

 <p>Redmond WASHINGTON</p>	<p style="text-align: center;">REDMOND CITY COUNCIL COMMITTEE OF THE WHOLE - FINANCE, ADMINISTRATION, AND COMMUNICATIONS MEETING SUMMARY</p> <p style="text-align: center;">April 12, 2022 4:30 p.m.</p>
	<p style="text-align: center;">Current and past meeting agendas and materials: https://redmond.legistar.com/Calendar.aspx</p>

Presiding Officer Steve Fields called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in Redmond City Hall Council Chambers and remotely.

Committee Members Present

- ☒ Jeralee Anderson
- ☒ David Carson
- ☒ Steve Fields
- ☒ Jessica Forsythe
- ☒ Varisha Khan
- ☒ Vanessa Kritzer
- ☒ Melissa Stuart

Councilmember Anderson moved to amend the agenda to add two discussion items:

1. Amendments to Council Rules of Procedure; and
2. Request for disclosure of costs incurred or other equivalent investigation/review of fiscal impacts of vaccine mandate executive order to be delivered to FAC no later than next month's FAC meeting, including cost of salaries and wages, overtime, benefits and leave, turnover, recruitment, training, bargaining, and other financial and administrative impacts to the budget.

The motion was seconded by Councilmember Fields.

The vote passed (6-1) with Councilmembers Anderson, Carson, Fields, Forsythe, Khan and Stuart in support, and Councilmember Kritzer in opposition.

1. **Finance, Administration, and Communications Committee of the Whole Work Plan**
Department: Committee
Action: Consent, April 19th

Discussion ensued regarding the work plan, items to be added, and timing of items

2. **Contract Amendment with Stepherson & Associates Communications**
Department: Executive
Action: Consent, April 19th

Lisa Maher, Executive Department Deputy Director, reported to the Members of the Committee:

- Outreach funding;
- On-call services;
- Levy communications;
- Presentation materials; and
- Communications support.

Discussion ensued regarding: outreach facilitation; levy budget spending; conditions which lead to increasing the contract amount; ballot measure wording; budget funding; and contract timeframe.

3. Amendments to Council Rules of Procedure

- a. Adjust the names of the committees to match the current practice in the code (housekeeping)
- b. Add legal definitions of proclamations and executive orders
 - i. Proclamation
 - ii. Executive Order
- c. Add a new provision specifying that an executive order can be reversed by the Mayor, future Mayors, or by a minimum 2/3 vote of the Council to reverse them, and excluding Mayor Pro-Tempore
- d. Add a new provision requiring that the Mayor provides a copy of all executive orders to the Council and the public upon initiation of such order or proclamation and reads them into the record at a business meeting
- e. Add a new provision requiring that executive orders and proclamations are numbered and orderly filed with the Clerk and made available to the public with other actions of the City, and that any prior executive orders of the Mayor of Redmond are disclosed and properly numbered.

Carson moved to refer to the Council Leadership to work with the Mayor to schedule a time for discussion. The motion was seconded by Councilmember fields.

The vote passed without objection, (7-0).

- 4. Request for disclosure of costs incurred or other equivalent investigation/review of fiscal impacts of vaccine mandate executive order to be delivered to FAC no later than next month's FAC meeting, including cost of salaries and wages, overtime, benefits and leave, turnover, recruitment, training, bargaining, and other financial and administrative impacts to the budget.**

Director Corder discussed the amount of time to put this information together and his staff is working on the City budget at this time.

Councilmember Anderson spoke to her intent regarding this item: scope; clarity on time needed; unexpected costs; staff coverage; and timeline for follow-up

Meeting adjourned at 5:27 p.m.