

 <p>Redmond WASHINGTON</p>	<p style="text-align: center;">REDMOND CITY COUNCIL COMMITTEE OF THE WHOLE - PLANNING AND PUBLIC WORKS MEETING SUMMARY</p> <p style="text-align: center;">July 5, 2023, 4:30 p.m.</p>
	<p style="text-align: center;">Current and past meeting agendas and materials: https://redmond.legistar.com/Calendar.aspx</p>

Presiding Officer Melissa Stuart called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in Council Chambers.

Committee Members present and establishing a quorum:

- ☒ Jeralee Anderson
- ☒ David Carson
- ☒ Steve Fields
- ☐ Jessica Forsythe
- ☐ Varisha Khan
- ☒ Vanessa Kritzer
- ☒ Melissa Stuart

1. Updated Lodging Tax Advisory Committee (LTAC) Budget Recommendations

Department: Planning and Community Development

Action: Consent, July 18th

Seraphie Allen, Deputy Director of Planning and Community Development, and Jackie Lalor, Economic Development and Tourism Program Administrator, reported to the Members of the Committee:

- Budgeting recommendations were brought forward;
- Council feedback was brought back to the LTAC;
- Updated recommendations are being proposed; and
- Other Council feedback is going through further discussion.

Discussion ensued regarding: strategic plan; signature events funding; increasing overnight stays; and creating a vibrant community.

2. Approval of a Contract with Community Attributes, Inc., in the Amount of \$80,850 for an Economic Development Strategic Plan

Department: Planning and Community Development

Action: Consent, July 18th

Seraphie Allen, Deputy Director of Planning and Community Development, and Philly Marsh, Economic Development Manager, reported to the Members of the Committee:

- Budget;
- Scope;
- Responses to the Request for Proposals;
- Community Attributes have roots in the region; and

- Decision criteria.

Discussion ensued regarding: previous work with this firm.

3. Approval of the 2023-24 Annual ORCA Contract Renewal

Department: Planning and Community Development

Action: Consent, July 18th

Seraphie Allen, Deputy Director of Planning and Community Development, Vangie Garcia, Transportation Planning, and LaNaya Taylor, TDM Program Administrator, reported to the Members of the Committee:

- Covers employee travel;
- No significant changes;
- Increased transit ridership from last year; and
- Contract cost.

Discussion ensued regarding: pay as you go model.

4. Approve Final Contract with CDK Construction Services, Inc., Accept Construction for the Fire Station 16 & Maintenance Building Seismic Upgrade Project, and Request Additional Funding

Department: Public Works

Action: Consent, July 18th

Aaron Bert, Public Works Director, reported to the Members of the Committee:

- FEMA grant;
- Project cost;
- Additional funds requested;
- Bolting the frame of the building to the foundation and access doors; and
- Leveraging FEMA dollars in the future.

Discussion ensued regarding: funding.

5. Approve a Contract Amendment to the Comprehensive Garbage, Recyclables, and Organics Collection Contract

Department: Public Works

Action: Consent, July 18th

Aaron Bert, Public Works Director, and Micah Bonkowski, Program Administrator, reported to the Members of the Committee:

- King County Council adopted the rate restructure;
- Cities were required to work with trash haulers;
- Contract draft used by many of the cities;
- No service changes; and
- Amendment needs to be approved by September 1, 2023.

Discussion ensued regarding: rate increase; CPI increase; and reduce amount of waste.

6. Approve On-Call Cultural Resources and Archaeological Management Services Agreements

Department: Public Works

Action: Consent, July 18th

Aaron Bert, Public Works Director, reported to the Members of the Committee:

- Digging in sensitive areas;
- Provides assessment;
- Help classify and retain artifacts;
- Two contracts; and
- Only if services are needed.

Discussion ensued regarding: cultural resources management plan and other work with the firms.

7. Approve the Redmond Technology Station Pedestrian/Bicycle Bridge Operation and Maintenance Agreement with Microsoft

Department: Public Works

Action: Consent, July 18th

Aaron Bert, Public Works Director, and Chris Stenger, Deputy Director, reported to the Members of the Committee:

- Balanced agreement;
- Easements;
- Breakdown of responsibilities;
- Funding; and
- Future canopy replacement.

Discussion ensued regarding: budgeting for future maintenance; reimbursement; easement; canopies; and opening timeline.

8. Award Bid to Watson Asphalt Paving Co Inc. of Redmond, WA, for the 2023 Pavement Repairs Project in the amount of \$428,448

Department: Public Works

Action: Consent, July 18th

Aaron Bert, Public Works Director, reported to the Members of the Committee:

- Ongoing pavement repair project;
- Pavement in the poor category currently;
- 15-20 year lifespan;
- Budget and bid amount; and
- Remainder of the budget will be spent on sealing pavement.

Discussion ensued regarding: bidding process and prioritization.

9. Report out from NACTO¹
Councilmembers Fields and Khan
Action: Informational

Meeting adjourned: 5:28 p.m.

¹ This item was removed from the agenda and will be rescheduled.