

City of Redmond



Agenda

Business Meeting

Tuesday, October 1, 2024

7:00 PM

City Hall: 15670 NE 85th St; Remote: Comcast Ch. 21/321, Ziplly Ch. 34,
Facebook (@CityofRedmond), Redmond.gov/rctvlive, or 510-335-7371

City Council

Mayor

Angela Birney

Councilmembers

Vanessa Kritzer, President

Jessica Forsythe, Vice President

Jeralée Anderson

Steve Fields

Angie Nuevacamina

Osman Salahuddin

Melissa Stuart

REDMOND CITY COUNCIL AGENDA SECTION TITLE REFERENCE GUIDE

Items From The Audience provides an opportunity for community members to address the Council regarding any issue. Speakers must sign their intention to speak on a sheet located at the entrance of the Council Chamber, and limit comments to **three minutes**.

The **Consent Agenda** consists of routine items for which a staff recommendation has been prepared, and which do not require further Council discussion. A council member may ask questions about an item before the vote is taken, or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion. A single vote is taken to approve all items remaining on the Consent Agenda.

Public Hearings are held to receive public comment on important issues and/or issues requiring a public hearing by state statute. Community members wishing to comment will follow the same procedure as for 'Items from the Audience', and may speak after being recognized by the Mayor. After all persons have spoken, the hearing is closed to public comment. The Council then proceeds with its deliberation and decision making.

Staff Reports are presented to the Council by city staff on issues of interest to the Council which do not require Council action.

The **Ombudsperson Report** is made by the Councilmember who is serving as ombudsperson. The ombudsperson designation rotates among Council members on a monthly basis. She/he is charged with assisting community members in resolving issues with city services. The current ombudsperson is listed on the City Council webpage at www.redmond.gov/189/city-council.

The **Council Committees** are created to advise the Council as a whole. They consider, review, and make recommendations to the Council on policy matters in their work programs, as well as issues referred to them by the Council.

Unfinished Business consists of business or subjects returning to the Council for additional discussion or resolution.

New Business consists of subjects which have not previously been considered by Council and which may require discussion and action.

Ordinances are legislative acts or local laws. They are the most permanent and binding form of Council action and may be changed or repealed only by a subsequent ordinance. Ordinances normally become effective five days after they are published in the City's official newspaper.

Resolutions are adopted to express Council policy or to direct certain types of administrative action. A resolution may be changed by adoption of a subsequent resolution.

Quasi-Judicial proceedings are either closed record hearings (each side receiving ten minutes maximum to speak) or public hearings (each speaker allotted three minutes each to speak). Proceedings are those in which the City Council determines the rights or privileges of specific parties (Council Rules of Procedure, Section IV., J).

Executive Sessions - all regular and special meetings of the City Council are open to the public except for executive sessions at which subjects such as national security, property acquisition, contract bid negotiations, personnel issues and litigation are discussed.

Redmond City Council Agendas, Meeting Videos, and Minutes are available on the City's Web Site:

<https://redmond.legistar.com/>

FOR ASSISTANCE AT COUNCIL MEETINGS FOR THE HEARING OR VISUALLY IMPAIRED:

Please contact the City Clerk's office at (425) 556-2194 one week in advance of the meeting.

Meetings can be attended in person, viewed live on RCTV (redmond.gov/rctvlive), Comcast Channel 21/321, Ziply Channel 34, Facebook/YouTube (@CityofRedmond), or listen live at 510-335-7371

AGENDA

ROLL CALL

I. SPECIAL ORDERS OF THE DAY

1. PRESENTATION: Delivery of Mayor's Preliminary 2025 - 2026 Biennial Budget

II. ITEMS FROM THE AUDIENCE

Members of the public may address the City Council for a maximum of three minutes per person. Please use the speaker sign-up sheet located at the entry of the City Hall Council Chambers available from 6:30 - 7 p.m. on the day of the meeting.

In the event of difficulty attending a meeting in person, please contact the City Clerk (cityclerk@redmond.gov) by 2 p.m. on the day of the meeting to provide written public comment (400-word limit - please label your comment as "Items from the Audience") or for the remote comment registration form.

III. CONSENT AGENDA

A. Consent Agenda

1. Approval of the Minutes: September 17, 2024, Regular Meeting, September 24, 2024, Special Meeting (recordings are available at Redmond.gov/rctv)

[Regular Meeting Minutes for September 17, 2024](#)

[Special Meeting Minutes for September 24, 2024](#)

2. Approval of Payroll/Direct Deposit and Claims Checks

[Payroll Check Approval Register, September 25, 2024](#)

[Check Approval Register, October 1, 2024](#)

- 3. [AM No. 24-141](#) Acceptance of a U.S. Department of Homeland Security FEMA Fire Prevention and Safety Grant
Department: Fire

[Attachment A: Bellevue Fire and Redmond Fire Department Joint Application FY23 FPS Grant MOU](#)
[Attachment B: 2023 Fiscal Year Fire Prevention and Safety FEMA Grant Award Letter](#)
[Attachment C: 2023 Fiscal Year Fire Prevention and Safety FEMA Grant Application](#)
[Attachment D: Interlocal Agreement](#)

Legislative History

9/17/24	Committee of the Whole - Public Safety and Human Services	referred to the City Council
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- 4. [AM No. 24-142](#) Approval of a Fee for the Extended Use of ROW for Outdoor Dining
Department: Public Works

[Attachment A: Issues Matrix - Extended ROW Use Fee](#)
[Attachment B: Public Works Fee Schedule](#)
[Attachment C: Fee Resolution - Extended ROW fee Change 4887-3577-8263.1 Outdoor Dining](#)

Legislative History

9/10/24	Committee of the Whole - Finance, Administration, and Communications	referred to the City Council
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5. [AM No. 24-143](#) Adoption of a Resolution of Intention to hold a public hearing concerning a proposal to: expand the Overlake Residential Targeted Area, create a Faith-Based Institutions Residential Targeted Area, and create a Neighborhood Residential Targeted Area.

a. Resolution No. 1592: A Resolution of the City Council of the City of Redmond, Washington, Notifying the Public of Its Intent to Designate Three Locations as Residential Targeted Areas (Overlake, Faith-Based Institutions, and Neighborhood) For the Purposes of Expanding the City's Multifamily Property Tax Exemption Program and Setting the Required Public Hearing.

Department: Planning and Community Development

[Attachment A: MFTE RTA Resolution 2024](#)

B. Items Removed from the Consent Agenda

IV. HEARINGS AND REPORTS

A. Public Hearings

1. [AM No. 24-144](#) Public Hearing on 2025-2026 Biennial Budget: Property Tax Levy and Other Revenue Sources

Department: Finance

B. Reports

1. **Staff Reports**

1. [AM No. 24-145](#) Annual Update of 2025-2030 Six-Year Transportation Improvement Program (TIP)
Department: Planning and Community Development

[Exhibit A: 2025-2030 Transportation Improvement Program Project List](#)
[Attachment A: Resolution Adopting the 2025-2030 Transportation Improvement Program](#)
[Attachment B: Summary of Updates](#)
[Attachment C: MAP - TIP Changes](#)
[Attachment D: Map - TIP Projects](#)
[Attachment E: TIP Development Infographic](#)
[Attachment F: 2025-2030 TIP Presentation](#)

Legislative History

- | | | | |
|--|--------|--|------------------------------|
| | 9/3/24 | Committee of the Whole - Planning and Public Works | referred to the City Council |
|--|--------|--|------------------------------|
2. [AM No. 24-146](#) 2023-2024 Environmental Sustainability Action Plan Annual Progress Report
Department: Executive

[Agenda Memo](#)
[Attachment A: Presentation](#)

2. **Ombudsperson Report**
September: Councilmember Anderson
October: Councilmember Nuevacamina
3. **Committee Reports**

- V. UNFINISHED BUSINESS
- VI. NEW BUSINESS
- VII. EXECUTIVE SESSION
- VIII. ADJOURNMENT

Meeting videos are usually posted by 12 p.m. the day following the meeting at redmond.legistar.com, and can be viewed anytime on Facebook/YouTube (@CityofRedmond) and OnDemand at redmond.gov/OnDemand



City of Redmond

15670 NE 85th Street
Redmond, WA

Memorandum

Date: 10/1/2024
Meeting of: City Council
Day

File No. SPC 24-061
Type: Special Orders of the

PRESENTATION: Delivery of Mayor's Preliminary 2025 - 2026 Biennial Budget



City of Redmond

15670 NE 85th Street
Redmond, WA

Memorandum

Date: 10/1/2024
Meeting of: City Council

File No. SPC 24-072
Type: Minutes

Approval of the Minutes: September 17, 2024, Regular Meeting, September 24, 2024, Special Meeting
(recordings are available at Redmond.gov/rctv)

CALL TO ORDER

A Regular Meeting of the Redmond City Council was called to order by Mayor Angela Birney at 7 p.m. The meeting was held in the Redmond City Hall Council Chambers.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Present: Councilmembers Anderson, Fields, Forsythe, Kritzer, Nuevacamina, Salahuddin and Stuart

Absent: None

SPECIAL ORDERS OF THE DAY:

A. PROCLAMATION: National Hispanic Heritage Month

Mayor Birney read the proclamation into the record. Councilmember Nuevacamina accepted and spoke regarding the proclamation.

B. PRESENTATION: Puget Sound Energy

Matt Larson, Puget Sound Energy Representative, provided a presentation to the Members of the Council and responded to Councilmember inquiries.

ITEMS FROM THE AUDIENCE

Mayor Birney opened Items from the Audience at this time. The following persons spoke:

- Radka Chapin - neighborhood livability changes due to large houses being developed;
- Angela Shen - teaches classes regarding the environment and has been notified that these activities are not allowed in city parks;
- David Morton - key priorities to ensure sustainable development and to maintain a high quality of life; and
- Steve Yoon - in support of staff recommendation to remove the Design Review Board process; and
- Written comment was received regarding postponing the vote on AM No. 24-136 and enforcing Items from the Audience rules.

CONSENT AGENDA

MOTION: Councilmember Kritzer moved to approve the Consent Agenda. The motion was seconded by Councilmember Stuart.

VOTE: The motion to approve the Consent Agenda passed without objection. (7 - 0)

1. Approval of the Minutes: September 3, 2024, Regular Meeting
2. Approval of Payroll/Direct Deposit and Claims Checks
3. AM No. 24-126¹: Award Construction Contract to Johansen Construction Company and Approval of Consultant Services Agreement Supplement 1 to OTAK, Inc. for the Redmond Central Connector Phase 3 Project
4. AM No. 24-127: Approval of a Consultant Agreement with BHC Consultants, in the Amount of \$374,770, for the Lift Station Equipment Upgrades Phase 2
5. AM No. 24-128: Approval of a Consultant Agreement with Fehr & Peers, in the Amount of \$160,000, for Support of the Transportation Master Plan Update
6. AM No. 24-129: Approval of Motion to Remove Reversionary Interest from Emma McRedmond Statutory Warranty Correction Deed
7. AM No. 24-130: Approval of Redmond Paired Watershed Study Contract Amendments
8. AM No. 24-131: Approval of Consultant Agreement with Enviroissues, in the Amount of \$94,995, for Go Redmond Program Refresh
9. AM No. 24-132: Approval of an Agreement with McKinstry Essention, in the Amount of \$109,197, for the Public Safety Building Phase 2 and Sustainability Building Automation Projects
10. AM No. 24-133: Approval of a Contract with Assetworks, Inc. for the Migration of FleetFocus and FuelFocus to a SaaS

¹ This item was removed from the Consent Agenda and addressed separately.

Environment and Addition of Telematics Hardware in the Amount of \$94,327

11. AM No. 24-134: Approval of the CIP Project and Portfolio Management Software Contract with Aurigo Software Services, LLC for the Implementation of Masterworks, in the Amount of \$487,366
12. AM No. 24-135: Acceptance of the Washington Auto Theft Prevention Authority Grant, in the Amount of \$44,100, and Direct the Finance Department to Recognize the Revenue to Fund Fixed Automated License Plate Readers
13. AM No. 24-136²: Adoption of a Resolution to Reallocate A Regional Coalition for Housing (ARCH) Funds to Redmond Supportive Housing Project
 - a. Resolution No. 1588: A Resolution of the City Council of the City of Redmond, Washington, Authorizing the Duly-Appointed Administering Agency for A Regional Coalition for Housing (ARCH) to Execute All Documents Necessary to Enter Into Agreements for the Reallocation of Funding from Kenmore Supportive Housing Project to Redmond Supportive Housing Project as Recommended by the ARCH Executive Board, Utilizing Funds from the City's Housing Trust Fund
14. AM No. 24-137: Adoption of a Resolution for the RedMed Plan Changes for 2025
 - a. Resolution No. 1589: A Resolution of the City Council of the City of Redmond, Washington, Adopting a Revised Summary Plan Description for the City of Redmond Self-Insured Medical Plan

Mayor Birney read the resolution titles into the record.

ITEMS REMOVED FROM THE CONSENT AGENDA:

3. AM No. 24-126: Award Construction Contract to Johansen Construction Company and Approval of Consultant Services Agreement Supplement 1 to OTAK, Inc. for the Redmond Central Connector Phase 3 Project

² This item was removed from the Consent Agenda and addressed separately.

MOTION: Councilmember Forsythe moved to approve the Consent Agenda. The motion was seconded by Councilmember Stuart.

RECUSAL: Councilmember Anderson was recused for a financial conflict of interest.

VOTE: The motion to approve AM No. 24-126 passed without objection. (6 - 0)

13. AM No. 24-136: Adoption of a Resolution to Reallocate A Regional Coalition for Housing (ARCH) Funds to Redmond Supportive Housing Project

- a. Resolution No. 1588: A Resolution of the City Council of the City of Redmond, Washington, Authorizing the Duly-Appointed Administering Agency for A Regional Coalition for Housing (ARCH) to Execute All Documents Necessary to Enter Into Agreements for the Reallocation of Funding from Kenmore Supportive Housing Project to Redmond Supportive Housing Project as Recommended by the ARCH Executive Board, Utilizing Funds from the City's Housing Trust Fund

MOTION: Councilmember Kritzer moved to approve AM No. 24-120. The motion was seconded by Councilmember Forsythe.

MOTION: Councilmember Kritzer moved to amend the resolution to change the last whereas on page 2 - replace \$857,400 with \$611,800 and Section 1 - replace \$857,400 with \$611,800. The motion to amend was seconded by Councilmember Stuart.

VOTE: The motion to amend passed without objection. (7 - 0)

Carol Helland, Director of Planning and Community Development, responded to Councilmember inquiries.

Following Councilmember discussion,

VOTE: The motion to approve as amended passed, (5 - 2), with Councilmembers Forsythe, Kritzer, Nuevacamina, Salahuddin and Stuart in support, and Councilmembers Anderson and Fields in opposition.

HEARINGS AND REPORTS

Public Hearing:

1. AM No. 24-138: Conduct a Public Hearing and Adopt a Resolution Approving a Petition Filed by Microsoft to Amend Community Facilities District (CFD) 2014-01
 - a. Resolution No. 1590: A Resolution of the City Council of the City of Redmond, Washington, Approving a Petition by Microsoft Corporation to Amend Redmond Community Facilities District No. 2014-01; Modifying the Purpose of said Community Facilities District to include Financing the Construction of Pedestrian/Bicycle Bridge Connecting the East Side of 156th Avenue NE to Redmond Technology Station and to the West Side of SR 520, Canopy Coverage for Waiting Areas at Redmond Technology Station, Shell and Core Requirements for a Transit Office/Public Waiting Area Near the Parking Garage at Redmond Technology Station, Additional Paving for Buses and Vans to Wait and to Drop Off and Pick Up Passengers Moving Between the Light Rail System and the Bus System, Accessibility Features at Redmond Technology Station such as Timetable Displays with Text To Speech Functionality and Tactile Guidance Indicators to Assist Those with Visual Impairments to Navigate the Site; Making Findings in Support of the Amendment; and Incorporating Terms and Conditions Set Forth in the Petition

Mayor Birney opened the public hearing.

- Yuanmeng Zhao: in support as this will allow visually impaired people to use the site and users who prefer to hear instead of read instructions.
- Donald Marcy: representing Microsoft, agreement started in 2013, including wayfinding, asking for adoption of resolution.

There being no one else wishing to speak, Mayor Birney closed the public hearing.

MOTION: Councilmember Kritzer moved to approve AM No. 24-138/Resolution No. 1590. The motion was seconded by Councilmember Salahuddin.

VOTE: The motion to approve passed without objection. (7 - 0)

2. AM No. 24-139: Conduct a Public Hearing and Adopt a Resolution Approving a Petition Filed by Microsoft to Amend Community Facilities District (CFD) 2016-01

b. Resolution No. 1591: A Resolution of the City Council of the City of Redmond, Washington, Approving a Petition by Microsoft Corporation to Amend Redmond Community Facilities District No. 2016-01; Modifying the Purpose of said Community Facilities District to include Financing the Construction of the Extension of Shared Use Path on South Side of NE 40th Street from 163rd Avenue NE to 172nd Avenue NE and Related Improvements, Perform ADA Ramp Improvements and Push Button Activation for Crosswalks at Select Locations to be Determined, Install Adaptive Traffic Signal Controls at Multiple Intersections Along 148th Avenue NE, 156th Avenue NE, and NE 40th Street in the Overlake Neighborhood, Install Bike Lane Improvements on 150th Avenue NE, Work Includes Pavement Widening, New Curb and Gutter, and Associated Stormwater Improvements; Making Findings in Support of the Amendment; and Incorporating Terms and Conditions Set Forth in the Petition

Mayor Birney opened the public hearing.

- Donald Marcy - representing Microsoft, set up for Microsoft to fund infrastructure in the City of Redmond, still money left in the CFD, City had additional improvements and several items were included in this amendment.

- Yuanmeng Zhao - these improvements will help people walking and biking in the area, would like additional signal improvements to incentivize people to walk, bike and roll more.

There being no one else wishing to speak, Mayor Birney closed the public hearing.

MOTION: Councilmember Kritzer moved to approve AM No. 24-139/Resolution No. 1591. The motion was seconded by Councilmember Salahuddin.

Following Councilmember discussion,

VOTE: The motion to approve passed without objection. (7 - 0)

Staff Reports: None

Ombudsperson Reports:

Councilmember Anderson reported receiving resident contacts regarding: 1-2117; school availability; Site Plan Entitlement process; Hashtag break-ins; utility billing issues; rezoning; fee waivers for housing projects; resolution questions; and picking mushrooms in the watershed.

Councilmember Stuart reported receiving resident contacts regarding: budget priorities listening session; King County Councilmember Sarah Perry town hall; requesting a proclamation; Senior Center; downtown business; automated license plate readers; Comprehensive Plan; Transportation Improvement Program; Audubon bird walk; 9/11 memorial at City Hall; and lunch and learn with Sound Cities Association.

Councilmember Salahuddin reported receiving resident contacts regarding: student interest in local government; AEDs in parks; Audubon bird walk; and youth engagement opportunities.

Councilmember Forsythe reported receiving resident contacts regarding: LTAC funding; housing developments; tree removal; data privacy policy; light pollution; marching band uniforms; Grasslawn sidewalk improvements;

Hashtag safety measures; CPR/AED first aid class; and Healthpoint event.

Councilmember Kritzer reported receiving resident contacts regarding: mobility; biking and walking safety; parking; tree policy; commission appointments; senior needs; King County Councilmember Sarah Perry town hall; and responded regarding incorrect information on the resolution tonight.

Councilmember Nuevacamina reported receiving resident contacts regarding: data privacy; school capacity; traffic safety; upcoming election; Audubon walk; salmon; and the marching band.

Committee Reports:

Councilmember Kritzer provided committee reports:

- Transportation Boards for King County; and
- Subcommittees.

Councilmember Forsythe provided committee reports:

- Disability Board; and
- Alternative Crisis Response subcommittee.

Councilmember Salahuddin provided a committee report:

- OneRedmond Foundation.

Councilmember Stuart provided committee reports:

- Public Safety Funding subcommittee;
- Growth Management Planning Board;
- Association of Washington Cities Legislative Priorities Committee;
- Sound Cities Association Public Issues Committee; and
- Sound Cities Association Growth Management Council.

Mayor Birney spoke regarding Leadership Eastside.

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

A. AM No. 24-140: Role of the Ombudsperson

Councilmembers discussed the current process and ideas for improvements, including: accountability, expectations, clarifications, consequences, process in other jurisdictions, continuity of message, sharing personal opinions, and utilizing an autoreply.

EXECUTIVE SESSION: NONE

ADJOURNMENT

There being no further business to come before the Council the regular meeting adjourned at 9:41 p.m.

ANGELA BIRNEY, MAYOR

CITY CLERK

Minutes Approved: October 1, 2024

CALL TO ORDER

A Special Meeting of the Redmond City Council was called to order by Mayor Birney at 6:30 p.m. The meeting was held in the Redmond City Hall Council Chambers.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Present: Councilmembers Anderson, Fields, Forsythe, Kritzer, Nuevacamina, Salahuddin, and Stuart

JOINT MEETING WITH ARTS & CULTURE COMMISSION AND CITY COUNCIL

Loreen Hamilton, Parks and Recreation Director, introduced this item.

Members of the Redmond Arts and Culture Commission introduced themselves and presented to Council regarding: programs and projects; successes; updates, project selection and review of external projects; statistics; and priorities.

Discussion ensued regarding: events and community engagement; grant applications; artist pipeline; Sound Transit collaboration; performing arts; and arts and culture initiatives to engage youth.

ADJOURNMENT

There being no further business to come before the Council the special meeting adjourned at 6:58 p.m.

ANGELA BIRNEY, MAYOR

CITY CLERK

Minutes Approved: October 01, 2024



City of Redmond

15670 NE 85th Street
Redmond, WA

Memorandum

Date: 10/1/2024
Meeting of: City Council

File No. SPC 24-073
Type: Check Register

Approval of Payroll/Direct Deposit and Claims Checks

City of Redmond
Payroll Check Approval Register
Pay period: 9/1 - 9/15/2024
Check Date: 9/25/2024

Check Total:	\$	33,936.29
Direct Deposit Total:	\$	2,745,194.87
Wires & Electronic Funds Transfers:	\$	1,679,206.30
Grand Total:	\$	<u>4,458,337.46</u>

We, the undersigned Council members, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Redmond, and that we are authorized to authenticate and certify to said claim.

All Checks numbered **188449** through **188466** ,
Direct deposits numbered **173122** through **173907** , and
Electronic Fund transfers **1755** through **1759**
are approved for payment in the amount of **\$4,458,337.46**
on this **1 day of October 2024**.

Note:

City of Redmond
Payroll Final Check List
Pay period: 9/1 - 9/15/2024
Check Date: 9/25/2024


Total Checks and Direct deposit:	\$	3,984,676.06
Wire Wilmington Trust RICS (MEBT):	\$	473,661.40
Grand Total:	\$	<u>4,458,337.46</u>

I, the Human Resources Director, do hereby certify to the City Council, that the checks and direct deposits presented are true and correct to the best of my knowledge.

DocuSigned by:
Cathryn Laird
7C0092BCC9C549B...

Human Resources Director, City of Redmond
Redmond, Washington

I, Finance Director, do hereby certify to the City Council, that the checks for the months of September 2024 are true and correct to the best of my knowledge.

Signed by:

706AE71EFDB1430

Kelley Cochran, Finance Director
City of Redmond
Redmond, Washington

We, the undersigned Councilmembers, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Redmond, and that we are authorized to authenticate and certify to said claim. All checks numbered 7407 through 7604, and Wire Transfers are approved for payment in the amount of \$4,374,544.02. This 1st day of October 2024.



Memorandum

Date: 10/1/2024
Meeting of: City Council

File No. AM No. 24-141
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Fire	Chief Adrian Sheppard	425-556-2201
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DEPARTMENT STAFF:

Fire	Rich Gieseke	Fire Marshal
Fire	Gary Smith	Assistant Fire Marshal

TITLE:

Acceptance of a U.S. Department of Homeland Security FEMA Fire Prevention and Safety Grant

OVERVIEW STATEMENT:

The Fire Department is seeking Council’s approval to accept funding from a U.S. Department of Homeland Security, FEMA Fire Prevention and Safety grant to provide enhanced security for the Fire Department emergency key access systems. The Bellevue and Redmond Fire Departments have coordinated efforts in securing this grant to improve the security and accountability of the existing emergency key access system used on our commercial, mixed-use and multifamily buildings. The total grant award is \$707,423.39 with \$298,871.99 being allocated to the City of Redmond, and \$408,551.40 allocated to the City of Bellevue. This grant has a required 5% matching requirement that can be fulfilled through existing staff time and associated labor costs in lieu of a cash match.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Fire Department Strategic Plan 2022-2027
- **Required:**
2021 Redmond Fire Code, Section 506.1
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

The Redmond and Bellevue Fire Departments share a jurisdictional border of 9.5 miles and responded to a combined 2,126 mutual aid calls in 2023. Bellevue provided aid to Redmond 563 times in 2023 in buildings equipped with fire department key box safes as required in the 2021 International Fire Code, Section 506 (Knox box). Redmond provided similar support into Bellevue 948 times. Of those: 50 were cardiac arrest calls, 8 were strokes, and 22 were confirmed structure fires, including 14 of in multi-family buildings. In at least 80 of these calls, any time delays would have significantly impacted patient outcomes and extent of structure damage. Implementing “eLock Knox” systems in tandem will allow both departments to share electronic key access to each other’s Knox boxes while adding security features.

The Redmond and Bellevue Fire Departments partnered to apply for a regional grant through FEMA’s Fire Prevention & Safety grant, which has been tentatively awarded for \$707,423.39. This grant requires completion within a 24-month performance period as well as a 5% matching in either cash or staff time/labor equivalent. The allocation is \$298,871.99 in equipment for the City of Redmond and \$408,871.40 in equipment to the City of Bellevue.

Both fire departments currently use an older version of the Knox Box key security system, which still uses traditional key lock cores. The inventory of Knox Box systems in Redmond is over 1,400 and growing each year. This award will cover transition costs for both municipalities to install electronic key lock hardware in the apparatus and a majority of key box cores. Historically, this cost would have been passed on to local property owners, but this grant allows the transition to occur while minimizing the cost to local property owners.

Accepting this Fire Prevention & Safety Grant award will improve community safety and emergency response, and greatly enhance key security in both the Bellevue and Redmond Fire Departments’ service areas while minimizing the economic impact on property owners within our service areas.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
Award letter received with an effective date beginning on 7/16/24, if the grant is formally accepted by both cities. If accepted, the departments have 24 months from this date to utilize funds and install the equipment purchased through grant funds
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

Installation of hardware in department apparatus \$2,250

Exchange of current hardware in response apparatus by fire mechanic shop \$1,282

Installation of 808 e-cores with current fire department staff est. \$44,225 (light duty and prevention staff time)

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
N/A

Budget Priority:
N/A

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

The grant has a 5% matching requirement of \$14,944 that can be satisfied with staff time used to install cores and equipment in department apparatus. No cash payment is necessary.

