

City of Redmond



Agenda

Business Meeting

Tuesday, September 6, 2022

7:00 PM

City Hall: 15670 NE 85th St; Remote: Comcast Ch. 21/321, Ziplly Ch. 34,
Facebook (@CityofRedmond), Redmond.gov/rctvlive, or 510-335-7371

City Council

Mayor

Angela Birney

Councilmembers

Jessica Forsythe, President

Vanessa Kritzer, Vice President

Jeralee Anderson

David Carson

Steve Fields

Varisha Khan

Melissa Stuart

REDMOND CITY COUNCIL AGENDA SECTION TITLE REFERENCE GUIDE

Items From The Audience provides an opportunity for citizens to address the Council regarding any issue. Speakers must sign their intention to speak on a sheet located at the entrance of the Council Chamber, and limit comments to **four minutes**.

The **Consent Agenda** consists of routine items for which a staff recommendation has been prepared, and which do not require further Council discussion. A council member may ask questions about an item before the vote is taken, or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion. A single vote is taken to approve all items remaining on the Consent Agenda.

Public Hearings are held to receive public comment on important issues and/or issues requiring a public hearing by State statute. Citizens wishing to comment will follow the same procedure as for 'Items from the Audience', and may speak after being recognized by the Mayor. After all persons have spoken, the hearing is closed to public comment. The Council then proceeds with its deliberation and decision making.

Staff Reports are made to the Council by the department directors on issues of interest to the Council which do not require Council action.

The **Ombudsperson Report** is made by the Councilmember who is serving as ombudsperson. The ombudsperson designation rotates among Council members on a monthly basis. She/he is charged with assisting citizens to resolve problems with City services. Citizens may reach the ombudsperson by calling the Mayor's office at (425) 556-2101.

The **Council Committees** are created to advise the Council as a whole. They consider, review, and make recommendations to the Council on policy matters in their work programs, as well as issues referred to them by the Council.

Unfinished Business consists of business or subjects returning to the Council for additional discussion or resolution.

New Business consists of subjects which have not previously been considered by Council and which may require discussion and action.

Ordinances are legislative acts or local laws. They are the most permanent and binding form of Council action and may be changed or repealed only by a subsequent ordinance. Ordinances normally become effective five days after they are published in the City's official newspaper.

Resolutions are adopted to express Council policy or to direct certain types of administrative action. A resolution may be changed by adoption of a subsequent resolution.

Quasi-Judicial proceedings are either closed record hearings (each side receiving ten minutes maximum to speak) or public hearings (each speaker allotted four minutes each to speak). Proceedings are those in which the City Council determines the rights or privileges of specific parties (Council Rules of Procedure, Section IV., J).

Executive Sessions - all regular and special meetings of the City Council are open to the public except for executive sessions at which subjects such as national security, property acquisition, contract bid negotiations, personnel issues and litigation are discussed.

Redmond City Council Agendas, Meeting Notices, and Minutes are available on the City's Web Site:

<http://www.redmond.gov/CouncilMeetings>

FOR ASSISTANCE AT COUNCIL MEETINGS FOR THE HEARING OR VISUALLY IMPAIRED:

Please contact the City Clerk's office at (425) 556-2194 one week in advance of the meeting.

AGENDA**ROLL CALL****I. SPECIAL ORDERS OF THE DAY**

- A. PROCLAMATION: Hispanic Heritage month

[Proclamation \(English\)](#)

[Proclamation \(Spanish\)](#)

- B. PROCLAMATION: Eastside Welcoming Week

[Proclamation](#)

II. ITEMS FROM THE AUDIENCE

Members of the public may address the City Council, on any topic, for a maximum of four minutes per person. Please use the speaker sign up sheet located at the entry of the City Hall Council Chambers provided 30 minutes prior to the meeting, up to the start of the meeting.

In the event of difficulty attending a meeting in person, please contact the City Clerk (cityclerk@redmond.gov) by 2 p.m. on the day of the meeting for the remote comment registration form.

Written comment may be emailed to cityclerk@redmond.gov by 2 pm on the day of the meeting (500 word limit - please label your comment as "Items from the Audience"). Comments will be distributed to the City Council and entered into the record. Comments will not be read during the meeting.

III. CONSENT AGENDA**A. Consent Agenda**

1. Approval of the Minutes: August 16, 2022, Regular Business Meeting and Special Meeting, August 23, 2022, Special Meeting (recordings are available at Redmond.gov/rctv)

[Regular Meeting Minutes for August 16, 2022](#)

[Special Meeting Minutes for August 16, 2022](#)

[Special Meeting Minutes for August 23, 2022](#)

2. Approval of Payroll/Direct Deposit and Claims Checks

[Council Payroll Check Register, August 31, 2022](#)
[Payroll Check Approval Register, August 25, 2022](#)
[Check Approval Register, September 6, 2022](#)

- 3. [AM No. 22-129](#) Approval of Consultant Services Agreement Supplement No. 3 with Perteet in the Amount of \$131,410, a Puget Sound Energy Relocation Agreement in the Estimated Amount of \$423,624, and Sign Easement with the King County Housing Authority for the 152nd Main Street Project

Department: Planning and Community Development and Public Works

[Attachment A: Vicinity Map](#)
[Attachment B: Consultant Services Agreement Supplement No. 3](#)
[Attachment C: Puget Sound Relocation Agreement](#)
[Attachment D: Sign Easement Agreement](#)

Legislative History

8/9/22 Committee of the Whole - Finance, Administration, and Communications referred to the City Council

- 4. [AM No. 22-130](#) Appointment of New Lodging Tax Advisory Committee Member

Department: Executive

Legislative History

8/23/22 City Council referred to the City Council

- 5. [AM No. 22-131](#) Adoption of an Ordinance Amending the Redmond Municipal Code Section 13.25, Temporary Construction Dewatering

a. Ordinance No. 3093: An Ordinance of the City of Redmond, Washington, Adding a New Section 13.25.045 to the Redmond Municipal Code Imposing Limits on Temporary Construction Dewatering within the City’s Critical Aquifer Recharge Areas; Providing for Severability and Establishing an Effective Date

Department: Planning and Community Development and Public Works

[Attachment A: RMC 13.25 Amendments](#)

[Attachment B: RMC 13.25 Ordinance](#)

[Attachment C: Issues Matrix](#)

Legislative History

7/5/22 Committee of the Whole - referred to the City Council
 Planning and Public Works
 8/16/22 City Council referred to the City Council

- 6. [AM No. 22-132](#) Proposed King County Community Development Block Grant (CDBG) 2023 Funding Allocation Plan
Department: Planning and Community Development

[Attachment A: Proposed 2023 Redmond CDBG Allocation Plan](#)

Legislative History

8/16/22 Committee of the Whole - referred to the City Council
 Public Safety and Human Services

- 7. [AM No. 22-133](#) Approval of the Police Functional Plan
Department: Police

[Attachment A: Police Functional Plan 2022-2040](#)

Legislative History

8/16/22 Committee of the Whole - referred to the City Council
 Public Safety and Human Services

- 8. [AM No. 22-134](#) Approval for the Award of the Construction Contract for the 152nd Main Street Improvements Project to Road Construction Northwest in the Amount of \$6,718,339
Department: Planning and Community Development and Public Works

[Attachment A: Vicinity Map](#)

[Attachment B: Bid Schedule Summary](#)

- 9. [AM No. 22-135](#) Reappointment of Three Current Members to the Board of Supervisors for Community Facility District (CFD) No. 2014-1.
Department: Finance

B. Items Removed from the Consent Agenda

IV. HEARINGS AND REPORTS

A. Public Hearings

B. Reports

1. Staff Reports

2. Ombudsperson Report

Carson

3. Committee Reports

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

VII. EXECUTIVE SESSION

A. To Consider the Selection of a Site or the Acquisition of Real Estate by Lease or Purchase RCW 42.30.110(1)(b) - 15 minutes

B. Potential Litigation RCW 42.30.110 (1)(i) - 15 minutes

VIII. ADJOURNMENT



City of Redmond

15670 NE 85th Street
Redmond, WA

Memorandum

Date: 9/6/2022
Meeting of: City Council
Day

File No. SPC 22-087
Type: Special Orders of the

PROCLAMATION: Hispanic Heritage month

PROCLAMATION

WHEREAS, each year, the United States observes National Hispanic Heritage Month by celebrating the cultures, traditions, histories, heritage, and countless contributions of those whose ancestors were indigenous to North America as well as those who trace their roots to Spain or what is today known as Mexico, the Caribbean, Central America, and South America; and

WHEREAS, the observation began in 1968 as Hispanic Heritage Week under President Lyndon B. Johnson, and was enacted into federal law on August 17, 1988, calling upon all the people of the United States to observe this time with ceremonies, activities, and programs; and

WHEREAS, September 15-October 15 is recognized as National Hispanic Heritage Month, which is a time to honor the invaluable ways Hispanics, Chicana/os, and Latina/os contribute to our common goals, to celebrate their diverse and rich cultures, and to work together towards a stronger, more inclusive, and more prosperous society for all; and

WHEREAS, this year's theme, *"Unidos: Inclusivity for a Stronger Nation,"* invites us to celebrate Hispanic, Chicana/o, and Latina/o heritage, inspires us to hold onto our resilience and hope, encourages us to reflect on all the contributions Hispanics, Chicana/os, and Latina/os have made in the past and will continue to make in the future, and reminds us that we are stronger together; and

WHEREAS, Hispanic and Latina/o Americans represent a significant and fast-growing demographic of the City of Redmond, and we honor the invaluable contributions they make to our city;

NOW, THEREFORE, I, ANGELA BIRNEY, Mayor of the City of Redmond, Washington, do hereby proclaim September 15, 2022, through October 15, 2022, as

NATIONAL HISPANIC HERITAGE MONTH

in the City of Redmond and encourage our community to join us in celebrating the great contributions of Hispanic and Latina/o Americans to our city, state, and nation.

Angela Birney, Mayor

September 6, 2022

Date

City Hall

15670 NE 85th Street
PO Box 97010
Redmond, WA
98073-9710

DECRETO

CONSIDERANDO: que cada año los Estados Unidos conmemora el Mes Nacional de la Herencia Hispana mediante la celebración de culturas, tradiciones, historias, herencias e incontables contribuciones de aquellos cuyos ancestros fueron indígenas de Norteamérica, así como también aquellos que sus orígenes se remontan a España o lo que hoy se conoce como México, el Caribe, Centroamérica y Sudamérica; y

CONSIDERANDO: que la conmemoración comenzó en 1968 bajo el nombre de Semana de la Herencia Hispana con el presidente Lyndon B. Johnson y se decretó como parte de la ley federal el 17 de agosto de 1988, con el fin de convocar a todas las personas de los Estados Unidos a conmemorar esta ocasión con ceremonias, actividades y programas; y

CONSIDERANDO: que el período del 15 de septiembre al 15 de octubre se reconoce como el Mes Nacional de la Herencia Hispana, una ocasión para homenajear las incalculables maneras en que los hispanos/as, chicanos/as o latinos/as contribuyen a nuestros objetivos comunes, para celebrar sus ricas y diversas culturas, y para trabajar juntos hacia una sociedad más fuerte, inclusiva y próspera para todos; y

CONSIDERANDO: que la temática de este año, *“Unidos: Inclusividad para una Nación más Fuerte”*, nos invita a celebrar la herencia hispana, chicana y latina, nos inspira a aferrarnos a nuestra fortaleza y fe, nos motiva a reflexionar sobre todas las contribuciones que las personas de origen hispano, chicano y latino han aportado en el pasado y que continuarán aportando en el futuro, y nos recuerda que juntos somos más fuertes; y

CONSIDERANDO: que los/las estadounidenses de origen hispano y latino representan a un sector significativo y de rápido crecimiento demográfico en la ciudad de Redmond, honramos las valiosas contribuciones que aportan a nuestra ciudad;

POR LO CUAL, YO, ANGELA BIRNEY, alcaldesa de la ciudad de Redmond, Washington, por el presente proclamo el período del 15 de septiembre de 2022 al 15 de octubre de 2022 como el

MES NACIONAL DE LA HERENCIA HISPANA

en la ciudad de Redmond e invito a nuestra comunidad a acompañarnos en la celebración de las grandes contribuciones que los/las estadounidenses de origen hispano y latino aportaron a nuestra ciudad, nuestro estado y nuestra nación.

Alcaldesa Angela Birney

15 de septiembre de 2022

Fecha

City Hall

15670 NE 85th Street
PO Box 97010
Redmond, WA
98073-9710



City of Redmond

15670 NE 85th Street
Redmond, WA

Memorandum

Date: 9/6/2022
Meeting of: City Council
Day

File No. SPC 22-092
Type: Special Orders of the

PROCLAMATION: Eastside Welcoming Week

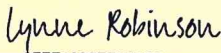
PROCLAMATION


- WHEREAS,** the Eastside cities of Bellevue, Issaquah, Kirkland, Redmond, and Sammamish have jointly celebrated Eastside Welcoming Week for the past six years; and
- WHEREAS,** these cities recognize the importance of ensuring that all residents feel safe, secure, and welcome; and
- WHEREAS,** East King County is one of the most racially and ethnically diverse regions in Washington State, with over 30% of our residents coming from places outside of the United States; and
- WHEREAS,** realizing our vision for a welcoming community requires actively addressing the lived experiences of those in our community who do not feel welcome, safe, valued, or included; and
- WHEREAS,** historic and current impacts of individual, institutional, and systemic racism that result in harmful disparities in education, employment, income, housing, criminal justice, and quality of life, as well as sense of belonging; and
- WHEREAS,** our community, like others across the nation, has structures, systems, and policies that contribute to injustice, racial inequality, and discriminatory treatment against residents who were born in another country, are Black, Indigenous, other People of Color, LGBTQIA+, Latinx, and other identities; and
- WHEREAS,** to capitalize on diversity as an asset, our community must strive to create a culture and environment that ensure everyone can belong and thrive;

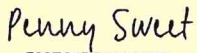
NOW, THEREFORE, WE, THE MAYORS OF BELLEVUE, ISSAQUAH, KIRKLAND, REDMOND, AND SAMMAMISH, WASHINGTON, jointly proclaim September 9-18, 2022 as


EASTSIDE WELCOMING WEEK


and invite the community to engage in opportunities during Eastside Welcoming Week and beyond to learn, connect across differences, and take joint action to achieve a welcoming, equitable, and inclusive community.

DocuSigned by:

 Lynne Robinson, Mayor
 City of Bellevue

DocuSigned by:

 Mary Lou Pauly, Mayor
 City of Issaquah

DocuSigned by:

 Penny Sweet, Mayor
 City of Kirkland

DocuSigned by:

 Angela Birney, Mayor
 City of Redmond

DocuSigned by:

 Kali Clark, Mayor
 City of Sammamish





City of Redmond

15670 NE 85th Street
Redmond, WA

Memorandum

Date: 9/6/2022
Meeting of: City Council

File No. SPC 22-099
Type: Minutes

Approval of the Minutes: August 16, 2022, Regular Business Meeting and Special Meeting, August 23, 2022, Special Meeting (recordings are available at Redmond.gov/rctv)

CALL TO ORDER AND ESTABLISHMENT OF QUORUM

A Regular Meeting of the Redmond City Council was called to order by Mayor Angela Birney at 7:00 p.m. The meeting was held in-person and remote. Councilmembers present and establishing a quorum were: Anderson, Carson, Fields, Forsythe and Stuart.

