



## Memorandum

**Date:** 4/6/2021  
**Meeting of:** City Council

**File No.** AM No. 21-049  
**Type:** Staff Report

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

Planning and Community Development	Carol Helland	425-556-2107
Fire	Adrian Sheppard	425-556-2201

**DEPARTMENT STAFF:**

Planning and Community Development	Sarah Pyle	Manager, Community Development and Implementation
Fire	Patti-Jean Hooper	Emergency Preparedness Manager
Fire	Todd Short	Fire Marshall

**TITLE:**  
Long-Term Recovery Plan Update (LTRP)

**OVERVIEW STATEMENT:**

This is an informational briefing and the first update to the City of Redmond’s Long-Term Recovery Plan. Staff will update Council on April 6, 2021 on baseline conditions related to housing, economic development, impacted infrastructure, organizational operations of essential services and the Redmond Partnership Network. An overview and status briefing will also be provided on the recommended short-term, mid-term, and long-term recovery strategies.

**Long-Term Community Recovery**

The Long-Term Recovery planning stage of the City’s emergency management operations was completed in August of 2020. The recovery planning effort took place in coordination with regional partners, community stakeholders, and community members and used the National Disaster Recovery Framework (NDRF) published by FEMA.

The Framework defines:

- Ten core components and areas of focus for recovery;
- Eight principles that guide recovery core capability development and recovery; support activities under the NDRF;
- Roles and responsibilities of recovery coordinators and other stakeholders;
- A coordinating structure that facilitates communication and collaboration among all stakeholders to effectively manage recovery planning; and
- The overall process by which communities can capitalize on opportunities to rebuild stronger, smarter, and safer.

Planning efforts leveraged the expertise of city staff, external experts (community agencies, national organizations), and federal, state, and local experts in the field of disaster recovery.

The following steps were completed as part of the planning process between May and August 2020:

1. The Mayor sponsored and oversaw the local recovery management effort;
2. An organizational structure for the planning effort was developed and continued to be refined as we advanced through the planning process;
3. Internal and external stakeholders were identified and engaged in the planning and included in the organizational structure;
4. Recovery Principles were defined and included as part of on-going public outreach and involvement, and were made a focal point in communications;
5. The planning effort itself included the following elements:
  - a. Current conditions analysis and baseline assessment;
  - b. Extensive partner and stakeholder outreach;
  - c. Articulation of the community’s post-disaster vision;
  - d. Identification of community goals and impacts; and
  - e. Development and prioritization of projects to achieve the vision and goals.

Since the completion of the Long-Term Recovery Plan, the following work has been underway:

1. Continued responses and mitigation efforts;
2. Scoping and implementation of recommended recovery strategies and actions; and

Continued monitoring and quarterly evaluation of the current conditions and status of implementation work

**Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

- Receive Information**                       **Provide Direction**                       **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Comprehensive Emergency Management Plan  
National Disaster Recovery Framework  
Redmond Comprehensive Plan
- **Required:**  
Comprehensive Emergency Management Plan  
National Disaster Recovery Framework  
Redmond Comprehensive Plan
- **Council Request:**  
Quarterly status updates were requested on the City progress toward Plan implementation.
- **Other Key Facts:**  
N/A

**OUTCOMES:**

The goal of this effort is to maintain and ensure the health and safety of the general public while expediting the reconstitution of government operations and services; fostering individual, private-sector, non-governmental, and public assistance programs to keep people housed and to promote restoration; and taking additional measures for social, environmental, and economic restoration so that life in the Redmond community can resume, continue and advance in the context of our “new normal.”

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**
  - Business Advisory Committee Meetings- as needed
  - Redmond Partnership Network - quarterly
  - Website- on-going
  - Internal Staff SharePoint - on-going
  - Surveys
- **Outreach Methods and Results:**
  - 1:1 Phone Calls
  - October Webinar on Outdoor Dining
    - 30 in attendance
  - Survey to Businesses
    - 15% response rate
  - Quarterly Meetings with the Recovery Partnership Network
    - 43 Total number of attendees: August 2020, November 2020, January 2021; supported by 9 staff members across all departments
  - Business Advisory Committee Meetings
    - July 27 and 29, 2020 and March 5, 2021
  - Survey Responses
    - 573 staff provided responses to the surveys issued in January and February 2021
- **Feedback Summary:**
  - Small businesses within the City have all been impacted but have responded that while facing many challenges most have been able to adapt and pivot with the Governor’s orders. Most significant changes to business operations has been needing to create fresh digital platforms and market to new customers.
  - Local agencies continue to collaborate on supporting on-going community needs. This includes but is not limited to youth education, workforce redevelopment, small business support, mental health, food insecurity, housing insecurity, recreation, senior support and transit access.
  - Staff feel supported and seen for their contributions. They also acknowledge that the increased workloads with reduced staffing is not sustainable and impacting overall morale.

**BUDGET IMPACT:**

**Total Cost:**  
N/A

**Approved in current biennial budget:**       Yes       No       N/A

**Budget Offer Number:**

N/A

**Budget Priority:**

N/A

**Other budget impacts or additional costs:**     Yes         No         N/A

**If yes, explain:**

The Pandemic and Long-Term Recovery Plan was included within the adopted budget.

The department Directors have assessed and restructured management activities and redeployed staffing assignments from the Community Development and Implementation Team, as well as, several divisions throughout the organization to address the added demands of a long-term recovery planning and implementation efforts. To provide the necessary capacity to support recovery, other workplan items were delayed. Recovery planning is an essential function of the City that is necessary to re-establish a healthy and functioning community that will better sustain itself over time.

Beyond the costs of responding to the current event, staff became familiar with various kinds of funding available for post-disaster recovery through all levels of government - federal, state, and county. Recovery planning took into account the overall damage as well as fiscal and economic impacts of the pandemic to the entire community and then developed a comprehensive disaster recovery financial strategy in line with the City's long-range financial strategy.

**Funding source(s):**

N/A

**Budget/Funding Constraints:**

N/A

**Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
8/11/2020	Study Session	Receive Information
4/21/2020	Committee of the Whole - Public Safety	Receive Information
4/28/2020	Study Session	Receive Information
6/9/2020	Committee of the Whole - Planning and Public Works	Receive Information
7/21/2020	Committee of the Whole - Public Safety	Receive Information
12/1/2020	Business Meeting	Approve
2/16/2021	Business Meeting	Receive Information
3/16/2021	Committee of the Whole - Public Safety	Receive Information

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
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6/15/2021	Business Meeting	Receive Information
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**Time Constraints:**

This is an informational briefing only.

**ANTICIPATED RESULT IF NOT APPROVED:**

This is an informational briefing only.

**ATTACHMENTS:**

Attachment A: 2021 Q1 Long-Term Recovery Plan Update

Attachment B: 2021 Q1 Update of Recovery Strategies

Attachment C: Executive Summary of LTRP

Attachment D: Long-Term Recovery Plan 08.2020