Funding source(s):
Fire Department General Fund

Budget/Funding Constraints:
Grant acceptance by October 1, 2024

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
9/17/2024	Committee of the Whole - Public Safety	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
Click and select a date, or click and press delete if none.	Click and select a meeting from the dropdown menu.	Click and select an action from the dropdown menu.

Time Constraints:

Bellevue is the lead agency for this grant and will purchase all equipment and complete all grant documentation and reporting. To move forward with purchasing, Bellevue requests Redmond approve receiving the grant by October 1, 2024.

ANTICIPATED RESULT IF NOT APPROVED:

If the grant award is not accepted the full expense of updating the fire department key box system will be required to be covered by the Fire Department General fund and individual property owners.

ATTACHMENTS:

Attachment A: Bellevue Fire and Redmond Fire Department Joint Application FY23 FP&S Grant MOU

Attachment B: 2023 Fiscal Year Fire Prevention and Safety FEMA Grant Award Letter

Attachment C: 2023 Fiscal Year Fire Prevention and Safety FEMA Grant Application

Attachment D: Interlocal agreement

MEMORANDUM OF UNDERSTANDING

**FY23 FIRE PREVENTION AND SAFETY GRANT PROGRAM
JOINT ELECTRONIC CORE PURCHASE**

This memorandum of understanding (“MOU”) is made and entered into by Bellevue Fire Department and Redmond Fire Department for the purposes set forth below.

WHEREAS, the participating agencies formed a working committee and developed a course of action to achieve the goals and objectives of the Fire Prevention and Safety Grant Program;

WHEREAS, the participating agencies have been identified as eligible jurisdictions able to collectively implement the objectives and goals of the FP&S grant program;

WHEREAS, Bellevue Fire Department is the host agency;

WHEREAS, Redmond Fire Department is a participating agency;

WHEREAS, as host agency, Bellevue Fire Department accepts responsibility for administration of the grant including procurement, disbursement, asset accountability and reporting requirements for assets acquired under the FY23 Regional FP&S grant application in the event of approval; and

NOW, THEREFORE, the participating agencies agree as follows:

OBJECTIVE OF AGREEMENT

This MOU establishes the relationship between the two agencies in a Fire Prevention and Safety Grant in the event the grant request is approved.

PROCEDURES

1. Bellevue Fire Department will serve as host agency to submit the application to fund the 2,168 e-cores and associated key security equipment.
2. Bellevue Fire Department will serve as grant administrator for the two agencies in the event of Application approval. This involves, but is not limited to, managing the funds from the grant, ensuring that a competitive and fair purchasing process is followed, initiating the purchase after receiving consensus from the participating agencies and distributing the equipment as detailed in the Application.
3. The participating agencies agree to accept the FP&S grant program award and accept their respective items as listed in the Application in the event of approval.
4. The participating agencies agree to provide the required soft match in the amount of 5% of the total cost of their requested project, as calculated labor time, as detailed in the Application and as required under the regional FP&S grant program guidelines. The required match shall be documented with staff name, hours, and responsibilities, and submitted to Bellevue for reporting purposes.
5. In the event of a reduced award, the participating agencies agree to accept the reduced amount and provide a 5% soft cost match on the total reduced award amount of their approved items.
6. Any expenditure beyond the grant award for an agency's approved item(s) remains the sole responsibility of that agency.
7. The table¹ below lists the specific allocations of equipment and cost estimates:

Agency	Description	Total Cost
Bellevue	Electronic Key Box Cores (1,410)	\$350,949.00
Bellevue	Equipment & Hardware	\$ 13,672.33
Redmond	Electronic Key Box Cores (758)	\$188,666.20
Redmond	Equipment & Hardware	\$80,767.00
TOTAL	-	\$634,054.53

8. The participating agencies agree to allow Bellevue Fire Department to procure and distribute their respective assets if awarded under the regional FP&S grant

program.

9. The participating agencies agree to promptly provide any additional documentation to Bellevue Fire Department, as requested, that may be necessary in connection with the grant.
10. The participating agencies agree to promptly return to Bellevue Fire Department any equipment or deliverables that are received in error.
11. The participating agencies agree to be responsible for the maintenance, training, inventorying, and proper storage of the equipment awarded to them under the regional FP&S grant program.
12. Unless renewed by the participating agencies in writing, this MOU will expire at the end of the grant period of performance, which is to include the close-out period.

AMENDMENTS

This MOU may be amended at any time by written agreement of all agencies. Such requests will only be approved if the proposed change(s) is (are) consistent with and/or achieve the goals of the grant.

SIGNATURE

Each party hereby warrants and represents that it has full power and authority to enter into and perform this MOU, and that the person signing on behalf of each has been properly authorized and empowered to enter into this MOU.

BELLEVUE FIRE DEPARTMENT


DocuSigned by:

 7C9503AF268848A...

 Fire Chief or their designee

Date: 4/9/2024 | 10:38 AM PDT

REDMOND FIRE DEPARTMENT

DocuSigned by:

 3D9EAD66465D44A...

 Fire Chief or their designee

Date: 4/9/2024 | 13:23 PM PDT

ⁱ Numbers do not include the cost of sales tax or shipping.

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 07/16/2024



Abigail Richardson
CITY OF BELLEVUE
PO BOX 90012
BELLEVUE, WA 98009

EMW-2023-FP-00114

Dear Abigail Richardson,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2023 Fire Prevention & Safety (FP) Grant funding opportunity has been approved in the amount of \$707,423.39 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$35,371.17 for a total approved budget of \$742,794.56. Please see the FY 2023 FP&S Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- FY 2023 FP&S Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in blue ink that reads "P.S. Williams".

PAMELA WILLIAMS
Assistant Administrator, Grant Programs

Summary Award Memo

Program: Fiscal Year 2023 Fire Prevention & Safety

Recipient: CITY OF BELLEVUE

UEI-EFT: DQ3JYJ78JMD5

DUNS number: 071842611

Award number: EMW-2023-FP-00114

Summary description of award

The purpose of the Fire Prevention and Safety Grant Program is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards by assisting fire prevention programs and supporting firefighter health and safety research and development. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application — including budget information — was consistent with the Fire Prevention and Safety Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2023 Fire Prevention and Safety (FP&S) Grant funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	First Year	Second Year	Total
Personnel	\$17,663.26	\$26,494.89	\$44,158.15
Fringe benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$631,233.33	\$0.00	\$631,233.33
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$67,403.08	\$0.00	\$67,403.08
Indirect charges	\$0.00	\$0.00	\$0.00
Federal	\$682,190.16	\$25,233.23	\$707,423.39
Non-federal	\$34,109.51	\$1,261.66	\$35,371.17
Total	\$716,299.67	\$26,494.89	\$742,794.56
Program Income			\$0.00

Approved scope of work

Approved request details:

Community Risk Reduction

Project: General Prevention/Awareness

Other (Explain)

Fire Prevention Staff Time

DESCRIPTION

Fire Prevention staff time spent retrofitting all compatible boxes with electronic cores.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	1	\$17,663.26	\$17,663.26
2	1	\$26,494.89	\$26,494.89

BUDGET CLASS

Personnel

Other (Explain)

e-Key Dock

DESCRIPTION

KLS-8600D e-Key Dock for Fire Prevention team members. Secures key with 2 factor authentication access code. Enables programming of keys, locks for installations and retrofits.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	15	\$200.00	\$3,000.00
2	0	\$0.00	\$0.00

BUDGET CLASS

Supplies

CHANGE FROM APPLICATION

Budget class from **Equipment** to **Supplies**

JUSTIFICATION

c. The award reflects a change from the application. The budget class was modified from equipment to supplies.

Other (Explain)

Shipping

DESCRIPTION

Shipping from Knox in AZ to Bellevue Fire Department, for distribution between Bellevue and Redmond Fire Department Fire Prevention teams

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	1	\$2,738.00	\$2,738.00
2	0	\$0.00	\$0.00

BUDGET CLASS

Other

Other (Explain)

Bellevue Sales Tax, 10.2%

DESCRIPTION

Bellevue Fire Department's local sales tax rate

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	1	\$64,665.08	\$64,665.08
2	0	\$0.00	\$0.00

BUDGET CLASS

Other

Other (Explain)

Key Secure 6

DESCRIPTION

KS-6K2 Key Secure 6 is a PIN accessed, secure key storage which holds the new electronic key as well as the current program's mechanical key on an apparatus

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	26	\$1,200.00	\$31,200.00
2	0	\$0.00	\$0.00

BUDGET CLASS

Supplies

CHANGE FROM APPLICATION

Budget class from **Equipment** to **Supplies**

JUSTIFICATION

c. The award reflects a change from the application. The budget class was modified from equipment to supplies.

Other (Explain)

Knox Box Electronic Core

DESCRIPTION

KLS-8800L - Retrofit e-Core

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	2,168	\$248.00	\$537,664.00
2	0	\$0.00	\$0.00

BUDGET CLASS

Supplies

Other (Explain)

Knox Box electronic core/faceplate combo

DESCRIPTION

KLS-3292 - Lift off style door/e-Core combo fits certain serial number ranges within

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	50	\$325.00	\$16,250.00
2	0	\$0.00	\$0.00

BUDGET CLASS

Supplies

Other (Explain)

Installation Tool Kit

DESCRIPTION

The installation tool kit includes the following to facilitate the mechanical core removal and electronic core retrofit: #1 Philips screwdriver, 9/16" socket, socket wrench, 7/8" wrench, and a flathead screwdriver

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	9	\$51.37	\$462.33
2	0	\$0.00	\$0.00

BUDGET CLASS

Supplies

CHANGE FROM APPLICATION

Budget class from Equipment to Supplies

JUSTIFICATION

c. The award reflects a change from the application. The budget class was modified from equipment to supplies.

Other (Explain)

e-Key Defender

DESCRIPTION

KD-1KD2 e-Key Defenders provide secure storage for both an e-Key and a mechanical key (as it is phased out) within a Fire Prevention team member's passenger vehicle. It is opened via PIN code, and each records each PIN access to allow for traceability and auditing.

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	15	\$943.00	\$14,145.00
2	0	\$0.00	\$0.00

BUDGET CLASS

Supplies

CHANGE FROM APPLICATION

Budget class from Equipment to Supplies

JUSTIFICATION

c. The award reflects a change from the application. The budget class was modified from equipment to supplies.

Other (Explain)

e-Key

DESCRIPTION

KLS-8701K Knox e-Key

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	66	\$432.00	\$28,512.00
2	0	\$0.00	\$0.00

BUDGET CLASS

Supplies

CHANGE FROM APPLICATION

Budget class from Equipment to Supplies

JUSTIFICATION

c. The award reflects a change from the application. The budget class was modified from equipment to supplies.

Agreement Articles

Program: Fiscal Year 2023 Fire Prevention & Safety

Recipient: CITY OF BELLEVUE

UEI-EFT: DQ3JYJ78JMD5

DUNS number: 071842611

Award number: EMW-2023-FP-00114

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Article 1 Assurances, Administrative Requirements, Cost Principles, Representations, and Certifications

I. Recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non- Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the federal awarding agency.

Article 2 General Acknowledgements and Assurances

Recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in effect as of the federal award date and located at 2 C.F.R. Part 200 and adopted by DHS at 2 C.F.R. § 3002.10. All recipients and subrecipients must acknowledge and agree to provide DHS access to records, accounts, documents, information, facilities, and staff pursuant to 2 C.F.R. § 200.337. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities and personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements required by law, federal regulation, Notice of Funding Opportunity, federal award specific terms and conditions, and/or federal awarding agency program guidance. V. Recipients must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receiving the Notice of Award for the first award under which this term applies. Recipients of multiple federal awards from DHS should only submit one completed tool for their organization, not per federal award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active federal award, not every time a federal award is made. Recipients must submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in these DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. DHS Civil Rights Evaluation Tool | Homeland Security. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension to the 30-day deadline if the recipient identifies steps and a timeline for completing the tool. Recipients must request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

<p>Article 3</p>	<p>Acknowledgement of Federal Funding from DHS Recipients must acknowledge their use of federal award funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal award funds.</p>
<p>Article 4</p>	<p>Activities Conducted Abroad Recipients must coordinate with appropriate government authorities when performing project activities outside the United States obtain all appropriate licenses, permits, or approvals.</p>
<p>Article 5</p>	<p>Age Discrimination Act of 1975 Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (codified as amended at 42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.</p>
<p>Article 6</p>	<p>Americans with Disabilities Act of 1990 Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.</p>
<p>Article 7</p>	<p>Best Practices for Collection and Use of Personally Identifiable Information Recipients who collect personally identifiable information (PII) as part of carrying out the scope of work under a federal award are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.</p>
<p>Article 8</p>	<p>Civil Rights Act of 1964 – Title VI Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964, Pub. L. No. 88-352 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21. Recipients of an award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA’s implementing regulations at 44 C.F.R. Part 7.</p>

Article 9**Civil Rights Act of 1968**

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284 (codified as amended at 42 U.S.C. § 3601 et seq.) which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex, as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units— i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators) —be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article 10**Copyright**

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.

Article 11**Debarment and Suspension**

Recipients must comply with the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689 set forth at 2 C.F.R. Part 180 as implemented by DHS at 2 C.F.R. Part 3000. These regulations prohibit recipients from entering into covered transactions (such as subawards and contracts) with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article 12**Drug-Free Workplace Regulations**

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

Article 13**Duplicative Costs**

Recipients are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing or matching requirements of any other federal award in either the current or a prior budget period. (See 2 C.F.R. § 200.403(f)). However, recipients may shift costs that are allowable under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal financial assistance award terms and conditions.

<p>Article 14</p>	<p>Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17. Recipients of an award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA’s implementing regulations at 44 C.F.R. Part 19.</p>
<p>Article 15</p>	<p>E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.</p>
<p>Article 16</p>	<p>Energy Policy and Conservation Act Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.</p>
<p>Article 17</p>	<p>False Claims Act and Program Fraud Civil Remedies Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)</p>
<p>Article 18</p>	<p>Federal Debt Status All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)</p>
<p>Article 19</p>	<p>Federal Leadership on Reducing Text Messaging while Driving Recipients are encouraged to adopt and enforce policies that ban text messaging while driving recipient-owned, recipient-rented, or privately owned vehicles when on official government business or when performing any work for or on behalf of the Federal Government. Recipients are also encouraged to conduct the initiatives of the type described in Section 3(a) of E.O. 13513.</p>

Article 20 Fly America Act of 1974

Recipients must comply with Preference for U.S. Flag Air Carriers (a list of certified air carriers can be found at: [Certificated Air Carriers List | US Department of Transportation, https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list](https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list)) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article 21 Hotel and Motel Fire Safety Act of 1990

Recipients must ensure that all conference, meeting, convention, or training space funded entirely or in part by federal award funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a.

Article 22 John S. McCain National Defense Authorization Act of Fiscal Year 2019

Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. The statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

Article 23 Limited English Proficiency (Civil Rights Act of 1964, Title VI)

Recipients must comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

Article 24 Lobbying Prohibitions

Recipients must comply with 31 U.S.C. § 1352 and 6 C.F.R. Part 9, which provide that none of the funds provided under a federal award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification. Per 6 C.F.R. Part 9, recipients must file a lobbying certification form as described in Appendix A to 6 C.F.R. Part 9 or available on Grants.gov as the Grants.gov Lobbying Form and file a lobbying disclosure form as described in Appendix B to 6 C.F.R. Part 9 or available on Grants.gov as the Disclosure of Lobbying Activities (SF-LLL).

Article 25 National Environmental Policy Act

Recipients must comply with the requirements of the National Environmental Policy Act of 1969, Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article 26 Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article 27 Non-Supplanting Requirement

Recipients of federal awards under programs that prohibit supplanting by law must ensure that federal funds supplement but do not supplant non-federal funds that, in the absence of such federal funds, would otherwise have been made available for the same purpose.

<p>Article 28</p>	<p>Notice of Funding Opportunity Requirements All the instructions, guidance, limitations, scope of work, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this federal award are incorporated by reference. All recipients must comply with any such requirements set forth in the NOFO. If a condition of the NOFO is inconsistent with these terms and conditions and any such terms of the Award, the condition in the NOFO shall be invalid to the extent of the inconsistency. The remainder of that condition and all other conditions set forth in the NOFO shall remain in effect.</p>
<p>Article 29</p>	<p>Patents and Intellectual Property Rights Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.</p>
<p>Article 30</p>	<p>Procurement of Recovered Materials States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act at 42 U.S.C. § 6962) and 2 C.F.R. § 200.323. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.</p>
<p>Article 31</p>	<p>Rehabilitation Act of 1973 Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.</p>
<p>Article 32</p>	<p>Reporting of Matters Related to Recipient Integrity and Performance If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of the federal award, then the recipient must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated by reference.</p>

Article 33 Reporting Subawards and Executive Compensation

For federal awards that equal or exceed \$30,000, recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation set forth at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated by reference.

Article 34 Required Use of American Iron, Steel, Manufactured Products, and Construction Materials

Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless: (1) all iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. Waivers When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements. (a) When the Federal agency has determined that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: (1) applying the domestic content procurement preference would be inconsistent with the public interest; (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described at “Buy America” Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. Definitions The definitions applicable to this term are set forth at 2 C.F.R. § 184.3, the full text of which is incorporated by reference.

<p>Article 35</p>	<p>SAFECOM Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications. The SAFECOM Guidance is updated annually and can be found at Funding and Sustainment CISA.</p>
<p>Article 36</p>	<p>Terrorist Financing Recipients must comply with E.O. 13224 and applicable statutory prohibitions on transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible for ensuring compliance with the E.O. and laws.</p>
<p>Article 37</p>	<p>Trafficking Victims Protection Act of 2000 (TVPA) Recipients must comply with the requirements of the government-wide financial assistance award term which implements Trafficking Victims Protection Act of 2000, Pub. L. No. 106-386, § 106 (codified as amended at 22 U.S.C. § 7104). The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated by reference.</p>
<p>Article 38</p>	<p>Universal Identifier and System of Award Management Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated reference.</p>
<p>Article 39</p>	<p>USA PATRIOT Act of 2001 Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175-175c.</p>
<p>Article 40</p>	<p>Use of DHS Seal, Logo and Flags Recipients must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.</p>
<p>Article 41</p>	<p>Whistleblower Protection Act Recipients must comply with the statutory requirements for whistleblower protections at 10 U.S.C § 470141 U.S.C. § 4712.</p>

Article 42**Environmental Planning and Historic Preservation (EHP) Review**

DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. General guidance for FEMA's EHP process is available on the DHS/FEMA Website at:

<https://www.fema.gov/grants/guidance-tools/environmental-historic>. Specific applicant guidance on how to submit information for EHP review depends on the individual grant program and applicants should contact their grant Program Officer to be put into contact with EHP staff responsible for assisting their specific grant program. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archaeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Article 43**Applicability of DHS Standard Terms and Conditions to Tribes**

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

Article 44**Acceptance of Post Award Changes**

In the event FEMA determines that an error in the award package has been made, or if an administrative change must be made to the award package, recipients will be notified of the change in writing. Once the notification has been made, any subsequent requests for funds will indicate recipient acceptance of the changes to the award. Please call FEMA Grant Management Operations at (866) 927-5646 or via e-mail to: ASK-GMD@fema.dhs.gov if you have any questions.

Article 45 Disposition of Equipment Acquired Under the Federal Award
For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state sub-recipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state sub-recipients must follow the disposition requirements in accordance with state laws and procedures.

Article 46 Prior Approval for Modification of Approved Budget
Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved. For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 47 Indirect Cost Rate
2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Article 48 Award Performance Goals
FEMA will measure the recipient's performance of the grant by comparing the input of federal resources used to develop outreach efforts/materials the FP&S Program (by organization type) and the total number of individuals reached with said materials, as requested in its application. In addition, FEMA will evaluate whether the recipient's activities impacted community risk reduction, code enforcement awareness, fire arson investigation, as requested in its application. In order to measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient is required to report on the program impact as stated in the NOFO.

Article 49**Environmental & Historic Preservation Compliance Review Required**

Under the Remodeling/Renovation of Existing Facilities, installation of sprinkler systems, lock-box installation, LED/electronic sign installation, projector and/or screen installation to support training, smoke alarm installation, tree trimming or vegetation removal/disturbance, or any other activity not specifically referenced here, this award includes work, such as ground disturbance, that triggers an EHP compliance review. The recipient is prohibited from committing, obligating, expending, or drawing down FY23 Fire Prevention and Safety Grant funds in support of Remodeling/Renovation of Existing Facilities, installation of sprinkler systems, lock-box installation, LED/electronic sign installation, projector and/or screen installation to support training, smoke alarm installation, tree trimming or vegetation removal/disturbance, or any other activity not specifically referenced here, that requires the EHP compliance review, with a limited exception for any approved costs associated with the preparation, conducting, and completion of required EHP reviews. See the FY23 Fire Prevention and Safety Grant NOFO for further information on EHP requirements and other applicable program guidance, including FEMA Information Bulletin No. 404. The recipient is required to obtain the required DHS/FEMA EHP compliance approval for this project pursuant to the FY23 Fire Prevention and Safety Grant NOFO prior to commencing work for this project. DHS/FEMA will notify you when the EHP compliance review is complete, and work may begin. If the recipient requests a payment for one of the activities requiring EHP compliance review, FEMA may not make a payment for that work while the EHP compliance review is still pending. If FEMA discovers that work has been commenced under one of those activities prematurely, FEMA may disallow costs incurred prior to completion of the EHP compliance review and the receipt of DHS/FEMA approval to begin the work. Please contact your DHS/FEMA AFG Help Desk at 1-866-274-0960 or FireGrants@fema.dhs.gov to receive specific guidance regarding EHP compliance. If you have questions about this term and condition or believe it was placed in error, please contact the relevant Preparedness Officer.

Obligating document

1. Agreement No. EMW-2023-FP-00114	2. Amendment No. N/A	3. Recipient No. 916007020	4. Type of Action AWARD	5. Control No. WX03512N2024T		
6. Recipient Name and Address CITY OF BELLEVUE 450 110TH AVE NE BELLEVUE, WA 98004		7. Issuing FEMA Office and Address Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		8. Payment Office and Address FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
9. Name of Recipient Project Officer Abigail Richardson		9a. Phone No. 4254527697	10. Name of FEMA Project Coordinator Fire Prevention and Safety Grant Program		10a. Phone No. 1-866-274-0960	
11. Effective Date of This Action 07/16/2024	12. Method of Payment OTHER - FEMA GO	13. Assistance Arrangement COST SHARING		14. Performance Period 07/23/2024 to 07/22/2026 Budget Period 07/23/2024 to 07/22/2026		
15. Description of Action a. (Indicate funding data for awards or financial changes)						
Program Name Abbreviation	Assistance Listings No.	Accounting Data(ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
FP	97.044	2024-F3-GB01 - P410-xxxx-4101-D	\$0.00	\$707,423.39	\$707,423.39	\$35,371.17
Totals			\$0.00	\$707,423.39	\$707,423.39	\$35,371.17
b. To describe changes other than funding data or financial changes, attach schedule and check here: N/A						
16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) This field is not applicable for digitally signed grant agreements						

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICIAL (Name and Title)	DATE
PAMELA WILLIAMS, Assistant Administrator, Grant Programs	07/16/2024

System for Award Management (SAM.gov) profile

Please identify your organization to be associated with this application.

All organization information in this section will come from the System for Award Management (SAM) profile for that organization.

CITY OF BELLEVUE

Information current from SAM.gov as of:	04/07/2024
UEI-EFT:	DQ3JYJ78JMD5
DUNS (includes DUNS+4):	071842611
Employer Identification Number (EIN):	916007020
Organization legal name:	CITY OF BELLEVUE
Organization (doing business as) name:	
Mailing address:	PO BOX 90012 BELLEVUE, WA 98009-9012
Physical address:	450 110TH AVE NE BELLEVUE, WA 98004-5514
Is your organization delinquent on any federal debt?	N
SAM.gov registration status:	Active as of 10/11/2023

We have reviewed our bank account information on our SAM.gov profile to ensure it is up to date

Applicant information

Please provide the following additional information about the applicant.

Applicant name	City of Bellevue
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Main address of location impacted by this grant

Main address 1	450 110th Ave NE
Main address 2	
City	Bellevue
State/territory	WA
Zip code	98004
Zip extension	5514

In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located? **King**

Applicant characteristics

The FP&S (Fire Prevention and Safety) program intends to enhance the safety of the public and firefighters with respect to fire and fire-related hazards by assisting fire prevention programs and supporting firefighter health and safety research and development. Grant funds are available in two activities: Fire Prevention and Safety Activity and Research and Development Activity. Please review the Notice of Funding Opportunity for information on available categories within each activity area and for more information on the evaluation process and conditions of award.

Please provide the following additional information about your organization.

Activity:	Fire Prevention and Safety (FP&S)
Applicant type:	Fire Department/Fire District
What kind of organization do you represent?	All Paid/Career
Do you currently report to the National Fire Incident Reporting System (NFIRS)? You will be required to report to NFIRS for the entire period of the grant.	Yes

Please enter your FDIN/FDID.

17M02

Operating budget

What is your organization's operating budget for programs that enhance the safety of the public and firefighters with respect to fire and fire-related hazards (including fire prevention, fire code enforcement, fire/arson investigation, wildfire prevention, and firefighter health and safety research and development)? Please include costs (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) for the current (at the time of application) fiscal year, as well as the previous two fiscal years.

Current fiscal year:

2024

Fiscal Year	Operating budget
2024	\$3,856,909.00
2023	\$3,858,489.00
2022	\$3,456,044.00

Please explain the applicant's need for financial assistance to carry out the proposed project(s). Provide detail about the applicant's total operating budget, including a high-level breakdown of the budget. Describe the applicant's inability to address financial needs without federal assistance. Discuss other actions the applicant has taken to meet their needs. Include information on efforts to obtain funding elsewhere and how similar projects have been funded in the past.

Bellevue and Redmond are in a unique position, serving rapidly growing, dense urban areas with 1,600,000 square feet of new commercial space added in the first three months of 2024. There is an expected additional 3,200,000+ that will be slated later in the calendar year. Bellevue and Redmond's fire prevention teams have met their initial inspection goals for the last three calendar years running, despite staffing challenges such as 55% turnover. Additionally, both city's fire budgets have not grown at pace with the downtown commercial core. Bellevue's Fire Prevention team saw an annual budget increase of 2.4%, in lockstep with the overall departmental operating budget, but a 21% increase in number of inspections over the last 3 years (an increase which mirrors our 27% increase in dispatched calls). Of the combined Bellevue and Redmond operating budgets (\$116,398,468), \$7,352,104 is dedicated to our Fire Prevention teams, of which, over 81% is personnel costs. An additional 8% is vehicle costs, leaving approximately \$808,731 combined between the two jurisdictions for fire prevention operational and special project costs. The electronic rapid-entry system virtually eliminates the liability of the theft of a mechanical key, something that nearby jurisdictions have encountered at great expense. To resecure the buildings, they needed to rekey every Knox box that accessible to the stolen master key, to the tune of \$300,000-\$800,000 per occurrence. The risk exposure of the mechanical key prevents key sharing across jurisdictional boundaries; the potential to be liable for replacing Knox box cores across our combined 9 communities served would be insurmountable and prohibits conducting a regional rapid-entry program. The speed of regional urban development prompted Bellevue to join a handful of other cities in partnership with Knox in 2018 to beta test the electronic rapid-entry program, which eliminates the financial risk of a key theft through traceability and remote intervention opportunities. In 2019, Bellevue elected to purchase a component of the Knox program which it had helped to beta test the previous year and outfitted each of their responding apparatus with a Key Secure, which protects both an electronic and a mechanical key with individually traceable PIN access. This lifesaving regional program is impossible to achieve with current budget constraints, or within the foreseeable future, without significant outside assistance. Bellevue has made several attempts to fund the transition to an electronic rapid-entry program, including applying unsuccessfully to the FY2022 FP&S program. Without additional support, Bellevue and Redmond would be financially unable to shoulder the startup cost of a regional rapid-entry program.