MOTION: Councilmember Forsythe moved to excuse Councilmembers Khan and Kritzer from attendance at the meeting. The motion was seconded by Councilmember Fields.

VOTE: The motion passed without objection. (5 - 0)

SPECIAL ORDERS OF THE DAY

A. PRESENTATION: Cascade Water Alliance 2022 Chief Executive Officer (CEO) Annual Report

Cascade Water Alliance's Ed Cebron, Chief Economist, and Ray Hoffman, Chief Executive Officer, provided a presentation and responded to Councilmember inquiries.

MOTION: Councilmember Forsythe moved to reorder the agenda to have New Business be after the Consent Agenda. The motion was seconded by Councilmember Stuart.

VOTE: The motion passed without objection. (5 - 0)

ITEMS FROM THE AUDIENCE

Mayor Birney opened Items from the Audience at this time. The following persons spoke:

- Roger Trepanier and LouAnn Ballew - in opposition to the proposed name for the new Redmond Senior and Community Center;
- Matthew Smith - temporary construction dewatering concerns;
- Linda Seltzer - in opposition to the Redmond 2050 plan;
- David Morton - increasing decarbonization processes, using less energy and more renewable products; and
- Bob Yoder - project public notice signs, comment period and lack of proper notice.

CONSENT AGENDA

MOTION: Councilmember Forsythe moved to approve the Consent Agenda. The motion was seconded by Councilmember Stuart.

1. Approval of the Minutes: July 19, 2022, Regular Business Meeting, and July 26, 2022, and August 9, 2022, Special Meetings
2. Approval of Payroll/Direct Deposit and Claims Checks

PAYROLL/DIRECT DEPOSITS AND WIRE TRANSFERS:

#187355 through #187378
#133650 through #134405
#1469 through #1473

\$3,861,218.80

#134406 through #134412
#1474 through #1474

\$11,260.69

#187381 through #187403
#134413 through #135175
#1475 through #1478

\$3,738,383.01

CLAIMS CHECKS:

#440514 through #441041

\$10,144,968.96

3. AM No. 22-104: Approval of the 2022-2024 Collective Bargaining Agreement between City of Redmond and Teamsters Local No. 117 representing Law Enforcement Officers and Adoption of an Ordinance Amending the 2022 and 2023 Pay Plan
 - a. Ordinance No. 3088: An Ordinance of the City of Redmond, Washington, Amending the 2022 and 2023 P Pay Plan for Employees Covered by the Teamsters Local Union No. 117 Representing Law Enforcement Officers

4. AM No. 22-116: Approval of the Extension of the NE 60th Street Full Closure
5. AM No. 22-117: Approval of the Planning Commission's Municipal Code and Rules of Procedure Revisions
 - a. Ordinance No. 3092: An Ordinance of the City of Redmond, Washington, Amending Redmond Municipal Code Chapter 4.43, Planning Commission, to Update and Clarify Authority and Duties, Composition, and Term of Office
 - b. Resolution No. 1561: A Resolution of the City Council of the City of Redmond, Washington, Approving Updated Rules of Procedure for the Planning Commission
6. AM No. 22-118: Approval of Three New DISH Wireless LLC Telecommunications Facilities Leases
7. AM No. 22-119¹: Approval of Consultant Agreement with Perteet, in the Amount of \$709,638, for Engineering Services for the 70th Street Improvements (Redmond Way to 180th) Project
8. AM No. 22-120: Acceptance of the FHWA Grant Funds for the 70th Street Improvements (Redmond Way to 180th) Project
9. AM No. 22-121: Approval of Emergency Services Operating Agreement Between the City of Redmond and King County Fire Protection District 34 January 1, 2023, to December 31, 2027
10. AM No. 22-122: Confirmation of Appointment of New Human Services Commission Member
11. AM No. 22-123: Confirmation of Appointment of New Library Board of Trustees Member

VOTE: The motion to approve the Consent Agenda passed without objection. (5 - 0)

¹ This item was removed from the Consent Agenda and addressed separately.

Mayor Birney read the ordinance and resolution titles into the record.

Jung Lee was sworn in as the new Human Services Commissioner.

ITEMS REMOVED FROM THE CONSENT AGENDA

7. AM No. 22-119: Approval of Consultant Agreement with Perteet, in the Amount of \$709,638, for Engineering Services for the 70th Street Improvements (Redmond Way to 180th) Project

MOTION: Councilmember Carson moved to approve AM No. 22-119. The motion was seconded by Councilmember Stuart.

RECUSAL: Councilmember Anderson was recused from voting on this item due to a conflict of interest.

VOTE: The motion passed without objection, (4 - 0).

NEW BUSINESS

- A. AM No. 22-128: Redmond Senior & Community Center Naming Recommendation from the Parks & Trails Commission

Loreen Hamilton, Parks and Recreation Director, Jeff Aken, Parks Planner, and Amanda Deml, Parks and Recreation Deputy Director reported to the Council and responded to inquiries.

MOTION: Councilmember Anderson moved to name the Center the Red Oak Community Center per staff recommendation. The motion was seconded by Councilmember Stuart.

Following Councilmember discussion,

MOTION: Councilmember Carson moved to amend to name the Center the Redmond Senior & Community Center. The motion was seconded by Councilmember Stuart.

VOTE: The motion to amend passed (4 - 1), with Councilmembers Carson, Forsythe, Fields and Stuart in support and Councilmember Anderson in opposition.

VOTE: The main motion as amended passed (4 - 1), with Councilmembers Carson, Forsythe, Fields

and Stuart in support and Councilmember Anderson in opposition.

HEARINGS AND REPORTS

PUBLIC HEARING

1. AM No. 22-124: 2023-2024 Biennial Budget Public Hearing on the Capital Investment Program (CIP)

Mayor Birney opened the Public Hearing.

The following persons spoke:

- Adam Wilson - bike infrastructure and to separate bike lanes from travel lanes when possible; and
- David Morton - climate budgeting, action and accountability, climate is a key element, green consideration into all investments, climate policies.

The public hearing closed at this time.

STAFF REPORT

- A. AM No. 22-125: Sound Transit Light Rail Quarterly Briefing - Projects Status and Progress

Carol Helland, Director of Planning and Community Development, introduced this item, and staff reported to the Members of the Council and responded to inquiries.

- B. AM No. 22-126: Provide Direction on Temporary Construction Dewatering (TCD) Interim Limitations

Steve Flude, Public Works Deputy Director, introduced this item and staff reported to the Members of the Council and responded to inquiries.

This item will go forward for Council approval on September 6, 2022

- C. AM No. 22-127: Redmond Senior & Community Center Budget Update

Loreen Hamilton, Parks and Recreation Director, and Chip Corder, Finance Director, reported to the Members of the Council and responded to inquiries.

This item is going forward to the Study Session on August 23, 2022.

OMBUDSPERSON REPORT

Councilmember Carson reported receiving resident contacts regarding: local shooting establishment issues; NE 70th extension project; naming of the senior center; Parks and Recreation department polling; Council meeting streaming service issue; Redmond 2050; addressing the homelessness issue and community impact; thanks to the Redmond Police Department; concern with Redmond Police Department dispatch; and street lamps and tree overgrowth.

Councilmember Anderson reported receiving resident contacts regarding: Redmond 2050; opposition to the Town Center plan; Derby Days; tree regulations; Public Safety levy; building naming; tenant protections; Police functional plan; tree cutting at the senior center site; co-response model for the Police Department; basketball at a park; sign language; mosquitos; and decriminalize psychedelic plant medicine.

Councilmember Forsythe reported receiving resident contacts regarding: naming of the senior center building; drone show; and ballot box access during the last week of July.

Councilmember Stuart reported receiving resident contacts regarding: National Night Out; heat pump campaign; support for multifamily buildings; Redmond 2050; Vision Zero; safety improvements; and elimination of the recycling days.

Councilmember Fields reported regarding the passing of a former Planning Commissioner.

COMMITTEE REPORTS

No committee reports were provided.

ADJOURNMENT

There being no further business to come before the Council the regular meeting adjourned at 9:46 p.m.

ANGELA BIRNEY, MAYOR

CITY CLERK

Minutes Approved: September 6, 2022

CALL TO ORDER AND ESTABLISHMENT OF QUORUM

A Special Meeting of the Redmond City Council was called to order by Mayor Birney at 6:40 p.m. The meeting was held in-person and remotely. Councilmembers present and establishing a quorum were: Anderson, Fields, Forsythe, and Stuart.

Councilmembers Carson, Khan and Kritzer were absent from the meeting.

The purpose of the special meeting was to interview the candidate for the Library Board of Trustees.

Kara Simon, Chair of the Library Board of Trustees, introduced the Library Board of Trustees candidate Alice Zeng.

The candidate spoke regarding exploring libraries, background, interest in the work of the board, and responded to Councilmember inquiries.

Discussion ensued regarding appreciation for and contributing to the library system, ESL books and programs.

ADJOURNMENT

There being no further business to come before the Council the special meeting adjourned at 6:51 p.m.

ANGELA BIRNEY, MAYOR

CITY CLERK

Minutes Approved: September 6, 2022

CALL TO ORDER AND ESTABLISHMENT OF QUORUM

A Special Meeting of the Redmond City Council was called to order by Council President Forsythe at 6:40 p.m. The meeting was held in-person and remotely. Councilmembers present and establishing a quorum were: Carson, Fields, Forsythe, and Stuart.

Councilmembers Anderson, Khan and Kritzer were absent from the meeting.

The purpose of the special meeting was to interview the candidate for the Lodging Tax Advisory Committee.

Jackie Lalor, Staff Liaison, introduced the Lodging Tax Advisory Committee candidate Melody Lanthorn.

The candidate spoke regarding background in hospitality and responded to Councilmember inquiries.

Discussion ensued regarding expanding tech events; opportunities; and sales and marketing background.

ADJOURNMENT

There being no further business to come before the Council the special meeting adjourned at 6:54 p.m.

ANGELA BIRNEY, MAYOR

CITY CLERK

Minutes Approved: September 6, 2022



City of Redmond

15670 NE 85th Street
Redmond, WA

Memorandum

Date: 9/6/2022
Meeting of: City Council

File No. SPC 22-100
Type: Check Register

Approval of Payroll/Direct Deposit and Claims Checks

City of Redmond
Payroll Check Approval Register
Pay period: 08/01 - 08/31/2022
Check Date: 08/31/2022

Check Total:	\$ -
Direct Deposit Total:	\$ 7,925.55
Wires & Electronic Funds Transfers:	\$ 2,643.91
Grand Total:	<u>\$ 10,569.46</u>

We, the undersigned Council members, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Redmond, and that we are authorized to authenticate and certify to said claim.

All Checks numbered through ,
Direct deposits number **135936** through **135942** , and
Electronic Fund transfe **1485** through **1485**
are approved for payment in the amount of **\$10,569.46**
on this **6 day of September 2022**.

Note:

City of Redmond
Payroll Final Check List
Pay period: 08/01 - 08/31/2022
Check Date: 08/31/2022

Total Checks and Direct deposit:	\$ 8,791.05
Wire Wilmington Trust RICS (MEBT):	\$ 1,778.41
Grand Total:	<u>\$ 10,569.46</u>

I, the Human Resources Director, do hereby certify to the City Council, that the checks and direct deposits presented are true and correct to the best of my knowledge.

DocuSigned by:
Cathryn Laird
7C0092BCC9C549B...

Human Resources Director, City of Redmond
Redmond, Washington

City of Redmond
Payroll Check Approval Register
Pay period: 8/1 - 8/15/2022
Check Date: 8/25/2022

Check Total:	\$ 27,380.38
Direct Deposit Total:	\$ 2,603,728.02
Wires & Electronic Funds Transfers:	\$ 1,616,174.11
Grand Total:	<u>\$ 4,247,282.51</u>

We, the undersigned Council members, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Redmond, and that we are authorized to authenticate and certify to said claim.

All Checks numbered **187404** through **187421** ,
Direct deposits numbe **135176** through **135935** , and
Electronic Fund transf **1480** through **1484**
are approved for payment in the amount of **\$4,247,282.51**
on this **6 day of September 2022**.

Note:

City of Redmond
Payroll Final Check List
Pay period: 8/1 - 8/15/2022
Check Date: 8/25/2022

Total Checks and Direct deposit:	\$ 3,776,961.44
Wire Wilmington Trust RICS (MEBT):	\$ 470,321.07
Grand Total:	<u>\$ 4,247,282.51</u>

I, the Human Resources Director, do hereby certify to the City Council, that the checks and direct deposits presented are true and correct to the best of my knowledge.

DocuSigned by:
Catheryn Laird
7C0092BCC9C549B...

Human Resources Director, City of Redmond
Redmond, Washington

I, Financial Services Manager, do hereby certify to the City Council, that the checks for the month of August 2022 are true and correct to the best of my knowledge.

DocuSigned by:

Kelley Cochran

63E106A5C3D744A...

Kelley Cochran, Deputy Finance Director on behalf of
Chip Corder, Finance Director
City of Redmond
Redmond, Washington

We, the undersigned Councilmembers, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Redmond, and that we are authorized to authenticate and certify to said claim. All checks numbered 441042 through 441425, and Wire Transfers are approved for payment in the amount of \$5,610,971.16 This 6th day of September 2022.



Memorandum

Date: 9/6/2022
Meeting of: City Council

File No. AM No. 22-129
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Aaron Bert	425-556-2786
Planning and Community Development	Carol Helland	425-556-2107

DEPARTMENT STAFF:

Public Works	Bassam Al-Ali	Senior Project Manager
Planning and Community Development	Micah Ross	Senior Engineer
Planning and Community Development	Vangie Garcia	Engineering Manager
Public Works	Jon Spangler	Engineering Manager

TITLE:

Approval of Consultant Services Agreement Supplement No. 3 with Perteet in the Amount of \$131,410, a Puget Sound Energy Relocation Agreement in the Estimated Amount of \$423,624, and Sign Easement with the King County Housing Authority for the 152nd Main Street Project

OVERVIEW STATEMENT:

The following agreements are to facilitate construction of the 152nd Main St. Project No. 20021530:

- A consultant services agreement, supplement no. 3 with Perteet for construction engineering support services in the amount of \$131,410. This increases the maximum amount payable to \$1,558,517.
- A Puget Sound Energy (PSE) Relocation Agreement in the estimated amount of \$423,624 for electrical relocation.
- An easement with King County Housing Authority is required for the relocation of their sign.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

- Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A

- **Required:**
Council approval is required to award an Architectural and Engineering Services agreement that exceeds \$50,000 (2018 City Resolution 1503)
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

Approval of these agreements is needed to accomplish the construction phase of the project. 152nd Ave NE will be upgraded to meet the Overlake Village Design Guidelines. These improvements will increase travel choices within the redeveloping neighborhood and improve access to the Overlake Village Light Rail Station.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

Construction Support Engineering Services Supplement Cost \$131,410

Puget Sound Energy Relocation cost \$423,624.

