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|  <p><b>Redmond</b><br/>WASHINGTON</p> | <p><b>REDMOND CITY COUNCIL<br/>COMMITTEE OF THE WHOLE -<br/>FINANCE, ADMINISTRATION, AND COMMUNICATIONS<br/>MEETING SUMMARY</b></p> <p>June 9, 2026, 4:30 p.m.</p> |
|  | <p>Current and past meeting agendas and materials:<br/><a href="https://redmond.legistar.com/Calendar.aspx">https://redmond.legistar.com/Calendar.aspx</a></p>     |

Presiding Officer Vanessa Kritzer called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in Redmond City Hall Council Chambers.

Committee Members present and establishing a quorum:

- Vanessa Kritzer, Presiding Officer
- Jessica Forsythe
- Angie Nuevacamina
- Sayna Parsi
- Vivek Prakriya
- Menka Soni
- Melissa Stuart

**Action Items**

**1. Approval of Reappointments to the Community Facilities District (CFD) 2016-01 Board of Supervisors**

*Department: Finance*

*Action: Consent, June 16th*

Kelley Cochran, Finance Director, reported to the Members of the Committee:

- Formed with Microsoft;
- Multimodal and stormwater improvements;
- Composition of the board;
- Reappointments; and
- Replacement of one of the board members representing Microsoft.

Discussion ensued regarding: resume.

**2. Enterprise Content Management (ECM): SoftResources - Selection Consulting Services**

*Department: Technology and Information Services*

*Action: Consent, June 16th*

Michael Marchand, Chief Technology Officer, and Carmon Hall, Project Management Office Manager, reported to the Members of the Committee:

- Assessment of document management process;
- Issuing a Request for Proposals;
- Fixed fee contract; and
- Implementation in 2027.

Discussion ensued regarding: timeline.

**3. Approval of the Consulting Services Contract for the State Lobbyist Agreement with Gordon Thomas Honeywell Government Affairs in the Amount of \$79,338**

*Department: Executive*

*Action: Consent, June 16th*

Zach Houvener, Deputy Director of Equity & Strategic Services, reported to the Members of the Committee:

- State lobbyist;
- Supporting City projects;
- Advocacy;
- Fixed cost; and
- Budgeted.

Discussion ensued regarding: legislative agenda.

**4. Redmond Historical Society Lease Agreement**

*Department: Executive/Parks and Recreation*

*Action: Consent, June 16th*

Zach Houvener, Deputy Director of Equity & Strategic Services, reported to the Members of the Committee:

- Occupancy at Anderson Park;
- Currently leasing the Old Redmond School House;
- Space is no longer available on June 30th;
- Location and size;
- Lease terms; and
- Avoiding gap in operations.

Discussion ensued regarding: no longer able to rent the space; budget implications; moving spaces; losing the lease at the Old Redmond School House; relocating other programs from the Old Redmond School House; lease extension; ribbon cutting; wayfinding; and a visitor's center.

**Feedback for Study Session**

**1. Budget Process Update: Long-Range Financial Strategy and Fiscal Policies Feedback Review & Budget Process Ground Rules**

*Department: Finance*

*Action: Study Session, July 28th*

Kelley Cochran, Finance Director, reported to the Members of the Committee:

- Incorporating comments and feedback;
- Measuring community investment;
- Financial forecast;
- Addressing diversity and equity issues;
- Decision making criteria;

- Risk assessment and contingency planning; and
- Ground rules.

Discussion and topics for the upcoming Study Session: start time of the budget special meetings; definitions; and proposed adoption date.

### Informational

#### 1. **Respect, Equity, Diversity, and Inclusion (REDI) Program Update**

*Department: Executive*

*Action: Informational*

Zach Houvener, Deputy Director of Equity & Strategic Services, reported to the Members of the Committee:

- REDI Program Coordinator interviews;
- Community group interviews;
- Tentative start date of July 1<sup>st</sup>;
- REDI training roll out;
- Metrics;
- Strategic plan alignment;
- Pride events; and
- Coffee and Conversations.

Discussion ensued regarding: roll out plan; leadership training; staff event; providing updates; priorities; feedback from the hiring process; training opportunities for Council; and Pride promenade.

### Read Only - N/A

Meeting adjourned at 5:20 p.m.