In cases of demonstrated economic hardship, and upon the request of the grant applicant, the FEMA Administrator may grant an Economic Hardship Waiver. Is it your organization's intent to apply for an Economic Hardship Waiver?

No

Other funding sources

This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant?

No

This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose?

Yes

Please provide an explanation for other funding sources in the space provided below.

Yes. Bellevue received UASI and EMPG funding for the Office of Emergency Management, under the Bellevue Fire Department. Additionally, Bellevue and Redmond received funding through the 22AFG to purchase air packs to supply our Rapid Intervention Team.

Community description

Please provide the following additional information about the community your organization serves.

What type of community does your organization serve?

Urban

What is the permanent resident population of your first due response zone/jurisdiction served?

153768

Please describe your organization and/or community that you serve.

This is a regional grant request involving 2 fire Departments in King County, Washington: Bellevue Fire Department and Redmond Fire Department, which collectively contract to service 9 communities: Bellevue, Redmond, Fire Protection District 34, Clyde Hill, Medina, Hunts Point, Yarrow Point, Beaux Arts, and Newcastle. Combined, there are 314 Firefighters from these 2 Departments operating out of 17 stations to protect 86 square miles and 467,239 residents in Western Washington. The 2 participating Departments are all-risk agencies that provide structure and wildland fire protection, emergency medical services, technical rescue response (rope, confined space, vehicle/machinery, structural collapse, trench, surface water) and hazardous materials mitigation. Critical

infrastructure within the response area includes Lake Washington, Lake Sammamish, the Olympic petroleum pipeline, a community college, Microsoft Corporation Headquarters, Safeway & Coca Cola Manufacturing Plants, 3 large hospitals, various utility infrastructure (power, communications, water, wastewater), Interstates 90 & 405, State Route 520, two floating bridges, and a commuter light rail system. The region has been experiencing a dramatic increase in calls for service, and set yet another high in 2023, with the 2 Departments responding to cumulative 32,506 incidents, a 26% increase from 2020. This number will continue to grow due to unprecedented population growth, and development of housing (single and multi-family) and commercial space in the region. Additionally, in recent years, both participating Departments expanded services and developed some form of a Mobile Integrated Health program that helps connect individuals with appropriate health and social service resources. Both Departments are dedicated to improving the region's emergency services and this application is just one example of the region's successful collaboration. Members from each Department also work collaboratively as part of the King County Zone 1 Technical Rescue Team and Zone 1 Eastside Hazardous Materials Team. If awarded, we will continue to strengthen the region's interoperability, and improving Firefighter safety.

Grant request details

Grand total: \$742,794.56

Program area: Fire prevention and safety

Activity: Community Risk Reduction

\$742,794.56

Project

Project: General Prevention/Awareness Regional Rapid Entry Knox Box Retrofits

\$742,794.56

General Prevention/Awareness project questions

Please provide the following information about the project you want funded.

Project name

Regional Rapid Entry Knox Box Retrofits

Is this a national-level project, with national impact and national dissemination? **No**

Is this project a regional request? A regional request provides a direct regional and/or local benefit beyond your organization. You may apply for a regional request on behalf of your organization and any number of other participating eligible organizations within your region. **Yes**

Please explain how this request benefits other organizations. **This program is a joint effort between Bellevue Fire Department (BFD) and Redmond Fire Department (RFD). Both Redmond and Bellevue Fire Departments serve additional communities through contracted fire service, including Newcastle, Medina, Clyde Hill, Beaux Arts, Yarrow Point, Hunt's Point, and Fire Protection District 34, and a total population served to 467,239. This project equips and protects a total of 9 communities served by Bellevue and Redmond Fire Departments.**

How many regional partners will directly participate in this project? **2**

Please list each participating agency by name along with a point of contact (POC), to include a phone number. All regional participants must be eligible as defined by the Notice of Funding Opportunity.

Participating organization name	POC first name	POC last name	Phone number	Phone number extension	EIN
Bellevue Fire Department	Brianna	Hartzell	4252295834		*****
Redmond Fire Department	Gary	Smith	4255562236		*****

Per the Notice of Funding Opportunity, do you have a signed Memorandum of Understanding (MOU) or equivalent document already in place? **Yes**

Please attach your MOU or equivalent document:

Filename	Date uploaded	Uploaded by	Label	Description	Action
Executed_MOU_BEFD_REFD.pdf	04/11/2024	bhartzell@bellevuewa.gov	Memorandum of Understanding	MOU between Bellevue and Redmond Fire Departments for Regional Rapid Entry Knox Box Retrofits - Grant Application	

Who is the target audience for the planned project?

Geographic Area

What is the estimated size of the target audience? **467239**

How was this target audience determined? **Informal Assessment**

Please provide a brief synopsis of the proposed project and then identify the specific goals and objectives of your project. **This project would replace the mechanical Knox box cores in 9 communities, about 2,218 multi-family, business, assisted living, healthcare, and other high-risk facilities with an electronic Knox box core, allowing rapid regional access to critical calls. The objectives are: 1) transition all Knox boxes from a mechanical system to an electronic Knox box core and to 2) decrease mutual and automatic aid response times through our regional Knox box key sharing agreement. The goals are to show that over a 24-month period, grant funding would allow BFD and RFD to 1) purchase a combined total of 2,218 electronic Knox cores and 42 electronic keys 2) retrofit 1,410 and 808 cores respectively, incorporated into the inspection workflow of Fire Prevention team members 3) equip all 42 response apparatuses with key secures.**

Please explain your experience and ability in developing and conducting (i.e., timely and satisfactory project completion) past fire prevention and safety projects. Additionally, please demonstrate the experience and expertise you have in managing the type of project you are proposing. **On February 1, 2021, the 2018 Fire & Building Codes for the City of Bellevue went into effect. A new development to the code is the Firefighter Air Replenishment System (FARS) which became a requirement for all new high rises and tunnels within the City of Bellevue. FARS allows firefighters and other first responders to replenish empty breathing air cylinders in closer proximity of the incident, maximize firefighter safety and**

effectiveness by reducing the amount of time, travel distance, and personnel needed for logistical support. Development of this new, Bellevue specific code required collaboration among many partners. The Fire Prevention Division analyzed code changes and created draft amendments. The Fire Prevention Division coordinated meetings with staff, the design community, developers, and the public. The Bellevue Downtown Association and the Building Owners & Managers Association of Seattle/King County were very involved throughout the code development process. The Fire Prevention Division presented this information at a public meeting before its adoption by the Bellevue City Council. Since the adoption of this code requirement just two years ago, the FARS system is already operational in several high-rises in the Bellevue downtown core. This project demonstrates BFDs commitment to developing innovative and proactive solutions to protecting firefighter and community safety. BFD through this project, has proven to successfully manage both state and federal grants, and will comply with all procurement, contractual, audit, and reporting requirements.

Sustainability: Is it your organization's intent to deliver this program after the grant performance period? If so, how will the overall activity be sustained and what are the long-term benefits? Examples of sustainable projects can be illustrated through the long-term benefits derived from the delivery of the project, the presence of non-federal partners likely to continue the effort, or the demonstrated long-term commitment of the applicant.

BFD and RFD have committed, if awarded, to continue implementation of and maintenance of the rapid entry electronic Knox lock program indefinitely, and to foster regional interoperability through demonstration of the pilot program's success. Our funding request covers the startup cost of this joint project. Sustaining costs are programmatically accounted for both in supplies and staff time in both jurisdictions. Per our jurisdictions' fire codes, the cost of new and replacement lock boxes is the financial responsibility of building owners. If awarded, the departments will require that all future boxes installed have an electronic core. Staff time for installation of the boxes is accounted for during the allotted time for an initial fire maintenance/building inspection. Based on manufacturers' data, we expect electronic cores to last 10-15 years, once installed, which aligns with Bellevue and Redmond's current mechanical lock core replacement regulations. The scope of this project includes replacing Knox box lock cores with compatible models 2009 or later. Boxes older than 15 years will be replaced on an ongoing basis in cooperation with business owners as a part of the departments' committed continuation of our proposed regional electronic rapid access program. Electronic key software allows for additional jurisdiction's key codes to be added at a later date, opening the door for future rapid-entry partnerships within our region.

Narrative

The narrative statements must provide all the information necessary for you to justify your needs and for FEMA to make an award decision. A panel of peer reviewers will evaluate the applications by using the narrative statements below to determine the worthiness of the request for an award. Please ensure that your narrative clearly addresses each of the following evaluation criteria elements to the best of your ability with detailed but concise information. You may either type your narrative statements in the spaces provided below or create the text in your word processing system and then copy it into the appropriate spaces provided below. Please note the narrative block does not allow for formatting. Do not type your narrative using only capital letters. Additionally, do not include tables, special fonts (i.e., quote marks, bullets, etc.), or graphs. Please review the Notice of Funding Opportunity for additional narrative details.

Commitment to Mitigation: Fire Department applicants that can demonstrate their commitment and proactive posture to reducing fire risk will receive higher consideration. Applicants must explain their code adoption and enforcement (to include Wildland Urban Interface and commercial/residential sprinkler code adoption and enforcement) and mitigation strategies (including whether or not the jurisdiction has a FEMA-approved mitigation strategy). Applicants can also demonstrate their commitment to reducing fire risk by applying to implement fire mitigation strategies (code adoption and enforcement) via this application.

BFD and RFD understand that the best way to meet the public safety needs of the communities we serve is to reduce risk and prevent as many fires and medical emergencies as possible. This project is a prime example as it demonstrates the departments' commitments to innovation and public safety through the implementation of advanced rapid access electronic technology. Bellevue's commitment to risk reduction can be shown two-fold: risk mitigation and code enforcement. The State of Washington amends and adopts the International Fire Code and International Building Code which the City of Bellevue subsequently amends and adopts. These Codes include sprinkler and smoke alarm requirements. The city is currently operating under the 2021 Bellevue Fire Code. The Fire Prevention Division conducts plan review on all proposed structures, conducts construction inspections throughout the construction process, and then inspects each building every 1-2 years thereafter for the life of

the building, and has completed 100% of its annual inspection goals each of the last three years. Buildings which are found to be non-compliant are provided with education and given the opportunity to voluntarily comply. If voluntary compliance is not gained through education, then monetary enforcement action is taken through the Hearings Examiner. BFD also developed the City's 2018-2023 Hazard Inventory and Risk Assessment and 2018-2023 Comprehensive Emergency Plan. BFD is currently in the process of updating its Hazard Mitigation Plan. Our robust educational programming aims to mitigate a variety of risks within our communities served. Even with the constraints of the pandemic, in from 2020-2023, the Bellevue Fire Department: Conducted a six-month smoke alarm installation program that included training station personnel, providing them the appropriate supplies, and updating software programs to incorporate electronic liability waivers and methods to track program statistics. Initiated a partnership with the Bellevue Boys and Girls Club. With 13 of the 15 Clubs strategically located in East Bellevue neighborhoods where a family of four's median income is at least 20% lower than the city average, this provides an important avenue to reach some of Bellevue's most vulnerable residents. Translated about 85% of public fire prevention information into the 7 most spoken languages in our communities served, including fireworks restriction education, especially in areas considered to be Wildland Urban Interface. Developed fire and life safety videos in multiple languages in cooperation with King County Fire and Life Safety. Continues to host annual Fire Station open houses during National Fire Prevention Week, demonstrating stovetop fire safety and extinguishment, and other general preparedness topics. Maintains a continual presence on social media to remain connected with residents.

Vulnerability Statement:

- The assessment of fire risk is essential in the development of an effective project goal, as well as meeting FEMA's goal to reduce risk by conducting a risk assessment as a basis for action. Vulnerability is a "weak link," demonstrating high-risk behavior, living conditions, or any type of high-risk situation. The Vulnerability Statement should include a description of the steps taken to determine the vulnerability and identify the target audience. The methodology for determination of vulnerability (i.e., how the vulnerability was found) should be discussed in-depth in the application's Narrative Statement.
- The specific vulnerability that will be addressed with the proposed project can be established through a formal or informal risk assessment. FEMA encourages the use of local statistics, rather than national statistics, when discussing the vulnerability.
- In a clear, to-the-point statement, the applicant should summarize the vulnerability the project will address, including who is at risk, what the risks are, where the risks are, and how the risks can be prevented, reduced, or mitigated.
- For the purpose of this NOFO, formal risk assessments consist of the use of software programs or recognized expert analysis that assess risk trends.
- Informal risk assessments could include an in-house review of available data (e.g., National Fire Incident Reporting System [NFIRS]) to determine fire loss, burn injuries or loss of life over a period of time, and the factors that are the cause and origin for each occurrence, including a lack of adoption or enforcement of certain codes.

Bellevue and Redmond's regional electronic rapid-entry program addresses a known, shared vulnerability, confirmed through an informal assessment by analysis of in-house dispatch, call report, and demographic data from Bellevue, Redmond, and the additional 7 communities served: delayed access during automatic aid responses to critical call patients in Knox box accessible multi-family, higher education, and mixed-use developments. Bellevue and Redmond share a jurisdictional border of approximately 9.5 miles and use a regional Computer Automated Dispatch system with vehicle tracking to automatically identify and dispatch the nearest available resources to a call. This efficiency, coupled with our extensive border, leads us to frequent automatic aid dispatches. In 2023, for example, Bellevue and Redmond responded to a combined 2,126 automatic aid calls for one another, nearly 10% of combined total call volume for the year. Many of these calls are to multifamily and commercial spaces within each jurisdiction's rapid-entry program, accessible only by that department's mechanical Knox box key. BFD provided automatic aid to Knox box equipped spaces in RFD jurisdiction 563 times in 2023, and that RFD did the same for BFD 948 times. Of those: 50 were cardiac arrest calls, 8 were strokes, and 22 were confirmed structure fires (14 of which were in multi-family residences). We can be sure that in all 80 of these calls, any time delays would have significantly impacted patient outcomes and extent of structure damage. Security and financial risk exposure associated with key-sharing, i.e. the possibility of the theft of a mechanical key, precludes Bellevue and Redmond from participating in a regional rapid-entry program with a mechanical key lock system. Our intent is to address our shared vulnerability by adopting a secure key/lock

interface compatible with our current Knox boxes. This will allow regional key sharing and thereby eliminate the rapid-access delays in automatic aid responses to fire alarm and high acuity Emergency Medical Service calls across our region, better protecting the residents and workforce of our 9 communities served. This vulnerability study was conducted in-house, in conjunction with Bellevue and Redmond's Fire Prevention and Data Analysis teams. We included automated dispatch data through our shared regional dispatcher NORCOM, Bellevue and Redmond's Fire Prevention inspection reporting data, and combined city demographic data.

Project Description: Applicants must describe in detail not only the project components but also how the proposed project addresses the identified capability gap, due to financial need and/or the vulnerabilities identified in the vulnerability statement. The following information should be included:

- Project Components
- Review of any existing programs or models that have been successful.
- Detailed description of how the proposed project components fill the identified capability gap
- If working with Fire Service Partners/Organizations, identify each partner/organization and the role(s) they will fill in the successful completion of the proposed project.

BFD, in cooperation with RFD, have partnered to propose a regional electronic rapid entry program. This project would install electronic lock cores in 2,218 retrofit-compatible Knox boxes in communities across our combined service area, including: Bellevue, Redmond, Fire Protection District 34, Newcastle, Medina, Yarrow Point, Hunt's Point, Beaux Arts, and Clyde Hill. The implementation of an electronic key/lock system dramatically enhances key security, as it requires an individual's access PIN to remove from an apparatus, as well as an authenticated use PIN. Both PINs can be entered and verified on the way to a call, before first responders arrive on scene. This enhanced security enables keys to be shared across jurisdictional boundaries, as it eliminates large scale financial risk exposure in the event of; a key theft, of re-keying each lock core individually across a region; a misplaced or stolen key can be deactivated remotely. BFD and RFD have a signed Memorandum of Understanding in place to allow for regional electronic key sharing, in the event we can secure the necessary funding to launch the cooperative program. Our project components include supplies (electronic replacement cores), equipment (e-Keys, and e-Key Docks, installation tools), education and training, and our Fire Prevention teams' labor (to program and install the new lock cores), ongoing use, and evaluation. The largest component of this project is the purchase and replacement of a combined 2,218 electronic replacement lock cores, e-Keys, 15 e-Key Docks, 15 e-Key Defenders, 15 e-Key Defender mounts, 26 Key Secures, and the hand tools needed for our fire prevention staff to execute the retrofits, for a total supply and equipment cost of \$742,794.56. Training and education components will not incur additional costs as they are currently provided to building owners and the departments' firefighters as a part of ongoing operations. By working with building owners within the community to continue to replace boxes and locks as needed, this project will be sustainable long past the performance period of the grant. While this project addresses the vulnerability of BFD and RFD jurisdictions' lack of rapid entry program, it is our expectation that modeling successful implementation of a regional rapid entry program will pave the way for future cross-jurisdictional regional cooperation. Our project is modeled on the successful implementation of other electronic, regionally shared rapid access programs. Locally, our neighbors Shoreline Fire and South King Fire & Rescue are in the process of transitioning from mechanical to electronic rapid entry systems for enhanced security and use traceability across 7 communities within our county. Two additional regional electronic rapid entry programs are being successfully implemented in Northern Colorado. One in Berthoud, Johnstown, Loveland, Milliken, Windsor, Severance and the portions of unincorporated Boulder, Larimer, and Weld counties, and a second in Brighton, Commerce City, Federal Heights, Northglenn, Thornton, and Westminster, the City and County of Broomfield,

and portions of unincorporated Adams County, Boulder County, Jefferson County, and Weld County.

Implementation Plan: Each project proposal should include details on the implementation plan which discusses the proposed project's goals and objectives. The following information should be included to support the implementation plan:

- Goals and objectives
- Details regarding the methods and specific steps that will be used to achieve the goals and objectives
- Timelines outlining the chronological project steps (this is critical for determining the likeliness of the project's completion within the period of performance)
- Where applicable, examples of marketing efforts to promote the project, who will deliver the project (e.g., effective partnerships), and the manner in which materials or deliverables will be distributed
- Requests for props (i.e., tools used in educational or awareness demonstrations), including specific goals, measurable results, and details on the frequency for which the prop will be utilized as part of the implementation plan. Applicants should include information describing the efforts that will be used to reach the high-risk audience and/or the number of people reached through the proposed project (examples of props include safety trailers, puppets, or costumes)
- Where human subjects are involved, describe plans for submission to the Institutional Review Board (IRB) (for further guidance and requirements, see the Human Subjects Research section of the NOFO)
- NOTE: For applicants proposing a complex project that may require a 24-month Period of Performance, please include significant justification and details in the implementation plan that justify the applicant's need for a Period of Performance of more than 12 months.

Evaluation Plan: Projects should include a plan for evaluation of effectiveness and identify measurable goals. Applicants seeking to carry out awareness and educational projects, for example, should identify how they intend to determine that there has been an increase in knowledge about fire hazards, or measure a change in the safety behaviors of the audience. Applicants should demonstrate how they will measure risk at the outset of the project in comparison to how much the risk decreased after the project

Our regional rapid entry project is a partnership between BFD and RFD, to better serve 9 communities within King County. Our goal is to increase regional interoperability, decrease time to intervention, save lives during critical response calls, and improve regional security by moving to an electronic Knox box system. Our goal is to provide rapid access to first responders across jurisdictional boundaries, while maintaining the highest level of accountability and security. Our objectives are to 1) Retrofit 2,218 rapid entry Knox box cores within BFD and RFD, accounting for 9 communities, transitioning from a vulnerable mechanical lock core to secure electronic lock over a 24-month period. 2) Reduce entry delays during automatic aid responses for critical EMS and Fire calls, improving patient outcomes and decreasing fire spread. A 24-month performance period is required to achieve all steps necessary to meet our objectives, including procurement, delivery, distribution, training, installation, and testing. The timeline requested also allows our departments to incorporate installation of the retrofit cores within our departments' IFC (Bellevue) and NFPA (Redmond) inspection interval schedules. With our proposed 24-month period, our plan and timeline are as follows. In performance Q1: execute agreement, BFD initiates and manages procurement, both departments notify building owners within the rapid entry programs via mailers and email. In performance Q2: Bellevue receives retrofit cores and distributes the allotted cores, Bellevue (1,410) and Redmond (808), as well as the e-Keys, e-Key Docks, e-Key Defenders, and Key Secures. Bellevue and Redmond Fire Prevention teams train all fire prevention team members how to install and use E-cores and E-Keys. Both jurisdictions will be utilizing training from Knox to obtain the necessary skills. The fire prevention teams will then train firefighters in use of the new system during regularly scheduled Fire Prevention training. In performance Q3: installation of electronic cores begins in earnest and continues through performance Q7. Each replacement takes approximately .33 hours within our regularly scheduled inspection time. Bellevue will replace 1,410 cores with a Fire Prevention staff of 7, at an hourly rate of \$55, and a replacement rate of 14 core replacements per Fire Prevention Officer per month at a total cost of \$23,354.76 (Year 1: \$10,236.60, Year 2: \$15,354.90). Redmond will replace 808 cores with a Fire Prevention team of 3, at an hourly rate of \$69.46, and a replacement rate of 18 cores per Deputy Fire Marshall per month, at a cost of cost \$18,520.81 (Year 1: \$7,426.66, Year 2 \$11,139.99). Combined, our programmatic cost in the first two years of this program would be \$41,875.57. This rate of replacement helps our financially constrained, small staffs to integrate core replacement into the normal inspection intervals of our respective fire codes, to create a cost-conservative sustainable project model. Our 8th performance quarter is dedicated to programmatic evaluation, data analysis, and closeout reporting, with our hope being to model and share a successful road map for regional rapid-entry program design.

Evaluation includes a comprehensive data analysis of our pre and post project automatic aid dispatches, focusing on high acuity EMS and confirmed fire responses, and a comparison of number of calls vulnerable to access delays. Bellevue and Redmond's Fire Prevention and Data Analysis Teams have been instrumental in reporting and documenting the incidences of this vulnerability. Evaluation will also include regular reporting and documentation of such

is finished. There are various ways to measure the knowledge gained about fire hazards, including the use of surveys, pre- and post-tests, or documented observations. Applicants are encouraged to attend training on evaluation methods, such as the National Fire Academy's "Demonstrating Your Fire Prevention Program's Worth."

incidences. The documentation will include milestones from pre, post, and mid-implementation data. We will be able to show, quantitatively and by call-type, the decrease in automatic aid calls lacking rapid-access capability. It is our goal to reduce the incidents of rapid-access barriers on automatic aid calls in proportion to the percentage of Knox boxes retrofitted with electronic cores. (Outdated boxes incompatible with retrofit cores will be replaced with electronic lock equipped boxes on an ongoing basis in cooperation with property owners). Bellevue Fire Department, with a total number of 2,126 Knox boxes in its rapid access program, will replace all 1,410 retrofit compatible lock cores, equivalent to 66% of the rapid access program. Redmond Fire Department, with a total of 1,328 total Knox boxes in their rapid access program, will replace all 808 retrofit compatible lock cores, equivalent to 60% of their rapid access program. We expect to be able to provide documentation showing a comparable reduction in percentage of automatic aid dispatches subject to rapid access barriers (60-66%) by the 8th performance quarter of our project.

Cost Benefit: Projects will be evaluated and scored by the Peer Review Panelists based on how well the applicant addresses the fire prevention needs of the department or organization in an economic and efficient manner. The applicant should show how it will maximize the level of funding that goes directly into the delivery of the project. The costs associated with the project also must be reasonable for the target audience that will be reached, and a description should be included of how the anticipated project benefit(s) (quantified if possible) outweighs the cost(s) of the requested item(s). The application should provide justification for all costs included in the project in order to assist the Technical Evaluation Panel with their review.

Partnering regionally in a rapid entry program shaves minutes off response times during critical calls, saving lives and homes during the dozens of times a year that we dispatch out of our first-due jurisdictions for cardiac arrests, strokes, and structure fires. Regional rapid access also eliminates unnecessary incidences of forced entry, reducing property damage and making automatic aid responses safer for firefighters as well. One way to look at it: suppose we continue at our current automatic aid call volume (2,126/year), growing at our current rate of 9% per year, for the next 5 years, for a total of 12,719 calls. With our total funding request of \$742,794.56, it comes out to \$58.40 per call. Additionally, proactive implementation of the lock core retrofits prevents a catastrophic un-forecasted cost associated with mechanical key theft from an apparatus, an unfortunately precedented event within the Greater Seattle Area. In the event of a mechanical key theft, Bellevue would incur a cost of \$961,224 to rekey the mechanical lock cores vulnerable to the missing key, and Redmond \$491,614 (overtime efforts, supplies, lost-opportunity cost on postponed inspections). Even all-hands-on-deck, it would take our Fire Prevention teams 3 full months, in the meantime leaving over a thousand homes and businesses vulnerable to burglary with malicious use of the lockbox key. Electronic rapid-entry keys eliminate the need to rekey lock boxes. In the event of an e-Key theft, the thief would need to input both an individual access PIN on the Key Secure on the apparatus, as well as the operational PIN. If they obtain the key but fail to validate the operation PIN, the key deactivates after a pre-selected window of time, say 15 min. In a worst-case scenario, if a thief activates and uses an e-Key, the activation is traceable to the individual e-Key, and the key can be deactivated remotely, preventing a second occurrence. Proactive implementation allows Bellevue and Redmond Fire Prevention teams to complete the project in the most cost-effective way possible: purchasing supplies at a bulk discount and proactively re-coring locks within our regular fire inspections. This allows the whole of the award to be spent directly on materials, while training and labor are department-funded, exceeding the 5% match requirement, but based on our departments' existing workflows as a sustainable project model.

Additional Comments: If you have any additional comments about your project, please provide them here.



Item: Fire Prevention Staff Time

\$44,158.15

Description

Fire Prevention staff time spent retrofitting all compatible boxes with electronic cores.

Budget class

Personnel

Year	Quantity	Unit price	Total
1	1	17663.26	\$17,663.26
2	1	26494.89	\$26,494.89
TOTAL		2	\$44,158.15



Item: e-Key Dock

\$3,000.00

Description

KLS-8600D e-Key Dock for Fire Prevention team members. Secures key with 2 factor authentication access code. Enables programming of keys, locks for installations and retrofits.