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

CIP

Budget Priority:

Vibrant and connected

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

Transportation CIP, PSRC Federal Highway Grant, Sound Transit funds

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
4/19/2022	Business Meeting	Approve
8/9/2022	Committee of the Whole - Finance, Administration, and Communications	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Approval of the construction engineering support supplement agreement, the PSE relocation agreement, and the sign easement are needed in conjunction with Council award of the construction contract which is scheduled for the September 6th Council meeting.

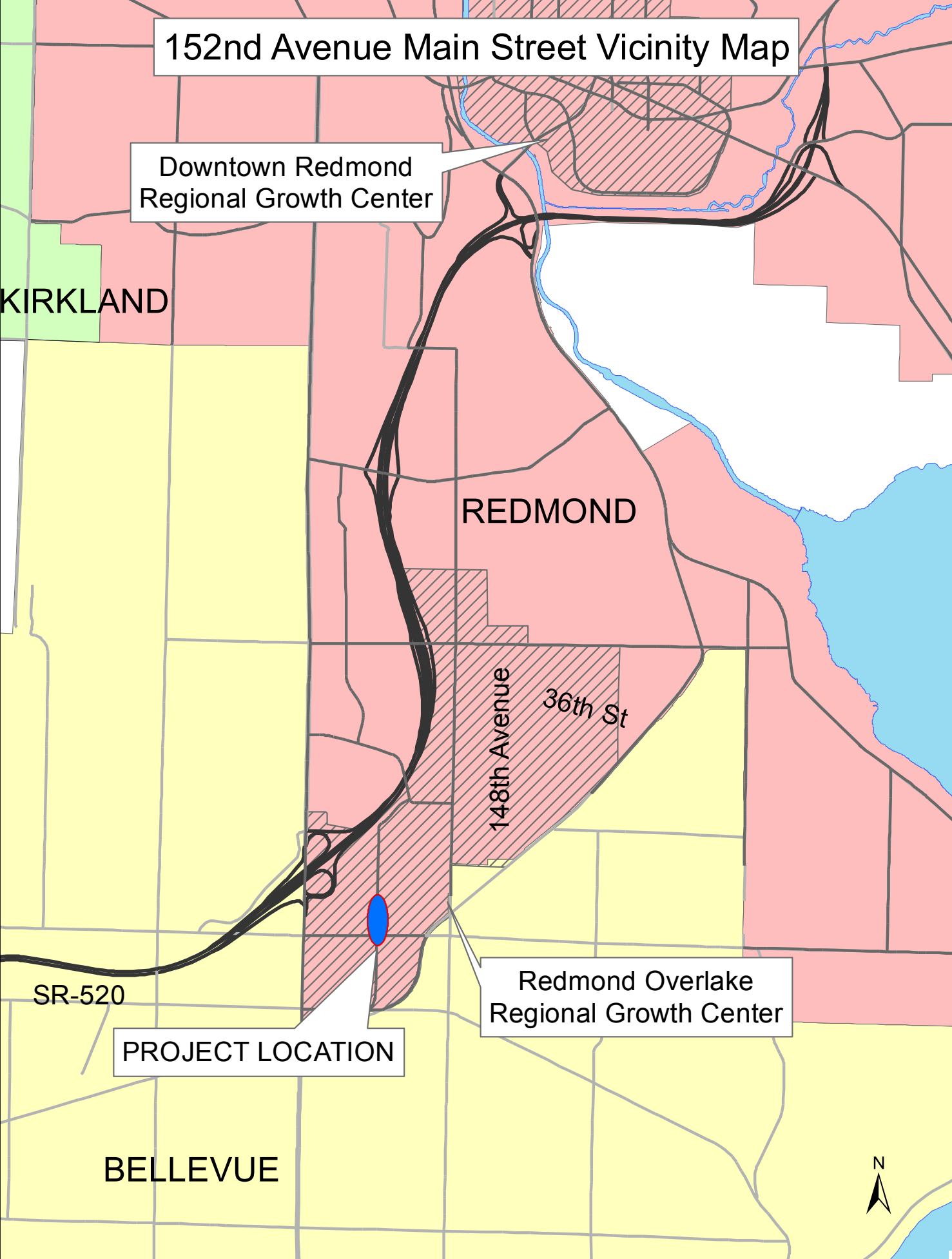
ANTICIPATED RESULT IF NOT APPROVED:

Not approving agreements will result in delaying project completion and will result in increased cost to complete the project.

ATTACHMENTS:

- Attachment A: Vicinity Map
- Attachment B: Consultant Services Agreement Supplement No. 3
- Attachment C: Puget Sound Energy Relocation Agreement
- Attachment D: Sign Easement Agreement

152nd Avenue Main Street Vicinity Map



Downtown Redmond Regional Growth Center

KIRKLAND

REDMOND

148th Avenue
36th St

SR-520

PROJECT LOCATION

Redmond Overlake Regional Growth Center

BELLEVUE





Supplemental Agreement Number _____		Organization and Address	
Original Agreement Number		Phone:	
Project Number	Execution Date	Completion Date	
Project Title	New Maximum Amount Payable \$		
Description of Work			

The Local Agency of _____
desires to supplement the agreement entered into with _____
and executed on _____ and identified as Agreement No. _____

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: _____

III

Section V, PAYMENT, shall be amended as follows:

as set forth in the attached Exhibits, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: _____

By: _____

Consultant Signature

Approving Authority Signature

Date

City of Redmond 152nd Avenue Main Street
 Agreement Summary

	Basic Agreement	Supplement #1	Supplement #2	Supplement #3	Total
All- Inclusive Hourly Cost	\$217,346	\$398,729	\$144,836	\$89,873	\$850,784
Direct Non - Salary Cost	\$79,931	\$315,948	\$170,334	\$29,562	\$595,775
Management Reserve	\$19,653	\$67,076	\$13,254	\$11,975	\$111,958
Total	\$316,930	\$781,753	\$328,424	\$131,410	\$1,558,517

EXHIBIT A -4
SCOPE OF SERVICES
152ND Avenue Main Street
Construction Design Support

INTRODUCTION

Under this Scope of Services, the Consultant will provide construction support services on an as needed basis for the 152nd Avenue Main Street project during the construction phase of the project.

This Scope of Services includes professional services to provide construction engineering design support, attendance at meetings, site visits as requested by the City, and prepare record drawings as detailed in this Scope of Services. The expected number of working days for the contractor is 170 working days.

Consultant's services will be limited to those expressly set forth herein. If the service is not specifically identified herein, it is expressly excluded. Consultant will have no other obligations, duties, or responsibilities associated with the project except as expressly provided in this Agreement.

Transferring Budget within Contract Maximum: The level of effort is specified in the Scope of Services. The budget may be transferred between discipline tasks at the discretion of the Consultant, provided that the total contracted amount is not exceeded. The Consultant will have the flexibility to manage budget within a given discipline on a subtask level.

Services provided by the Consultant will consist of:

GENERAL SCOPE OF SERVICES

This Scope of Services describes the Tasks to be accomplished by the Consultant as summarized under each Task. This Scope consists of the following elements:

- Task 1 – Project Management and Coordination
- Task 2 – Construction Design Support
- Task 3 – Geotechnical Services (HWA GeoSciences)
- Task 4 – Record Drawings

Optional Services

With prior written approval by the City and written notice-to-proceed, Tasks described in this scope of services as optional services (as directed) may be produced by the Consultant.

SCOPE OF SERVICES DEFINED

Task 1 – Project Management and Coordination

Overall project management and coordination Tasks include:

1.1 Project Coordination with City Staff

Coordination with City staff. The Consultant will communicate with the City's Project Manager and Resident Engineer on an as needed basis during construction.

1.2 Project Administration

Preparation of monthly project invoices and progress reports. Monitoring of project budget, change management, subconsultant management, and staff schedule management.

Task 2 – Construction Design Engineering Support

The Consultant will provide construction design engineering support services for the City's construction management team. Services are anticipated to include:

2.1 Field Changes and Design Revisions

The Consultant will provide general design and engineering assistance for the City's construction management team, as requested. This may include, but is not limited to, assisting the City's Resident Engineer or the City Inspector with requests where field construction modifications or additions are requested. The Consultant's engineer may provide responses to field directives, and provide plan sheet revisions for field directives, as requested by the City's Construction Engineer. The Consultant's engineer may provide claims support to the City, if requested by the Construction Engineer.

This Task includes engineering and landscaping office and field support services, as described above, by the subconsultants HBB and Alta. Subconsultant services are limited to their respective fees.

2.2 Site Visits/Coordination Meetings

The Consultant will prepare for and attend the project pre-construction meeting. This includes up to two (2) members of the Consultant team.

The Consultant will meet with the construction management team and/or the Contractor on site, and/or attend construction coordination meetings, as requested. This task assumes up to 15 site and/or construction meetings, with seven(7) meetings attended by two (2) members of the Consultant team, and one (1) member for the remainder of the meetings.

This Task includes engineering and landscaping site visits and coordination meetings, as described above, by the subconsultants HBB (up to 4 site visits/meetings) and Alta (up to 2 site visits/meetings). Subconsultants attendance at the pre-construction meeting will include up to two (2) members of each subconsultant team. Subconsultant services are limited to their respective fees.

Assumptions:

- Pre-construction meeting agenda and meeting minutes will be prepared by the City
- Agendas and meeting minutes for any on-site meetings or construction coordination meetings will be prepared by the City
- The Consultant's effort for this subtask is limited to the budget identified in the fee worksheet.

2.3 RFIs

The Consultant will assist with answering RFIs, as requested by the City.

This Task includes engineering and landscaping assistance answering RFI's, as described above, by the subconsultants HBB and Alta. Subconsultant services are limited to their respective fees.

Assumptions:

- The City will provide the Consultant with the Contractor's RFI's.
- The City will submit the formal RFI responses to the Contractor.

2.4 Review of Shop Drawings and Materials Submittals

The Consultant will review and recommend action on Contractor submittals for City of Redmond approval, as requested by the City Resident Engineer or the City Inspector. These submittals may include: Shop drawings and other technical submittals, certifications, working drawings and request for material sources. The Consultant may be asked to consider and evaluate minor alternatives or substitutions proposed by the Contractor. Consultants may provide reviews for the following elements and the effort for reviews will be limited to that shown in the Consultant's fee proposal:

- a. Perteet – Roadway and related items, stormwater, water, illumination, signals and walls;
- b. HBB – Irrigation and landscaping, urban design elements
- c. Alta – striping and signing

Assumptions:

- The City will provide the Consultant with the Contractor's RFI's.
- The City will submit the formal RFI responses to the Contractor.

2.4 Change Order Support

The Consultant will assist the City when change order documentation may be required to prepare change orders, as requested by the City.

Assumptions:

- The City will prepare and submit the formal Change Order responses to the Contractor.

Task 3 – Geotechnical Support (HWA GeoSciences)

The subconsultant HWA GeoSciences may provide field support and engineering support if requested by the City if an unexpected site condition is encountered during construction. This may include services such as site visits to review existing soil conditions or unexpected materials, attendance at meetings, and recommendations for solutions to unexpected or changed conditions. The effort for HWA will be limited to the fee identified in the fee estimate. Services do not include borings or laboratory analysis and if these services are requested, they can be provided but would require a supplement to the Agreement.

Task 4 – Record Drawings

The Consultant will prepare Record Drawings, per the City of Redmond's Record Drawing Requirements, at the completion of construction.

This Task includes preparation of record drawing plans, as described above, by the subconsultants HBB and Alta. Subconsultant services are limited to their respective fees.

Assumptions:

- The City will review the redlined submitted set of Record Drawings prepared and submitted by the Contractor prior to providing the revisions/markups to the Consultant.
- The City will resolve any discrepancies within the redlined set of Record Drawings prior to providing to the Consultant.

Deliverables:

- Draft and final set of record drawings in electronic format.

Additional Services

The Consultant may provide additional services as directed by the City which are not identified in this Scope of Services. Additional services shall not commence without written authorization and approval from the City and a supplement to the contract.

Services Not Included in this Scope of Services

1. Construction inspection and management services
2. Preparation of construction administration paperwork and records
3. Preparation of change orders
4. Public outreach efforts

The City shall furnish the following:

1. Record drawing redline markups reviewed and prepared, and ready for drafting.

Information Provided by Others:

The City shall furnish, at the City's expense, all information, requirements, reports, data, surveys, and instructions required by this Agreement. The Consultant may use such information, requirements, reports, data, surveys, and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. Further, the City agrees that the Consultant shall have no responsibility for any portion of the Project designed by other consultants engaged by the City.

Engineer and its consultants may reasonably use and rely upon information and design elements furnished by Owner or customarily furnished by others, including, but not limited to, other design professionals, specialty contractors, manufacturers, suppliers, and publishers of technical standards.

Consultant Fee Determination Summary

2707 Colby Avenue, Suite 900, Everett, WA 98201 | P 425.252.7700

Project: 152nd Ave Main St - Phs 3 - Construction Design Support
Client: City of Redmond

Hourly Costs

<u>Classification</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Principal	103	\$308.36	\$31,761
Sr. Engineer / Mgr	8	\$216.91	\$1,735
Sr. Engineer / Mgr	182	\$180.51	\$32,853
Engineer II	78	\$121.71	\$9,494
Lead Technician/Designer	100	\$125.69	\$12,569
Accountant	12	\$121.71	\$1,461
Total Hourly Costs	483		\$89,873.00

Reimbursables

<u>Expenses</u>	<u>Amount</u>
	\$
Total Expenses	0

<u>In-House Costs</u>	<u>Qty</u>	<u>Rate</u>	<u>Amount</u>
		\$	\$
Total In-House Costs			0

Subconsultants

<u>Subconsultants</u>	<u>Cost</u>	<u>Markup</u>	<u>Amount</u>
Alta Planning + Design, Inc.	\$13,555.00	1.00	\$13,555
Hough Beck & Baird, Inc.	\$13,332.00	1.00	\$13,332
HWA GeoSciences Inc	\$2,675.00	1.00	\$2,675
Total Subconsultant Costs	\$29,562.00		\$29,562.00

Other

Management Reserve	\$11,975
Total Other Costs	\$11,975.00

Contract Total	\$131,410.00
-----------------------	---------------------

Prepared By: Regina M Parenteau

Date: June 29, 2022

FACILITY MODIFICATION/RELOCATION AGREEMENT

THIS Facility Modification/Relocation Agreement (“Agreement”), dated as of this **4th** day of **August, 2022**, is made by and between **PUGET SOUND ENERGY, Inc.**, a Washington corporation (“Company”), and the **City of Redmond**, a municipal corporation of the State of Washington (“City”). The [Company] and the [City] are sometimes referred to herein collectively as the “Parties”.

RECITALS

A. The [Company] owns and operates certain facilities: (i) *[PSE-owned electric facilities including a pad-mount above ground Switch vault with multiple feeder circuits, an underground J-box primary distribution vault, a pad-mount above ground transformer servicing direct customers, and several underground pull vaults for primary feeder all at primary distribution voltage requirements as well as all of the 3-phase primary power cables and conduit banks within facilities]* (such facilities are collectively referred to herein as “Facilities”). Some or more of the Facilities occupy and use “existing privately owned utility easements from adjacent property owner” (“Right of Way”).

