

 <p><b>Redmond</b> WASHINGTON</p>	<p style="text-align: center;"><b>REDMOND CITY COUNCIL COMMITTEE OF THE WHOLE – FINANCE, ADMINISTRATION, AND COMMUNICATIONS MEETING SUMMARY</b></p> <p style="text-align: center;">April 11, 2023 4:30 p.m.</p>
	<p style="text-align: center;">Current and past meeting agendas and materials: <a href="https://redmond.legistar.com/Calendar.aspx">https://redmond.legistar.com/Calendar.aspx</a></p>

Presiding Officer Steve Fields called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in Redmond City Hall Council Chambers.

Committee Members present and establishing a quorum:

- ☒ Jeralee Anderson
- ☒ David Carson
- ☒ Steve Fields
- ☒ Jessica Forsythe
- ☐ Varisha Khan
- ☐ Vanessa Kritzer
- ☒ Melissa Stuart

The agenda was reordered at the time of the meeting.

#### 1. Community Projects Volunteer Coordinator Update

*Department: Executive*

*Action: Informational*

Jason Brown, Volunteer Coordinator, reported to the Members of the Committee:

- Followed a program started in Colorado;
- Job duties and description;
- Projects and volunteer tracking software;
- Meeting with departments to determine projects and needs;
- Current volunteer infrastructure and programs;
- Prioritization;
- Outreach and communications plan;
- Additional update in September; and
- Successes.

Discussion ensued regarding: finding opportunities; thought exercises; job shadowing; internships; partnerships; and holding a study session or providing a staff report.

#### 2. FCS Group Contract for the 2023 Development Services User Fee Study in the Amount of \$203,790

*Department: Finance*

*Action: Consent, April 18th*

Kelley Cochran, Interim Finance Director, and Kelly Hsi, Senior Financial Analyst, reported to the Members of the Committee:

- Approved in the budget;
- Consultant has extensive experience;
- Stakeholder meetings; and
- Recommendations will be provided in the fall.

Discussion ensued regarding: B&O and head tax analysis; outreach; funding for the City's signature events; and policy development.

### **3. Transportation Benefit District Implementation Timeline and Formation Ordinance**

*Department: Finance*

*Action: Consent, May 2nd*

Kelley Cochran, Interim Finance Director, Aaron Bert, Public Works Director, and Malisa Files, Chief Operating Officer, reported to the Members of the Committee:

- Formation ordinance on consent May 2, 2023, following a public hearing;
- Notice of intent;
- Resolution on May 16, 2023;
- Second ordinance and public hearing on June 6, 2023;
- Final ordinance will be adopted on June 20, 2023

Discussion ensued regarding: expected obstacles; use of funds; and public outreach.

Meeting adjourned at 5:05 p.m.