



Memorandum

Date: 8/17/2021  
Meeting of: City Council

File No. AM No. 21-131  
Type: Consent Item

TO: Members of the City Council  
FROM: Mayor Angela Birney  
DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Beverly Mesa-Zendt	Deputy Director
Planning and Community Development	Jeff Churchill, AICP	Long Range Planning Manager
Planning and Community Development	Glenn Coil	Senior Planner

TITLE:

Adoption of an Ordinance Establishing the 2021-2022 Annual Docket of Comprehensive Plan Amendments

- a. Ordinance No. 3057: An Ordinance of the City of Redmond, Washington, Setting the Framework and Conducting Concurrent Review of the Cumulative Effect of All Proposed Amendments to the Redmond Comprehensive Plan and Related Amendments to the Redmond Zoning Code, for the 2021-22 Annual Comprehensive Amendment Review Docket, Including New and Amended Policies, Concurrent Zoning Amendments, and New and Amended Functional Plans.

OVERVIEW STATEMENT:

In March 2021, the City invited applications for amendments to the Comprehensive Plan. The City received four applications for inclusion in the 2021-2022 Annual Review Docket. The Planning Commission concluded that three of the applications are consistent with the threshold criteria set forth in *RZC 21.76.070.J.6 Threshold Criteria* and recommends that they be added to the 2021-2022 Annual Docket of Comprehensive Plan Amendments. One application was withdrawn by the applicant on July 29, 2021.

The three applications recommended for inclusion are:

- Redmond Town Center Text Amendment
- Evans Creek Relocation Project Land Use Map and Zoning Map Amendment
- Public Safety Functional Plan Updates

The application withdrawn is:

- CIM Group Land Use Map Amendment

Attachment A provides a summary of the annual docketing process and its relationship to Redmond 2050. Attachment B is the Planning Commission recommendation with more detail on its threshold analysis.

Additional Background Information/Description of Proposal Attached

**REQUESTED ACTION:**

- Receive Information       Provide Direction       Approve

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Redmond Comprehensive Plan
- **Required:**
  - The Growth Management Act, and specifically RCW 36.70A.130, requires and sets the legal framework for the continuing review and evaluation of comprehensive plans.
  - RZC 21.76.070.J establishes Redmond’s procedures to create an annual docket of proposed Comprehensive Plan amendments and review proposed amendments.
- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

Council adoption of an ordinance establishing the 2021-2022 Annual Docket of Comprehensive Plan Amendments will allow for review and consideration of docketed amendments by August 2022 in accordance with the procedural requirements set forth under state law and the Redmond Zoning Code.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
n/a
- **Outreach Methods and Results:**  
The Planning Commission held a public hearing on June 16, 2021, to receive public testimony on the applications. Additional outreach will be conducted for any proposed amendment added to the 2021-2022 annual docket.
- **Feedback Summary:**  
Public testimony was provided by all applicants in support of adding their proposals to the 2021-2022 annual docket.

**BUDGET IMPACT:**

**Total Cost:**

\$4,535,222 is the total amount allocated to Community and Economic Development in the 2021-2022 biennial budget. The staff time required to administer the annual docket is included in this offer.

**Approved in current biennial budget:**       Yes       No       N/A

**Budget Offer Number:**

000250 - Community and Economic Development

**Budget Priority:**

Vibrant and Connected

Other budget impacts or additional costs:  Yes  No  N/A

If yes, explain:

N/A

Funding source(s):

General Fund

Budget/Funding Constraints:

N/A

Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
7/13/2021	Committee of the Whole - Planning and Public Works	Receive Information
7/20/2021	Business Meeting	Receive Information

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

RZC 21.76.070.J.5.a. calls for Council action to establish the annual docket by August 31.

**ANTICIPATED RESULT IF NOT APPROVED:**

The City <[https://redmond.municipal.codes/RZC/21.78\\_\\_57d056ed0984166336b7879c2af3657f](https://redmond.municipal.codes/RZC/21.78__57d056ed0984166336b7879c2af3657f)> Council reviews the recommendation of the Planning Commission and considers whether proposed amendments should <[https://redmond.municipal.codes/RZC/21.78\\_\\_991e1b7e0abe0b445300cd123c16dd16](https://redmond.municipal.codes/RZC/21.78__991e1b7e0abe0b445300cd123c16dd16)> be included in or excluded from the annual review, or should <[https://redmond.municipal.codes/RZC/21.78\\_\\_991e1b7e0abe0b445300cd123c16dd16](https://redmond.municipal.codes/RZC/21.78__991e1b7e0abe0b445300cd123c16dd16)> be deferred based on the docketing threshold criteria in RZC 21.76.070.J.6. The City Council's decision to exclude an application from the docket terminates the application. Proposals excluded from the annual review docket may not be considered again for two years. The City Council's decision to defer an application means the application may be considered, as specified by the Council, for the next annual docket cycle, neighborhood plan review and update, a previously established work program, or the next periodic review cycle (i.e. Redmond 2050).

**ATTACHMENTS:**

Attachment A: Annual Docket Process Summary

Attachment B: Planning Commission Report: 2021-22 Annual Docket

Attachment C: Council Questions

Attachment D: Staff Report Presentation

Attachment E: Ordinance Establishing the 2021-22 Comprehensive Plan Docket