B. The [City] plans to construct road, bicycle lane, and sidewalk improvements, as well as infrastructure improvements to **[152nd Ave NE & NE 24th St intersection and adjoining roadways]** (“Improvements”). Some or more of the Improvements cross over, under, along, in, upon, and through the Right of Way.

C. The Improvements necessitate the modification and/or relocation of the Facilities. In connection with the Improvements, the [City] has requested the [Company] to modify and/or relocate a portion or portions of the Facilities to ensure proper operating clearances are maintained between such Facilities and the Improvements in accordance with prudent utility practices (“Relocated Facilities”). Acquisition of additional and/or new operating rights sufficient for the Facilities (including the Relocated Facilities) may also be necessary.

D. The Parties desire to enter into this Agreement to govern the engineering, design, construction and installation of the Relocated Facilities.

AGREEMENT

Now, therefore, the Parties agree as follows:

1. Facilities Modification

1.1 Scope of Work

The following is the scope of work for the Relocated Facilities: *[relocation and installation of new underground electric Switch and underground J-box vault for primary cables, all associated ducting and cable installations on the west end of 152nd Ave NE. Additionally relocation and installation of new underground transformer vault including all associated ducting and cable installations on the east end of 152nd Ave NE. Scope of Work includes intercept and tie-in points with existing infrastructure and new proposed vaults]* (“Work”). The design for the Work will meet the [Company]’s engineering design standards and all required approval by government authorities.

1.2 Obligations of the [City]

The [City] shall coordinate with the [Company] concerning the design and construction of the Improvements and the Relocated Facilities, and shall, at its expense, *[perform any road closures and traffic control installation to safely perform the work, call in locates and survey in project boundaries and City-owned ROW including delineating proposed PSE vault locations, clearing & grading of proposed area including any removal of vegetation, and restoration of hard surface and soft surface to City requirements]*.

1.3 Obligations of the Company

The [Company] shall coordinate with the [City] concerning the design and construction of the Relocated Facilities and the Improvements and shall design and perform the Work, except for any of the Work to be performed by the [City].

1.4 Work Schedule

Prior to the commencement of the Work, the [Company] and the [City] shall mutually agree upon a schedule that sets forth milestones for completing the Work (“Work Schedule”). The Work Schedule may be revised from time to time by mutual agreement of the Parties.

The [Company] and the [City] *if applicable* shall perform the Work in accordance with the Work Schedule, provided, however, that the ability of the [Company] to perform the Work is subject to any and all conditions placed upon the [Company] by governing jurisdictions. The Parties acknowledge that delays caused by any jurisdictional agency or property owner from whom permits, easements, and other operating rights are required may occur. So long as the [Company] exercises reasonable effort to perform the Work in accordance with the Work Schedule, the [Company] shall not be liable to the [City] (or its agents, servants, employees, contractors, subcontractors, or representatives) for any claims, actions, damages, or liability asserted or arising in connection with the Work Schedule.

1.5 Ownership of Facilities

The [Company] shall own, operate, and maintain all Relocated Facilities installed pursuant to this Agreement.

1.6 Permits

The Parties acknowledge that the governing jurisdictions require the [Company] to secure the following permits prior to commencement of the construction necessary to complete the Work: [*City of Redmond Street Use ROW permit*].

1.7 Right of Way

The Facilities lie within Right of Way specifically described in documents recorded under Auditor's File Number(s): [*Rec. No. 197810240841, 197412240407, 198309020581*]. The Parties acknowledge that [**no replacement of operating rights**] are required for the Relocated Facilities. The Relocated Facilities shall continue to occupy a portion of the existing right of easement retained by the [Company], which affects the real property shown on Exhibit "A" attached hereto and made a part hereof. [*See EXHIBIT "A" depicting the location of the existing operating rights*].

2. Costs

2.1 General

The [City] shall be responsible for, and shall reimburse the [Company] for, all Costs and Expenses necessarily incurred for or allocable to the Work. For the purposes of this Agreement, "Costs and Expenses" shall include, without limitation, any and all

direct or indirect costs necessarily incurred or reasonably allocated to this Agreement or its performance, including, but not limited to, the cost of labor, personnel, consultants, attorneys and other professionals, travel, printing, supplies, taxes, permits, approvals, assessments, inspections, tests, transportation, material, supplies, equipment, tools, utilities, services, rental charges, consumables, premium for bonds or insurance, disposal costs, overhead, administration and general expenses, and any other charges authorized by applicable tariffs.

2.2 Payment

Upon completion of the Work to be performed by the [Company] pursuant to paragraphs 1.1 and 1.2 above the [Company] shall deliver to the [City] a written statement of the actual Costs and Expenses to design and perform the Work. Within thirty (30) days after the receipt of such statement, the [City] shall remit to the [Company] a payment equal to the amount of the actual Costs and Expenses.

2.3 Estimate of Costs and Expenses

As of the date of this Agreement, the estimate for all Costs and Expenses to perform the Work in accordance with this Agreement is [*Four hundred twenty three thousand, six hundred twenty four dollars and forty seven cents*] (\$423,624.47) {*Project Cost Includes Change Orders of \$146,921.10 For PSE To Remove Trees And Provide Generation if City Chooses To Exercise Option*} (“Estimate”). This Estimate does not affect or limit the recoverability by the [Company] of any actual Costs and Expenses in excess thereof.

The Parties further agree that the foregoing Estimate is subject to change for reasons that include, but are not limited to, the following:

- a) the [City] revises its construction plans for the Improvements in a manner that requires the [Company] to revise its construction plans for the Relocated Facilities (“Revision”); or
- b) the [City] (or its agents, servants, employees, contractors, subcontractors, or representatives) cause delays in the [Company]’s installation of the Relocated Facilities; or

c) The construction has not started within ninety (90) days from the date of this Agreement.

2.4 Change Order Proposals

If the estimated Costs and Expenses for a Revision are greater than 10% of the Estimate herein, the [Company] shall require the [City] to sign a Change Order Proposal describing the Revision and the estimated Costs and Expenses associated with said Revision. The [City] shall be responsible for, and reimburse the [Company] for, the actual Costs and Expenses of the Revision pursuant to paragraphs 2.1 through 2.3.

2.5 Costs Upon Termination of Work

In the event that the [City] cancels the Improvements or the Work to be performed under this agreement, the [City] shall reimburse the [Company] for all costs reasonably incurred by the [Company] in connection with the Work prior to the date the [Company] is notified by the [City] in writing of such cancellation.

3. Limitation of Liability

The [Company]'s liability in connection with the work hereunder shall be limited to property damages or personal injuries caused by the intentional or negligent acts of the [Company], its employees or agents, limited to the extent of negligence attributable to the [Company], its employees or agents. In no event shall the [Company] be liable for any consequential, indirect, special, or incidental damage, nor shall the [Company] be liable for injuries or damages of any kind that arise from causes beyond the control of the [Company], including but not limited to acts of God, weather, labor disputes, procurement delays, delays in plan or permit approvals, or other third party actions.

4. Indemnity

The [City] releases and shall defend, indemnify, and hold the [Company] harmless from all claims, losses, harm, liabilities, damages, costs, and expenses (including, but not limited to, reasonable attorneys' fees) caused by, arising out of, or in connection with the performance of the [City]'s duties under this Agreement. During the performance of such activities the [City]'s employees shall at all times remain employees of the [City].

The [Company] releases and shall defend, indemnify, and hold the [City] harmless from all claims, losses, harm, liabilities, damages, costs, and expenses (including, but not limited to, reasonable attorneys' fees) caused by, arising out of, or in connection with the performance of the [Company]'s duties under this Agreement. During the performance of such activities the [Company]'s employees shall at all times remain employees of the [Company].

In witness whereof, the parties have executed this Agreement as of the date set forth above.

[CITY OF REDMOND]

[PUGET SOUND ENERGY, INC.]

By

By

Jason Airey_____

Its

Its

Supervisor - Public Improvement____



FACILITY CONVERSION/MODIFICATION BILLING DETAIL

To: City of Redmond
 15670 NE 85th St

 Redmond, WA 98052

Attn: Bassam Al-Ali

Project Description: Relocation of Switchgear and Feeder on 152nd AVE NE

Location: NE 24th ST & 152d AVE NE Redmond

PSE Project Manager: Krisotpher Leach

Scope of Work

Relocation and installation of new underground electric Switch and underground J-box vault for primary cables, all associated ducting and cable installations on the west end of 152nd Ave NE. Additionally relocation and installation of new underground transformer vault including all associated ducting and cable installations on the east end of 152nd Ave NE. Scope of Work includes intercept and tie-in points with existing infrastructure and new proposed vaults

PROJECT COST INCLUDES CHANGE ORDERS OF \$146,921.10 FOR PSE TO REMOVE TREES AND PROVIDE GENERATION IF CITY CHOOSES TO EXERCISE OPTION

Activity: PSE Order #:	PSE Design Cost		PSE Construction Cost Estimate		Customer Installed Duct and Vault		Change Orders
	Customer Cost	100%	Customer Cost	100%	PSE Cost Share	60%	
PSE Materials		\$136,394.81					
PSE Construction Labor	\$	95,794.61					Customer Obligation \$146,921.10
PSE Project Management		\$17,745.88					PSE Obligation \$0.00
PSE Inspection							
PSE Overheads							
Federal Income Tax		\$26,768.07		\$0.00			
Total Actual Costs:		\$ 276,703.37		0		0	
TOTAL PROJECT VALUE:							\$423,624.47
City of Redmond Obligation Incl/CO's:							\$423,624.47
City of Redmond Credit for D+V:							\$0.00
PSE Billable Amount to Customer							\$423,624.47

Date: 4/5/2018

Please Return To:

City of Redmond
Attn: Terence Marpert
P.O. Box 97010
MS: 3NFN
Redmond, WA 98073-9710

WASHINGTON STATE COUNTY AUDITOR/RECORDER INDEXING FORM

Document Title(s) (or transactions contained therein):

SIGN EASEMENT AGREEMENT

Reference Number(s) of Documents assigned or released:

Additional reference numbers on page N/A of document

Grantor(s): *(Last name first, then first name and initials)*

- 1. REDMOND, CITY OF, A WASHINGTON MUNICIPAL CORPORATION**

Grantee(s):

- 1. KING COUNTY HOUSING AUTHORITY, A WASHINGTON MUNICIPAL CORPORATION**

Legal Description: *(abbreviated for, i.e., lot, block, plat name, section-township-range)*

Portion of NE 26th Street East of 152nd Ave. NE and Lot 1 of the Village at Overlake Station Binding Site Plan, SW Quarter of Section 23 Township 25 North, Rang 5 East. Additional legal descriptions on Exhibits A and B.

Assessor's Property Tax Parcel Account Number(s):

Portion of NE 26th Street East of 152nd Ave. NE and Tax Parcel No. 8944420010

The Auditor/Recorder will rely on the information provided on the form. The staff will not read the document to verify the accuracy or completeness of the indexing information provided herein.

SIGN EASEMENT AGREEMENT

THIS SIGN EASEMENT AGREEMENT (“Agreement”) is entered into as of this ___ day of _____, 2022 (“Effective Date”) by and between the City of Redmond, a Washington municipal corporation (“Grantor”) and the King County Housing Authority, a Washington municipal corporation (“Grantee”).

RECITALS

A. Grantor is constructing a street and utility project known as the 152nd Main Street Project along 152nd Avenue NE in the City of Redmond. Grantee owns a rental housing development known as the Village at Overlake Station, located at 2850 152nd Avenue NE, Redmond, Washington and legally described on Exhibit B attached.

B. Construction of the 152nd Main Street Project requires relocation of Grantee’s monument sign (“Sign”) for the Village at Overlake Station to accommodate the widened right-of-way for 152nd Avenue NE. Grantor and Grantee have agreed that the Sign may be relocated to an easement area (“Easement Area”) on property owned by Grantee, subject to certain conditions set forth in this Agreement. Grantor has paid or agreed to pay for the relocation and installation of the sign and the construction of the Sign footing and Grantee has paid or agreed to pay the cost of designing and fabricating the Sign.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor and Grantee agree as follows:

1. Grant of Easement. Grantor hereby grants to Grantee a perpetual, nonexclusive easement on, in, over, under, across, along, and upon the Easement Area described on Exhibit A attached hereto, for the purpose of installing, constructing, maintaining, repairing, lighting, and replacing the Sign for the Village at Overlake Station. The Sign shall be substantially similar to the Sign described and depicted on Exhibit B attached hereto (or such other Sign as may be mutually agreeable to Grantor and Grantee). The foregoing easement shall include the nonexclusive right of access to the Easement Area over any adjacent property of Grantor for the purpose of installing, maintaining, repairing, lighting, and replacing the Sign and electrical service to the Sign and for electrical lines to permit lighting of the Sign.

2. Maintenance of Sign. The Sign erected in the Easement Area shall be maintained, repaired, and replaced in good condition by Grantee. The size, location, and height of the Sign, once installed, may not be changed or modified by Grantee without the consent of Grantor, which consent will not be unreasonably withheld.

3. Permits. All necessary permits from the City of Redmond for the installation, construction, maintenance, lighting, and replacement of the Sign shall be obtained for the work described herein.

4. Electrical Service. Following installation of the Sign and electrical service, Grantee shall be solely responsible for maintaining and paying for electrical service for the Sign, including but not limited to, the payment of any meter charges and monthly service charges.

5. Indemnity. Grantee agrees to hold harmless, indemnify, and defend Grantor, its officers, agents, and employees, from and against all claims, losses, and liability for bodily injury or property damage caused by or arising out of the exercise of the rights and performance of the obligations set forth in this Agreement by Grantee, its officers, agents, and employees, including the installation, maintenance, repair, lighting, and replacement of the Sign, provided, that Grantee's obligation to indemnify shall not extend to bodily injury or property damage caused by or arising out of the sole negligence of Grantor, its contractors or agents; and provided further, that in the case of bodily injury or property caused by or arising out of the concurrent negligence of Grantor and Grantee, or of Grantee and a third party other than an officer, agent or employee of Grantee, Grantee shall be obligated to indemnify Grantor, its officers, agents, and employees, only to the extent of Grantee's negligence. The indemnity obligations of this paragraph survive termination of this Agreement for any bodily injury or property damage occurring prior to the effective date of such termination.

6. Insurance.

A. Grantee in connection with Grantee's activities hereunder shall carry and maintain in effect during the term hereof the following insurance as described in sections (i)-(iii) below. Grantee shall carry insurance from insurers with a current A.M. Best rating of not less than A-; VII.

(i) Automobile Liability insurance with a combined single limit for bodily injury and property damage of \$1,000,000 per accident.

(ii) Commercial General Liability insurance as per ISO form CG 00 01 or its equivalent, written on an occurrence basis with limits of \$1,000,000 per occurrence for bodily injury and property damage and \$2,000,000 general aggregate including personal and advertising injury, contractual liability; premises; operations; independent contractors; products and completed operations; and broad form property damage; explosion, collapse and underground (XCU).

