li> <li>Council Engagement (quarterly)</li> </ul>	<ul style="list-style-type: none"> <li>Purchasing Improvement Update</li> <li>CIP - Annual Impact Fee Report for 2024 (Read Only)</li> </ul> <p><b>Special Meetings:</b></p> <ul style="list-style-type: none"> <li>2024 Financial Audit Exit Conference</li> </ul> <p><b>As Needed:</b></p> <ul style="list-style-type: none"> <li>Budget Updates</li> <li>Budget Adjustment</li> <li>Real Property Management/ Transactions</li> </ul>		
<p><b>3</b></p> <p><b>Jul.</b></p> <p><b>Aug.</b></p> <p><b>Sept.</b></p>	<p>Updates</p> <ul style="list-style-type: none"> <li>R.E.D.I (monthly)</li> <li>Council Engagement (quarterly)</li> </ul>	<p>Updates</p> <ul style="list-style-type: none"> <li>Budget Updates</li> </ul> <p><b>Special Meetings:</b></p> <ul style="list-style-type: none"> <li>2025 Financial Audit Entrance Conference</li> </ul> <p><b>As Needed:</b></p> <ul style="list-style-type: none"> <li>Budget Updates</li> <li>Budget Adjustment</li> <li>Real Property Management/ Transactions</li> </ul>	<p>Updates</p> <ul style="list-style-type: none"> <li>BSOL Program Update</li> <li>Data Governance Policy</li> </ul>	<p>Updates</p> <ul style="list-style-type: none"> <li>Anticipated Consent Items</li> <li>Benefit changes approval (tentative)</li> <li>Salary Commission candidate selection (3 vacancies)</li> </ul>
<b>4</b>	Updates	Updates	Updates	Updates



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<p><b>Oct.</b> <b>Nov.</b> <b>Dec.</b></p>	<ul style="list-style-type: none"> <li>• Grants Management (bi-annual)</li> <li>• R.E.D.I (monthly)</li> <li>• Council Engagement (quarterly)</li> <li>• Citywide Communications (bi-annual)</li> </ul>	<ul style="list-style-type: none"> <li>• Unclaimed Property Report (Read-Only)</li> <li>• Business License Fee for 2027</li> <li>• Property Tax for 2027</li> <li>• CIP - Annual Impact Fee Report for 2025 (Read Only)</li> </ul> <p><b>Special Meetings:</b></p> <ul style="list-style-type: none"> <li>• 2025 Financial Audit Exit Conference</li> </ul> <p><b>As Needed:</b></p> <ul style="list-style-type: none"> <li>• Budget Updates</li> <li>• Budget Adjustment</li> <li>• Real Property Management/ Transactions</li> </ul>	<ul style="list-style-type: none"> <li>• TIS Security &amp; Compliance Program Update</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Anticipated Consent Items</b></li> <li>• COLA/Pay Plan/ Classification changes approval</li> <li>• Personnel Manual benefit changes approval (tentative)</li> </ul>
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