

	REDMOND CITY COUNCIL COMMITTEE OF THE WHOLE - FINANCE, ADMINISTRATION, AND COMMUNICATIONS MEETING SUMMARY May 13, 2025, 4:30 p.m.
	Current and past meeting agendas and materials: https://redmond.legistar.com/Calendar.aspx

Presiding Officer Steve Fields called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in Redmond City Hall Council Chambers.

Committee Members present and establishing a quorum:

- ☒ Jeralee Anderson
- ☒ Steve Fields
- ☒ Jessica Forsythe
- ☒ Vanessa Kritzer
- ☒ Angie Nuevacamina
- ☒ Osman Salahuddin - Exited at 5:30pm
- ☒ Melissa Stuart

Action Items

1. Behavioral Health Professional Classification Request

Department: Human Resources

Action: Consent, May 20th

Cathryn Laird, Human Resources Director, and Darrell Lowe, Police Chief, reported to the Members of the Committee:

- Adding new classification;
- N and NS Pay Plans;
- Alternative crisis care;
- Not seeking any new FTE; and
- Date of Change May 21, 2025.

Discussion ensued regarding: Behavioral Health Provider position classification; Non-Represented pay status; potential unintended consequences; confidential nature of the position and non-union status; program updates; allows for availability to Police, Fire, and Planning; budget; and alternative response program update.

2. Approval of the Energov Permitting and Licensing SaaS Contract in the Amount of \$528,227

Department: Technology and Information Services

Action: Consent, May 20th

Chad Marsh, Deputy Director of Technology and Information Services, and Carmen Hall, Project Management Officer, reported to the Members of the Committee:

- EnerGov Modernization Project;
- Annual Service and Licensing Agreement;

- Benefits;
- Operational Benefits;
- Supports Continuity Plan;
- Scalability for Support Growth;
- Cost;
- Covers 2 years;
- \$20,000 more over next 5 years; and
- Return on Investment (ROI).

Discussion ensued regarding: Housing Action Plan; alternative solutions; cost clarification for 2025; benefits, risks, and cybersecurity; benefits to our developer community; Business Continuity Plan timeframe;

3. Approval of IGM Contract to Implement Annual Comprehensive Financial Report (ACFR) with Gravity Software Solution in the Amount of \$91,312

Department: Technology and Information Services

Action: Consent, May 20th

Chad Marsh, Deputy Director of Technology and Information Services, and Carmen Hall, Project Management Officer, reported to the Members of the Committee:

- Annual Comprehensive Financial Report (ACFR);
- Cost and Operational benefits;
- Increased Efficiency;
- Increased Transparency of Finances; and
- Greater Operational Flexibility.

4. Adoption of an Ordinance for the 2025-2026 Budget Adjustment #1

Department: Finance

Action: Consent, May 20th

Kelley Cochran, Finance Director, and Haritha Narra, Deputy Director of Finance, and Hailey Zurcher, Finance Manager, reported to the Members of the Committee:

- New Revenue Sources;
- New Grants and Projects Already Approved by Council;
- Reimbursement Revenues for Firefighter Deployment to Los Angeles for Wildfires; and
- King County Reimbursement for ALS and BLS Services.

Discussion ensued regarding: technical budget adjustment and fund balance.

5. Approval of a Resolution Revising Purchasing Policies and Signing Authorizations

Department: Finance

Action: Consent, May 20th

Kelley Cochran, Finance Director, and Haritha Narra, Deputy Director of Finance, reported to the Members of the Committee:

- Purchasing Process Improvement Project;
- Policy Adjustments;
- Contract Amendment Approval Policy; and
- Changes on Signing Limit Policy.

Discussion ensued regarding: thresholds; and signing limits.

Informational

1. Quarterly Overtime Report: January 1, 2025, through March 31, 2025

Department: Finance

Action: Informational

Kelley Cochran, Finance Director, Haritha Narra, Deputy Director of Finance, and Daniel Morgan, Senior Financial Analyst, reported to the Members of the Committee:

- 4.8% Above Target;
- Factoring Regular Salaries and Salary Savings it is 1.1% Under Budget;
- Main Drivers of Overtime; and
- Shift Coverage and Incident Driven Coverage.

Discussion ensued regarding fire overtime.

2. Budget Process Update

Department: Finance

Action: Informational

Kelley Cochran, Finance Director, reported to the Members of the Committee:

- Information Regarding the First Quarter Financial Report;
- Contingency Planning;
- Performance Measures and Performance Report; and
- Long Range Financial Strategy.

Discussion ensued regarding: budget measures; parallel program, Environmental Sustainability Action Plan dashboard; and outcomes.

Items from Other Committees

1. 2025 Committee of the Whole Work Plans

Action: Consent, May 20th

Discussion ensued regarding: Planning and Public Works Work Plan; Finance and Communications Work Plan; and Public Safety and Human Services Work Plan.

Meeting adjourned at 5:45 p.m.