(iii) Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington and Employer's Liability with a limit of \$1,000,000 each accident/disease/policy limit. Evidence of qualified self-insurance is acceptable.

B. The obligation to carry insurance shall not limit or modify any other obligations assumed by Grantee hereunder, nor shall Grantor be under any duty to examine such certificate or to advise Grantee in the event its insurance is not in compliance with this Agreement. Grantee will provide at least thirty (30) days prior written notice to Grantor of cancellation or non-renewal of any required coverage that is not replaced. Within thirty (30) days after receipt by the Grantor of any insurance cancellation notice, and in no event later than fifteen (15) days prior to said

cancellation or intent not to renew, Grantee shall obtain and furnish to Grantor replacement insurance policies meeting the requirements of this Section.

C. Grantee shall provide Grantor upon execution of this Agreement, with an insurance certificate, together with an additional insured endorsement including Grantor, and its elected and appointed officers, officials, employees, and volunteers as additional insureds with respect to 6(A)(i)-(ii) above. The insurance certificate required by this Agreement shall contain a clause stating that coverage shall apply separately to each insured against whom a claim is made, or suit is brought, except with respect to the limits of the insurer's liability. Grantee's insurance under 6(A)(i)-(ii) above shall be primary insurance with respect to Grantor, its officers, officials, employees, and volunteers, and shall specifically state that the insurance is the primary insurance. Any insurance maintained by Grantor, its officers, officials, employees, and volunteers shall be in excess of Grantee's insurance and shall not contribute with it.

D. Notwithstanding the forgoing, Grantee may, in its sole discretion, self-insure any of the required insurance under the same terms as required by this Agreement. In the event Grantee elects to self-insure its obligation under this Agreement to include Grantor as an additional insured, the following conditions apply: (i) Grantor shall promptly and no later than thirty (30) days after notice thereof provide Grantee with written notice of any claim, demand, lawsuit, or the like for which it seeks coverage pursuant to this Section and provide Grantee with copies of any demands, notices, summonses, or legal papers received in connection with such claim, demand, lawsuit, or the like; (ii) Grantor shall not settle any such claim, demand, lawsuit, or the like without the prior written consent of Grantee; and (iii) Grantor shall fully cooperate with Grantee in the defense of the claim, demand, lawsuit, or the like.

7. Grantor's Retained Rights. Grantor shall retain the right to use the Easement Area in any way that does not unreasonably interfere with the easement rights granted to Grantee under this Agreement.

8. Relocation. If a future public improvement by Grantor requires relocation of the Sign within the Easement Area, Grantee consents to Grantor moving the same so long as (a) the Sign retains the same functionality, quality, aesthetics and visibility in relation to the Villages at Overlake Station and 152nd Avenue NE; (b) Grantee has reasonably approved the plans for such signage; and (c) any relocation to accommodate a project of Grantor shall be at Grantor's sole cost and expense, including the expense of any permits required for such relocation.

9. Term – Termination. The easements, rights, and obligations established by this Agreement shall be perpetual, provided, that

A. Grantee may terminate this Agreement and remove the Sign from the Easement Area at any time. When the Sign is removed, Grantee shall restore the surface of the Easement Area to the condition it was in prior to installation of the Sign; and

B. Grantor may terminate this Agreement at any time for Grantee's failure to cure a material breach of any obligation of Grantee set forth herein, provided, that Grantor shall provide Grantee with thirty (30) days' advance written notice describing such breach. If Grantee fails to

cure the breach within the notice period or, if the breach cannot be cured within thirty (30) days, to commence cure within the notice period and diligently pursue the cure to completion, then Grantor may send Grantee a written notice of termination of this Agreement, and the easement rights granted herein shall terminate upon Grantee's receipt of such notice.

10. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington, notwithstanding conflicts of law principles. Venue for any action brought to enforce this Agreement or to redress any breach thereof shall be in the superior court of King County, Washington.

11. Severability. If any term or provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, such holding shall not affect any other term or provision of this Agreement and the same shall continue to be effective to the fullest extent permitted by law.

12. Binding Effect - Amendment. This Agreement and the easement granted herein shall be binding upon and inure to the benefit of Grantor and Grantee and their successors and assigns. This Agreement and the easement granted herein shall constitute a covenant running with the Easement Area described on Exhibit A and the land described on Exhibit B. This Agreement may be amended only by a written instrument signed by both Grantor and Grantee.

IN WITNESS WHEREOF, Grantor and Grantee have entered into this Agreement as of the Effective Date set forth above.

GRANTOR,
CITY OF REDMOND

GRANTEE,
KING COUNTY HOUSING AUTHORITY

Mayor Angela Birney

Daniel R. Watson, Deputy Executive Officer

EXHIBIT "A"
SIGN EASEMENT LEGAL DESCRIPTION

A PORTION OF CITY OF REDMOND RIGHT OF WAY IN THE SOUTHWEST QUARTER OF SECTION 23, TOWNSHIP 25 NORTH, RANGE 5 EAST, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF LOT 1 OF THE VILLAGE AT OVERLAKE STATION BINDING SITE PLAN, RECORDED IN VOLUME 219 OF PLATS, PAGES 53 THROUGH 58, UNDER RECORDING NO. 20031222001947, RECORDS OF KING COUNTY, WASHINGTON;

THENCE SOUTH 89° 35' 52" EAST, ALONG THE NORTH LINE OF SAID LOT, A DISTANCE OF 13.88 FEET TO THE POINT OF BEGINNING;

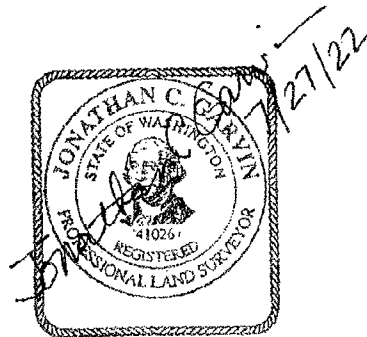
THENCE NORTH 00° 25' 57" EAST, A DISTANCE OF 11.31 FEET;

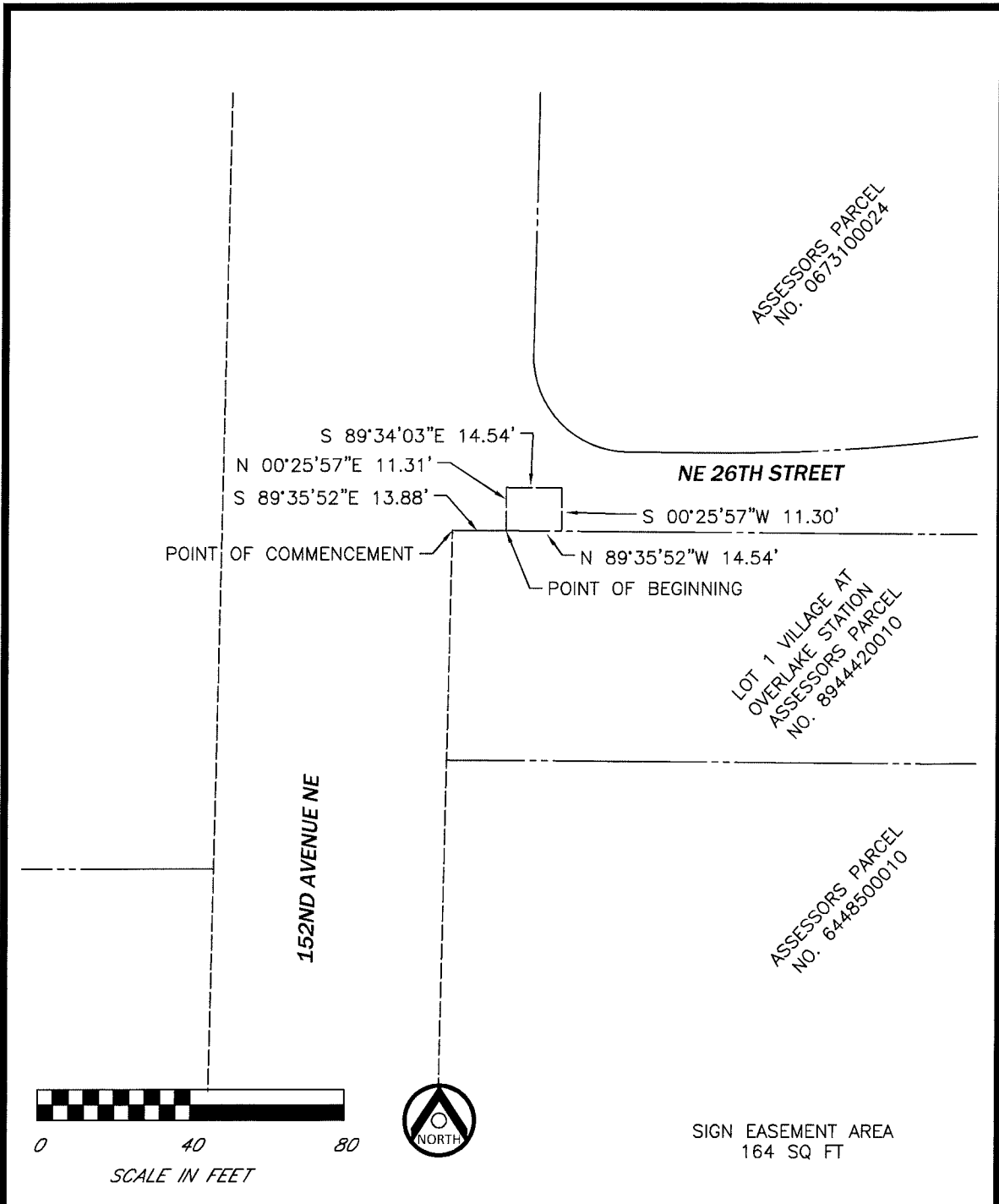
THENCE SOUTH 89° 34' 03" EAST, A DISTANCE OF 14.54 FEET;

THENCE SOUTH 00° 25' 57" WEST, A DISTANCE OF 11.30 FEET TO A POINT ON SAID NORTH LINE;

THENCE NORTH 89° 35' 52" WEST, ALONG SAID LINE, A DISTANCE OF 14.54 FEET TO THE POINT OF BEGINNING.

CONTAINING 164 SQUARE FEET, MORE OR LESS.





152ND AVENUE NORTHEAST PROJECT
SIGN EASEMENT
CITY OF REDMOND RIGHT OF WAY
SW 1/4, SEC. 23, T. 25 N., R. 5 E., W.M.



1 ALLIANCE
GEOMATICS
SURVEYING & MAPPING

1261A 120TH AVE NE
Bellevue, Washington 98005

Ph: (425) 598-2200
Fax: (425) 502-8067

DRAWN BY: J. GARVIN

DATE: 7-27-2022

EXHIBIT B

**Legal Description
for**

VILLAGE AT OVERLAKE STATION BSP

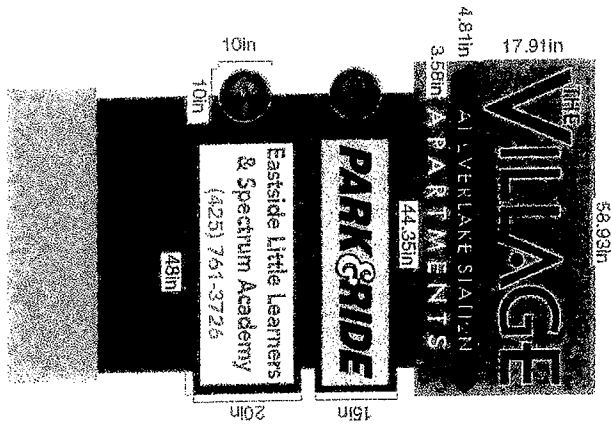
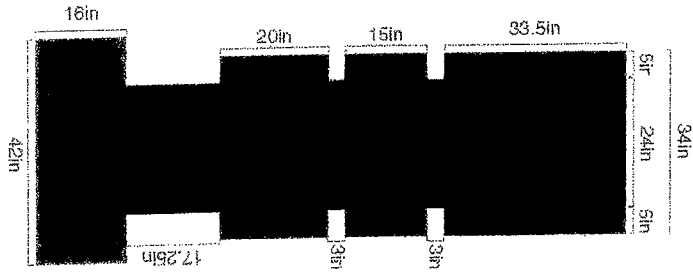
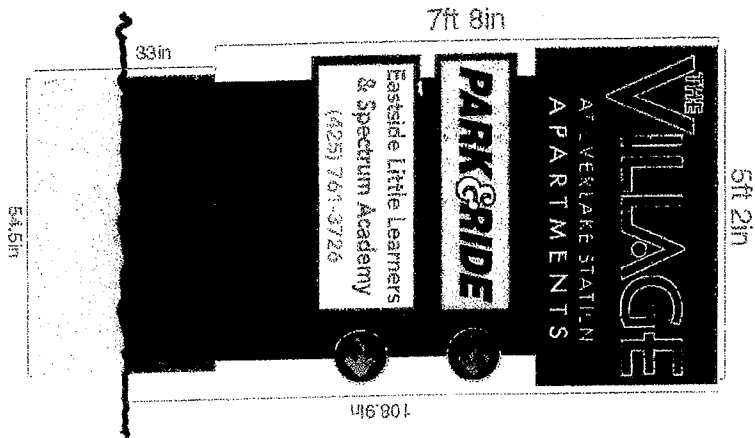
A tract of Land being a portion of Lot 2 of the City of Redmond Short Plat Number SS 79-18, as recorded August 27, 1979, under Recording Number 7908270637, in King County, Washington, situated in the Southeast Quarter of the Southwest Quarter of Section 23, Township 25 North, Range 5 East, W.M. in King County Washington.

Commencing at the Northwest Corner of said Lot 2; thence along the North line of said Lot 2, S 89° 35' 54" E a distance of 377.77 feet to the TRUE POINT OF BEGINNING of the herein described tract; thence S 89° 35' 54" E a distance of 407.21 feet to the Northeast Corner of said Lot 2; thence S 01° 08' 46" W a distance of 366.85 feet to the Southeast Corner of said Lot 2; thence along the South line of said Lot 2, S 89° 59' 30" W a distance of 402.13 feet; thence leaving said South line, N 00° 21' 07" E a distance of 369.70 feet to the True Point of Beginning.

The above described tract contains 3.42 acres more or less.

AND

The northern 60.01 feet of that certain Lot 1 "Transit Center" as identified in the Binding Site Plan recorded under King County Recording Number 20031222001947 with respect to Lot 2 of City of Redmond Short Plat SS 79-88.





Memorandum

Date: 9/6/2022
Meeting of: City Council

File No. AM No. 22-130
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Executive	Lisa Maher	425-556-2427
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DEPARTMENT STAFF:

Executive	Cheryl Xanthos	City Clerk
Executive	Kalli Biegel	Deputy City Clerk

TITLE:
Appointment of New Lodging Tax Advisory Committee Member

OVERVIEW STATEMENT:
There is currently an opening on the Lodging Tax Advisory Committee, due to the resignation of Rene Molina.

The press release advertising this opening was posted on December 14, 2021, and can be viewed at: [Press Release: Lodging Tax Advisory Commission Seeks New Members \(govdelivery.com\)](https://content.govdelivery.com/bulletins/gd/WAREDMOND-2ffec27?wgt_ref=WAREDMOND_WIDGET_2)
<https://content.govdelivery.com/bulletins/gd/WAREDMOND-2ffec27?wgt_ref=WAREDMOND_WIDGET_2>.

