



Memorandum

**Date:** 4/1/2025

**Meeting of:** Committee of the Whole - Planning and Public Works

**File No.** CM 25-172

**Type:** Committee Memo

**TO:** Committee of the Whole - Planning and Public Works

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Public Works	Aaron Bert	425-556-2786
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**DEPARTMENT STAFF:**

Public Works	Lisa Rigg	Senior Engineer
Public Works	John Mork	Senior Engineer
Public Works	Doug De Vries	Utility Engineering Manager
Public Works	Steve Gibbs	Capital Projects Division Manager
Public Works	Chris Stenger	Deputy Director

**TITLE:**

Approve Consultant Agreement with Consor for the Willows Road Watermain Extension (NE 116<sup>th</sup> St to NE 124<sup>th</sup> St) Project

**OVERVIEW STATEMENT:**

The City has committed to construct 1300 linear feet (LF) of 12-inch watermain in an interlocal agreement with City of Kirkland as a part of the Proctor Willows Development. This consultant agreement with Consor in the amount of \$435,515 is for design services for the Willows Road Watermain Extension (NE 116<sup>th</sup> St to NE 124<sup>th</sup> St) Project, Project 2210.

Three consultant Statement of Qualification (SOQ) documents were selected from the MRSC roster for Engineering Services. The SOQs were reviewed and rated by three stakeholders to select a consultant. Consor’s SOQ was rated the highest for this project. A scope and budget was then developed with Consor to move forward.

**Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

**Receive Information**       **Provide Direction**       **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Water System Plan

- **Required:**  
Council approval is required to award an Architectural and Engineering Services agreement that exceeds \$50,000 (2018 City Resolution 1503)
- **Council Request:**  
N/A
- **Other Key Facts:**  
Per the Interlocal Agreement with City of Kirkland dated March 31, 2021, the City of Redmond is required to construct the Willows Road Watermain Extension by December 31, 2026.

**OUTCOMES:**

The project will provide a missing section of 12" watermain in Willows Road that will provide direct service to several parcels and will increase the looping of the system, resulting in improved water system reliability and fire protection.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**  
\$441,959

**Approved in current biennial budget:**       Yes       No       N/A

**Budget Offer Number:**  
CIP

**Budget Priority:**  
Healthy and Sustainable

**Other budget impacts or additional costs:**       Yes       No       N/A

**If yes, explain:**  
N/A

**Funding source(s):**  
Water CIP

**Budget/Funding Constraints:**  
None

**Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

<b>Date</b>	<b>Meeting</b>	<b>Requested Action</b>
N/A	Item has not been presented to Council	N/A

**Proposed Upcoming Contact(s)**

<b>Date</b>	<b>Meeting</b>	<b>Requested Action</b>
4/15/2025	Business Meeting	Approve

**Time Constraints:**

The Interlocal Agreement with Kirkland requires completion of construction by December 31, 2026.

**ANTICIPATED RESULT IF NOT APPROVED:**

Not approving the design contract affects the anticipated city project timeline for construction and the completion of this project would be delayed according to CIP budget documents. The city would not be in compliance with the conditions of the Interlocal Agreement with Kirkland.

**ATTACHMENTS:**

Attachment A: CIP Project Information Sheet  
Attachment B: Consor Consultant Agreement