



STATE OF WASHINGTON
DEPARTMENT OF COMMERCE

1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000

May 16, 2024

Amy Tsai
City of Redmond
15670 NE 85th St
Redmond, WA 98052

Dear Amy:

Congratulations! Governor Inslee recently signed the 2024 Supplemental State Capital Budget, which includes an appropriation of \$215,000 for the Idylwood Beach Park Accessibility Improvements Project. The Department of Commerce, which will administer the project, will retain three percent (up to a maximum of \$50,000) to cover our administrative costs. Accordingly, your net grant award will be \$208,550.

Prior to receiving funds, your organization will need to fulfill the following requirements:

- Provide documentation of your organization's financial ability to complete the project. All funds from sources other than the state must be expended, raised, or secured by documented pledges or loans.
- For nonprofit grantees, any property relevant to the project must be owned or secured by a long-term lease that remains in effect for a minimum of ten years following the final payment date the date the facility becomes usable by the public, whichever is later. A lien on owned property is also required when receiving grants over \$250,000.
- Prevailing wages must be paid for all construction labor costs incurred as of March 29, 2024.
- Review by the Washington State Department of Archaeology and Historic Preservation and any affected Tribes (Governor's Executive Order 21-02).
- Your project may also need to comply with the state's green buildings standards (RCW 39.35D).
- Additional details are available online within our [CCF Resource Toolkit](#).

Please fill out the linked [Contract Readiness Survey](#) and submit at your earliest convenience.

Also enclosed is a comprehensive set of contracting guidelines to assist you with the process. If you have any questions or need additional information, please contact your Project Manager, Chelsea Bagwell, at 360-458-3890 or Chelsea.Bagwell@commere.wa.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Addeline".

Addeline Craig, Managing Director
Community Capital Facilities