Melody Lanthorn has completed the interview process to fill this opening. The term will expire on March 31, 2026.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
Lodging Tax Advisory Committee members are appointed by the City Council.
RMC 4.37.010.B
- **Council Request:**
N/A
- **Other Key Facts:**

Ms. Lanthorn has successfully passed the required City background check.

OUTCOMES:

If appointed by Council, the Committee Member will serve until the term expiration listed below:

Lodging Tax Advisory Committee

Melody Lanthorn First (Partial) Term to Expire March 31, 2026

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
This opening was advertised, and all completed applications were reviewed and considered.
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

N/A

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

N/A

Budget Priority:

N/A

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
8/23/2022	Special Meeting	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

This position is currently open.

ANTICIPATED RESULT IF NOT APPROVED:

If Ms. Lanthorn is not appointed by Council, recruitment efforts would need to continue.

ATTACHMENTS:

None.



Memorandum

Date: 9/6/2022
Meeting of: City Council

File No. AM No. 22-131
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Aaron Bert	425-556-2786
Planning and Community Development	Carol Helland	425-556-2107

DEPARTMENT STAFF:

Public Works	Jessica Atlakson	Environmental Geologist
Public Works	Amanda Balzer	Science and Data Analytics Supervisor

TITLE:

Adoption of an Ordinance Amending the Redmond Municipal Code Section 13.25, Temporary Construction Dewatering

- a. Ordinance No. 3093: An Ordinance of the City of Redmond, Washington, Adding a New Section 13.25.045 to the Redmond Municipal Code Imposing Limits on Temporary Construction Dewatering within the City’s Critical Aquifer Recharge Areas; Providing for Severability and Establishing an Effective Date

OVERVIEW STATEMENT:

The ordinance includes proposed amendments to RMC 13.25 (Temporary Construction Dewatering) for interim limitations on Temporary Construction Dewatering (TCD) as requested by Council during the December 7, 2021 Staff Report.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

- Receive Information** **Provide Direction** **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Community Strategic Plan, Comprehensive Plan, Environmental Sustainability Action Plan
- **Required:**
Redmond Municipal Code 13.25

- **Council Request:**
December 7, 2021 Council Staff Report
- **Other Key Facts:**
This project is being implemented in three phases:
 - Phase I - Analyze and identify policy tension by conducting a triple bottom line analysis to determine the economic, social, and environmental costs and benefits of TCD in Redmond (completed).
 - Phase II - Analyze policy options and determine path forward for irreconcilable tensions (completed).
 - Phase III - Implement recommendations for policy and code amendments.

Phase II policy recommendations were presented at the December 7, 2021 Staff Report. The analysis identified the following policy adjustments to address the tension:

- Modify incentives for subterranean parking
- Reduce parking ratio requirements
- Building height adjustments
- Innovative parking
- Comprehensive Plan updates within the Land Use and Urban Centers elements

Based on the analysis, staff recommended a phased approach to implementation as part of the staff report. The policy and code amendments were phased in three groups:

- **Bridge changes (2022):**
 - Reduced parking near frequent transit, which is part of the Redmond Zoning Code Rewrite (RZCRW) Phase 1.
 - Building height incentives in Town Center zone, also part of the RZCRW Phase 1, have been remanded by the City Council to the Planning Commission for discussion along with priority topics identified by the City Council on May 24, 2022.
- **Midterm changes (2023):** These amendments are part of the RZCRW Phase 2.
 - Modify subterranean parking density bonus in Downtown.
 - Restaurant parking waivers within Downtown and Marymoor.
 - Interim limitations to TCD.
- **Long-term changes (2024):** These will be part of the Redmond 2050 process.
 - Reduced parking ratios near frequent transit and in Urban Centers.
 - Building height incentives within Downtown and Marymoor.
 - Limitations to TCD.

Council approved the recommendations at the December 7, 2021 Staff Report and directed staff to analyze impacts of moving interim limitations to TCD from midterm changes to bridge changes.

OUTCOMES:

The TCD Core Team, comprised of staff from Public Works, Planning, and Fire analyzed moving TCD limitations into Bridge changes and recommends RMC 13.25 (Temporary Construction Dewatering) be amended to include the following limitations to TCD within the Critical Aquifer Recharge Area (CARA):

- Limit rate to 5,500 gallons per minute; and
- Limit cumulative duration to a maximum of 1 year; and
- Limit depth to a maximum of 9 feet below season high groundwater elevation.

These limitations will provide predictability for the Water Utility for known impacts from TCD and allow development to continue in Downtown and Marymoor while the policy recommendations from Phase II of the TCD analysis are phased in.

Additionally, the TCD Core Team recommends the following amendment to RMC 13.25 (Temporary Construction Dewatering) based on questions from Council regarding Redmond Zoning Code Rewrite Phase 1 amendments to the Town Center Zone:

- In Zones with above-ground parking incentives TCD is limited to elevator pits, crane footings, and utilities.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
 - The stakeholder group convened for Phase I and II of this work was contacted for feedback on proposed amendments for interim limitations to TCD.
 - The development community was provided an update during the July OneRedmond meeting and asked for feedback.
- **Outreach Methods and Results:**
 - Outreach for the proposed interim limitations was sent via an email summary to the stakeholder group.
 - A presentation on the proposed interim limitations was given at a OneRedmond meeting.
- **Feedback Summary:**
 - Feedback from the stakeholder group has been incorporated into Phase I and II of this project.
 - Feedback from the stakeholder group and the OneRedmond meeting will be summarized and incorporated into final recommendations for interim limitations to TCD.
 - Feedback received during the August 16, 2022 Council meeting Items from the Audience is summarized in Attachment C.

BUDGET IMPACT:

Total Cost:

Total costs for Phase I of the Temporary Construction Dewatering Policy Analysis were \$90,000. Phase I has been completed and was funded in the 2019-2020 biennium.

Phase II and III of this project will be completed with in-house staff funded in the 2021-2022 budget.

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

000215

Budget Priority:

Healthy and Sustainable

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

- Temporary Construction Dewatering can have impacts on water revenues due to increase in Cascade Water

Alliance purchases to supplement loss of well production due to drinking water aquifer quality impacts.

Funding source(s):

Water Utility

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
10/12/2021	Committee of the Whole - Planning and Public Works	Provide Direction
12/7/2021	Business Meeting	Provide Direction
7/5/2022	Committee of the Whole - Planning and Public Works	Provide Direction
8/16/2022	Business Meeting	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Staff is coordinating with the Redmond 2050 effort. Delays in moving forward with this project may impact Comprehensive Plan data submittal as well as prolong tensions between compact development and water management policies.

ANTICIPATED RESULT IF NOT APPROVED:

Tensions between new compact development patterns and water management policies will continue.

ATTACHMENTS:

Attachment A: RMC 13.25 Amendments

Attachment B: RMC 13.25 Ordinance

Attachment C: Issues Matrix

Chapter 13.25
TEMPORARY CONSTRUCTION DEWATERING

Sections:

- 13.25.010 Definitions.
- 13.25.020 Purpose.
- 13.25.030 Compliance with other city, state, federal regulations.
- 13.25.040 Applicability.
- 13.25.045 Temporary Construction Dewatering Limitations**
- 13.25.050 Management of contaminated groundwater and water quality standards.
- 13.25.060 Temporary construction dewatering feasibility study.
- 13.25.070 Temporary construction dewatering plan.
- 13.25.080 TCD suspensions or revocation.
- 13.25.090 TCD effluent discharge.
- 13.25.100 Replacement of drinking water supply.
- 13.25.110 Administrative fees.
- 13.25.120 Appeals.

13.25.010 Definitions.

A. As used in this chapter, the following terms have the meanings set forth below:

“Contaminated groundwater” means groundwater that is contaminated by the presence of man-made pollutants, including, but not limited to, gasoline, oil, solvents, pesticides, fertilizers, and other deleterious substances whose presence may cause drinking water to fail to meet state, federal, and local standards.

“Development project” means the private or public construction, remodeling, or repair of: buildings, structures, or utilities.

“Groundwater” means water in a saturated zone or stratum beneath the surface of the land or below a surface water body.

“Radius of influence” means the radial distance from the center of a wellbore to the point where there is no lowering of the water table or potentiometric surface (the edge of the cone of depression). This distance can be calculated: a) as an estimate within hydrological groundwater modeling analysis conducted prior to the onset TCD at one or more development project sites, and b) via field observations occurring once TCD activities commenced at one or more development project sites.

“Replacement water” means water purchased by the City Water Utility to offset drinking water supply that would have been produced by city water supply wells, had city water supply well production rates not been impaired by TCD activities.

“Temporary construction dewatering” or “TCD” means the placement of wells or other mechanisms in order to capture, pump, and remove groundwater from a development site in order to conduct excavation, construct underground building features, or utility systems.

“Temporary construction dewatering operating policy” means an administrative operating policy adopted by the City’s Technical Committee that details the requirements for submittals and the methodologies required for submittals, and detail the methodologies the City of Redmond will use during review and oversight of TCD activities.

“Waters of the State” as defined in WAC [173-226-030](#) and RCW [90.48.020](#) as hereafter amended. (Ord. 2957 § 7 (part), 2019; Ord. 2831 § 2 (part), 2016).

13.25.020 Purpose.

A. This chapter regulates temporary construction dewatering within the City of Redmond. The provisions of this chapter are intended to prevent, limit, and enable the City to respond to TCD activities which impair the City's ability to:

1. Deliver drinking water from the City water supply wells;
2. Safely convey and treat storm water runoff within the City's municipal separate storm water sewer system (MS4) and private storm water sewer systems; and
3. Manage the movement and disposal of contaminated groundwater in a manner that is in compliance with state and federal laws. (Ord. 2957 § 7 (part), 2019; Ord. 2831 § 2 (part), 2016).

13.25.030 Compliance with other city, state, federal regulations.

A. All temporary construction dewatering activities occurring within the City of Redmond must comply with this chapter and all other applicable City, State, and Federal regulations, including but not limited to the following:

1. The Federal Safe Drinking Water Act, [42](#) U.S.C. § [300f](#), et seq., as amended;
2. The Federal Clean Water Act, [33](#) U.S.C. § [1251](#), et seq., as amended;
3. The Washington State Model Toxics Control Act (MTCA), Chapter [70.105D](#) RCW, as amended;
4. The Washington State Environmental Policy Act (SEPA), Chapter [43.21C](#) RCW, as amended;

5. The City of Redmond Wellhead Protection Ordinance, Chapter [13.07](#) RMC, as amended; and

6. Water rights that have been granted to the City of Redmond by the State of Washington.

B. In the case of conflict, the regulations that are more protective of water quality shall prevail. (Ord. 2957 § 7 (part), 2019: Ord. 2831 § 2 (part), 2016).

13.25.040 Applicability.

A. This chapter applies to all development projects that require temporary construction dewatering and for which cannot be demonstrated that groundwater will be captured, pumped, or removed from the development site at a rate of less than 500 gallons per minute.

B. This chapter does not pertain to permanent dewatering of completed underground structures and does not authorize permanent dewatering within the City of Redmond. (Ord. 2957 § 7 (part), 2019: Ord. 2831 § 2 (part), 2016).

13.25.045 Temporary Construction Dewatering limitations.

A. Temporary construction dewatering activities shall be limited to the following within the Critical Aquifer Recharge Areas (defined in RZC 21.64.050.A):

1. The rate at which groundwater may be captured, pumped, or removed from the development site shall be limited to 5,500 gallons per minute or less; and

2. The duration of temporary construction dewatering at a site shall be limited to a maximum of one year, measured cumulatively from the first date of dewatering activity, and

3. The depth of temporary construction dewatering allowed below the seasonal high groundwater elevation shall be limited to a maximum depth of 9 feet.

B. If incentives are available within RZC that would allow development to be above ground and thereby avoid dewatering within the Critical Aquifer Recharge Area, then dewatering will be limited to elevator pits, crane footings, or utilities only.

13.25.050 Management of contaminated groundwater and water quality standards.

A. Temporary construction dewatering activities shall not cause contaminated groundwater to move across property boundaries and/or towards a City water supply well. Temporary construction dewatering activities shall also not accelerate the movement of contaminated groundwater towards a City water supply well.

B. Construction dewatering effluent discharged to Waters of the State shall meet Water Quality Standards for Surface Waters of the State of Washington (Chapter [173-201A](#) WAC) or MTCA Surface Water Standards.

C. Construction dewatering effluent that is infiltrated into the ground must meet State Groundwater Quality Standards. (Ord. 2957 § 7 (part), 2019; Ord. 2831 § 2 (part), 2016).

13.25.060 Temporary construction dewatering feasibility study.

A. A Temporary Dewatering Feasibility Study is required for all construction projects that require temporary construction dewatering and for which it cannot be demonstrated that groundwater will be captured, pumped, or removed from the development site at a rate of less than 500 gallons per minute. A Temporary Construction Dewatering Feasibility Study shall be

submitted prior to construction as part of site planning and entitlement review processes. This feasibility study shall consist of a site specific hydrogeological and engineering analysis which details the potential dewatering-related impacts to the City water supply wells, to storm water conveyance and treatment systems, and on the potential movement of underground contaminants.

B. The feasibility study shall:

1. Include analysis of geotechnical project, and water quality considerations detailed in the Temporary Construction Dewatering Operating Policy adopted by the City's Technical Committee;
2. Be conducted using the procedures and methodologies identified in the Temporary Construction Dewatering Operating Policy adopted by the City's Technical Committee; and
3. Include a site-specific assessment of potential contamination, and identify any known contaminated sites located within the proposed TCD's radius of influence.

C. The City of Redmond shall review Temporary Construction Dewatering Feasibility Studies completed in accordance with the Temporary Construction Dewatering Operating Policy to determine if the City will allow proposed TCD activities to occur at a development project site. The City of Redmond retains the authority to condition, deny, or allow TCD activities at development projects based on this review.

D. Development Projects who have adequately identified and demonstrated that potential impacts to:

1. City water supply wells,
2. The City's storm water conveyance system,
3. *Repealed by Ord. 2957,*

4. Public or private storm water runoff treatment systems, and
5. The movement of contaminants across property boundaries and/or toward city water supply wells, or the acceleration of such movement where the same already exists are negligible or can be mitigated, will be allowed to conduct TCD contingent upon the successful completion of a Temporary Construction Dewatering Plan. (Ord. 2957 § 7 (part), 2019: Ord. 2831 § 2 (part), 2016).