Budget class

Equipment

Year	Quantity	Unit price	Total
1	15	200.00	\$3,000.00
2	0	0.00	\$0.00
TOTAL		15	\$3,000.00



Item: Shipping

\$2,738.00

Description

Shipping from Knox in AZ to Bellevue Fire Department, for distribution between Bellevue and Redmond Fire Department Fire Prevention teams

Budget class

Other

Year	Quantity	Unit price	Total
1	1	2738.00	\$2,738.00

Year	Quantity	Unit price	Total
2	0	0.00	\$0.00
TOTAL		1	\$2,738.00

Item: Bellevue Sales Tax, 10.2% **\$64,665.08**

Description

Bellevue Fire Department's local sales tax rate

Budget class

Other

Year	Quantity	Unit price	Total
1	1	64665.08	\$64,665.08

Year	Quantity	Unit price	Total
2	0	0.00	\$0.00

TOTAL		1	\$64,665.08
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Item: Key Secure 6 **\$31,200.00**

Description

KS-6K2 Key Secure 6 is a PIN accessed, secure key storage which holds the new electronic key as well as the current program's mechanical key on an apparatus

Budget class

Equipment

Year	Quantity	Unit price	Total
1	26	1200.00	\$31,200.00

Year	Quantity	Unit price	Total
2	0	0.00	\$0.00

TOTAL		26	\$31,200.00
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Item: Knox Box Electronic Core **\$537,664.00**

Description

KLS-8800L - Retrofit e-Core

Budget class

Supplies

Year	Quantity	Unit price	Total
1	2168	248.00	\$537,664.00
2	0	0.00	\$0.00
TOTAL	2168		\$537,664.00



Item: Knox Box electronic core/faceplate combo \$16,250.00

Description

KLS-3292 - Lift off style door/e-Core combo fits certain serial number ranges within

Budget class

Supplies

Year	Quantity	Unit price	Total
1	50	325.00	\$16,250.00
2	0	0.00	\$0.00
TOTAL	50		\$16,250.00



Item: Installation Tool Kit \$462.33

Description

The installation tool kit includes the following to facilitate the mechanical core removal and electronic core retrofit: #1 Philips screwdriver, 9/16" socket, socket wrench, 7/8" wrench, and a flathead screwdriver

Budget class

Equipment

Year	Quantity	Unit price	Total
1	9	51.37	\$462.33
2	0	0.00	\$0.00
TOTAL	9		\$462.33

Item: e-Key Defender

\$14,145.00

Description

KD-1KD2 e-Key Defenders provide secure storage for both an e-Key and a mechanical key (as it is phased out) within a Fire Prevention team member's passenger vehicle. It is opened via PIN code, and each records each PIN access to allow for traceability and auditing.

Budget class

Equipment

Year	Quantity	Unit price	Total
1	15	943.00	\$14,145.00
2	0	0.00	\$0.00
TOTAL	15		\$14,145.00

Item: e-Key

\$28,512.00

Description

KLS-8701K Knox e-Key

Budget class

Equipment

Year	Quantity	Unit price	Total
1	66	432.00	\$28,512.00
2	0	0.00	\$0.00
TOTAL	66		\$28,512.00

Grant request summary

The table or tables below summarize the number of items and total cost within each FP&S activity category you have requested funding for. This table or tables will update as you change the items within your grant request details.

Fire prevention and safety

Activity – Project	Number of items	Total cost
Community Risk Reduction-General Prevention/Awareness Regional Rapid Entry Knox Box Retrofits	10	\$742,794.56
Total	10	\$742,794.56

Is your proposed project limited to one or more of the [following activities](#) : Planning and development of policies or processes. Management, administrative, or personnel actions. Classroom-based training. Acquisition of mobile and portable equipment (not involving installation) on or in a building.

Yes

Budget summary

Budget summary

Object class categories	Year 1	Year 2	Total
Personnel	\$17,663.26	\$26,494.89	\$44,158.15
Fringe benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$77,319.33	\$0.00	\$77,319.33
Supplies	\$553,914.00	\$0.00	\$553,914.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$67,403.08	\$0.00	\$67,403.08
Total direct charges	\$716,299.67	\$26,494.89	\$742,794.56
Indirect charges	\$0.00	\$0.00	\$0.00
TOTAL	\$716,299.67	\$26,494.89	\$742,794.56
Program income			\$0.00
Non-federal resources			
Applicant			\$35,371.17
State			\$0.00
Other sources			\$0.00
Remarks			
Total Federal and Non-federal resources			
Federal resources	\$682,190.16	\$25,233.23	\$707,423.39
Non-federal resources	\$34,109.51	\$1,261.66	\$35,371.17
TOTAL	\$716,299.67	\$26,494.89	\$742,794.56

Contact information

Did any individual or organization assist with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application?

No

Secondary point of contact

Please provide a secondary point of contact for this grant.

The Authorized Organization Representative (AOR) who submits the application will be identified as the primary point of contact for the grant. Please provide one secondary point of contact for this grant below. The secondary contact can be members of the fire department or organizations applying for the grant that will see the grant through completion, are familiar with the grant application, and have the authority to make decisions on and to act upon this grant application. The secondary point of contact can also be an individual who assisted with the development, preparation, or review of the application.

<p>Eric P Lee Fire Fiscal Manager</p> <p>eplee@bellevuewa.gov</p>	<p>Primary phone 4254527670 Work</p> <p>Fax</p>	<p>Additional phones 4252296523 Work</p>
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Assurance and certifications

OMB number: 4040-0007, Expiration date: 02/28/2025 [View burden statement](#)

SF-424B: Assurances - Non-Construction Programs

OMB Number: 4040-0007

Expiration Date: 02/28/2025

Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
- Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g)

- protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
 19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

Certifications regarding lobbying

OMB Number: 4040-0013

Expiration Date: 02/28/2025

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

OMB number: 4040-0013, Expiration date: 02/28/2025 [View burden statement](#)

SF-LLL: Disclosure of Lobbying Activities

OMB Number: 4040-0013

Expiration Date: 02/28/2025

Complete only if the applicant is required to do so by 44 C.F.R. part 18. Generally disclosure is required when applying for a grant of more than \$100,000 and if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Further, the recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event described in 44 C.F.R. § 18.110(c) that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by the applicant.

The applicant is not currently required to submit the SF-LLL.

Notice of funding opportunity

I certify that the applicant organization has consulted the appropriate Notice of Funding Opportunity and that all requested activities are programmatically allowable, technically feasible, and can be completed within the award's Period of Performance (POP).

Accuracy of application

I certify that I represent the organization applying for this grant and have reviewed and confirmed the accuracy of all application information submitted. Regardless of intent, the submission of information that is false or misleading may result in actions by FEMA that include, but are not limited to: the submitted application not being considered for award, enforcement actions taken against an existing award pending investigation or review, or referral to the DHS Office of Inspector General.

Authorized Organizational Representative for the grant

By signing this application, I certify that I understand that inputting my password below signifies that I am the identified Authorized Organization Representative for this grant. Further, I understand that this electronic signature shall bind the organization as if the application were physically signed and filed.

Authorization to submit application on behalf of applicant organization

By signing this application, I certify that I am either an employee or official of the applicant organization and am authorized to submit this application on behalf of my organization; or, if I am not an employee or official of the applicant organization, I certify that the applicant organization is aware I am submitting this application on its behalf, that I have written authorization from the applicant organization to submit this application on their behalf, and that I have provided contact information for an employee or official of the applicant organization in addition to my contact information.

**INTERLOCAL AGREEMENT
FOR
eCore Access and Grant Implementation**

This agreement is entered into this _____ day of _____, 2024, by and between the City of Bellevue, a Washington municipal corporation, and the City of Redmond, a Washington municipal corporation (each a Participating Agency or Party, together the Parties).

WHEREAS, the City of Bellevue applied for and received a Fire Prevention and Safety grant administered by the U.S. Department of Homeland Security, FEMA, on behalf of the Bellevue Fire Department and the City of Redmond Fire Department to fund electronic cores and associated key security equipment for exterior rapid-access key lock boxes (often referred to by their known brand name Knox Box), installed at locations determined by each jurisdiction's Fire Code Official; and

WHEREAS, rapid-access key lock boxes are installed at locations as required by each jurisdiction's Fire Code and determined by each jurisdiction's Fire Code Official; and

WHEREAS, e-cores and keys allow emergency responders rapid-entry access to buildings in a way that provides security and accountability for fire departments responding to calls for aid; and

WHEREAS, the City of Bellevue and City of Redmond Fire Departments respond to automatic aid calls from one another, many of which calls are to multifamily and commercial spaces within each jurisdiction's rapid-entry program, and are typically accessible only by that department's mechanical lock box key; and

WHEREAS, acceptance of the Fire Prevention and Safety Grant would provide funding to allow purchase of e-cores and associated security equipment for emergency responders to gain rapid entry to buildings accessible by rapid-entry lock box, and in a way that provides security from misplacement and theft of a key as well as tracking and accountability for Fire Department key holders through the use of unique pass codes; **and**

WHEREAS, the intent of the April 9, 2024, MOU was that if awarded the grant, the City of Bellevue would, subject to approval by the Bellevue City Council, accept and administer the grant, and initiate purchase and distribution of the equipment; **and**

WHEREAS, on July 16, 2024, the Department of Homeland Security FEMA announced that the City of Bellevue's application on behalf of the Bellevue and Redmond Fire Departments had been approved in the amount of \$707,423.39 in Federal funding subject to terms of the grant and a requirement to contribute non-Federal funds equal to or greater than 5.00 percent (\$35,371.17) of the Federal Funds awarded; **and**

WHEREAS, subject to the Bellevue City Council's approval of an ordinance authorizing acceptance and expenditure of the FEMA Fire Prevention and Safety Grant, the Federal funding will help the Bellevue and Redmond Fire departments update their lock box infrastructure to interoperable electronic rapid entry lock box systems and avoid passing most costs onto building owners; **and**

WHEREAS, the updated rapid entry lock box infrastructure would expedite emergency response times for members of both the Bellevue and Redmond communities when Bellevue and Redmond firefighters arrive first in each other's jurisdictions as they respond to automatic aid calls; **and**

WHEREAS, now that the FEMA Fire Prevention and Safety Grant has been awarded, the Parties wish to implement the purpose of the grant and have each Party's Fire Department share e-core access to lock boxes installed in buildings in their respective jurisdictions, subject to City Council approvals;

NOW, THEREFORE, the Parties agree to the following:

Section 1: Purpose of Agreement.

The purpose and intent of this Agreement is to (a) define the responsibilities of the City of Bellevue and the City of Redmond as they relate to the implementation of FEMA's Grant Award EMW-2023-FP-00114 for FEMA's Fiscal Year 2023 Fire Prevention & Safety Program ("Grant"); and (b) outline each Party's responsibilities regarding having their respective Fire Departments share e-core access to exterior rapid entry lock boxes installed at buildings in their respective jurisdictions.

Section 2: Authority and Prior Agreements.

This interlocal agreement is entered into by the City of Bellevue and the City of Redmond and supersedes all prior agreements related to eCore access and implementation of the Grant among or between the Parties.

As hereafter referenced this interlocal agreement shall be referred to as the eCore Access and Grant Implementation Agreement.

Section 3: Effective Date and Duration.

This Agreement shall take effect upon execution by both parties and either filing of the executed Agreement with the King County Auditor or posting on the City of Bellevue's and City of Redmond's respective websites ("Effective Date"). This Agreement shall remain in effect for five (5) years following the Effective Date, unless terminated pursuant to Section 7; provided, however, that the term of this Agreement may be extended or renewed for up to one (1) additional five (5) year term, by mutual

agreement of the Parties and written notice from one Party to the Other Party: provided, further, that to the extent each party's obligations after December 31, 2024 require additional funds, such obligations shall be contingent upon council appropriation of necessary funds for the purpose of this Agreement.

Section 4: Administrators.

Each party to this Agreement shall designate an individual (an "Administrator"), who may be designated by title or position, to oversee and administer such party's participation in this Agreement. The Parties' initial Administrators shall be the following individuals:

City of Bellevue's Initial Administrator:
Kyle Nelson, Assistant Fire Marshal
PO Box 90012 Bellevue, WA 98009
(425) 452-4258 and KNelson@Bellevuewa.gov

City of Redmond's Initial Administrator
Rich Gieseke, Fire Marshal
PO Box 97010 MS 2SFD Redmond, WA 98073
(425) 556-2204 and RGieseke@Redmond.gov

Section 5: Responsibilities of the City of Bellevue.

The City of Bellevue will be responsible for the following:

- A. Administration of the Grant, including management of funds from the Grant for use consistent with the purpose of the Grant, and coordinating and administering compliance with Grant terms and conditions, and the Grant's monitoring and reporting obligations.
- B. Management of a competitive and fair procurement process for purchase of the equipment.
- C. Initiation of equipment purchase through submission of orders based on information collected from the Bellevue Fire Department and received from the Redmond Fire Department.
- D. Directing delivery of the purchase orders of equipment to a City of Bellevue facility and distribution of the equipment as detailed in the Application for the Grant.
- E. Performing inventory and looking up status of permissions for every rapid entry lock box in Bellevue's rapid entry program.

Section 6: Joint Responsibilities.

The City of Bellevue and City of Redmond will be jointly responsible for the following:

A. Once equipment purchased with Grant funds gets scheduled for delivery to a City of Bellevue facility, each Party will cooperate by having personnel participate in accepting delivery and taking title to such equipment.

B. Each Party will cooperate in sorting the shipment into equipment and parts belonging to the Bellevue Fire Department and equipment and parts belonging to the Redmond Fire Department. Each Party will verify and accept equipment and parts.

C. Each Party will comply with federal regulations at 2 CFR 200.13 governing the use, management and disposition of equipment acquired with the Grant.

1. Each party will use and maintain the equipment acquired with the Grant as long as the equipment is needed for the functioning of the interoperable electronic Knox box system.

2. Each Party will observe the procedures in 2 CFR 200.13(d) for management of the equipment acquired with the Grant, until disposition takes place as follows:

(a) Maintain property records that include a description of the property, a serial number or other identification number, the source of the funding for the equipment/property (including the FAIN), who holds title, the acquisition date, and cost of the equipment/property, percentage of Federal participation in the project costs, the location, use and condition of the equipment/property, and, upon disposition/disposal, the disposition data, including the date of disposal and sale price of the equipment/property.

(b) Take a physical inventory of the property reconcile results with the property records at least once every two years.

(c) Develop a control system to ensure adequate safeguards to prevent loss, damage, or theft of equipment/property; investigate loss, damage, or theft of equipment/property.

(d) Develop adequate maintenance procedures to keep the equipment/property in good condition.

(e) Apply proper sale procedures to ensure highest possible return in the event of sale of the equipment/property.

3. Each Party must observe the disposition procedures in 2 CFR 200.13 (e) in the event the original or replacement equipment is no longer needed.

D. The City of Redmond will track and collect information and provide reports to the City of Bellevue as requested by the City of Bellevue to the extent needed to comply with the monitoring, reporting and/or auditing requirements of the Grant.

E. Each Party will cooperate to comply with the five percent non-Federal contribution requirement through the tracking of personnel time and associated compensation spent on eCore programming and installation activities.

F. Each Party will ensure serial numbers are checked, access is activated, boxes are checked and installed by appropriate personnel.

G. Each Party will observe protocols and procedures consistent with operating the upgraded rapid entry lock box infrastructure to allow sharing of e-core access. Each Party will ensure that every individual is assigned a unique pin number for the use of any e-keys as required for the upgraded system. Each Party will also set up a 4-digit number to activate their respective e-key. Each Party will set a time period after which if e-key is not returned to the key holder, the key stops working.

H. Each Party will report to the other as appropriate to ensure security if an e-key is misplaced or stolen.

I. Each Party will provide appropriate notices and information about the rollout of the e-core rapid entry program in their respective jurisdiction to building owners who own lock boxes that are not able to be retrofitted. The rollout of the e-core rapid entry program is the responsibility of the respective jurisdiction. Each Party has the option to provide information to building owners with nonretrofitable boxes about any limited time discounts to upgrade their lock boxes that may be offered by vendors.

J. Each Party will appropriately maintain equipment purchased with the Grant and communicate to each other if they decide to cease maintaining the equipment.

K. Although neither Agency has any obligation to assist with the installation or activation of eCores in the other's jurisdiction, this Agreement contemplates that each Party may, at their sole discretion, choose to assist with installation or activation of cores in the other's jurisdiction.

Section 7: Termination.

- A. Termination of Participation – In the event that one Party wishes to terminate participation in the sharing of eCore access, such Party will provide at least 30 days' written notice to the other Party's Administrator by U.S. mail and at least attempted by email.
- B. Notices - Notice shall be deemed received three days after posting with U.S. mail and upon sending the email to the addresses provided by each Party in this Agreement. The contact for notices may be updated by communicating in writing the updated contact, including mailing and email addresses.

Section 8: Indemnification.

Each Party to this Agreement agrees to defend, indemnify and hold harmless the other participating parties and their elected officials, officers, and employees from any loss, claims, judgment, settlement or liability, including costs and attorney fees (“Damages”), arising out of and to the extent caused by the negligent acts or omissions of the indemnifying party arising out of the decisions, directions, or activities made pursuant to this Agreement. For this purpose, each indemnifying party, by mutual negotiation, hereby waives, as respects all other non-indemnifying parties only, and immunity that would otherwise be available against such claims under the industrial insurance provisions of Title 51 RCW. In the event a non-indemnifying member incurs any judgment, award, and/or cost arising therefrom, including attorney fees, to enforce the provisions of this Section, all such fees, expenses and cost shall be recoverable from the indemnifying party.

The City of Redmond further agrees to defend, indemnify, and hold harmless the City of Bellevue from any Damages arising out of acts or omissions undertaken in its capacity as administrator of the Grant in any claim or action arising out of the activities under this Agreement brought by a City of Redmond official, officer, employee or other person(s) under the supervision or control of the City of Redmond.

Section 9: Applicable Law.

This Agreement shall be governed by and construed according to the laws of the State of Washington. Nothing in this agreement shall be construed as altering or diminishing the rights or responsibilities of the parties as granted or imposed by state law, federal law, or federal regulations. If any litigation is filed between the Parties regarding this agreement, the Parties agree that venue shall rest in the Superior Court of King County, Washington.

Section 10: Disputes.

The Parties agree to attempt mediation prior to the filing of any legal action, but mediation shall not be a condition precedent to filing a legal action.

Section 11: No Third-Party Benefit.

It is agreed that this agreement does not create a partnership or joint venture relationship between the Parties and does not benefit or create any rights in any third party.

Section 12: Entire Agreement.

This agreement constitutes the entire agreement between the Parties and supersedes all prior negotiations, representations, and agreements between the Parties relating to the subject matter hereof.

Section 13: Savings.

Should any provision of this agreement be deemed invalid or inconsistent with any federal, state, or local law, ordinance or regulation, the remaining provisions shall continue in full force and effect.

Section 14: Filing.

A copy of this agreement will be listed on each Party's public facing website by topic or other electronically retrievable public source or filed with the King County Auditor.

Section 15: Survivability.

All covenants, promises, and performances that are not fully performed as of the date of termination shall survive termination as binding obligations.

Section 16: No Waiver.

No failure by any party to insist upon the strict performance of any condition of the eCore Access Agreement, or to exercise any right or remedy for a breach thereof, shall constitute a waiver of any such breach or any other term or condition.

Section 17: Neutral Authorship.

Each of the provisions of the eCore Access Agreement has been reviewed and negotiated and represents the combined work product of the Parties. No presumption or other rules of construction, which would interpret the provisions of this agreement in favor of, or against, the participating agency preparing the same shall be applicable in connection with the construction or interpretation of any of the provisions of this agreement.

Section 18: Counterparts. This Agreement may be executed by electronic signature and in any number of counterparts, and each such counterpart hereof shall be deemed to be an original instrument, but all such counterparts together shall constitute but one agreement.

IN WITNESS WHEREOF, the parties have executed this eCore Access Agreement upon signature of all participating agencies.

SIGNATURES

CITY OF BELLEVUE

City Manager

Attest:

City Clerk, City of Bellevue

Approved as to form:

City Attorney

CITY OF REDMOND

Mayor

Attest:

City Clerk, City of Redmond

Approved as to form:

City Attorney



Memorandum

Date: 10/1/2024
Meeting of: City Council

File No. AM No. 24-142
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Aaron Bert	425-556-2786
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DEPARTMENT STAFF:

Public Works	Paul Cho	Traffic Operations and Safety Engineering Manager
Public Works	Patty S. Criddle	Transportation Engineering Supervisor
Public Works	Vangie Garcia	Deputy Public Works Director

TITLE:

Approval of a Fee for the Extended Use of ROW for Outdoor Dining

OVERVIEW STATEMENT:

The City has allowed the closure of public Right of Way (ROW) for the benefit of private businesses without charging a use fee nor the excise tax on the value of the use fee that has been paid to the State. Private use of ROW takes limits public access and enjoyment of sidewalks, landscape, bike lanes, parking, and travel lanes. In order to balance the needs of private businesses with the needs of the public, Public Works is proposing a use fee and the State-required excise tax beginning January 2025 for extended closures of the public right of way.

Proposed use fee:

- Outdoor Dining: Annual use fee of \$2.00 per square foot of closed ROW.

This will require adoption of a Fee Resolution.

Based on feedback from Council during the Aug 13 study session, Public Works met with local businesses to solicit feedback. As a result of the meetings, Public Works proposes to issue a permit for a 2-year term for the same cost of an annual permit. This will reduce the permit administration and the cost businesses have to pay over a 2-year period.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

- Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
RMC 12.08 Street Repairs, Improvements, Alterations, and Business Use
RZC 21.52.050.C Pedestrian, Bicycle, and Other Nonmotorized Connections
RZC Appendix 2 - Table 1 - requires wider sidewalks
Sidewalks, bike lanes, multiuse paths, and trails shall be provided in public rights-of-way or easements across private property that guarantee public access.
RZC Appendix 2 Construction Specification and Design Standards for Streets and Access
- **Required:**
Council approval is required for adoption of a fee resolution.
- **Council Request:**
N/A
- **Other Key Facts:**
Proposed use fees based on neighboring cities' fees, right sized for Redmond, and are common practice.

OUTCOMES:

The city is collecting an extended use fee for the closure of the right of way and the state excise tax.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
June 18, 2024 - Webpage ready to go live.
Week of June 17, 2024 - Email to restaurants and construction businesses.
June 24, 2024 - Shared in e-news.
Week of June 24, 2024 - Shared on city social media.
July 2024 - Plans, Policies, and Regulations Newsletter
July 2024 - Let's Connect Redmond article and questionnaire posted.
July 25 - Presentation to One Redmond
Week of August 19 - Meet with outdoor dining business owners and solicit feedback.
- **Outreach Methods and Results:**
Share proposed policy and background on a webpage.
Request questions and feedback from affected businesses via email.
Share webpage and request feedback via email newsletters, direct emails, and social media.
Post questionnaire on Let's Connect Redmond.
- **Feedback Summary:**
Summary of outreach feedback was communicated to Council at COW-FAC on Sept 10, 2024.

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
N/A

Budget Priority:
N/A

Other budget impacts or additional costs: Yes No N/A

If yes, explain:
N/A

Funding source(s):
N/A

Budget/Funding Constraints:
N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
7/2/2024	Committee of the Whole - Planning and Public Works	Receive Information
8/13/2024	Study Session	Provide Direction
9/10/2024	Committee of the Whole - Finance, Administration, and Communications	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
10/1/2024	Business Meeting	Approve

Time Constraints:
N/A

ANTICIPATED RESULT IF NOT APPROVED:

Continue allowing private use of right of way for outdoor dining without a use fee.

