

## **EXHIBIT A**

### **SCOPE OF WORK AND BUDGET**

**Background:** King County Solid Waste Division (KCSWD or County) is changing the rate structure for the disposal of municipal solid waste which accepts the City's waste. Currently, most of KCSWD revenue is derived from its per-ton fee for waste disposed of at County facilities. As the County implements its aggressive waste reduction programs, revenues will be reduced significantly. As a result, the County has restructured the rate to include a fixed annual charge and a reduced basic ton fee. This restructure is intended to collect the same revenue as the status quo, but in a more stable way without shifting costs between cities. However, this would require cities and waste haulers to update the disposal component terms in their collection and billing contracts. To ensure an efficient and cost-effective transition across the 39 cities in King County, the County is supporting the development of standard language for each hauler which can be used by all cities who contract with that hauler.

**Tasks:** The consultant will work with the City and the City's collection contractor to develop the necessary amendment language for their current solid waste collection contract as a result of the County's rate restructure.

1. Work with the City and hauler to determine the best way to assess the fixed fee component and to model the specific rate impacts of each approach (e.g. percentage fee vs. volume fee vs. per customer assessment).
2. Work through how to handle reserve funds to address any annual over- or under-charge to the customer base.
3. Negotiate the resulting contract amendment language and work through the legal review process with the city attorney and the hauler's attorney.
4. Prepare a staff report for taking the solid waste collection contract amendment to City council.

**Deliverables:** The consultant will provide rate analysis, negotiation support, disposal component contract amendment language, and assistance with developing the staff report to Council.

**Timeline:** Work shall be completed by December, 2022.

**Budget:** \$25,000.

**Excluded Tasks:** This scope is focused solely on the disposal component amendment language as a result of the County's rate restructure and will not include work on any other element of the solid waste collection contract.

**Billing:** Fixed fee of \$25,000. All travel and incidental costs are included in the flat rate. Services will be billed upon completion of the project.