13.25.070 Temporary construction dewatering plan.

- A. A complete Temporary Construction Dewatering Plan shall include the information and items identified in the Temporary Dewatering Operating Policy.
- B. The City of Redmond shall review Temporary Construction Dewatering Plans completed in accordance with the Temporary Construction Dewatering Operating Policy, to determine that the development project has addressed all potential impacts to City water supply wells, storm water conveyance and treatment systems, and the movement of contaminants. The City of Redmond retains the authority to add conditions and requirements to construction activities to the Civil Site Construction Permit. Private development projects shall not start TCD activities until the City of Redmond has granted the Civil Site Construction Permit. Temporary Construction Dewatering shall not begin at public capital improvement projects prior to approval of the site design by the City Engineer. Conditions and requirements shall be included with the development project construction contract as a special provision.
- C. A Contamination Mitigation Plan shall be included as part of the Temporary Construction Dewatering Plan to address all contamination identified at the development site or within the

proposed TCD's radius of influence. Contamination Mitigation Plans shall include:

1. A hydrogeological evaluation of the potential movement of contaminants due to TCD at a specific site; and
2. All required information and actions detailed in the Temporary Construction Dewatering Operating Policy.

D. Conditions regulating the monitoring, mitigation, treatment, and disposal of contaminated groundwater shall be imposed on the development project. Acceptance of the applicant's Temporary Construction Dewatering Plan shall be contingent on the City of Redmond's satisfaction with proposed mitigation measures. (Ord. 2957 § 7 (part), 2019; Ord. 2831 § 2 (part), 2016).

13.25.080 TCD suspensions or revocation.

A. The Public Works Director or his/her designee may order the suspension of temporary construction dewatering for any of the following reasons:

1. Storm pipe capacity has been exceeded, resulting in an unacceptable increased risk of flooding.
2. City water supply wells are impacted to such an extent that one or more City water supply wells cannot produce specified minimum quantities of water to fulfill supply to water utility customers and the City or the City's wholesale water supplier has activated an emergency water response plan.
3. Violations of state surface water quality standards (Chapter [173-201A](#) WAC) when the TCD effluent discharges to surface Waters of the State.
4. Violations of state groundwater quality standards (Chapter [173-200](#) WAC) when the TCD effluent is infiltrated via dispersion back into a groundwater aquifer.

5. *Repealed by Ord. 2957.*
6. Storm water runoff treatment system has been impaired.
7. When otherwise deemed necessary by the Public Works Director to protect public safety, property, and natural environment.

B. Notice of suspension or revocation shall be given in writing by mailing or otherwise delivering a copy to the applicant or the applicant's onsite construction personnel. The suspension or revocation shall become effective immediately upon delivery or receipt and the applicant shall immediately cease all TCD activities. (Ord. 2957 § 7 (part), 2019: Ord. 2831 § 2 (part), 2016).

13.25.090 TCD effluent discharge.

A. TCD effluent shall be allowed to be discharged to the City's storm water conveyance system; provided, that the City's storm water engineering staff is able to verify that:

1. The effluent meets appropriate state water quality standards for dispersion into the surface Waters of the State;
2. Effluent discharge rates do not exceed those designated within the Temporary Construction Dewatering Plan; and
3. All other conditions stipulated in the Temporary Construction Dewatering Plan have been satisfied.
4. Effluent discharge does not impair storm water treatment systems. (Ord. 2957 § 7 (part), 2019: Ord. 2831 § 2 (part), 2016).

13.25.100 Replacement of drinking water supply.

A. The Public Works Director or his/her designees shall determine if TCD activities at one or more developments are impacting a City water supply well. The following considerations shall be used to make this declaration of impact: Reduced expected instantaneous City water supply well production rate, water level within the City water supply well while pumping, time of year, and potential contamination or other factor to degrade the quality of potable water produced by the City water supply well. The evaluation of considerations leading to a determination of impact shall occur in accordance with the procedures and methodology detailed in the Temporary Construction Dewatering Operating Policy.

B. The Public Works Director or his/her designees may, at their discretion, allow TCD activities to reduce the instantaneous and annual rates of withdrawal if regional drinking water supply is available for purchase from Cascade Water Alliance. It is presumed that if regional drinking water supply is not available for purchase, the regional water shortage plan has been activated.

C. Development projects whose TCD activities have been determined to be solely or partly impacting the City of Redmond Water Utility's production of the drinking water at a specific supply well shall either:

1. Cease TCD activities; or
2. With the Public Works Director's consent, pay the City's costs of purchasing replacement supply, if available, from the City's water purveyor as a condition for continued operation of TCD activities. The Public Works Director may require the applicant to deposit sufficient funds with the City to defray the cost of purchasing replacement water for the duration of the TCD activities impact to supply well production prior to

allowing the TCD activities to continue. (Ord. 2957 § 7 (part), 2019; Ord. 2831 § 2 (part), 2016).

13.25.110 Administrative fees.

A. The Public Works Director shall have the authority to impose administrative fees for the review of the Temporary Construction Dewatering Feasibility Studies and Temporary Construction Dewatering Plans required by this chapter in order to recoup the City's costs of conducting the reviews. The administrative fees provided in this subsection shall be collected at the time the Temporary Construction Dewatering Feasibility Study and Temporary Construction Dewatering Plan is submitted and the City shall not be obligated to review the Study or Plan until the review fee is paid.

B. The Public Works Director shall have the authority to impose an administrative fee in order to recoup the City's costs of inspection and monitoring during the implementation of Temporary Construction Dewatering Plans. Inspection and monitoring fees shall be paid at the time of construction permit issuance and the City shall not be obligated to issue permits until the administrative fees are paid.

C. The Public Works Director shall have the authority to impose an administrative fee on the purchase of replacement water from the City's regional water supplier under this chapter in order to recoup the City's costs of processing requests for such water. The administrative fees to be paid under this subsection shall be paid at the same time as the cost of the replacement water and shall be in addition to the cost of the water itself.

D. The Public Works Director shall have the authority to require development permit applicants to pay the cost of any outside technical assistance necessary to review and resolve issues and disputes regarding technical issues relating to Temporary

Construction Dewatering Feasibility Studies and Temporary Construction Dewatering Plans. (Ord. 2957 § 7 (part), 2019; Ord. 2831 § 2 (part), 2016).

13.25.120 Appeals.

A. The development project applicant and any party of record may appeal a decision of the City to approve, deny, or condition a Temporary Construction Dewatering Feasibility Study or Temporary Construction Dewatering Plan under this chapter. The appeal shall be made by appealing the decision on the underlying permit to which the Study or the Plan pertains and shall follow the procedures for appealing the underlying permit set forth in the Redmond Zoning Code.

B. The development project permit holder may appeal a decision by the Public Works Director to suspend or revoke permission for Temporary Construction Dewatering activities. The appeal shall be to the Hearing Examiner and shall follow the procedure set forth in the Redmond Zoning Code for the appeal of Type I permit decisions. The filing of an appeal shall not stay the Public Works Director's order to cease Temporary Construction Dewatering Activities, but the Public Works Director may, but shall not be obligated to, allow Temporary Construction Dewatering activities to continue during the pendency of an appeal if the same can be done consistent with the public health, safety, and welfare.

C. All appeals under this section shall be made on forms established under the Redmond Zoning Code and accompanied by any applicable appeal fee. No appeal shall be considered filed or complete until any applicable appeal fee is paid. (Ord. 2957 § 7 (part), 2019; Ord. 2831 § 2 (part), 2016).

The Redmond Municipal Code is current through Ordinance 3073, passed December 7, 2021.

Disclaimer: The city clerk's office has the official version of the Redmond Municipal Code. Users should contact the city clerk's office for ordinances passed subsequent to the ordinance cited above.

Note: This site does not support Internet Explorer. To view this site, Code Publishing Company recommends using one of the following browsers: Google Chrome, Firefox, or Safari.

[City Website: www.redmond.gov](http://www.redmond.gov)

[Code Publishing Company](#)

CODE

**CITY OF REDMOND
ORDINANCE NO. _____**

AN ORDINANCE OF THE CITY OF REDMOND,
WASHINGTON, ADDING A NEW SECTION 13.25.045 TO
THE REDMOND MUNICIPAL CODE IMPOSING LIMITS ON
TEMPORARY CONSTRUCTION DEWATERING WITHIN THE
CITY'S CRITICAL AQUIFER RECHARGE AREAS;
PROVIDING FOR SEVERABILITY AND ESTABLISHING AN
EFFECTIVE DATE

WHEREAS, the City of Redmond draws a substantial portion of its drinking water from wells located in the City's Critical Aquifer Recharge Areas (CARAs); and

WHEREAS, the aquifer in the CARAs is shallow and at some locations is between five and fifteen feet beneath the surface of the land; and

WHEREAS, because the aquifer is so shallow, construction of development projects within the CARAs must be accomplished using temporary construction dewatering (TCD) to enable subsurface construction of project elements; and

WHEREAS, the City established a process in Chapter 13.25 of the Redmond Municipal Code (RMC) for permitting TCD and has determined, based on experience, that certain limitations should be placed on TCD to protect the quality and quantity of drinking water available to City residents from wells located in the CARAs, to protect downstream water bodies receiving water discharged from

TCD activities, and to minimize impacts to properties that may be affected by TCD; and

WHEREAS, the City Public Works Department has conducted outreach to stakeholders interested in TCD and with input from those stakeholders has recommended that a new RMC 13.25.045 be adopted to impose limits on TCD; and

WHEREAS, the Redmond City Council has reviewed the proposed RMC 13.25.045 and has determined to adopt the same as set forth in this ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City Code.

Section 2. Limitations on Temporary Construction Dewatering. RMC 13.25.045 is hereby added to read as follows:

13.25.045 Temporary Construction Dewatering Limitations.

A. Temporary construction dewatering activities shall be limited to the following within the Critical Aquifer Recharge Areas (defined in RZC 21.64.050.A):

1. The rate at which groundwater may be captured, pumped, or removed from the development site

shall be limited to 5,500 gallons per minute or less;
and

2. The duration of temporary construction dewatering at a site shall be limited to a maximum of one year, measured cumulatively from the first date of dewatering activity, and

3. The depth of temporary construction dewatering allowed below the seasonal high groundwater elevation shall be limited to a maximum depth of 9 feet.

B. If incentives are available within RZC that would allow development to be above ground and thereby avoid dewatering within the Critical Aquifer Recharge Area, then dewatering will be limited to elevator pits, crane footings, or utilities only.

Section 3. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.

Section 4. Effective Date. This ordinance shall take effect five days after its publication, or publication of a summary thereof, in the City's official newspaper, or as otherwise provided by law.

ADOPTED by the Redmond City Council this ___ day of _____,
2022.

CITY OF REDMOND

ANGELA BIRNEY, MAYOR

ATTEST:

CHERYL XANTHOS, MMC, CITY CLERK

(SEAL)

APPROVED AS TO FORM:

JAMES E. HANEY, CITY ATTORNEY

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
SIGNED BY THE MAYOR:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO:

**Temporary Construction Dewatering Phase III – Interim Regulations
Issues Matrix**

Issues Matrix from 08/16/2022 Council Staff Report		
Issue	Discussion Notes	Status
1. Increased cost of construction	<p><u>Council discussion</u> Councilmember Fields requested a response to public testimony from Mr. Mathew Smith, GeoEngineers, regarding concerns on interim temporary construction dewatering regulations.</p> <p>Mr. Smith commented that his “ultimate” concern is that the interim TCD limitations will increase the cost of construction.</p> <p><u>Staff Response/Recommendation</u> The TCD triple bottom line analysis, presented during the March 9, 2021 Council study session, included a Developer Financial Analysis. This analysis showed that development projects within Downtown and Marymoor are financially viable with the recommended policy changes. Developers provided input to the financial analysis.</p>	
2. Process and timing recommendations	<p><u>Council discussion</u> Councilmember Fields requested a response to public testimony from Mr. Mathew Smith, GeoEngineers, regarding concerns on interim temporary construction dewatering regulations.</p> <p>Mr. Smith commented that there is a robust development review process for any project within the critical aquifer recharge area that is sufficient to address TCD issues. Redmond 2050 is already taking a look at TCD and the City is encouraged to let that process play out.</p> <p><u>Staff Response/Recommendation</u> Staff revised the TCD policy implementation schedule to introduce interim limitations in 2022 (versus 2023) based on Council’s comments during the December 7, 2021 staff report.</p> <p>This interim step provides predictability for the Water Utility while allowing time to work through the Redmond 2050 process to implement the requested long-term policy changes.</p> <p>Since the August 16 Council meeting, staff have met with and updated Mr. Smith on the past stakeholder discussions and decision points. Mr. Smith has agreed to participate in the TCD targeted stakeholder group to help shape the TCD policy for the mid-term (2023) and long-term changes (2024).</p>	



Memorandum

Date: 9/6/2022
Meeting of: City Council

File No. AM No. 22-132
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
------------------------------------	---------------	--------------

DEPARTMENT STAFF:

Planning and Community Development	Brooke Buckingham	Human Services Manager
Planning and Community Development	Alaric Bien	Senior Planner

TITLE:
Proposed King County Community Development Block Grant (CDBG) 2023 Funding Allocation Plan

OVERVIEW STATEMENT:

As part of the Interlocal agreement with King County, each year Redmond must develop a plan for allocating its Community Development Block Grant (CDBG) entitlement funds. This plan is for funds to be received, allocated, and spent in 2023.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
King County Consortium Consolidated Housing and Community Development Plan
- **Required:**
Community Development Block Grant Program Joint Interlocal Agreement
- **Council Request:**
Council has not requested this information.
- **Other Key Facts:**
Projects eligible to receive CDBG funds are limited due to various federal requirements. Funds may be used for public services (i.e. human services programs) and capital projects that demonstrate a direct benefit to Redmond residents that meet the low to moderate-income requirements. The proportion of funds available for each type of activity is determined by the interlocal agreement between Joint Agreement Cities and King County. Funds may be used in three categories, Capital, Public Service, and Administration, as described below.

Capital Funding Process and Recommendation: CDBG may support certain Public Improvement and/or Parks projects, and there are a number of constraints related to the use of these funds. Support for affordable housing is an allowed use, and staff is recommending that the 2023 CDBG capital funds be allocated to A Regional Coalition for Housing (ARCH), as they have been for many years.

Public Service Funding Process and Recommendation: Programs that may be considered for public service funding are dedicated to human service activities that must also meet strict CDBG eligibility and reporting requirements. Staff reviewed applications that were received as part of the regular 2023-2024 Human Services allocation process. Only proposals for new or expanded services may be considered for CDBG funding, though continuing programs that have been supported using CDBG are eligible to continue receiving those funds. Based on these criteria, staff is recommending that Redmond allocate its 2023 CDBG Public Services funds to Congregations for the Homeless to continue supporting the services and operation of an emergency shelter for homeless men on the Eastside.

Planning & Administration Funding Recommendation: CDBG allows up to 20 percent of the grant for planning and administration purposes. While this may be waived and applied to capital projects, our experience has been that the amount of staff time spent on eligible activities consistently exceeds the maximum allowed. The rest has been supported by City funds. Staff is recommending the full 20% be allocated to the planning and administration of this grant.

The full plan for which approval is needed is summarized in Attachment A.

OUTCOMES:

Approval of this funding plan keeps the City in compliance with county requirements governing the pending distribution of 2023 CDBG funds to the City. Allocation of these funds will help support emergency shelter for men experiencing homelessness, Redmond’s contribution to A Regional Coalition on Housing’s capital funds, and staff time to plan for and administer these funds, ensuring compliance with all federal regulations.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
The required 15-day notice for public comment was posted in the Seattle Times on June 10, 2022. Opportunity for in-person public comment was held at a public meeting on June 27, 2022.
Opportunity for written public comment was given from June 10 through June 27, 2022.
- **Outreach Methods and Results:**
Written public notice was published in the Seattle Times.
- **Feedback Summary:**
No public comment was received.

