



Memorandum

Date: 3/23/2021
Meeting of: City Council Study Session

File No. SS 21-018
Type: Study Session

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Dave Juarez	425-556-2723
Finance	Kelley Cochran	425-556-2748

TITLE:
Initial CIP Proviso Report

OVERVIEW STATEMENT:

The CIP Proviso was approved by the City Council on December 10, 2020 as part of the 2021-2022 budget process. The Proviso identified that an Initial Report be prepared and submitted to City Council by 3/31/21.

The Initial Report includes the following as identified in the CIP Proviso:

Summary description of the progress through March 1, 2021

Status, evaluations and expected recommendations from work completed in 2020

Changes and anticipated improvements to the CIP budgeting and monitoring process

Outline and schedule of how changes will be implemented

Council shall determine acceptance by motion of the Initial Report during a regularly scheduled council business meeting within two scheduled business meetings after receipt.

Staff will provide a supporting presentation to put the CIP Proviso work in the context of the Capital program.

Staff will also solicit feedback on approach to the proviso to guide the development of the final Proviso report.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information **Provide Direction** **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Budget
- **Required:**
N/A
- **Council Request:**
12/10/2020
- **Other Key Facts:**
N/A

OUTCOMES:

CIP Proviso Initial Report

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

No cost to proposal

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

N/A

Budget Priority:

N/A

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

CIP

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
12/10/2020	Special Meeting	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Council set deadline of 3/31/21 for the CIP Proviso Initial Report

ANTICIPATED RESULT IF NOT APPROVED:

If Council does not accept report - revise per Council direction and resubmit

ATTACHMENTS:

Attachment A: CIP Proviso Initial Report

Attachment B: CIP Proviso PowerPoint presentation