

 <p>Redmond WASHINGTON</p>	<p>REDMOND CITY COUNCIL COMMITTEE OF THE WHOLE - FINANCE, ADMINISTRATION, AND COMMUNICATIONS MEETING SUMMARY</p> <p>January 14, 2025, 4:30 p.m.</p>
	<p>Current and past meeting agendas and materials: https://redmond.legistar.com/Calendar.aspx</p>

Presiding Officer Steve Fields called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in Redmond City Hall Council Chambers.

Committee Members present and establishing a quorum:

- Jeralee Anderson
- Steve Fields
- Jessica Forsythe
- Vanessa Kritzer
- Angie Nuevacamina
- Osman Salahuddin
- Melissa Stuart

1. SQL Server Database Administration Managed Services

Department: Technology and Information Services
Action: Consent, January 21st

Michael Marchand, Chief Technology Officer, and Melissa Brady, Enterprise Data and GIS Manager, reported to the Members of the Committee:

- Monitoring of systems;
- Supplement internal staff;
- Contract expired in October 2024; and
- Requesting a two-year renewal.

Discussion ensued regarding: no contract changes; contracting company; and using an RFP process.

2. Data Governance and Strategy Assessment

Department: Technology and Information Services
Action: Consent, January 21st

Michael Marchand, Chief Technology Officer, and Melissa Brady, Enterprise Data and GIS Manager, reported to the Members of the Committee:

- Data governance and strategy project;
- Data is a valuable asset;
- Needs a clear framework for management;
- Protecting data assets;
- Tailored governance plan;
- Focusing on Human Resources and permitting processes to begin with; and
- Benefits of creating this plan.

Discussion ensued regarding: governance committee; scoping; access and proper usage; best practices analysis; evaluating who has access to the City's data; and current processes.

3. The Edge Advisory Group Respect, Equity, Diversity, and Inclusion (REDI) Contract

Department: Executive

Action: Consent, January 21st

Malisa Files, Chief Operating Officer, reported to the Members of the Committee:

- Finish roadmap;
- Training a facilitator;
- Office of Equity; and
- Management training.

Discussion ensued regarding: department retention issues; establishing positions; draft strategic plan; value of this process; hiring; stakeholder engagement; and timeline.

4. Informing Council on the Outcome of Crisis Communications Support Request for Proposal (RFP) Process

Department: Executive

Action: Informational

Lisa Maher, Executive Deputy Director, stated to the Members of the Committee:

- Crisis communications Request for Proposals;
- Local agency;
- Crisis communications plan;
- On-call consultant;
- Community and media relations; and
- Providing feedback on improvements to be made.

Discussion ensued regarding: no retainer; crisis communications plan review; guidance for Councilmembers; cost of the plan; addressing issues as they arise.

Meeting adjourned at 5:21 p.m.