ATTACHMENTS:

Attachment A: Issues Matrix - Extended ROW Use Fee
Attachment B: Public Works Fee Schedule

Attachment C: Fee Resolution - Extended ROW Fee Change for Outdoor Dining

City Council Issue Matrix Extended ROW Use Fee

Date	Issue	Notes & Recommendations	Next Steps
07/02/2024	CM Kritzer: Communicate directly with existing businesses (with permits) before Facebook communications. Make them aware. Can you look at smallest fee possible to cover excise tax since there is a public benefit?	<p>We will be emailing businesses with current permits in place to inform them and garner feedback.</p> <p>Excise tax is 12.84% of the adjacent land value per square feet. The proposed \$2.00 per square foot use fees are lower than the adjacent land value.</p> <p>We can evaluate lower fees.</p>	<p>All these questions will be addressed in a Staff Report on 07/16/24.</p> <p>Emailed outdoor dining businesses and solicited feedback.</p> <p>Evaluate lower use fees for seasonal or shorter durations.</p>
	CM Salahuddin: Would we see two separate proposals or an all-encompassing package that includes both outdoor dining fee and construction closure fee?	Public Works will be presenting one proposal package with two separate fees. One for outdoor dining and one for construction closures.	N/A
	CM Forsythe: Packet included construction closure of sidewalk AND single lane closure. Make sure it's "AND/OR". Would like to see equitable outdoor dining fee. Accessible to small business (looking at Bothell, seems to be more accessible)	<p>Construction Activity table provided in slide presentation is an example of an actual development that closed the sidewalk and a single lane closure. Fees will be based on the actual closure or closures proposed by the contractor.</p> <p>We will do additional evaluation of the fee.</p>	Evaluation of fee.
	CM Fields: What type of criteria will be used to address pedestrians and pedestrians on wheels? How will you structure this and what criteria will be to allow sidewalk seating? As we see more traffic and concerned about safety.	<p>For outdoor dining sidewalk seating, we evaluate the proposal to ensure safe mobility of pedestrians. We coordinate other requirements such as maintenance and emergency access. The permit is for one year. We will reevaluate any changes to the conditions each year.</p> <p>The additional fee is compensation for the closure of the sidewalk area.</p> <p>For in-street dining, there are other safety conditions that will be reviewed.</p>	N/A

City Council Issue Matrix

Extended ROW Use Fee

Date	Issue	Notes & Recommendations	Next Steps
	<p>CM Stuart: Curious to know of those businesses that obtained permits during (covid) pandemic, how many are still in business? Can we garner feedback from them? Can fees be seasonal in nature? Especially those areas that are already allowed (I've seen those stickers in the sidewalk on 152nd) would they still be subject to fees? How will they be impacted. For Construction closures, (though projects say they'll be done) can fees be automatically subject for projects that goes beyond two weeks?</p>	<p>There were 12 permits issued during the (covid) pandemic. Of those 12, 6 were in the public right of way. The others were on private property. Of the 6 in the right of way, 5 are still in business. The sixth business now has a configuration that fits on private property.</p> <p>Yes, we will garner feedback from dining business through email.</p> <p>We will evaluate lower use fees for seasonal or shorter durations.</p> <p>The stickers on the sidewalk were used to mark café seating limits. The stickers were obtained when permit was issued. The permits are only good for one year and must be obtained each year.</p> <p>There are some businesses that have sidewalk café seating on private property adjacent to the right of way. These sidewalk cafes are not subject to right of way permit fees.</p> <p>For construction activity, the fees will be charges for actual closure durations. Staff will be monitoring closures to ensure fees are applied after 2 weeks.</p>	<p>Email outdoor dining businesses and solicit feedback.</p> <p>Evaluate lower use fees for seasonal or shorter durations.</p>
	<p>Email Fee Resolution to Council.</p>		<p>Aaron Bert has emailed the Fee Resolution to Council.</p>
	<p>Provide the Let's Connect Redmond questionnaire report</p>		<p>The Let's Connect Redmond Questionnaire report as well as Summary of Meetings with Business will be emailed.</p>

City Council Issue Matrix

Extended ROW Use Fee

Date	Issue	Notes & Recommendations	Next Steps
	<p>Is the fee structure for business ROW based on cost recovery only?</p>	<p>Regarding the code change mandating keeping sidewalks open. Public Works is not in support of making such a change. Under our current authorities for management of the ROW, we can mandate a sidewalk remain open during construction. The default has been to make full closures to accommodate the requests of the developer for the duration of a project. With the revised ROW closure fee, the intent will be to work with the development project to maximize the time that sidewalks are accessible, understanding there will be circumstances in which a closure is warranted. Public Works will also be developing a standard detail which will cover accessible walk sheds, which will further provide for accessibility around development projects. Happy to discuss the nuances of ROW closures at committee or one-on-one.</p>	
<p>8/13/24</p>	<p>CM Nuevacamina: On page 3, the buttons on the sidewalks. When they go down, is there a fee at that point?</p> <p>Has the benchmark information (on comparative prices to other agencies) been communicated to the businesses?</p> <p>Can we communicate to the businesses how we came to the permit fees and how it compares to other cities?</p> <p>What is the break-down of staff costs for the permit fee?</p>	<p>The buttons are from permits issued with previous Café seating permits. Some businesses have continued Café seating and some have not.</p> <p>The businesses were provided information in the flyers. For additional information, they were asked to reach out to the City.</p> <p>Yes. We can reach out to existing permit holders to schedule a meeting to talk directly.</p> <p>The permit fee includes approximately 5hrs of staff time for: permit administration, plan review, inspection.</p>	<p>Staff will schedule meetings with existing permit holders.</p>
	<p>CM Salahuddin: We have five ROW permits for outdoor dining now. Do we know how many permits Kirkland and Bothell have? Other than covering the permitting fees, excise tax, is there a reason to charge businesses a fee?</p>	<p>We do not know how many permits our neighbors have issued. We can reach out to them to find out.</p>	<p>Staff contacted Bellevue, Bothell, Kirkland to find out how many permits they have issued.</p>

City Council Issue Matrix

Extended ROW Use Fee

Date	Issue	Notes & Recommendations	Next Steps
	How is the \$2 determined?	The City has to charge a few for private businesses using the public ROW or it would be gifting of public funds.	
	<p>CM Fields: What is the history? (especially in construction) Why did this not come up before? (putting restaurant use aside)</p> <p>Safety or distraction. Some create driving logistics to drive around. Did we think in terms of optimal or ok locations vs any locations?</p>	Can't speak to past. But when Director Bert came on board, took this issue on.	Staff will be taking a more detailed look at safety criteria and countermeasures when reviewing permits.
	CM Stuart: There are five permit holders. Did staff meet with those businesses?	Staff reached out via e-mail but not connected in person.	Staff reached out to businesses to set up personal meetings.
	<p>CM Kritzer: Recently talked with a business owner. I would feel more comfortable if we could do more engagement with the 5 or businesses.</p> <p>Has the issue of gifting of public funds come through on an audit?</p> <p>What is the lowest we can charge to the businesses and cover our costs and be in compliance?</p> <p>Is there any movement for year-round or seasonal?</p>	<p>Yes. The City has been audited and required to pay the excise tax to the State.</p> <p>Staff will look at lowering cost, cover City's costs and be in compliance.</p>	Staff reached out to businesses to set up personal meetings.
	<p>CM Anderson: How is the use of public right of way a gift of public funds?</p> <p>Is it a gift of public funds if people are eating in the sidewalk? What about parking?</p>	A private business will be closing off the public use of the sidewalk for an extended time for the benefit of their business for profit. This is different than a short term use by an individual for parking.	
	CM Nuevacamina: Is the cost/revenue of the total fees is about \$1,100/yr?	Based on the average square footage of current permits, Yes.	Staff reached out to businesses to set up personal meetings.

City Council Issue Matrix Extended ROW Use Fee

Date	Issue	Notes & Recommendations	Next Steps
	Have we shared on how to get on the same side? Can we tell the story better to the businesses for both sides?		
	CM Salahuddin: If a business has an A-frame sign in the sidewalk, would we charge them for that? (if over 2 weeks) Are there other activities that this would apply to?	This is for outdoor dining that closes semi-permanently the right of way for their exclusive use.	
	CM Stuart: What can we do for these 5 businesses and ongoing business? Why \$2? Can the fee be lower?	The \$2 represents a proposed fee based on research. If Council would like to amend that amount, they may provide staff their recommendation. Staff will look at ways of lowering cost while covering City's costs and be in compliance.	
	CM Anderson: Is there specific maintenance operations costs (annual) for that space that the City takes on?	The permit holder maintains the space. If there was a paving project, the business would have to remove items in the street.	
	CM Fields: Can we separate these two items? Separate Construction and Outdoor dining?	These two items can be de-coupled. They were packaged together to move the use of right of way activities together.	Staff will prepare response to tonight's Outdoor Dining concerns and questions at 9/3 Committee of the Whole. Staff will prepare Construction Activity fee on Consent Agenda at 9/3 Business Meeting.
	CM Nuevacamina: If the (outdoor dining) doesn't change, would it be taking the same amount of resources to process the permits.	Staff has to verify that the conditions have not changed which does take time/resources.	
	CM Kritzer: Can we connect with businesses to discuss the multiple components involved in the permit. Can we help businesses navigate this easier?		Staff reached out to businesses to schedule meetings with existing permit holders and explore ways to make the permit process easier.
	CM Forsythe: Can we look at code revision language that requires sidewalks to remain open during construction?	The traffic control plans are always reviewed when proposing to close the ROW. That is a condition that we can impose on the closure approval and doesn't require a code change.	Staff will review ROW closure requests to require sidewalks to be open during construction to the extent practicable.

City Council Issue Matrix

Extended ROW Use Fee

Date	Issue	Notes & Recommendations	Next Steps
		<p>The extended use fee for closing the ROW will support imposing stricter requirements for sidewalks onto the projects.</p>	
	<p>CM Forsythe: Would like to see what the fee can look like other than what we've seen tonight. Also connect with some of the businesses and answer questions after meeting.</p>		<p>Staff will recommend a modification to the fees after meeting with existing permit holders.</p>
<p>COW 9/10/24</p>	<p>CM Anderson: How challenging is it for the owner to invoiced annually? Can we give them an option to do that? Reason is business owners are likely doing an annual budget.</p>	<p>The benefit to the businesses for a 2-year permit is to have a single administrative fee for full cost recovery of processing the permit.</p> <p>If a business would like to apply for a 1-year permit, the cost of the permit would remain the same (\$672) and only a 1-year extended use fee and excise tax would be collected.</p> <p>If the business would like to continue the Outdoor Dining the second year, they would have to apply for a renewal of the permit which has administrative fee of \$159.25 plus extended use fee and excise tax.</p>	<p>Staff recommends keeping the proposal for a 2-year permit which would allow a business to pay two years of excise tax and pay the administrative cost of processing the permit only once.</p>
	<p>CM Kritzer: Does \$672 cover two years? Is that the amount that was originally presented?</p> <p>On the chart, Seattle has fee as \$0.00.</p> <p>Could we match Bothell's rate at \$1.68?</p>	<p>Yes, \$672 covers two years. Yes, that was the amount that was originally presented.</p> <p>Seattle packaged their program such that fee shows as 0.00 but the permit fee is higher. The total amount of cost to the applicant in Seattle is close to the total amounts of the other cities in the table comparing the costs using the 180 SF example.</p> <p>The fee is based on Redmond's adjacent land value rather than Bothell's. PW proposes the \$2.00/SF because the total cost was in line with the totals of the other cities. Other than for business owners not wanting to pay anything at all, the feedback appears</p>	<p>N/A</p>

City Council Issue Matrix

Extended ROW Use Fee

Date	Issue	Notes & Recommendations	Next Steps
		<p>that the staff recommend proposal is fair and reasonable.</p> <p>Council can propose a different rate than what staff recommends.</p>	
	<p>CM Nuevacamina: Has this sparked the larger conversation of a universal permit? A business permit.</p>	<p>A business permit covers a wide range of activities but only a few would be able to take advantage of the public ROW for outdoor dining.</p> <p>Business activities in the ROW are permitted through Public Works per RMC 12.08.</p>	N/A
	<p>CM Forsythe: Current modelling is based on straight cost recovery, because we found this as an issue of an audit, correct?</p>	<p>Correct, and it is also based of the land value where we came up with the \$2.00.</p>	N/A
	<p>CP Kritzer: What is the lowest rate that we could charge that is not a gift of public funds?</p>	<p>Met with City Attorney, he advised us to anchor the fee to some metric. We anchored it to the adjacent land value.</p> <p>Council can propose a lower rate and vote to approve that rate.</p>	N/A
	<p>CM Fields: Will you continue to evaluate this, as the city grows and grows in traffic? Is your plan to look at this in one or two years.</p>	<p>In the questionnaire we asked if traffic or an outdoor dining has affected your way.</p>	<p>Public Works will plan to redistribute the questionnaire in 2-3 years to gauge community feedback.</p>

City of Redmond

Development Services User Fee Study

Public Works Department Fees - Exhibit A

		Proposed Fee
Division	Fee Schedule Description	2024
Public Works	<u>Public Works Department</u>	
Public Works	<u>Administrative Policy Fees</u>	
Public Works	Extended ROW Use Fee for Outdoor Dining (per square foot)	\$2.00
Public Works	Extended ROW Use Fee for Construction Activity (per square foot)	\$0.75
Public Works	Telecommunications Facility Lease Application - New (Fire / Parks / PW)	\$16,500.00
Public Works	Telecommunications Facility Lease Application - Modification (Fire / Parks / PW)	\$16,500.00
Public Works	Telecommunications Facility Permit Application	\$3,600.00
Public Works	Telecommunications Master Permit Application	\$4,103.95
Public Works	Extended ROW Use Agreement - Initial Permit	\$671.60
Public Works	Extended ROW Use Agreement - Renewal	\$263.84
Public Works	Telecommunications Master License Agreement	\$1,415.98
Public Works	Small cell Site License Addendum (for the first 5 poles)	\$3,276.35
Public Works	Additional Small Cell Site License Addendum (per pole after the first 5 poles)	\$1,335.92
Public Works	Telecommunications Facility Review (Per hour)	\$165.55
Public Works	Annual Rent (as per Site license Addendum)	\$293.22 - King County
Public Works	Independent Concurrency Study and Supplemental Mitigation Analysis	\$165.55
Public Works	ROW Permit	\$689.91
Public Works	ROW Franchise Drop Permit	\$231.79
Public Works	ROW Miscellaneous Permit	\$182.10
Public Works	Sidewalk Cafe Seating Permit	\$671.60
Public Works	Sidewalk Cafe Seating Permit Renewal	\$159.25
Public Works	Small Cell Permit	\$659.13
Public Works	Bike & Scooter Share Permit - Application	\$567.96
Public Works	Bike & Scooter Share Permit - Evaluation & Operation	\$5,873.31
Public Works	Bike & Scooter Share Permit - City Crew Response (Hourly)	\$165.55
Public Works	Permit Extension	\$157.56
Public Works	Permit Re-Instatement (1/2 of Permit Fee)	N/A
Public Works	Additional Review Fee (Hourly)	\$165.55
Public Works	Inspection Fee (Hourly)	\$165.55
Public Works	<u>ROW / Conduit Lease</u>	
Public Works	ROW Permit Review (or cost, whichever is greater)	\$184.22
Public Works	ROW Permit Review (External Consultant)	Actual Cost
Public Works	Conduit Lease (citywide future use) - per linear foot	\$1.77
Public Works	Conduit Lease (location specific) - per linear foot	\$1.77
Public Works	<u>Newly Created Fees</u>	
Public Works	Utility Availability Certificate (simple)	\$419.42
Public Works	Utility Availability Certificate (complex)	\$1,869.88
Public Works	Fire Flow Analysis	\$163.39
Public Works	<u>Public Works Fee Additions</u>	
Public Works	Access Permit to Secure Water Facility Site	\$1,733.49
Public Works	Water Shut-off (Base)	\$2,785.62
Public Works	Water Shut-off (Overtime Hourly)	\$858.68

**CITY OF REDMOND
RESOLUTION NO. _____**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, AMENDING THE USER FEE SCHEDULE FOR PUBLIC WORKS TO ADD FEES ASSOCIATED WITH EXTENDED USAGE OF THE RIGHTS OF WAY FOR OUTDOOR DINING.

WHEREAS, the City Council adopted Ordinance No. 1480, providing that all administrative fees will be set by Council resolution; and

WHEREAS, the City Council adopted Resolution No. 1509 which established a Public Works Department schedule of fees, charges and penalties for various applications submitted to the City for various services and materials provided by the City; and

WHEREAS, the City Council has also determined that such fees, charges and penalties should reflect the City's costs of providing services, and that department directors should be allowed to raise the fees administratively on an annual basis in an amount not exceeding the CPI in order to recapture the City's costs; and

WHEREAS, the City Council desires to amend the Public Works Department schedule of fees to include fees for extended right of way use for extended right of way use for outdoor dining; and

WHEREAS, the Public Works Director shall annually review the user fees, charges and penalties in order to determine whether the same are adequate to cover the City's costs of providing the services for which the fee, charge or penalty is collected; and

WHEREAS, after review, the Public Works Director determines that the City's costs are not adequately covered, the Public Works Director may either:

- A. Administratively increase the amount of the user fee, charge or penalty in order to cover the City's cost of providing the service, provided, that the increase shall not exceed the most recently published Consumer Price Index - Wage Earners and Clerical workers for the Seattle-Tacoma area, as published by the U.S. Department of Labor – Bureau of Labor Statistics; or
- B. If an increase greater than the CPI is necessary to cover the City's costs, the Public Works Director shall submit the increase to the City Council for approval.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Adoption of fee Schedule. The extended right of way use fee for outdoor dining attached to this resolution as Exhibit A and incorporated herein by this reference as if set forth in full, are hereby adopted and incorporated into the Public Works Department Administrative Policy Fees.

Section 2. Effective Date. This resolution shall become effective immediately upon passage by the Redmond City Council.

ADOPTED by the Redmond City Council this ____ day of _____, 2024.

CITY OF REDMOND

ANGELA BIRNEY, MAYOR

ATTEST:

CHERYL XANTHOS, MMC, CITY CLERK

(SEAL)

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.



Memorandum

Date: 10/1/2024
Meeting of: City Council

File No. AM No. 24-143
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Seraphie Allen	Deputy Director
Planning and Community Development	Jeff Churchill	Long Range Planning Manager
Planning and Community Development	Ian Lefcourte	Senior Planner

TITLE:

Adoption of a Resolution of Intention to hold a public hearing concerning a proposal to: expand the Overlake Residential Targeted Area, create a Faith-Based Institutions Residential Targeted Area, and create a Neighborhood Residential Targeted Area.

a. Resolution No. 1592: A Resolution of the City Council of the City of Redmond, Washington, Notifying the Public of Its Intent to Designate Three Locations as Residential Targeted Areas (Overlake, Faith-Based Institutions, and Neighborhood) For the Purposes of Expanding the City’s Multifamily Property Tax Exemption Program and Setting the Required Public Hearing.

OVERVIEW STATEMENT:

Staff recommends adoption of the resolution in Attachment A to establish an intention to hold a public hearing on October 15, 2024 concerning a proposal to:

1. Expand the existing Overlake Residential Targeted Area, and
2. Create a new Faith-Based Institutions Residential Targeted Area, and
3. Create a new Neighborhood Residential Targeted Area.

The Multifamily Housing Property Tax Exemption (MFTE) is a tax incentive program that is authorized by the state of Washington as a potential tool for local jurisdictions to adopt. The MFTE program is intended to help increase multifamily market housing and affordable housing by exempting the residential portions of new multifamily or mixed-use constructions from property taxes. Multifamily and mixed-use developments can only qualify for MFTE if they are within certain designated areas.

These designated areas are called “residential target areas” (RTAs). In order to establish a multifamily property tax

exemption program the City must designate one or more residential targeted areas that are consistent with the criteria in Revised Code of Washington (RCW) 84.14.040 and within which property tax exemption projects may be considered. Local jurisdictions must establish these RTAs themselves.

When jurisdictions want to establish or amend RTAs, RCW 84.14.040 requires that:

1. The governing authority will adopt a resolution of intent to designate one or more areas.
2. The resolution must include the time and place of a public hearing.
3. The public hearing is held to consider the area designation.
4. A notice for the public hearing must be published once a week for two consecutive weeks.
5. The notice must be published at least seven days but no more than thirty days before the hearing.

The City of Redmond adopted a MFTE program in 2017 and the program has experienced much success with a high rate of participation from local development. The proposed RTA changes align with direction in the Redmond 2050 Periodic Comprehensive Plan Update.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

- Receive Information** **Provide Direction** **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Comprehensive Plan: policy HO-44 calls for incentive programs to increase the supply of affordable housing.
Housing Action Plan: identifies actions to complete to pursue the City’s housing goals, including updating the City’s inclusionary zoning and MFTE programs
- **Required:**
Resolution required by chapter 84.14 RCW.
- **Council Request:**
N/A
- **Other Key Facts:**
The resolution fulfills a portion of the obligations of the Revised Code of Washington related to the establishment of Multifamily Property Tax Exemption program (MFTE) Residential Targeted Areas (RTAs).

OUTCOMES:

This resolution will allow the City to expand the geographic areas of the City that provide developments with potential MFTE eligibility. This could increase the supply of market rate housing and affordable housing.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A

- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
n/a

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
0000037

Budget Priority:
Vibrant and Connected

Other budget impacts or additional costs: Yes No N/A
If yes, explain:
N/A

Funding source(s):
N/A

Budget/Funding Constraints:
N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
10/15/2024	Business Meeting	Receive Information
11/4/2024	Committee of the Whole - Planning and Public Works	Provide Direction
11/19/2024	Business Meeting	Approve

Time Constraints:

Due to the RCW requirements for RTA expansion, the following are time constraints related to this item:

- Staff will bring the resolution to Council Business Meeting for resolution enactment on 10/1. The resolution will set the public hearing date for 10/15.
- Staff will publish notice of the public hearing on 10/2 and 10/8.
- Council will hold the public hearing at the Council Business Meeting on 10/15.
- Staff will address any follow-up at the Committee of the Whole Planning and Public Works meeting on 11/4.
- Council takes final action on changes to the RTAs on 11/19. The associated enacting amendments are already included within the broader Redmond 2050 amendment package. Redmond 2050 is scheduled for adoption on the 11/19 business meeting.

ANTICIPATED RESULT IF NOT APPROVED:

Redmond will not have the opportunity to expand RTAs and thus expand opportunities for affordable housing production.

ATTACHMENTS:

Attachment A: Resolution establishing a public hearing and intent to designate RTAs

CITY OF REDMOND

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, NOTIFYING THE PUBLIC OF ITS INTENT TO DESIGNATE THREE LOCATIONS AS RESIDENTIAL TARGETED AREAS (OVERLAKE, FAITH-BASED INSTITUTIONS, AND NEIGHBORHOOD) FOR THE PUPOSES OF EXPANDING THE CITY'S MULTIFAMILY PROPERTY TAX EXEMPTION PROGRAM AND SETTING THE REQUIRED PUBLIC HEARING.

WHEREAS, the Redmond City Council desires to encourage the creation of affordable housing opportunities within the City; and

WHEREAS, the City Council desires to accomplish the planning goals required by the Growth Management Act, Chapter 36.70A RCW (GMA), as reflected in Redmond's Comprehensive Plan; and

WHEREAS, the City Council desires to promote community development and affordable housing in the City, especially in Residential Targeted Areas (RTAs); and

WHEREAS, the Revised Code of Washington, Chapter 84.14 RCW, allows a short-term exemption from property taxation (known as the Multifamily Housing Property Tax Exemption (MFTE)) for the value of new housing construction in designated RTAs; and

WHEREAS, in order to establish a multifamily property tax exemption program, the City must designate one or more residential targeted areas that are consistent with the criteria in RCW 84.14.040 and within which property tax exemption projects may be considered; and

WHEREAS, RCW 84.14.040(2) states that a governing authority may adopt a resolution of intent to designate one or more areas, thereby notifying the public of its intent; and

WHEREAS, in accordance with RCW 84.14.040(2) the resolution must state the time and place of a hearing to be held by the governing authority to consider the designation of the area(s); and

WHEREAS, notice of the public hearing shall be published once each week for two consecutive weeks, not less than seven days, nor more than thirty days before the date of the hearing in accordance with RCW 84.14.040(3);

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council intends to designate the Overlake area, Faith-Based Institutions area, and Neighborhood area, as shown in Exhibit A attached to this resolution, as residential targeted areas for the purposes of expanding the City's multifamily property tax exemption program.

Section 2. A public hearing to seek public comment on and consider the designation of these areas as residential targeted areas will be held at a regular meeting of the City Council on **October 15, 2024 at 7:00 p.m.** or as soon thereafter as possible in the Redmond City Hall Council Chambers located at 15670 NE 85th St, Redmond, WA 98052. The public hearing will be noticed in accordance with RCW 84.14.040(3).

ADOPTED by the Redmond City Council this _____ day of _____, 2024.

APPROVED:

ANGELA BIRNEY, MAYOR

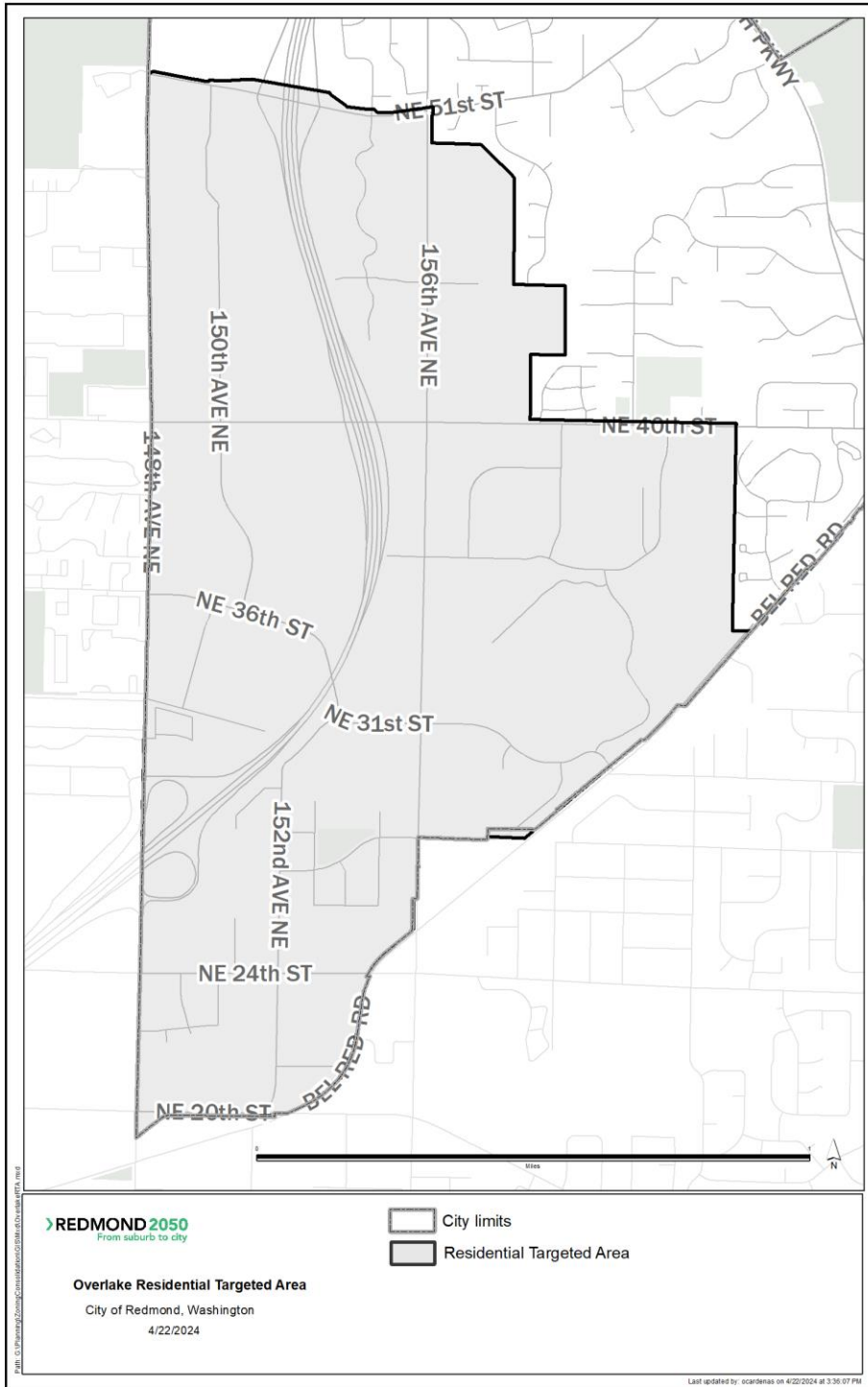
ATTEST:

