



Memorandum

Date: 8/5/2024  
Meeting of: City Council Special Meeting

File No. AM No. 24-113  
Type: Consent Item

TO: Members of the City Council  
FROM: Mayor Angela Birney  
DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Aaron Bert	425-556-2786
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DEPARTMENT STAFF:

Public Works	Rob Crittenden	Project Manager
Planning and Community Development	Micah Ross	Senior Engineer
Public Works	Steve Gibbs	Capital Projects Division Manager
Public Works	Vangie Garcia	Deputy Director

TITLE:

Approval of a Consultant Agreement with Toole Design for the Buffered Bike Lanes - Bel-Red Road (WLSP to 30th) Project

OVERVIEW STATEMENT:

This consultant agreement with Toole Design in the amount of \$645,000 is for design services for the Buffered Bike Lanes - Bel-Red Road (WLSP to 30th) Project No. 2329-316. This project will add buffered bike lanes to Bel-Red Road from West Lake Sammamish Parkway to NE 30th Street. This will be accomplished by restriping the road to remove the second uphill travel lane. The project will modify intersections to better accommodate bicyclists and pedestrians. Approximately 1000 feet of degraded stormwater pipe will be replaced, and the road will be repaved between WLSP and NE 40th Street.

Public Works is seeking authorization to negotiate and acquire property rights to construct and maintain the project.

Public Works is seeking approval for the addition of \$1,219,766 in Stormwater CIP funds to cover the costs of rehabilitating the storm water infrastructure within the project limits.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information       Provide Direction       Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**  
Transportation Master Plan and Community Strategic Plan - Objective #1: Invest in infrastructure preservation

and replacement across the city to maintain the current level of service, the reliability of capital assets, and provide timely and cost-effective replacement.

- **Required:**  
Council approval is required to award an Architectural and Engineering Services agreement that exceeds \$50,000 (2018 City Resolution 1503)
- **Council Request:**  
N/A
- **Other Key Facts:**  
A request for qualifications was advertised in May 2024. The City received and evaluated three proposals. Toole Design was selected as the most qualified design consultant

**OUTCOMES:**

Approving this action keeps the city on the path to completing this project, which will improve pedestrian and bicycle access to the Overlake Village Light Rail Station.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**  
\$645,000

**Approved in current biennial budget:**       **Yes**       **No**       **N/A**

**Budget Offer Number:**  
CIP

**Budget Priority:**  
Vibrant and connected

**Other budget impacts or additional costs:**       **Yes**       **No**       **N/A**

**If yes, explain:**  
N/A

**Funding source(s):**  
Transportation CIP, Stormwater CIP, Transportation Improvement Board (TIB) grant

**Budget/Funding Constraints:**  
The TIB requires the City to make reasonable progress throughout the project. The grant expires in January 2033.

**Additional budget details attached.**

**COUNCIL REVIEW:**

**Previous Contact(s)**

<b>Date</b>	<b>Meeting</b>	<b>Requested Action</b>
6/20/2023	Business Meeting	Approve
7/23/2024	Committee of the Whole - Parks and Environmental Sustainability	Approve

**Proposed Upcoming Contact(s)**

<b>Date</b>	<b>Meeting</b>	<b>Requested Action</b>
N/A	None proposed at this time	N/A

**Time Constraints:**

The project design needs to begin soon in order to advertise the project for public bid in spring 2025 and construct the project in the dry weather of summer 2025.

**ANTICIPATED RESULT IF NOT APPROVED:**

If the project is not approved, the City will lose the grant funding from the Transportation Improvement Board, and the project may be cancelled.

**ATTACHMENTS:**

- Attachment A - Buffered Bike Lanes Project Information Sheet
- Attachment B - Buffered Bike Lanes Additional Project Information
- Attachment C - Buffered Bike Lanes Consultant Agreement