



King County Flood Control District Reimbursement Request

Date: _____

Recipient Organization Name: _____

Contact Name: _____

Phone: _____

Request Number: _____ Dates (beginning & end date for this claim): _____

Instructions: Complete this spreadsheet and attach backup documentation of your expenses such as financial / accounting system reports, invoices, receipts.

PROJECT NAME _____ AWARD NUMBER _____

Budget Line Item (From Exhibit C Budget in agreement or latest approved amendment)	Amount Budgeted (From Exhibit C Budget - use latest approved amendment)	Current Request	Advance Reconciliation (expenses covered by advance)	Amount of all Prior Requests (do not include advances as a line item)	Award Balance Remaining
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -
ADVANCE REQUESTED (for next period)					
GRAND TOTAL		\$ -			
ADVANCE FROM LAST INVOICE					
ADJUSTED AGAINST PREVIOUS ADVANCE			\$ -		
THIS REQUEST		\$ -			

ADVANCE EXPLANATION:

Please e-mail inquires and all documents to:

Kim Harper
Water and Land Resources Division
Phone: 206-477-6079 Email: Kim.harper@kingcounty.gov

(Form Revised Mar. 2019)