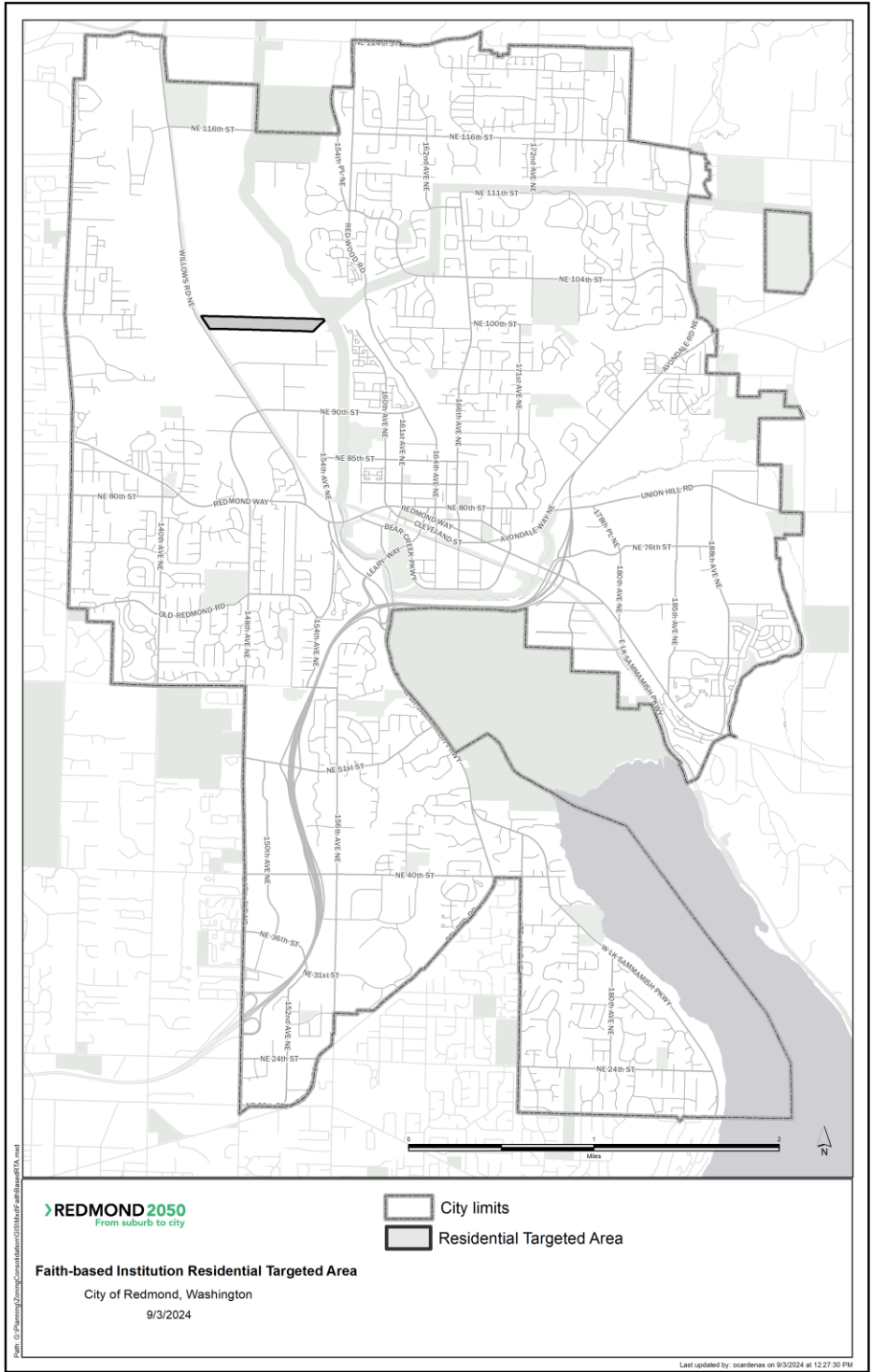
CHERYL XANTHOS, MMC, CITY CLERK

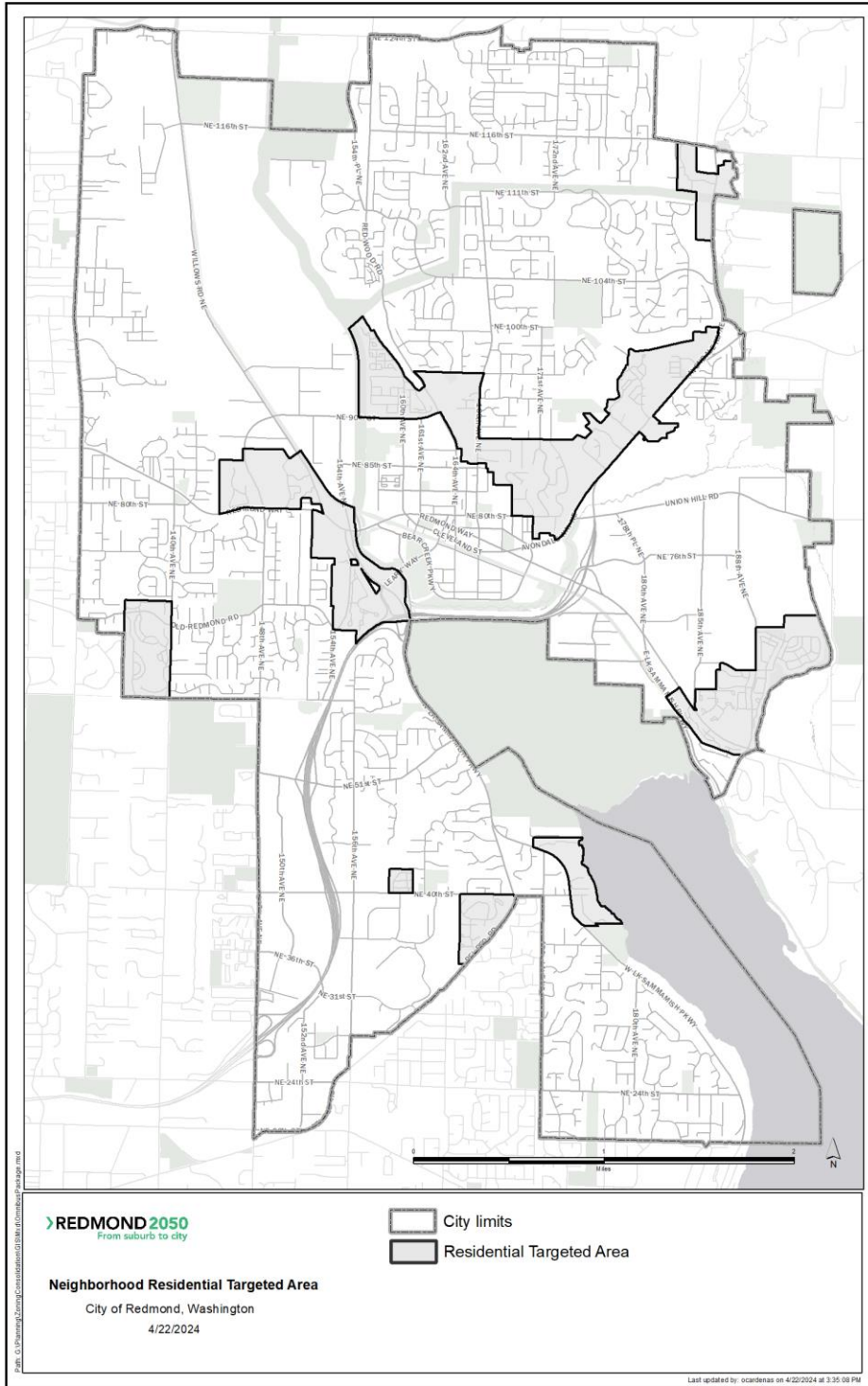
(SEAL)

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO:

EXHIBIT A: RESIDENTIAL TARGETED AREAS MAPS









Memorandum

Date: 10/1/2024
Meeting of: City Council

File No. AM No. 24-144
Type: Public Hearing

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Finance	Kelley Cochran	425-556-2748
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DEPARTMENT STAFF:

Finance	Haritha Narra	Deputy Finance Director
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TITLE:

Public Hearing on 2025-2026 Biennial Budget: Property Tax Levy and Other Revenue Sources

OVERVIEW STATEMENT:

This is the second of four public hearings related to the 2025-2026 biennial budget. The purpose of this public hearing is to gather feedback on the proposed tax and fee increases in the preliminary 2025-2026 biennial budget. Public Hearings are a chance for Council and staff to hear the priorities of the community as a budget is developed for the next biennium.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
Public hearings are required under Revised Code of Washington (RCW) 84.55 and RCW 35.34 allowing the community to give public testimony on the upcoming budget.

This public hearing on the property tax levy and other revenue sources for the coming fiscal biennium is required under RCW 84.55.120: The legislative body must hold a public hearing on revenue sources for the coming year’s budget, including consideration of possible increases in property tax revenues, prior to the property tax certification deadline.

The City is required to hold at least three public hearings during the budget development process: 1) property tax levy and other revenue sources; 2) preliminary budget; and 3) final budget. Because the Capital

Improvement Program and Business Technology Investment Program are critical components of the budget development process, an additional public hearing is dedicated to these programs.

- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

Public hearings provide a formal opportunity for public testimony regarding the preliminary 2025-2026 biennial budget.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
On July 16, 2024, the first public hearing on the 2025-2026 biennial budget was held. This public hearing provided an opportunity for the community to share feedback on the proposed 2025-2030 Capital Investment Program and Business Technology Investment program, the first two years of which will be incorporated into the 2025-2026 biennial budget that is currently being developed.

Two public hearings on the preliminary 2025-2026 biennial budget are scheduled for October 15, 2024, and November 4, 2024.

- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
N/A

Budget Priority:
N/A

Other budget impacts or additional costs: Yes No N/A

If yes, explain:
N/A

Funding source(s):
N/A

Budget/Funding Constraints:
N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
2/13/2024	Committee of the Whole - Finance, Administration, and Communications	Provide Direction
2/27/2024	Study Session	Provide Direction
3/19/2024	Committee of the Whole - Public Safety and Human Services	Provide Direction
4/9/2024	Committee of the Whole - Finance, Administration, and Communications	Provide Direction
4/23/2024	Study Session	Provide Direction
5/28/2024	Committee of the Whole - Parks and Environmental Sustainability	Provide Direction
6/11/2024	Committee of the Whole - Finance, Administration, and Communications	Provide Direction
6/25/2024	Study Session	Receive Information
7/9/2024	Committee of the Whole - Finance, Administration, and Communications	Receive Information
7/9/2024	Study Session	Provide Direction
7/16/2024	Business Meeting	Receive Information
8/13/2024	Committee of the Whole - Finance, Administration, and Communications	Receive Information
9/10/2024	Committee of the Whole - Finance, Administration, and Communications	Receive Information
9/24/2024	Study Session	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
10/8/2024	Committee of the Whole - Finance, Administration, and Communications	Receive Information

Time Constraints:

The public hearing on the property tax levy and other revenue sources is required prior to the property tax certification deadline.

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

N/A



Memorandum

Date: 10/1/2024
Meeting of: City Council

File No. AM No. 24-145
Type: Staff Report

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development Seraphie Allen Deputy Director		
Planning and Community Development	Michael Hintze	Transportation Planning and Engineering Manager
Planning and Community Development	Josh Mueller	Senior Transportation Strategist

TITLE:
Annual Update of 2025-2030 Six-Year Transportation Improvement Program (TIP)

OVERVIEW STATEMENT:

The Transportation Improvement Program (TIP) is a state-mandated planning document, updated annually, listing all significant transportation projects anticipated to be built or to compete for grant funding within the next six years. Following the staff report to City Council on October 1, 2024 and a public hearing on October 15, 2024, the proposed TIP will be adopted by City Council.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- Relevant Plans/Policies:
 - Comprehensive Plan - establishes the vision and policy direction for how the City will grow and develop through 2030.
 - Transportation Master Plan (TMP) - a functional plan that guides the City’s transportation investments

and activities.

3. Capital Investment Strategy (CIS) - provides a framework for both near-term investments within the CIP timeframe and long-term capital needs that advance the City's vision.
4. Capital Investment Program (CIP) - provides a near-term (six-year) financial planning outlook into capital needs that advance the City's vision and priorities.
5. Development Agreements - various commitments agreed to by City and applicants (agencies or private developers) through the permit and review process.

- **Required:**

The TIP is required to be updated annually by state law (RCW.39.92.030).

- **Council Request:**

N/A

- **Other Key Facts:**

The TIP is a planning document that will be proposed for adoption by City Council. Projects are shown in the TIP when they are consistent with planning documents or are being advanced through grants or private development.

OUTCOMES:

The annual update of the TIP keeps the City in compliance with state law and provides a foundation for future transportation grant applications (which often require inclusion in the TIP in order to be considered for funding). The update process also supports alignment of transportation priorities with the City's vision, the biennial budget, CIP, and CIS. The TIP is the City's most comprehensive listing of near-term transportation needs (funded and unfunded).

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**

Notice of Public Hearing will be published on October 1, 2024, with the hearing to be held on October 15, 2024.

- **Outreach Methods and Results:**

Interested parties are invited to comment in person at the public hearing or in writing prior to the hearing. Anyone who is hearing or visually impaired can notify the Planning Department in advance of the hearing to receive assistance.

- **Feedback Summary:**

Any feedback provided before the hearing will be summarized by staff and provided to Council.

BUDGET IMPACT:

Total Cost:

There is no fiscal impact associated with the annual update to the six-year TIP. Staff working on this program are funded through the adopted budget.

Approved in current biennial budget:

Yes

No

N/A

Budget Offer Number:

0000034 - Mobility of People and Goods

Budget Priority:

Vibrant and Connected

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

General Fund, Operating Grants, and Impact Fees

Budget/Funding Constraints:

The document is a planning document and as such does not obligate the City to expend funds or alter its capital funding priorities.

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
9/3/2024	Committee of the Whole - Planning and Public Works	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
10/1/2024	Business Meeting	Receive Information
10/15/2024	Business Meeting (Public Hearing)	Approve

Time Constraints:

A 2025-2030 Six-Year TIP must be adopted in 2024 per state requirements. Projects must be included in the TIP to receive state and federal grant funding.

ANTICIPATED RESULT IF NOT APPROVED:

The City would be unable to accept and apply for State and Federal transportation grants.

ATTACHMENTS:

- Exhibit A: 2025-2030 Transportation Improvement Program Project List
- Attachment A: Resolution adopting the 2025-2030 Transportation Improvement Program
- Attachment B: - Summary of Updates
- Attachment C: Map - TIP Changes
- Attachment D: Map - TIP Projects

Attachment E: TIP Development Infographic
Attachment F: Presentation

City of Redmond 2025 - 2030 TRANSPORTATION IMPROVEMENT PROGRAM

EXHIBIT A: PROJECT LIST

Type	TIP #	Project or Program Name	Description	TIP Funding Range (if applicable)		Project Costs in Thousands of Dollars (\$000s)					2025-2030 Total
				Start	Finish	Local	Federal	State	Undet		
PROG	P2	Bridge Structure and Repair Program	Bridge structure and repair projects maintain the structural integrity and safety of all 18 of the City's bridges.			900					900
PROG	S1	Traffic and Pedestrian Safety Enhancements	Install various pedestrian safety improvements (speed radar, flashing crosswalks, raised crosswalks, and ADA upgrades) at various locations near Redmond schools.			225					225
PROG	S2	Street Channelization Improvement and Maintenance Program	Install small channelization (striping and signing) projects to improve safety. A portion of the funds are used for new channelization improvements needed to enhance safety or operations.			750					750
PROG	S5	Street Lighting Enhancement Program	Design and install new street lights at key locations where additional illumination would improve safety and user accessibility.			181					181
PROG	S80	Sustainability LED Street Light Retrofit	Convert existing street lights owned by Puget Sound Energy.			322					322
PROG	S81	Pavement Repair Program	Conduct preventive maintenance, rehabilitate and overlay pavement to extend useful life.			3,000					3,000
PROG	S82	State Route 520 Pedestrian Bridge Program	State Route 520 Pedestrian Bridge maintenance			750					750
PROG	S83	Sidewalk Repair Program	Repair or replace sidewalks as part of ongoing maintenance. May include ADA upgrades depending on location.			1,800					1,800
PROG	B115	ADA Improvements-Transportation Curb and Ramp Projects	Upgrade curb ramps throughout the City to current ADA standards	2025	2030	1,800					1,800
PLAN	L9	Sound Transit East Link - City ST3 Planning	Staff oversight and participation in implementing East Link Light Rail (E360) and the Downtown Redmond Light Rail Extension (DRLE). Process requires substantial City involvement to ensure system will be consistent with Redmond's interests.	2025	2025	100					100
PDBK	B42	Redmond Central Connector Phase III	Complete the third phase of the Redmond Central Connector paved shared-use path up to 124th Street.	2025	2026	2,800	3,230	700			6,730
PDBK	B43	Cleveland Street East Main Street Improvements	Extend the "Main Street" streetscape improvements of Cleveland Street eastward to 168th Avenue. <i>May be dependent on timing of Redmond Square, Sound Transit and other redevelopment of frontage properties.</i>	2025	2025	1,085					1,085
PDBK	B47	159th Pl NE Sidewalk - Bear Creek Parkway to Leary Way	Construct sidewalk on east side of 159th Place NE from Leary Way to Bear Creek Parkway where missing.	2026	2027	212					212
PDBK	B48	West Lake Sammamish Parkway Sidewalk	Complete sidewalk on west side of West Lake Sammamish Parkway between Bel-Red Road and south city limits where missing							14,804	14,804
PDBK	B51	Avondale Road Buffered Bicycle Lanes - Avondale Way to Novelty Hill Rd	Add buffered bicycle lanes on both sides of Avondale Road between Avondale Way and Novelty Hill Road. Avondale Way to 90th Street is completed.	2025	2027	211					211
PDBK	B55	140th Ave NE Sidewalk - Redmond Way to NE 84th St	Add sidewalk on west side of 140th Ave NE between Redmond Way and NE 84th St where missing.							110	110
PDBK	B60	176th Ave NE Sidewalk - NE 65th St to NE 70th St	Complete sidewalk on 176th Avenue between 65th and 70th streets. Sidewalk will typically be placed on west side of road.	2027	2028					1,068	1,068
PDBK	B74	SR 520 Trail Grade Separation at NE 51st St	Construct a grade-separated pedestrian and bike tunnel for the SR 520 regional shared use path under the NE 51st Street and SR 520 westbound ramp terminal intersection.							1,500	1,500
PDBK	B76	Old Redmond Road Buffered Bicycle Lanes	Add buffered bicycle lanes on Old Redmond Road between 152nd Ave NE and 132nd Ave NE.							201	201
PDBK	B77	Avondale Road Buffered Bicycle Lanes - Novelty Hill Rd to NE 116th St	Add buffered bicycle lanes on both sides of Avondale Road between Novelty Hill Road and NE 116th St.							175	175
PDBK	B78	NE 40th St Shared Use Path - 163rd Ave NE to 172nd	Add a shared use path on NE 40th St between 163rd Ave NE and 172nd Ave NE.	2025	2027	7,746					7,746
PDBK	B81	156th Ave NE Side path - NE 40th St to NE 51st St	Add multiuse path along 156th Ave NE between NE 40th St and NE 51st St.	2025	2027	120	770			4,546	5,436
PDBK	B84	Bear Creek Trail - Union Hill to Avondale Road	Construct paved trail with undercrossing improvements at Union Hill Road and Avondale Road							1,010	1,010
PDBK	B86	East Lake Sammamish Trail/RCC Connection (SR 520 Undercrossing)	Provide grade separated trail through the SR 520/SR 202 Interchange area along the planned light rail alignment, connecting East Lake Sammamish Trail and Redmond Central Connector. Provide access to the planned Southeast Redmond light rail station. Project cost does not account for modification of SR 520 ramps.	2025	2025	5,583					5,583
PDBK	B87	Red-Wood Road Buffered Bicycle Lanes	Add buffered bicycle lanes to Red-Wood Road between NE 90th St to NE 109th St.							186	186

City of Redmond 2025 - 2030 TRANSPORTATION IMPROVEMENT PROGRAM

EXHIBIT A: PROJECT LIST

Type	TIP #	Project or Program Name	Description	TIP Funding Range (if applicable)		Project Costs in Thousands of Dollars (\$000s)					2025-2030 Total
				Start	Finish	Local	Federal	State	Undet		
PDBK	B88	NE 80th Street Bicycle Facilities - Redmond Way to 172nd Avenue	Complete bicycle facilities on 80th Street with a combination of bicycle lanes and bicycle boulevard treatment as appropriate for each segment of corridor.							708	708
PDBK	B90	Bel-Red Road Cycle Track - West Lake Sammamish Parkway to 156th Ave NE	Install bicycle connection on 28th Street from 156th Avenue to the planned HAWK signal at Bel-Red Road and the 2800 Block. Coordinate with Microsoft and Bellevue to determine facility type (one way operation preferred).							1,795	1,795
PDBK	B92	150th Ave NE Bicycle Lane Completion	Fill in gaps in bicycle facility network on 150th Avenue NE from NE 51st Street to NE 40th Street in both directions, and improve curve radius to allow for truck movements through existing chokepoint. Widen roadway 6' to west and build retaining walls.							600	600
PDBK	B95	151st Ave NE Sidewalk - NE 64th St to Ben Rush Elementary	Sidewalk on 151st Avenue from 64th Street to the pedestrian pathway that links to Ben Rush.							196	196
PDBK	B96	151st Ave NE Sidewalk - Old Redmond Road to 7500 Block	Safe Routes to School Project. Sidewalk on 151st Avenue from Old Redmond Road to the 7500 Block. Connect 151st Avenue to 152nd Avenue at the 7500 Block	2027	2028	899					899
PDBK	B97	NE 88th St Sidewalk - 171st Ave NE to 172nd Ave NE	Safe Routes to School Project. Sidewalk on 88th Street from 171st Avenue to 172nd Avenue.	2026	2027	119					119
PDBK	B98	NE 89th St Sidewalk - 166th Ave NE to 168th Ave NE	Sidewalk on 89th Street from 166th Avenue to 168th Avenue.							193	193
PDBK	B99	Redmond Central Connector Improvements - Sound Transit Betterments	Implement the ultimate design of the Redmond Central Connector between 164th Avenue NE and the Bear Creek Trail and connection trail to Redmond Way/SR202 at NE 76th St	2025	2025	689					689
PDBK	B100	SE Redmond Trail - ELST to SE Redmond LR Station to Marymoor Connector	Regional Paved Trail connecting the East Lake Sammamish Trail to the Southeast Redmond Light Rail Station to the Marymoor Park Trail. <i>See Marymoor Infrastructure Report.</i>	2025	2025	7,050					7,050
PDBK	B102	164th Ave NE Sidewalk - NE 95th Street to NE 99th Street	Sidewalk on 164th Avenue from 95th Street to 99th Street							316	316
PDBK	B103	NE 40th St Shared Use Path - 148th Ave NE to SR 520 Trail	Shared side path on south side of 40th Street							1,836	1,836
PDBK	B104	Targeted Safety Improvement Project - Union Hill & Avondale Bike Lane Connection	On Union Hill Road: add a westbound bike lane west of 178th Place NE to Avondale Road and a eastbound bike lane, east of Avondale Road connecting to existing bike lane after the intersection.							867	867
PDBK	B105	166th Avenue NE Sidewalk Repair - NE 80th St to NE 85th St	Replace sidewalk panels where damaged and widen sidewalk where width does not meet ADA.	2025	2025	448					448
PDBK	B107	Cycle Track-161st Avenue	Replace bicycle lanes and parking on one side of 161st Avenue with two-way cycle track, from the Redmond Central Connector to NE 90th Street.	2026	2028	6,050					6,050
PDBK	B108	150th Avenue Improvements (4500 Block to 51st Street)	Project will complete missing bike lane connections on 150th Ave NE. Work includes pavement widening, new curb and gutter, and associated stormwater improvements.	2025	2030	2,377					2,377
PDBK	B109	Bel-Red Road Buffered Bicycle Lanes	This project will install buffered bike lanes on Bel-Red Rd in each direction between NE 30th St and West Lake Sammamish Parkway. Connecting to existing buffered bike lanes at NE 30th Street and will coordinate with the City of Bellevue.	2025	2026	3,278		650			3,928
PDBK	B110	Avondale Way Bicycle Completion	Complete bicycle lanes in both directions on Avondale Way from Union Hill Road to Avondale Road and upgrade the Union Hill Road intersection to improve bicycle crossings to the Bear Creek Trail.	2025	2030	3,000					3,000
PDBK	B111	Overlake Accessibility Improvements	Enhance accessibility for people with disabilities with ADA ramp and pedestrian push button upgrades.	2025	2027	1,500					1,500
PDBK	B78	NE 40th St Shared Use Path - 163rd Ave NE to 172nd	Replace sidewalk with shared path on the south side of NE 40th Street.	2025	2027	7,746					7,746
PDBK	B116	Multimodal Access to Overlake Village	Project proposal includes, 148th Ave NE Shared Path connecting 2900 Block to NE 40th St and NE 36th Street Raised Bicycle Lane completion. Proposed allocation from the Move Ahead Washington Transportation package	2029	2029					7,331	7,331
PDBK	B113	164th Ave NE Channelization and Flashing Crosswalk	In support of the speed limit reduction from 40 mph to 30 mph, install channelization and an AC powered RRFB crosswalk on the north side of NE 87 St including a southbound advance RRFB.	2024	2026	383					383
RDWY	C45	156th Ave NE and Bel-Red Southbound Right Turn Lane	Construct a southbound right-turn lane. Construction planned to begin after the construction of at least 1,400,000 net new gross square feet on the Main campus, or sooner at Microsoft's option. Improvements could also be triggered by the Esterra Park development.	2027	2027	2,392					2,392

