



Memorandum

Date: 6/17/2025
Meeting of: City Council

File No. AM No. 25-095
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Aaron Bert	425-556-2786
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DEPARTMENT STAFF:

Public Works	Lisa Rigg	Senior Engineer
Public Works	John Mork	Senior Engineer
Public Works	Doug De Vries	Utility Engineering Manager
Public Works	Steve Gibbs	Capital Projects Division Manager
Public Works	Chris Stenger	Deputy Director

TITLE:

Approval of a Consultant Agreement with Consor, in the Amount of \$435,515, for the Willows Road Watermain Extension (NE 116th St to NE 124th St) Project

OVERVIEW STATEMENT:

Public Works is requesting approval of a consultant agreement with Consor in the amount of \$435,515 for design services for the Willows Road Watermain Extension (NE 116th St to NE 124th St) Project, Project 2210. The City has committed to construct 1300 linear feet (LF) of 12-inch watermain in an interlocal agreement with City of Kirkland as a part of the Proctor Willows Development.

Tri Pointe Homes Washington entered into a Voluntary Agreement for Payment of Funds in Lieu of Frontage Improvements for \$828,000 (\$328,000 for road widening, sidewalk and planter strip improvements and \$500,000 for culvert replacement triggered by the frontage improvements) as part of the Proctor Willows Phase 3 Development. This work was originally included in the scope of the Willows Road Watermain Improvement project. Following the project kickoff, it was determined by staff that the frontage improvements and associated mitigation would cost substantially more than the contribution amount and would add permitting that would push the project out significantly beyond the planned project timeline. A request was presented to the Governance Committee to allow the watermain extension to move forward without the sidewalk and mitigation work. On April 17th the Governance Committee approved the revised project scope. The watermain extension is required to be completed in 2026 per an Interlocal Agreement with Kirkland and a also needed to serve customers along Willows Road that currently do not have access to City of Redmond water. To allow the watermain work to stay on schedule, the frontage improvement work and associated mitigation will be done as a separate project in the future.

Three consultant Statement of Qualification (SOQ) documents were selected from the MRSC roster for Engineering Services. The SOQs were reviewed and rated by three stakeholders to select a consultant. Consor's SOQ was rated the highest for this project. A scope and budget was then developed with Consor to move forward.

☐ Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

☐ Receive Information ☐ Provide Direction ☒ Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Water System Plan
- **Required:**
Council approval is required to award an Architectural and Engineering Services agreement that exceeds \$50,000 (2018 City Resolution 1503)
- **Council Request:**
N/A
- **Other Key Facts:**
Per the Interlocal Agreement with City of Kirkland dated March 31, 2021, the City of Redmond is required to construct the Willows Road Watermain Extension by December 31, 2026.

The watermain design will take into account the need to replace the culverts in the future and will be constructed to minimize any possible future conflict with culvert construction.

OUTCOMES:

The project will provide a section of 12" watermain in Willows Road that will provide direct service to several parcels and will increase the looping of the system, resulting in improved water system reliability and fire protection.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
\$435,515

Approved in current biennial budget: ☒ Yes ☐ No ☐ N/A

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Budget Offer Number:

CIP

Budget Priority:

Healthy and Sustainable

Other budget impacts or additional costs: ☐ Yes ☒ No ☐ N/A

If yes, explain:

N/A

Funding source(s):

Water CIP

Budget/Funding Constraints:

None

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
6/3/2025	Committee of the Whole - Planning and Public Works	Approve

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

The Interlocal Agreement with Kirkland requires completion of construction by December 31, 2026.

ANTICIPATED RESULT IF NOT APPROVED:

Not approving the design contract affects the anticipated city project timeline for construction and the completion of this project would be delayed according to CIP budget documents. The city would not be in compliance with the conditions of the Interlocal Agreement with Kirkland.

ATTACHMENTS:

Attachment A: CIP Project Information Sheet

Attachment B: Consor Consultant Agreement