

	<p style="text-align: center;">REDMOND CITY COUNCIL COMMITTEE OF THE WHOLE - FINANCE, ADMINISTRATION, AND COMMUNICATIONS MEETING SUMMARY</p> <p style="text-align: center;">May 14, 2024, 4:30 p.m.</p>
	<p style="text-align: center;">Current and past meeting agendas and materials: https://redmond.legistar.com/Calendar.aspx</p>

Council President Vanessa Kritzer called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in Redmond City Hall Council Chambers.

Committee Members present and establishing a quorum:

- ☒ Jeralee Anderson *(left the meeting at 5:11 p.m.)*
- ☐ Steve Fields
- ☒ Jessica Forsythe
- ☒ Vanessa Kritzer
- ☒ Angie Nuevacamina
- ☒ Osman Salahuddin
- ☒ Melissa Stuart

The agenda was reordered at the start of the meeting.

1. Capacity Increase for On-Call Groundwater Monitoring, Habitat Monitoring, and Water/Wastewater Engineering Services Agreements

Department: Public Works

Action: Consent, June 4th

Chris Stenger, Public Works Deputy Director, Jessica Atkinson, Senior Environmental Scientist, and Tom Hardy, Environmental Scientist, reported to the Members of the Committee:

- Increasing the capacity for three on-call agreements;
- Will allow work to continue through 2024;
- Expand the amount of the agreements; and
- New agreements will come forward in 2025.

Discussion ensued regarding: staffing; scope; providing the original agreements; and ensuring monitoring is done correctly.

2. 2023-2024 BTIP Project Update

Department: Technology and Information Services

Action: Informational

Michael Marchand, Chief Technology Officer, and Carmen Hall, PMO Manager, reported to the Members of the Committee:

- Project list;
- Outcomes and benefits;
- Finished projects;

- Current projects; and
- Upcoming projects in 2025-2026.

Discussion ensued regarding: right-sizing the program; budget estimate changes; license fees; scope changes; and upcoming budget.

3. 2024 City Council Outreach Activities

Department: Executive

Action: Informational

Derek Wing, Communications Manager, reported to the Members of the Committee:

- Summer events:
 - Derby Days;
 - National Night Out;
 - Downtown Redmond Art Walk; and
 - Town Hall Conversations.

Discussion ensued regarding: Council booth at Derby Days; attending National Night Out gatherings; Art Walk; regularity with town hall conversations; communicating out with the public; outside organization events; calendaring process; and Firefighter pancake breakfast.

4. Southeast Redmond Neighborhood Park WWRP Grant Resolution¹

Department: Parks and Recreation

Action: Consent, May 21st

Loreen Hamilton, Parks and Recreation Director, reported to the Members of the Committee:

- Authorizing resolution for grant;
- Southeast Neighborhood Park construction; and
- Required by the program.

Discussion ensued regarding: funding for the park; and seeking funding from the state legislature.

5. Purchasing Process Overview and Process Improvements²

Department: Finance

Action: Study Session, May 28th

6. 2025-2026 Budget Process Monthly Update³

Department: Finance

Action: Informational

Meeting adjourned at 5:23 p.m.

¹ This item was discussed first on the agenda.

² This item was removed from the agenda.

³ This item was removed from the agenda.