City of Redmond 2025 - 2030 TRANSPORTATION IMPROVEMENT PROGRAM

EXHIBIT A: PROJECT LIST

Type	TIP #	Project or Program Name	Description	TIP Funding Range (if applicable)		Project Costs in Thousands of Dollars (\$000s)					2025-2030 Total
				Start	Finish	Local	Federal	State	Undet		
RDWY	C46	148th Ave NE and NE 51st Street Westbound Right-Turn Lane	Add a second right-turn lane from westbound NE 51st Street to northbound 148th Avenue NE.	2027	2027	1,000					1,000
RDWY	C57	152nd Avenue NE Improvements - NE 24th St to NE 31st St	Developers will complete the improvements as required through frontage improvements and development agreements, per the Overlake Village Street Design Guidelines. The Group Health Development Agreement requires completion of improvements on 152nd Ave NE along the Capstone development frontage.	2025	2027	2,715	3,162			12,295	18,172
RDWY	C64	Redmond Way Bridge Modifications and 76th Street Widening	Reconfigure bridge to add a second east-bound left turn lane by removing the sidewalk on the south side of bridge adding a separate pedestrian-bicycle bridge over Bear Creek. In addition, widen NE 76th Street to accept the dual left turns from Redmond Way. The ped/bike bridge will provide a dual function to both replace the existing narrow walkway and accommodate a future connection between Bear Creek Trail and East Lake Sammamish Trail on the south side of SR 520.	2024	2025	520					520
RDWY	C66	NE 116th St Widening Phase II	Complete three missing sections of multimodal street improvements on South side: 1) Church frontage east of Red-Wood Road, 2) frontage of existing Chardonnay Plat, and 3) wetland section between 176th and 178th.							3,000	3,000
RDWY	C67	Redmond Way Westbound Right Turn Lane	Construct second westbound lane on Redmond Way that transitions to right turn lane at 164th Ave NE where not completed by adjacent development.	2025	2028	2,500				2,500	5,000
RDWY	C68	NE 70th St Improvements - Redmond Way to 180th Ave	Complete the 70th Street Extension from Redmond Way to 180th Avenue per the Marymoor Subarea Plan (includes general purpose lanes, turn lanes, bicycle lanes, and sidewalks).	2025	2026	6,804					6,804
RDWY	C69	152nd Avenue NE Improvements - NE 20th St to NE 24th St	Continues 152nd Ave NE Main Street improvements south from NE 24th St to NE 20th street. Half street improvements on west side will be completed through KCC Limited Edition development agreement.	2025	2028	5,126				15,377	20,503
RDWY	C70	148th Ave NE Corridor Improvements - Bel-Red Rd to SR 520	Improve intersections on 148th Avenue NE at NE 20th Street and NE 24th Street; Create third northbound through lane on 148th Avenue NE from Alhazen St/NE 22nd St to SR 520 eastbound on-ramp.	2027	2027	1,801				17,130	18,931
RDWY	C71	148th Ave NE Northbound Through Lane - Bel-Red Road to NE 22nd St	Create continuous northbound through lane on 148th Ave NE between Bel-Red Road and Alhazen/NE 22nd St.							8,272	8,272
RDWY	C73	Avondale Road School Bus Pullouts	Install school bus pullouts on Avondale Road including at Novelty Hill Road, NE 95th St, 188th Ave NE/182nd Ave NE, 180th Ave NE, and NE 90th St.							2,623	2,623
RDWY	C74	148th Ave NE Right Turn Lane at NE 20th St	Add northbound right turn lane at 148th Ave NE & NE 20th St.	2027	2027	1,890					1,890
RDWY	C75	Willows Rd and NE 91st St Intersection Realignment	Realign intersection of NE 91st Street and Willows Road.							250	250
RDWY	C76	NE 124th Street and 162nd Place NE Signal	Construct a new traffic signal at 124th Avenue NE and 162nd Place NE. Includes the addition of turn lanes on NE 124th and modifications on 162nd Place for sight distance.	2027	2027	275				2,355	2,630
RDWY	C77	DaVinci Ave Interim Overlake Access Ramp Connection - ROW	Connect the Overlake Access Ramp south to serve significant development south of 24th Street. Interim project provides vehicle access and basic pedestrian facilities - development to complete full buildout of street section.							9,900	9,900
RDWY	C78	173rd Ave NE Completion - NE 67th St to NE 70th St	Complete roadway section per the Marymoor Infrastructure Plan, including one general purpose lane in each direction, parallel parking on the east side of the road, cycle tracks, planter strip and sidewalk.	2027	2027	1,155				1,155	2,310
RDWY	C80	NE 24th Street Multimodal Improvements - 148th Ave NE to Bel-Red Road	Construct cycle tracks on both sides of the street, separated from travel lanes by a continuous planter strip. Sidewalk to be expanded to 9 ft starting from back of cycle track. See Overlake Village South Plan for Details.							17,500	17,500
RDWY	C81	West Lake Sammamish Parkway Improvements Design	Design of multi-modal transportation improvements including two additional general purpose lanes, bicycle lanes, sidewalks, trail, and proposed roundabout at Bel-Red Road.							3,500	3,500
RDWY	C83	Alhazen Street Design- 148th Avenue to 152nd Avenue	Design roadway per Seritage and Limited Edition Development Agreements including one general purpose lane in each direction, bicycle lanes, planter strips, and sidewalks.	2027	2028	5,000					5,000
RDWY	C84	Lumiere Avenue Design- 20th Street to 24th Street	Design roadway to complete roadway per Seritage Development Agreement including one general purpose land in each direction, planter strip, and sidewalks.	2027	2028	5,000					5,000
RDWY	C85	DaVinci Avenue Design- 20th Street to 24th Street	Design roadway to complete roadway per Seritage and Limited Edition Development Agreements including one general purpose lane in each direction, bike lanes, planter strips, and sidewalks.	2027	2028	5,000					5,000

City of Redmond 2025 - 2030 TRANSPORTATION IMPROVEMENT PROGRAM

EXHIBIT A: PROJECT LIST

Type	TIP #	Project or Program Name	Description	TIP Funding Range (if applicable)		Project Costs in Thousands of Dollars (\$000s)					2025-2030 Total
				Start	Finish	Local	Federal	State	Undet		
RDWY	C86	70th Street Improvements - Redmond Way to 173rd Avenue	Construct new 70th Street from Redmond Way to Marymoor Light Rail Station and 173rd Avenue. Intersection improvements include Redmond Way and 70th Street for an additional northbound left turn lane on Redmond Way to 70th Street.	2025	2027	7,627					7,627
RDWY	C88	Willows Road Improvement Phase 1	Install two new signals, one at Willows Creek and one at Physio Control and add 1,000 feet of new turn lane.	2027	2028	5,132				8,949	14,081
RDWY	C91	172nd Avenue NE Opening	Remove the existing gate on 172nd Avenue NE at NE 124th Street and add minor traffic calming between NE 124th Street and NE 128th Street.	2025	2026	881					881
RDWY	C90	148th Ave Second Left Turn Lane at 24th St	Add an eastbound and westbound left turn lane on NE 24th Street at the intersection with 148th Avenue NE.							8,272	8,272
RDWY	C92	148th Ave NE, Northbound Through Lane at 24th Street	Reconstruct northeast corner of 148th Avenue NE and NE 24th Street intersection to open a third northbound through lane from south of NE 24th Street to the eastbound SR 520 on-ramp.	2027	2030					5,595	5,595
RDWY	C93	Bel-Red and West Lake Sammamish Parkway Roundabout	This project will construct a new roundabout at West Lake Sammamish Parkway and Bel-Red Road, Replacing the existing signal.	2027	2030					5,128	5,128
TOPS	L14	Adaptive Signal System - Downtown	Optimize signal timings automatically cycle to cycle within downtown network to make improvements to traffic flow to mitigate some of roadway efficiency lost by the Couplet Conversion project.	2025	2026	1,000					1,000
TOPS	S47	150th Ave NE and NE 51st Street Traffic Signal	Add north leg (on private property) to intersection of 150th Avenue NE and NE 51st Street and signalize this intersection. North leg improvements include two southbound left-turn lanes, one through lane in each direction, bike lanes, sidewalks, transit amenities, street lights, utilities, and stormwater drainage. Relocate eastbound transit stop to far side of new intersection.	2027	2027	698					698
TOPS	S53	Avondale Road Intersection Realignment at NE 95th St - Design	Begin design to realign the intersection to reduce the skew, adds a north leg crosswalk, eliminates split phasing and provides for southbound U turns. It also moves the signal pole off the island to the side of the road.							250	250
TOPS	S55	Flashing Beacon - 161st Ave NE Pedestrian Crossing at NE 81st St	Provide rectangular rapid flashing beacon pedestrian crossing of 161st Ave NE at approximately 8100 block.	2025	2027	113					113
TOPS	S57	152nd Ave NE Pedestrian Crossing at NE 21st St	Pedestrian crossing with rectangular rapid flashing beacons at the intersection of 152nd Ave NE and NE 21st St.							150	150
TOPS	S59	West Lake Sammamish Parkway Dynamic Curve Warning at 3800 Block - Design	Evaluate the need for dynamic curve warning signs on West Lake Sammamish Parkway between NE 38th St and NE 40th St.							25	25
TOPS	S62	Adaptive Signal System - Overlake	Install and support an adaptive signal system which utilizes software to adjust signal timings to traffic volumes in real time. Includes signals throughout Overlake.	2027	2028	972					972
TOPS	S63	Adaptive Signal System - Southeast Redmond	Install and support an adaptive signal system which utilizes software to adjust signal timings to traffic volumes in real time. Includes signals in Southeast Redmond and on Avondale Road.							900	900
TOPS	S65	Adaptive Signal System - Neighborhood Arterials	Install and support an adaptive signal system which utilizes software to adjust signal timings to traffic volumes in real time.							900	900
TOPS	S73	132nd Avenue NE & NE 100th Street Signal	Contribute funds to a new signal at 132nd Avenue NE and NE 100th Street. City of Kirkland will design and build the project.	2025	2026	1,554					1,554
TOPS	S74	Intersection Improvements - ELSP and 187th Ave NE	Install SE left turn lane and SW left turn pocket on East Lake Sammamish Parkway and 187th Avenue NE.							6,377	6,377
PLAN	S76	Safe Streets for All (SS4A)	Roadway policy and regulations audit for SS4A implementation.	2025	2025		200				200
TOPS	S77	Highway Safety Improvement Plan (HSIP) Grant	The Local Road Safety Plan currently underway will determine the prioritized list of projects that will be applied for in Jan 2024. Under WSDOT's Citywide Safety Grant.	2025	2026					1,000	1,000
TOPS	S78	Critical Transportation Infrastructure Improvements Program	Projects funded by the Transportation Benefit District (TBD)	2025	2030	4,478					4,478
TOPD	S90	140th Ave NE & NE 80th St Intersection Improvements	Signal or roundabout							1,536	1,536

City of Redmond 2025 - 2030 TRANSPORTATION IMPROVEMENT PROGRAM

EXHIBIT A: PROJECT LIST

Type	TIP #	Project or Program Name	Description	TIP Funding Range (if applicable)		Project Costs in Thousands of Dollars (\$000s)					2025-2030 Total
				Start	Finish	Local	Federal	State	Undet		
PVRP	P18	148th Avenue NE Pavement Rehabilitation - NE 36th St to Redmond Way	Reconstruct portions of and provide overlay of 148th Avenue NE from Redmond Way to Willows Road. Make drainage improvements where needed. Examine roadway channelization for improved efficiencies.							14,945	14,945
PVRP	P25	NE 24th St Pavement Rehabilitation	Rehabilitate and overlay pavement surface to extend useful life of roadway.	2025	2027	4,875					4,875
PVRP	P26	NE 104th St Pavement Rehabilitation - 166th Ave NE to 184th Ave NE	Rehabilitate and overlay pavement surface to extend useful life of roadway.							2,000	2,000
PVRP	P109	NE 104th-109th St Pavement Rehabilitation - Redwood Road NE to 166th Ave NE	Rehabilitate and overlay pavement surface to extend useful life of roadway.							7,920	7,920
PVRP	P28	Avondale Way Sidewalk Preservation - 170th Pl NE to Union Hill Rd	Replace existing sidewalk on southeast side that has been severely damaged by tree roots uplifting the sidewalk.	2025	2028	1,307					1,307
PVRP	P29	NE 95th St Bridge Replacement	Complete design and construction of NE 95th Street Bridge.	2025	2030	6,290					6,290
PVRP	P30	166th Ave NE Pavement Rehabilitation - NE 85th St to NE 102nd St	This project will rehabilitate and overlay the pavement surface to extend the useful life of the roadway on 166th Ave NE from NE 85th Street to NE 102nd Street.							2,597	2,597
PVRP	P31	161st Ave NE Pavement Rehabilitation - NE 85th St to NE 90th St	Rehabilitate and overlay pavement surface to extend useful life of roadway.							1,557	1,557
PVRP	P33	NE 40th St Sidewalk Rehabilitation - 162nd Ave NE to Bel-Red Rd	Replace existing sidewalk and adjacent walls that has been severely damaged by tree roots uplifting the curbs and sidewalk.	2025	2028	1,761					1,761
PVRP	P34	Cleveland Street Sidewalk Rehabilitation - 164th Ave NE to 168th Ave NE	Replace broken and heaved sidewalk panels on Cleveland Street between 164th Avenue NE and 168th Avenue NE. <i>This project will not be necessary if B43--Cleveland Street East Main Street Improvements is constructed.</i>	2025	2025	1,085					1,085
PVRP	P35	164th Ave NE Sidewalk Rehabilitation - Redmond Way to NE 90th St	Remove and replace sidewalk and street trees on both sides of 164th Ave NE between Redmond Way and NE 90th St							2,085	2,085
PVRP	P38	148th Ave NE Pavement Rehabilitation - Redmond Way to Willows Rd	Rehabilitate and overlay pavement surface to extend the useful life of 148th Ave NE from Redmond Way to Willows Road.							1,500	1,500
PVRP	P41	Downtown Neighborhood Sidewalk Repair	Remove and replace damaged sidewalks and impacted utilities as prioritized in the 2016 Comprehensive Right-of-Way Study.							1,000	1,000
PVRP	P42	Overlake Neighborhood Sidewalk Repair	Remove and replace damaged sidewalks and impacted utilities as prioritized in the 2016 Comprehensive Right-of-Way Study.							1,000	1,000
PVRP	P100	10,000 Block of Avondale Road Erosion	Stabilize slope and control erosion to protect Avondale Road and provide an environmental lift for Bear Creek through the project site.	2025	2025	1,121	1,332				2,453
PVRP	P103	West Lake Sammamish Parkway Pavement Rehabilitation - Leary Way to North of Marymoor	Rehabilitate and overlay pavement surface to extend useful life of roadway.	2025	2026	2,098	1,169				3,267
PVRP	P105	Avondale Road Pavement Rehabilitation - NE 90th St to Novelty Hill Road	Rehabilitate and overlay pavement surface to extend useful life of roadway.	2025	2027	7,724					7,724
PVRP	P106	Avondale Road Pavement Rehabilitation - Novelty Hill Rd to NE 109th St	Rehabilitate and overlay pavement surface to extend useful life of roadway.	2027	2030	7,133					7,133
PVRP	P107	NE 85th Street Bridge Repair	Various repairs identified in 2015 structural inspection.	2027	2030	926				7,977	8,903
PVRP	P108	154th Ave NE Pavement Rehabilitation - Redmond Way to NE 85th St	Rehabilitate and overlay pavement surface to extend useful life of roadway.	2025	2027	243	1,445				1,688
PVRP	P110	West Lake Sammamish Parkway Pavement Rehabilitation - Bel-Red Road to Marymoor Way	Rehabilitate and overlay pavement surface to extend useful life of roadway.	2027	2030					4,238	4,238
PVRP	P112	154th Ave NE Pavement Rehabilitation - Leary Way to Redmond Way	Rehabilitate and overlay pavement surface to extend useful life of roadway.	2027	2029	2,797					2,797
PVRP	P113	Avondale Road Pavement Rehabilitation - NE 109th St to 116th Ave NE	Rehabilitate and overlay pavement surface to extend useful life of roadway.	2027	2030	3,660					3,660
PVRP	P114	NE 40th Street Pavement Rehabilitation - 148th Ave NE to West Lake Sammamish Parkway	Rehabilitate and overlay pavement surface to extend useful life of roadway.	2027	2030					2,154	2,154

City of Redmond 2025 - 2030 TRANSPORTATION IMPROVEMENT PROGRAM

EXHIBIT A: PROJECT LIST

Type	TIP #	Project or Program Name	Description	TIP Funding Range <i>(if applicable)</i>		Project Costs in Thousands of Dollars (\$000s)					
				Start	Finish	Local	Federal	State	Undet	2025-2030 Total	
PVRP	P115	Old Redmond Road Pavement Rehabilitation - West Lake Sammamish Parkway to 148th Ave NE	Rehabilitate and overlay pavement surface to extend useful life of roadway.	2027	2030					4,333	4,333

LEGEND

Category Types

PROG Citywide Programs

PLAN Plan Implementation and Compliance

PDBK Pedestrian and Bicycle Improvements

RDWY Minor and Major Street Projects

TOPS Traffic Operations and Safety

PVRP Maintenance and Preservation

**CITY OF REDMOND
RESOLUTION NO. _____**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, ADOPTING A SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR THE YEARS 2025-2030 AND DIRECTING THE SAME TO BE FILED WITH THE STATE SECRETARY OF TRANSPORTATION AND THE TRANSPORTATION IMPROVEMENT BOARD

WHEREAS, pursuant to the requirements of Chapters 35.77 and 47.26 RCW, the City Council of the City of Redmond has previously adopted a Comprehensive Street Program, including an arterial street construction program, and thereafter periodically modified said Comprehensive Street Program by resolution; and

WHEREAS, the City Council has reviewed the work accomplished under the said Program during the past year, determined current and future City transportation needs, and based upon these findings has prepared a Six-Year Transportation Improvement Program for the ensuing six (6) calendar years; and

WHEREAS, pursuant to RCW 35.77.010 a public hearing has been held on the Six-Year Transportation Improvement Program; and

WHEREAS, the adoption of the Six-Year Transportation Improvement Program is a procedural action and containing no substantive standards respecting use or modification of the environment and is categorically exempt from environmental review under terms of WAC 197-11-800 (19).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND,
WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Program Adopted. The Six-Year
Transportation Improvement Program for the City of Redmond,
as revised and extended for the ensuing six (6) calendar
years (2025-2030, inclusive), a copy of which is attached
hereto as Exhibit A and incorporated herein by this reference
as if fully set forth, which Program sets forth the project
location, type of improvement, and the estimated cost
thereof, is hereby adopted and approved.

Section 2. Filing of Program. Pursuant to Chapter
35.77 RCW, Staff is hereby authorized and directed to,
within thirty (30) days, file a copy of this resolution
forthwith, together with the Exhibit attached hereto, with
the Secretary of Transportation and a copy with the
Transportation Improvement Board for the State of
Washington.

ADOPTED by the Redmond City Council this _____ day of

_____, 2024.

APPROVED:

MAYOR, ANGELA BIRNEY

ATTEST/AUTHENTICATED:

CHERYL D. XANTHOS, MMC, CITY CLERK

(SEAL)

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO:

Summary of 2024 Updates to the 2025-2030 Six-Year Transportation Improvement Program (TIP)

A. Completed

These projects were removed from the TIP because they were completed in 2023-2024.

TIP #	Project Name	Change
B41	Redmond Technology Station Pedestrian & Bicycle Bridge	Completed
B50	NE 40 th Shared Use Path (156 th Ave to 163 rd Ave)	Completed
B80	156 th Ave NE Cycle Track – NE 28 th St to NE 40 th St	Completed
C56	Overlake Access Ramp	Completed
C89	Plaza St Connection	Completed
P20	90 th Street Bridge Deck Overlay	Completed
P102	Avondale Road Pavement Rehabilitation – North of Union Hill Rd to NE 90 th St	Completed
S64	Targeted Safety Improvement – Rectangular Rapid Flashing Beacon Crossing	Completed
S71	Targeted Safety Improvements - Flashing Beacon - 180th Ave NE at 70th St; Bear Creek Pkwy at 159th PI NE	Completed

B. Removed/Revised

TIP #	Project Name	Change
B83	148 th Ave NE Multiuse Trail and Roadway Improvements – SR 520 EM ramp to SR 520 WB ramps	Removed
B99	Redmond Central Connector Improvements - Sound Transit Betterments	Revised scope to include trail connection to Redmond Way/SR202 at NE 76 th St.
B106	148 th Avenue Trail - SR 520 to 24 th St (Design)	Removed

C. Added

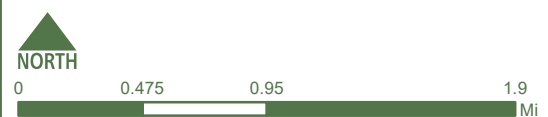
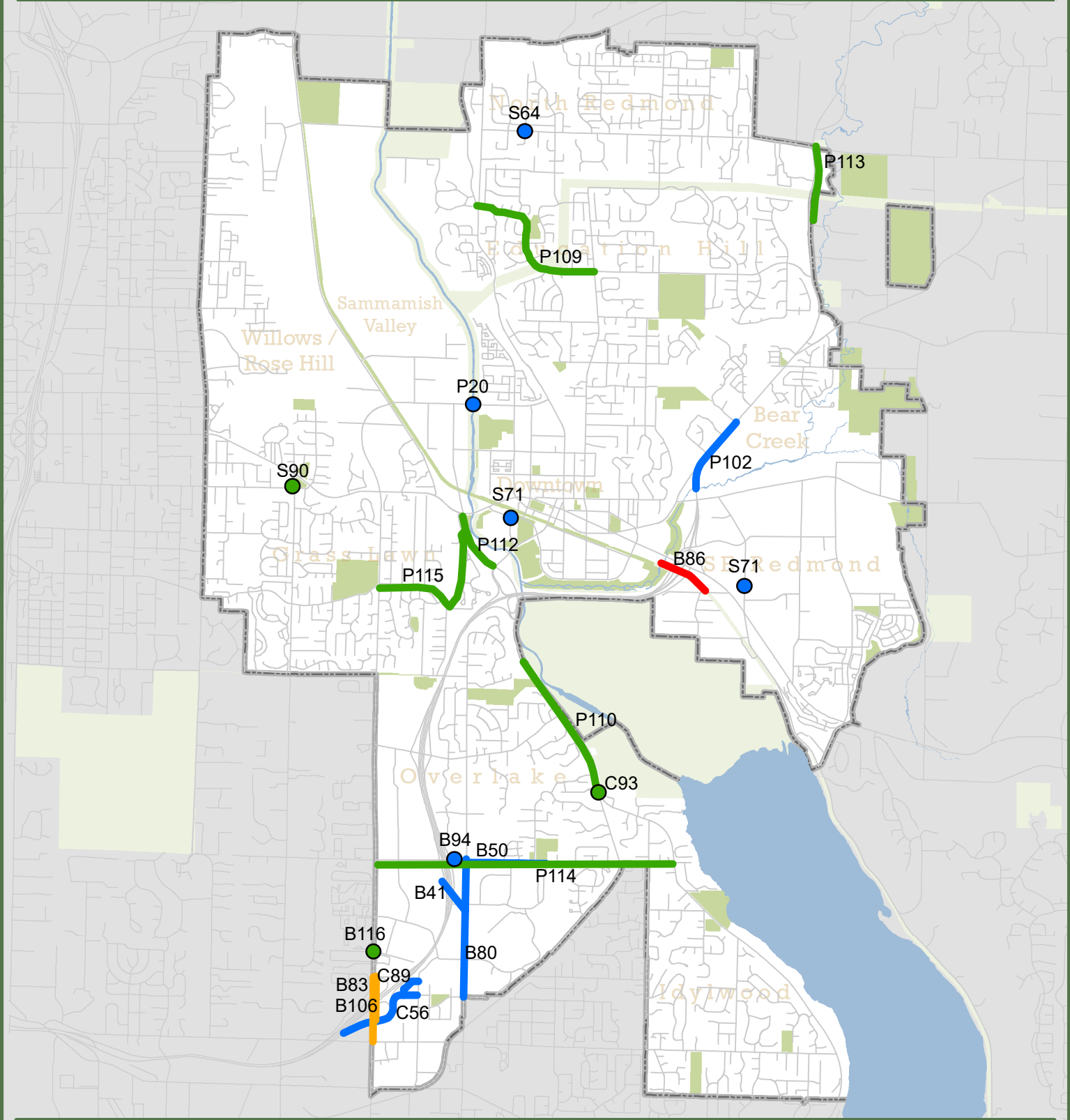
TIP #	Project Name
C93	Bel-Red and West Lake Sammamish Parkway Roundabout
P109	NE 104 th – NE 109 th St Pavement Rehabilitation – Red-Wood Rd NE to 166 th Ave NE
P110	West Lake Sammamish Parkway Pavement Rehabilitation – Bel-Red Road to Marymoor Way
P112	154th Ave NE Pavement Rehabilitation - Leary Way to Redmond Way
P113	Avondale Road Pavement Rehabilitation – NE 109 th St to 116 th Ave NE
P114	NE 40th Street Pavement Rehabilitation - 148th Ave NE to West Lake Sammamish Parkway
P115	Old Redmond Road Pavement Rehabilitation - West Lake Sammamish Parkway to 148th Ave NE
B116	Multimodal Overlake Village Access (MOVA)

These projects have been added to the proposed TIP because they are included in the proposed CIP, the Proposed CIS, or are included in Development Agreements, Grants, or Partner Agency projects.

2025-2030 Transportation Improvement Program - Changes

City of Redmond, Washington

Last updated on 9/10/2024



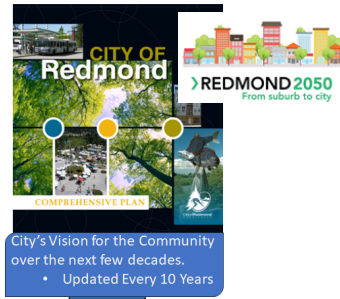
Disclaimer: This map is created with data maintained by GIS Services Group, Technology and Information Services, City of Redmond, Washington. For reference purposes only.

