



Memorandum

Date: 3/1/2022  
Meeting of: City Council

File No. AM No. 22-028  
Type: Consent Item

TO: Members of the City Council  
FROM: Mayor Angela Birney  
DEPARTMENT DIRECTOR CONTACT(S):

Executive	Lisa Maher	425-556-2166
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DEPARTMENT STAFF:

Executive	Cheryl Xanthos	City Clerk
Executive	Kalli Biegel	Deputy City Clerk

**TITLE:**  
Confirmation of Appointment of Design Review Board Member

**OVERVIEW STATEMENT:**  
There are two openings and a vacancy on the Design Review Board, due to the resignations of Stephanie Monk and Diana Atvers and the term expiration of Craig Krueger.

Wanqin Su has completed the interview process to fill the opening left by Diana Atvers.

Additional Background Information/Description of Proposal Attached

**REQUESTED ACTION:**

Receive Information       Provide Direction       Approve

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
N/A
- **Required:**  
Council confirmation is required for Design Review Board Member mayoral appointments.

RMC: 4.23.030(A): Appointment of new Members to the Design Review Board is subject to confirmation by the Redmond City Council.

RMC: 4.10.030(A): Council confirmation on a nomination made by the mayor may occur only at a special meeting called for the purpose of considering the appointment, or the next regular meeting following the meeting at which the interview took place.

- **Council Request:**

N/A

- **Other Key Facts:**

N/A

**OUTCOMES:**

The Board Member will serve until the term expiration date listed below:

**Design Review Board**

Wanqin Su      First (Partial) Term to Expire March 31, 2023

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**

N/A

- **Outreach Methods and Results:**

N/A

- **Feedback Summary:**

N/A

**BUDGET IMPACT:**

**Total Cost:**

N/A

**Approved in current biennial budget:**       Yes       No       N/A

**Budget Offer Number:**

N/A

**Budget Priority:**

N/A

**Other budget impacts or additional costs:**       Yes       No       N/A

*If yes, explain:*

N/A

**Funding source(s):**

N/A

**Budget/Funding Constraints:**

N/A

**Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

<b>Date</b>	<b>Meeting</b>	<b>Requested Action</b>
2/22/2022	Special Meeting	Receive Information

**Proposed Upcoming Contact(s)**

<b>Date</b>	<b>Meeting</b>	<b>Requested Action</b>
N/A	None proposed at this time	N/A

**Time Constraints:**

The position is open now.

**ANTICIPATED RESULT IF NOT APPROVED:**

The position would remain open, and recruitment efforts to fill this position would continue.

**ATTACHMENTS:**

None.