



Memorandum

Date: 12/3/2024
Meeting of: City Council

File No. AM No. 24-180
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Police	Chief Darrell Lowe	425-556-2521
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DEPARTMENT STAFF:

Police	Brian Coats	Deputy Police Chief
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TITLE:
Redmond Police Department Data Governance Policy

OVERVIEW STATEMENT:

The Redmond Police Department is presenting a policy to govern the ethical use of Automated License Plate Readers (ALPR) and Drones as First Responders (DFR). Incorporating feedback from Council, this policy outlines principles of transparency, accountability, and privacy protection, while detailing the authorized purposes, data collection, retention practices, and security measures for both technologies. By establishing clear guidelines and oversight mechanisms, the policy ensures compliance with legal standards and fosters public trust in law enforcement's use of advanced technology.

The Police Department is seeking Council’s approval of this governance policy.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Redmond Police Department ALPR and DFR Data Governance Policy
- **Required:**
N/A
- **Council Request:**
The data governance policy was requested by Council at the April 9, 2024 Study Session.
- **Other Key Facts:**
N/A

OUTCOMES:

The implementation of this policy is expected to enhance public safety through the effective use of Automated License Plate Readers (ALPR) and Drones as First Responders (DFR) while safeguarding privacy and civil liberties. By establishing clear guidelines, data retention limits, and accountability measures, the policy will ensure that these technologies are used responsibly and ethically. Outcomes include improved operational efficiency, strengthened community trust through transparency, and enhanced ability to support investigations, locate stolen vehicles, and respond to emergencies, all while minimizing risks of misuse.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
228

Budget Priority:
Safe and Resilient

Other budget impacts or additional costs: Yes No N/A

If yes, explain:
N/A

Funding source(s):
General Fund

Budget/Funding Constraints:
N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
4/9/2024	Study Session	Provide Direction
10/15/2024	Committee of the Whole - Public Safety and Human Services	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

Attachment A: Redmond Police Department ALPR & DFR Data Governance Policy