LEGEND

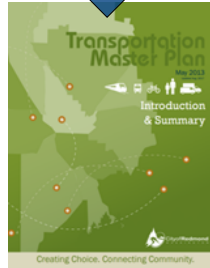
- Completed
- Revised
- Removed
- Added
- Streets
- City Park
- City Limit

Development of the Transportation Improvement Program (TIP)

Comprehensive Plan -
Redmond 2050



Transportation Master
Plan (TMP)



Transportation
Facilities Plan (TFP)



Bi-Annual Budget



6-Year Transportation Improvement Program (TIP)

Budget CIP

Grant Funded Projects

Maintenance Needs

Developer or External
Committed Projects

Six-Year CIS/CIP

Grant Eligible Projects

Safety Needs

Plan	Description	Update Frequency
Comprehensive Plan – Redmond 2050	Establishes the City’s future vision and policy direction for how the city will grow and develop through year 2050.	Every 10 years
Transportation Master Plan (TMP)	Transportation functional plan incorporating the vision and policy framework directed by the 2050 Comprehensive Plan. This document guides Redmond’s transportation investments, planning and other activities.	Every 10 years
Transportation Facilities Plan (TFP)	TFP is a long-range financially constrained portion of the Buildout Plan. The Buildout Plan contains all the capital needs identified to provide a complete and well-maintained transportation system for the City of Redmond well into the future. Unlike the CIS or TIP, the TFP has been prioritized to best meet the transportation vision in support of the 2050 land use plan. The Growth Management Act requires all cities to have a financially-constrained long-range infrastructure plan for transportation that is achieved by the TFP.	Every 6 years
Transportation Improvement Program (TIP)	The six-year Transportation Improvement Program (TIP) is a short-range planning document that is annually updated based on needs and policies identified in the Redmond 2050 Comprehensive Plan, Transportation Facility Plan and Capital Investment Program. It represents Redmond’s current complete list of needed projects and programs for the next six years. The document also identifies secured or reasonably expected revenues and expenditures for each of the projects included in the TIP. Projects listed in the first three years of the document are shown as having secured funding while projects in the last three years can be partially or completely unfunded.	Annually
Capital Investment Program (CIP)	Redmond's Capital Investment Program (CIP) is a fiscally-constrained framework that outlines planned investments in infrastructure and community projects. It identifies funding for transportation improvements, parks, utilities, and public facilities. The program is monitored annually and is adopted in the Bi-Annual Budget process. The CIP program is based on long-term planning goals, community needs, and available funding sources.	Bi-annually
Bi-Annual Budget	Redmond’s bi-annual budget outlines the city’s financial plan, including anticipated revenues and expenditures for various services and projects.	Bi-Annually

2025-2030 Transportation Improvement Program (TIP)

October 1, 2024

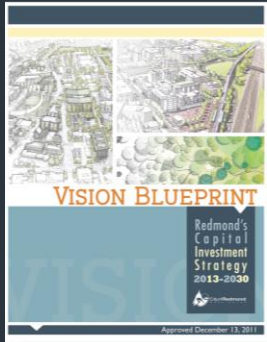
Michael Hintze and Josh Mueller

Planning and Community Development

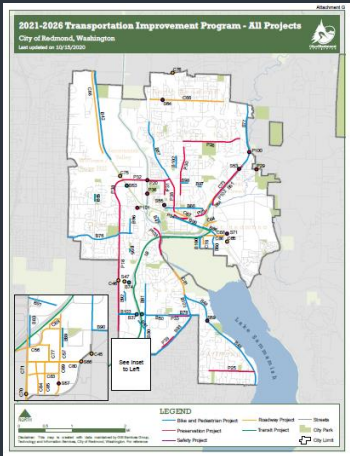


Redmond
WASHINGTON

The CIS Framework



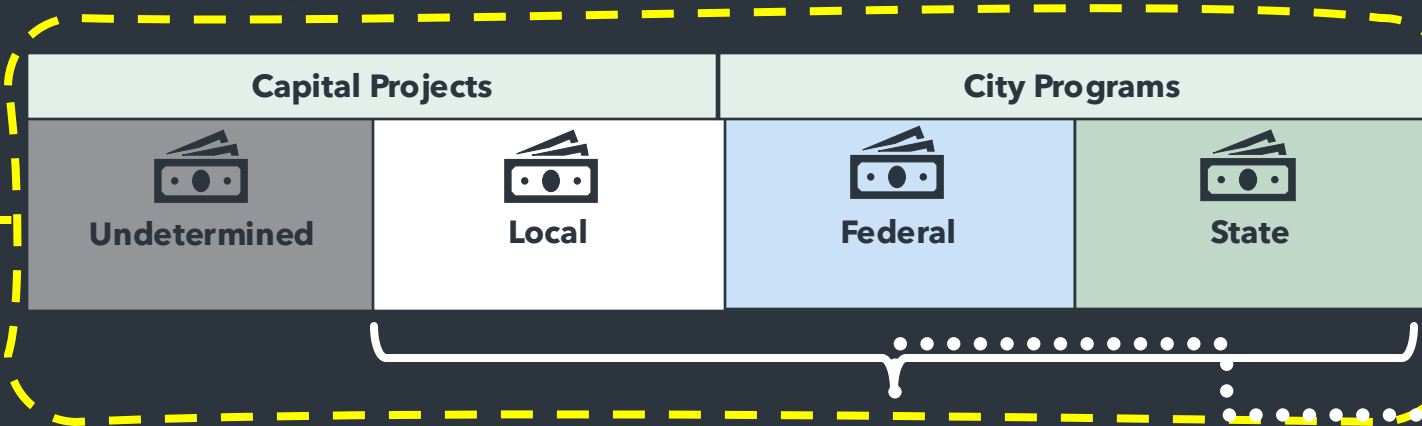
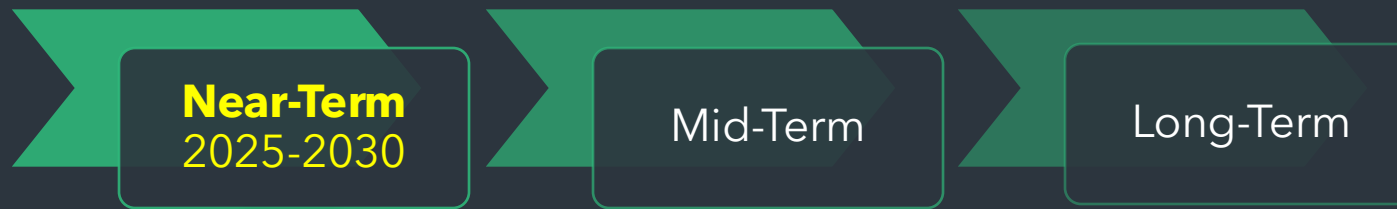
Updated every 2 years



Transportation Improvement Program (TIP)
Updated annually

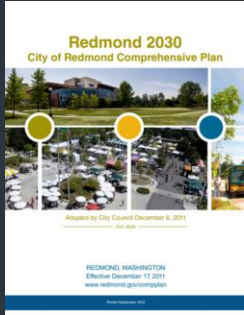


Consists of near, mid, and long-term investments consistent with the Comp Plan vision

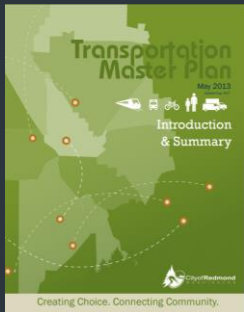


Capital Investment Program (CIP)
Updated with biennial budget

Developing the Annual TIP Update



Long range planning
20-30 years



Mid range planning
15-20 years

TIP
Short range
6 years

Comprehensive (COMP) Plan - Adopts Vision for the City

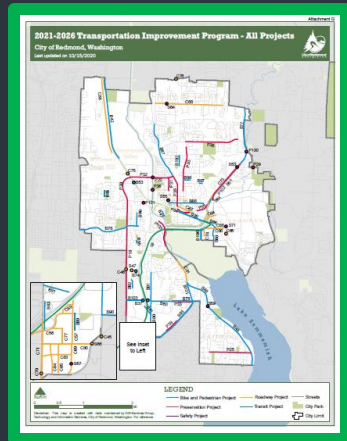
Transportation	Housing	Parks, Arts & Culture	Public Safety	Utilities	Capital Facilities	Neighborhoods	Human Services
Economic Vitality	Urban Centers	Land Use	Natural Environment	Shorelines	Historic Preservation	Annexation & Regional Planning	Implementation & Evaluation

Updated every 8-10 years, amendments throughout the year

Functional & Strategic Plans - Defines How Vision will be Implemented

Transportation	Urban Centers & Neighborhoods	Utilities	ADA / Accessibility	Environment & Sustainability	Housing & Human Services	Public Safety & Emergency Preparedness	Facilities	Parks & Trails
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Transportation Master Plan (TIP) updated every 6-8 years, last update 2013



Implementation

Capital Projects	City Programs	Regulations	
		Redmond Municipal Code	Redmond Zoning Code

Updated every year



Community Involvement



Environmental Review



What is the TIP?

- Short-range transportation planning document
- Mandated per state law to be updated annually
- Includes transportation programs and projects that:
 - Reflect current Council priorities and goals
 - Have been identified in the Capital Investment Strategy (CIS)
 - Have developer commitments or external funding
- Can be used as a resource for budget decisions
- Allows the City to apply for grants for included projects



Why the Annual Update?

- Align adoption for reporting to the Statewide Transportation Improvement Program (STIP)
- Align with the CIP and bi-annual budget development
- Allows the City to apply for grants for included projects

Highlight of TIP Changes

- Nine projects were completed or will be complete by the time of this year's TIP update:

TIP #	Project Name
B41	Redmond Technology Station Pedestrian and Bicycle Bridge
B50	NE 40th Shared Use Path (156th Ave to 163rd Ave)
B80	156th Ave NE Cycle Track - NE 28th St to NE 40th St
C56	Overlake Access Ramp
C89	Plaza St Connection
P20	90th Street Bridge Deck Overlay

Highlight of TIP Changes

- Completed

TIP #	Project Name
P102	Avondale Road Pavement Rehabilitation - North of Union Hill Rd to NE 90th St
S64	Targeted Safety Improvements - Rectangular Rapid Flashing Beacon Crossing (NE 116th St and 158th Ave NE)
S71	Targeted Safety Improvements - Flashing Beacon - 180th Ave NE at 70th St; Bear Creek Pkwy at 159th PI NE

- Revised

TIP #	Project Name
B83	REMOVED - 148th Ave NE Multiuse Trail and Roadway Improvements - SR520 EB ramp to SR 520 WB ramp
B99	REVISED - Redmond Central Connector Improvements - Sound Transit Betterments
B106	REMOVED - 148th Avenue Trail - SR 520 to 24th St (Design)

Highlight of TIP Changes

- 8 projects were added to this year's TIP update:

TIP #	Project Name
C93	Bel-Red and West Lake Sammamish Parkway Roundabout
P109	NE 104th St Pavement Rehabilitation - Red-Wood Rd NE to vicinity of Avondale Rd NE
P110	West Lake Sammamish Parkway Pavement Rehabilitation - Bel -Red RD to Marymoor Way
P112	154th Ave NE Pavement Rehabilitation - Leary Way to Redmond Way
P113	Avondale Rd Pavement Rehabilitation - NE 109th St to 116th Ave NE
P114	NE 40th Street Pavement Rehabilitation - 148th Ave NE to West Lake Sammamish Parkway

Highlight of TIP Changes

- 8 projects were added to this year's TIP update:

TIP #	Project Name
P115	Old Redmond Rd Pavement Rehabilitation - West Lake Sammamish Parkway to 148th Ave NE
B116	Multimodal Access to Overlake Village

- These projects have been added to the proposed TIP because they are included in the proposed CIP, the proposed CIS, or are included in development agreements, grants, or partner agency projects.



Recommended Timeline

1. Planning and Public Works Committee of the Whole: Sept. 3
2. Council Staff Report: Oct. 1
3. Public Hearing Notice: Oct. 1 (submitted)
4. Public Hearing: Oct. 15
5. Adoption of the TIP





Thank You



Any Questions?





Memorandum

Date: 10/1/2024
Meeting of: City Council

File No. AM No. 24-146
Type: Staff Report

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Executive	Lisa Maher	425-556-2427
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DEPARTMENT STAFF:

Executive	Jenny Lybeck	Sustainability Program Manager
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TITLE:
2023-2024 Environmental Sustainability Action Plan Annual Progress Report

OVERVIEW STATEMENT:

This item includes an overview of key Environmental Sustainability Action Plan (ESAP) implementation highlights from 2023 and 2024 and key performance indicator updates. Staff will review findings from the annual progress report and priority next steps. The full report, including action updates, can be viewed online at www.redmond.gov/2182/.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information **Provide Direction** **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Environmental Sustainability Action Plan, Climate Emergency Declaration, City of Redmond Operations Zero Carbon Strategy, Community Strategic Plan, Tree Canopy Strategic Plan
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
The Environmental Sustainability Action Plan was adopted in September 2020 and serves as the community’s strategy to reduce greenhouse gas emissions (GHG) and preserve natural resources. Council also adopted a Climate Emergency Declaration, which was integrated into the ESAP and identifies key sustainability objectives for the City’s work. The ESAP outlines a process to evaluate progress each year through a process of continuous improvement.

OUTCOMES:

A summary of highlights can be found in the 2023/2024 ESAP Annual Progress Report can be accessed on the City’s website at www.redmond.gov/2182. The report leverages a web-based format to facilitate streamlined translation support and accessibility for different visual abilities.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
The memo includes updates across multiple departments and divisions.

Budget Priority:
Healthy and Sustainable

Other budget impacts or additional costs: Yes No N/A
If yes, explain:
N/A

Funding source(s):
The memo includes updates across multiple departments and divisions.

Budget/Funding Constraints:
N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
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1/23/2024	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
3/26/2024	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
5/28/2024	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
7/23/2024	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
9/24/2024	Committee of the Whole - Parks and Environmental Sustainability	Provide Direction

Proposed Upcoming Contact(s)

N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

Attachment A: Presentation Slides



Memorandum

Date: 11/28/2023

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 23-633

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Executive	Lisa Maher	425-556-2427
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DEPARTMENT STAFF:

Executive	Jenny Lybeck	Sustainability Program Manager
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TITLE:

2022 Environmental Sustainability Action Plan Annual Report

OVERVIEW STATEMENT:

This item includes an overview of the top Environmental Sustainability Action Plan (ESAP) implementation highlights of 2022. The 2022 report also includes a community and government operations GHG inventory update to track progress towards the City’s emission reduction goals. Staff will review key findings from the annual report and priority next steps.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Environmental Sustainability Action Plan, Climate Emergency Declaration, City of Redmond Operations Zero Carbon Strategy, Community Strategic Plan, Tree Canopy Strategic Plan
- **Required:**
N/A
- **Council Request:**
Council requested monthly updates at the Parks and Environmental Sustainability Committee of the Whole meetings.
- **Other Key Facts:**
The Environmental Sustainability Action Plan was adopted in September 2020 and serves as the community’s strategy to reduce greenhouse gas emissions (GHG) and preserve natural resources. Council also adopted a Climate Emergency Declaration, which was integrated into the ESAP and identifies key sustainability objectives for the City’s work. The ESAP outlines a process to pause each year and review ESAP implementation progress to follow a process of continuous improvement.

OUTCOMES:

A summary of highlights can be found in the 2022 ESAP Annual Report - accessed on the City’s website at <https://www.redmond.gov/2081/Environmental-Sustainability-Annual-Repo>. The report leverages a web-based format to facilitate streamlined translation support and accessibility for different visual abilities.

As part of the annual report, the City also completed a 2022 greenhouse gas emissions inventory for the community and City operations, which is attached as Appendix B.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

N/A

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

The memo includes updates across multiple departments and divisions.

Budget Priority:

Healthy and Sustainable

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

The memo includes updates across multiple departments and divisions.

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
1/24/2023	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
3/28/2023	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
5/23/2023	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
6/27/2023	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
9/26/2023	Committee of the Whole - Parks and Environmental Sustainability	Receive Information
10/24/2023	Committee of the Whole - Parks and Environmental Sustainability	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

Attachment A: Summary Slides

Attachment B: 2022 Greenhouse Gas Emissions Inventory Report

2023/2024 Environmental Sustainability Action Plan Annual Progress Report

Jenny Lybeck, jlybeck@redmond.gov

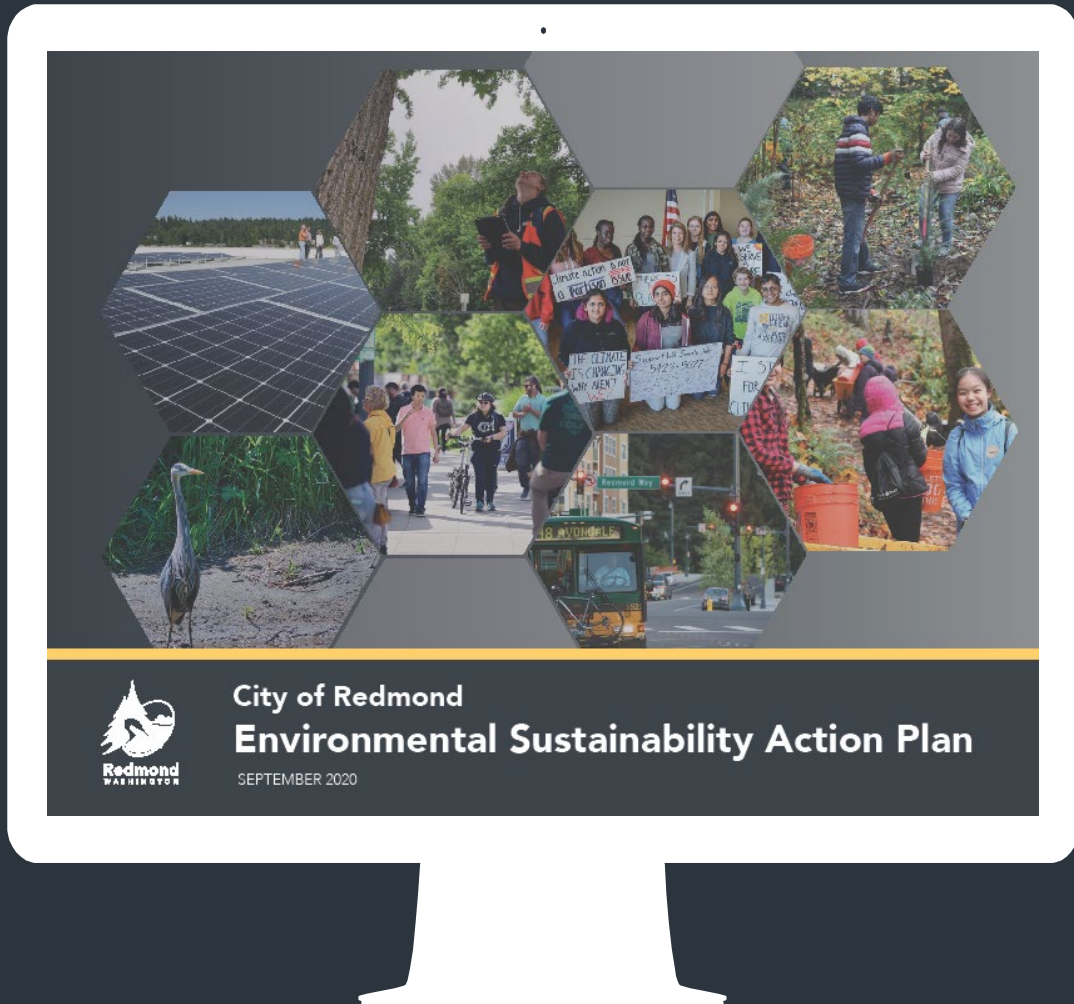


Redmond
WASHINGTON

Environmental Sustainability Action Plan

Overview

- 30-year roadmap for Redmond's climate and sustainability efforts
- City-wide strategy and goals
- Climate Emergency Declaration
- Six focus areas, 168 actions





2023/2024 Implementation Status



92% OF NEAR-TERM (0-5 YEARS) ACTIONS ARE UNDERWAY.



76% OF ALL ACTIONS ARE UNDERWAY



MOVING FROM PLANNING TO IMPLEMENTATION



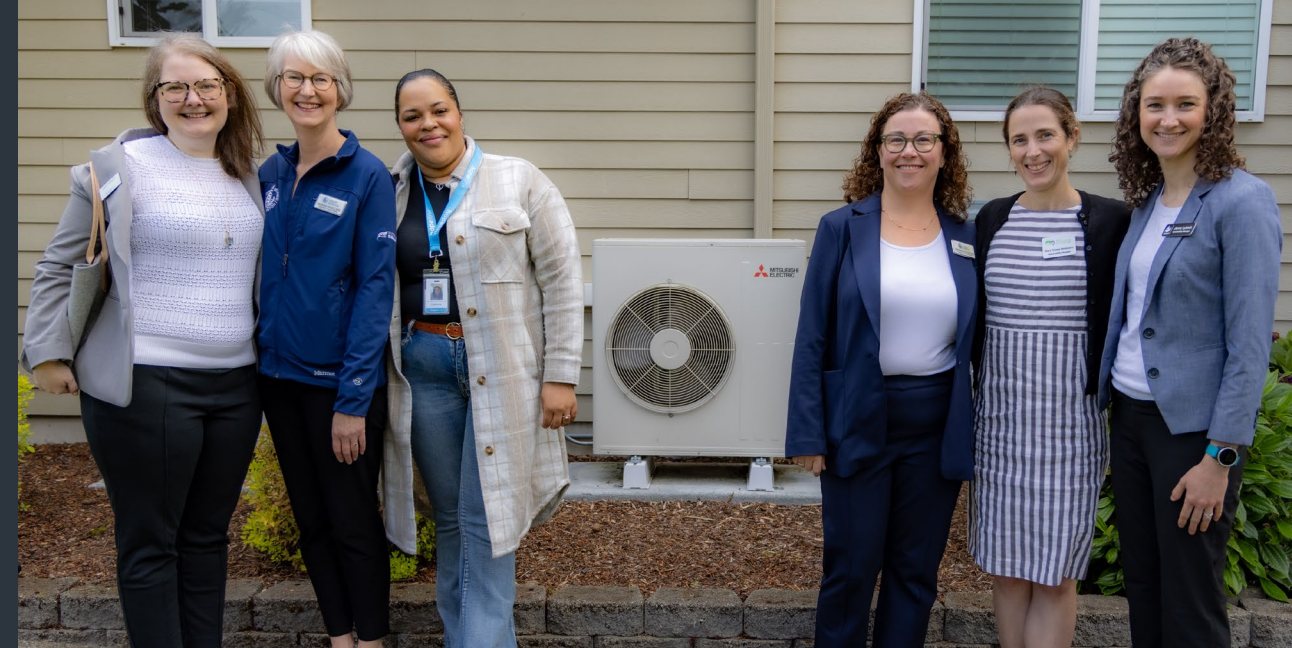
Climate and Energy



Community energy down 22% over baseline, up 2% over previous year

Municipal electricity consumption up 5.26%, natural gas down 20%

- ✓ **54 residential heat pumps** installed through Energy Smart Eastside
- ✓ New **green building and mass timber requirements** approved
- ✓ New **Climate Resilience and Sustainability Comp Plan Element** approved
- ✓ Opening of **Redmond Senior and Community Center**





Transportation and Land Use

Community VMT down 26% over baseline, up 6% over 2022

Municipal fleet fuel consumption down 20% over 2011, up 4% over 2022.

- ✓ Opening of **Sound Transit 2 Line**
- ✓ Opening of **two bicycle and pedestrian bridges**
- ✓ **Redmond 2050** and **Transportation Master Plan** update
- ✓ **EV infrastructure** planning





Materials Management & Waste

Community waste diversion rate up 15% over baseline, down 2% over 2022

- ✓ Adoption of **Construction and Demolition Recycling** ordinance
- ✓ Derby Days r.cup success
- ✓ **50% increase in engagement** in Sustainable Living classes
- ✓ **39% increase** in participation in front porch pickup recycling events
- ✓ **New waste hauler** coming 2026

Welcome to Recology, Redmond!





Natural Systems And Water

Tree canopy declined 3.4% over baseline, 1.3% over previous year

- ✓ Adoption of **Climate Resiliency and Sustainability in Vegetation Management Plan** for City operations
- ✓ **4,000 trees** planted
- ✓ **Resilience planning** for stormwater system
- ✓ **Stormwater and Surface Water System Plan**
- ✓ **Street sweeping** pilot



23/24 Takeaways





- Key performance indicator progress mixed.
- We've reached our capacity with existing resources.
- Double down on partnerships and bold solutions to catalyze work.

**Accelerate,
scale, and
prioritize**

**Increase
capacity**

**Partner
and innovate**

What's Next - 2024-2025 Priorities

- **Refresh the ESAP**
- **Reduce energy use in existing buildings**
 - Expansion of Energy Smart Eastside heat pump program
- **Lead by example in City operations**
 - Complete Solar Plus Energy Storage Feasibility Study 
 - Complete Facility Assessment and Decarbonization Planning 
- **Advance zero waste of resources policies and programs**
 - Construction and demolition recycling 
 - Recology store opening
- **Complete e-mobility and electric vehicle infrastructure planning**
- **Habitat Preservation**
 - Evens Creek restoration
 - Tree planting
- Climate impacts on stormwater 
- **Redmond 2050** adoption
- Maximize opportunities available through **CCA and IRA**

Thank You



MEMORANDUM OF UNDERSTANDING

**FY23 FIRE PREVENTION AND SAFETY GRANT PROGRAM
JOINT ELECTRONIC CORE PURCHASE**

This memorandum of understanding (“MOU”) is made and entered into by Bellevue Fire Department and Redmond Fire Department for the purposes set forth below.

WHEREAS, the participating agencies formed a working committee and developed a course of action to achieve the goals and objectives of the Fire Prevention and Safety Grant Program;

WHEREAS, the participating agencies have been identified as eligible jurisdictions able to collectively implement the objectives and goals of the FP&S grant program;

WHEREAS, Bellevue Fire Department is the host agency;

WHEREAS, Redmond Fire Department is a participating agency;

WHEREAS, as host agency, Bellevue Fire Department accepts responsibility for administration of the grant including procurement, disbursement, asset accountability and reporting requirements for assets acquired under the FY23 Regional FP&S grant application in the event of approval; and

NOW, THEREFORE, the participating agencies agree as follows:

OBJECTIVE OF AGREEMENT

This MOU establishes the relationship between the two agencies in a Fire Prevention and Safety Grant in the event the grant request is approved.

PROCEDURES

1. Bellevue Fire Department will serve as host agency to submit the application to fund the 2,168 e-cores and associated key security equipment.
2. Bellevue Fire Department will serve as grant administrator for the two agencies in the event of Application approval. This involves, but is not limited to, managing the funds from the grant, ensuring that a competitive and fair purchasing process is followed, initiating the purchase after receiving consensus from the participating agencies and distributing the equipment as detailed in the Application.
3. The participating agencies agree to accept the FP&S grant program award and accept their respective items as listed in the Application in the event of approval.
4. The participating agencies agree to provide the required soft match in the amount of 5% of the total cost of their requested project, as calculated labor time, as detailed in the Application and as required under the regional FP&S grant program guidelines. The required match shall be documented with staff name, hours, and responsibilities, and submitted to Bellevue for reporting purposes.
5. In the event of a reduced award, the participating agencies agree to accept the reduced amount and provide a 5% soft cost match on the total reduced award amount of their approved items.
6. Any expenditure beyond the grant award for an agency's approved item(s) remains the sole responsibility of that agency.
7. The table¹ below lists the specific allocations of equipment and cost estimates:

Agency	Description	Total Cost
Bellevue	Electronic Key Box Cores (1,410)	\$350,949.00
Bellevue	Equipment & Hardware	\$ 13,672.33
Redmond	Electronic Key Box Cores (758)	\$188,666.20
Redmond	Equipment & Hardware	\$80,767.00
TOTAL	-	\$634,054.53

8. The participating agencies agree to allow Bellevue Fire Department to procure and distribute their respective assets if awarded under the regional FP&S grant

program.

9. The participating agencies agree to promptly provide any additional documentation to Bellevue Fire Department, as requested, that may be necessary in connection with the grant.
10. The participating agencies agree to promptly return to Bellevue Fire Department any equipment or deliverables that are received in error.
11. The participating agencies agree to be responsible for the maintenance, training, inventorying, and proper storage of the equipment awarded to them under the regional FP&S grant program.
12. Unless renewed by the participating agencies in writing, this MOU will expire at the end of the grant period of performance, which is to include the close-out period.

AMENDMENTS

This MOU may be amended at any time by written agreement of all agencies. Such requests will only be approved if the proposed change(s) is (are) consistent with and/or achieve the goals of the grant.

SIGNATURE

Each party hereby warrants and represents that it has full power and authority to enter into and perform this MOU, and that the person signing on behalf of each has been properly authorized and empowered to enter into this MOU.

BELLEVUE FIRE DEPARTMENT


DocuSigned by:

 7C9503AF268848A...

 Fire Chief or their designee

Date: 4/9/2024 | 10:38 AM PDT

REDMOND FIRE DEPARTMENT

DocuSigned by:

 3D9EAD56465D44A...

 Fire Chief or their designee

Date: 4/9/2024 | 13:23 PM PDT

ⁱ Numbers do not include the cost of sales tax or shipping.

City of Redmond
Payroll Check Approval Register
Pay period: 9/1 - 9/15/2024
Check Date: 9/25/2024

Check Total:	\$	33,936.29
Direct Deposit Total:	\$	2,745,194.87
Wires & Electronic Funds Transfers:	\$	1,679,206.30
Grand Total:	\$	<u>4,458,337.46</u>

We, the undersigned Council members, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Redmond, and that we are authorized to authenticate and certify to said claim.

All Checks numbered **188449** through **188466** ,
Direct deposits numbered **173122** through **173907** , and
Electronic Fund transfers **1755** through **1759**
are approved for payment in the amount of **\$4,458,337.46**
on this **1 day of October 2024**.

Note:

City of Redmond
Payroll Final Check List
Pay period: 9/1 - 9/15/2024
Check Date: 9/25/2024

Total Checks and Direct deposit:	\$	3,984,676.06
Wire Wilmington Trust RICS (MEBT):	\$	473,661.40
Grand Total:	\$	<u>4,458,337.46</u>

I, the Human Resources Director, do hereby certify to the City Council, that the checks and direct deposits presented are true and correct to the best of my knowledge.

DocuSigned by:
Cathryn Laird
7C0092BCC9C549B...

Human Resources Director, City of Redmond
Redmond, Washington