BUDGET IMPACT:

Total Cost:

Approximately \$237,585. The exact amount will not be known until the budget is passed by Congress in 2023 (typically by early summer).

Staffing to support this work is being provided by the Department of Planning and Community Development-Human Services Division.

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
000248

Budget Priority:
Vibrant and Connected

Other budget impacts or additional costs: Yes No N/A

If yes, explain:
N/A

Funding source(s):
Department of Housing and Urban Development, Community Development Block Grants

Budget/Funding Constraints:
All funds must be expended between January 1 and December 31, 2023.

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
8/16/22	Committee of the Whole - Public Safety and Human Services	Provide direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
	None proposed at this time	N/A

Time Constraints:

The City's allocation plan must be submitted to King County by October 7, 2022, in order to be incorporated into their process for submission to the federal government. To meet this timeline, Council must approve a plan by its September 20, 2022, meeting.

ANTICIPATED RESULT IF NOT APPROVED:

Should Council decline to approve the funding allocation plan, the City would need to propose a new set of uses and begin the process again starting with the 15-day public notice, public comment period, internal committee review, presentation to the Public Safety and Human Services Committee of the Whole, and approval by City Council. Alternatively, the City could return the funds to the County for use by the entire CDBG Consortium.

ATTACHMENTS:

Attachment A - Proposed 2023 Redmond CDBG Allocation Plan

ATTACHMENT A

Proposed 2023 Redmond CDBG Allocation Plan

Capital Projects		
1	ARCH	\$155,659
Public Services		
1	Congregations for the Homeless-Homeless Services	\$40,963
Planning & Administration		
1	Admin	\$40,963
Contingency Projects		
1	Since the CDBG funds are an estimate from the federal government, Redmond must also adopt a contingency plan. Accordingly, the above projects will receive proportionate increases/decreases to CDBG funding.	

NOTE: All dollar amounts are estimates until the County is officially notified by the Department of Housing and Urban Development (HUD).



Memorandum

Date: 9/6/2022
Meeting of: City Council

File No. AM No. 22-133
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Police	Chief Darrell Lowe	425-556-2521
--------	--------------------	--------------

DEPARTMENT STAFF:

Police	Tim Gately	Captain
--------	------------	---------

TITLE:
Approval of the Police Functional Plan

OVERVIEW STATEMENT:

This is the first major revision to the 2014-2030 Police Functional Plan and now anticipates strategies that can be applied from 2022-2040. This is the final version of the Plan. The Department welcomes feedback and requests the final draft be approved for consent at the Council Business Meeting on September 6, 2022.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information **Provide Direction** **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
The Police Functional Plan supports the City Comprehensive Plan
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

The Police Functional Plan guides how to prioritize capital investments, personnel, equipment, and services across

functional areas to implement Redmond’s vision as described in the Comprehensive Plan. Several benefits are derived from periodic updates aside from the practical matter of ensuring that the plan stays relevant and continues to prove its worth as an interface for planning, budgeting, investment, and strategic action.

The first Police Functional Plan was completed in 2014 and spanned to 2030, and addressed the goals of achieving standards of service, performance measures, development of professional relationships, training and equipment, community outreach, and technology.

During 2020-2021, the plan was revised, including work to integrate a more robust plan regarding technology, addressing potential needs due to the arrival of Sound Transit light rail, and including diverse feedback from community members and the department Community Equity Action Team. An earlier draft of this plan was presented to the Planning Commission on November 4, 2020. The Plan was reviewed at the April 26, 2022, Study Session and during the July 19, 2022, COW - Public Safety and Human Services meeting.

The following summary changes were made in August 2022 after receiving feedback during the July 19, 2022, COW meeting:

- “Navigating... the Plan” section moved to page 7 for readability.
- Revised/updated all charts, data, & graphics to the most current data available, cross-referenced tables for ease.
- Expanded sections regarding Strategy 2 “Leveraging Technology” and Strategy 3 “Capital Facility” (Page 12).
- Expanded accomplishments #6-11 in Goal #1 (Standards of Service page 14).
- Expanded accomplishment #12 in Goal #4 (Standards of Service page 17).
- Expanded accomplishments #8-10 in Goal #5 (Standards of Service page 18).
- Expanded accomplishment #9 in Goal #6 (Standards of Service page 19).
- Revised Section 3 “Trends & Conditions” Introduction paragraph (page 20).
- Expanded discussion of mental health response options and capabilities (#9, page 22).
- Expanded discussion of substation & technology use in “Anticipating and Reacting to Growth” (page 31).

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
This plan has been presented to the Police Community Equity Action Team and the Planning Commission. Their input has been incorporated.
- **Outreach Methods and Results:**
Included in Plan
- **Feedback Summary:**
Included in Plan

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
N/A

Budget Priority:

Safety

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

General Fund

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
4/26/2022	Study Session	Receive Information
7/19/2022	Study Session	Approve
8/16/2022	Committee of the Whole - Public Safety and Human Services	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

Attachment A: Police Functional Plan 2022-2040

REDMOND POLICE DEPARTMENT FUNCTIONAL PLAN 2022-2040



POLICE CHIEF DARRELL LOWE
8701 160 AVE NE
REDMOND, WA 98052
WWW.REDMOND.GOV/POLICE
(425) 556-2500

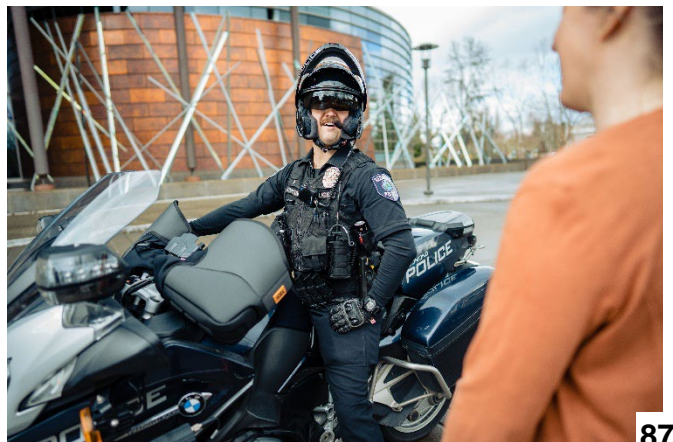
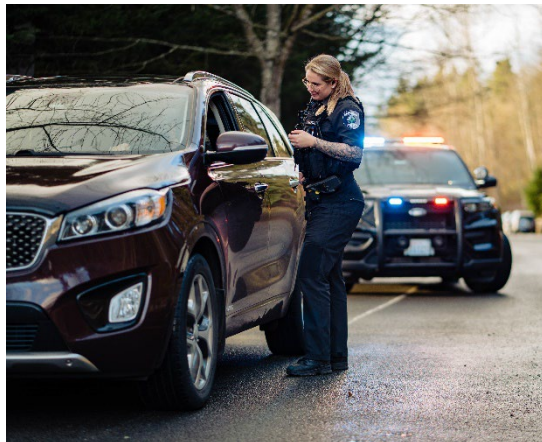


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CHIEF'S INTRODUCTION



Dear Redmond Community,

Much thought and consideration went into the research and development of the police department's functional plan. Throughout the last several years, our city, state, and nation have responded to a global pandemic, protests, civil unrest, and calls for police reform.

In August of 2020, the murder of George Floyd at the hands of a police officer sparked worldwide protests. Unfortunately, this was not the first or last of these tragic incidents. These tragedies tear at our country's moral and social fabric and further erode the trust and goodwill between the police and communities of color.

In response, I directed my command team to engage in an in-depth analysis of our use-of-force policies and sought to strengthen our "duty to intervene" policy, and began the process of sunsetting the training and use of the lateral vascular neck restraint, a controversial tactic. I also accelerated our policy revision efforts by acquiring and adopting the Lexipol Police Policy

Manual, a best practice, industry-standard policy manual to guide police agencies in operations that generate and maintain community trust. We recruited and trained a cadre of our staff members to train our department in Procedural Justice, which addresses the fairness and transparency of the policy process and decision-making.

At the Redmond Police Department, we are on the right path to continue improving our practices and ensuring that we meet the high expectations of this community. One of the things that attracted me to the City of Redmond to become your Police Chief was how progressive the Redmond Police Department was with its policies and procedures.

The Redmond Police Department partners with community groups and leaders to ensure that we are an engaged, learning organization in partnership with the community. My efforts extend beyond the geographical boundaries of Redmond. I serve on the Executive Board of WASPC, the Washington Association of Sheriffs, and Police Chiefs, and am currently the vice-president of the King County Chiefs and Sheriffs' Association and will become president in 2023.

In the summer of 2020, I was selected to serve on the Governor's Task Force on Police use of deadly force. It was an honor to be named to this task force. I look forward to seeing our contributions and conversations help chart a positive path forward for our state. In the fall of 2021 and into 2022, I served on the Attorney General's Task Force on Police use-of-force data collection. I have used these opportunities not just to share the excellent work the Redmond Police are doing in our community, but to help influence and impact policing in the state of Washington.

The functional plan addresses the tremendous growth and changes we will experience with the arrival of light rail and continued development. It conceptually represents the broad strokes that will help us prepare to be a premier

law enforcement agency that is responsive to community needs and maintains community trust. All the challenges that we have faced with the pandemic and political discourse will make us stronger as a community.

I am incredibly proud of the staff of the Redmond Police Department. I get to see first-hand every day the high moral standards, respect, and empathy they demonstrate. Police officers take an oath when we bestow upon them the authority to protect our community. We understand we must carry out this oath with a balance of humanity, compassion, and fairness if we are to maintain our public's trust.

It is our culture to be a safe, open, welcoming, and inclusive community for all. Please continue to support and connect with us. We are here to serve you.

Sincerely,

A handwritten signature in black ink that reads "Darrell Lowe". The signature is written in a cursive, slightly slanted style.

Chief Darrell Lowe

Redmond Police Department

NAVIGATING THE POLICE DEPARTMENT FUNCTIONAL PLAN

SECTION 1: INTRODUCTION AND EXECUTIVE SUMMARY

Overview of the Redmond Police Department's functional plan and the strategic approach needed to accomplish the City's vision.

SECTION 2: ACCOMPLISHMENTS

The functional plan, first authored in 2013, has recognized several areas of success. This section contains a review of the significant accomplishments the Department has achieved in the past seven years.

SECTION 3: TRENDS AND CONDITIONS

Identification of past and current trends that may impact public safety service delivery.

SECTION 4: PERFORMANCE MEASUREMENTS

The performance measurements are used to track the Police Department's goals and objectives.

SECTION 5: PUBLIC SAFETY SERVICE DELIVERY

Overview of police public safety services that includes the impacts of anticipated growth.

SECTION 6: COMMUNITY ENGAGEMENT

Discusses the importance of partnering with our community and the significance of outreach in preventing disconnect and disorder.

SECTION 7: CAPITAL FACILITY AND MAJOR EQUIPMENT REQUIREMENTS

Identifies future capital facility improvements and equipment needs required to ensure quality public safety services.

SECTION 8: STAKEHOLDER PROCESS

Methods used to obtain feedback from residents, community leaders, and stakeholders and the results of their input.

SECTION 9: SUMMARY OF SUCCESSFUL IMPLEMENTATION

This chapter defines success based on our analysis of the information contained in sections three through eight.

SECTION 10: THREE-YEAR ACTION PLAN

Section ten outlines the action plan for service delivery including strategies, goals, and objectives.

SECTION 11: LONG-TERM STRATEGY

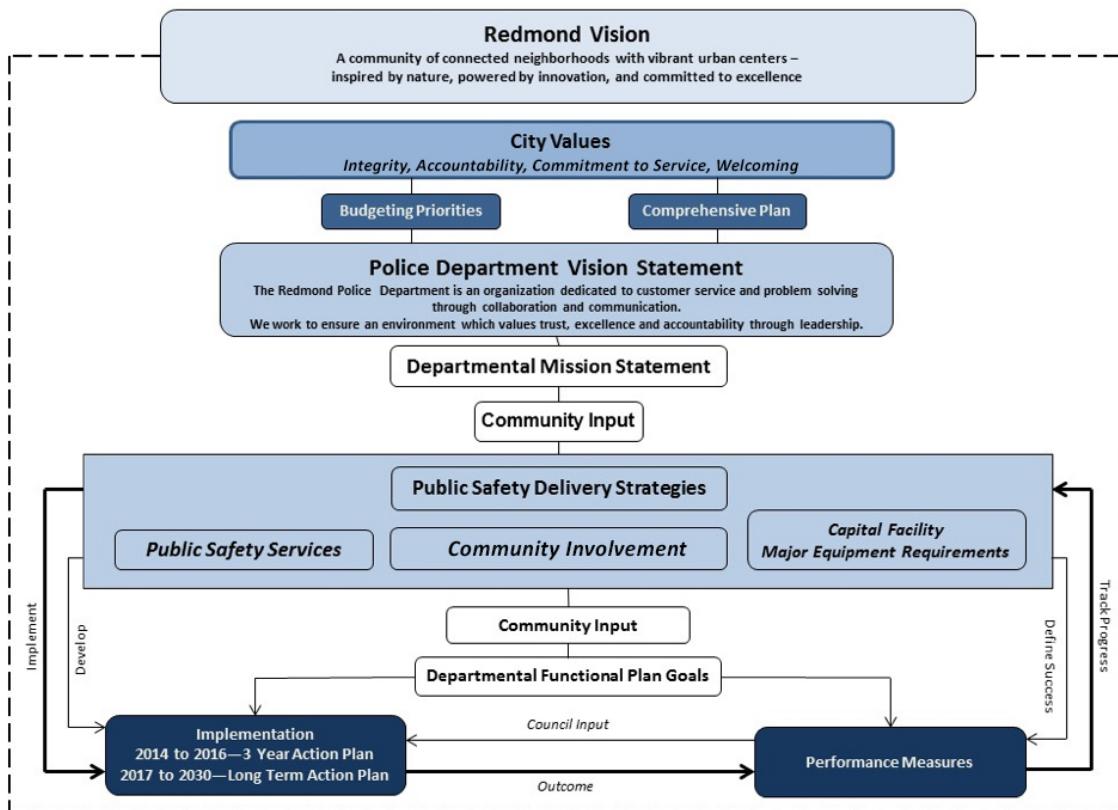
Outlines the Police Department's continued efforts to implement long-term strategies and meet our goals from 2020 through 2040.

SECTION 1: INTRODUCTION & EXECUTIVE SUMMARY

POLICE DEPARTMENT FUNCTIONAL PLAN OUTLINE

The functional plan, first developed by the Police Department in 2013, continues to support the City of Redmond’s Comprehensive Plan. The comprehensive plan addresses the Police Department’s facility needs in the capital facilities section. The 2022 refresh of the police functional plan combines current and future facility and public safety service needs. It will help ensure that the Police Department’s vision, mission, and service delivery models align with the greater City of Redmond’s vision into the year 2040 and beyond. In the strategic framework displayed in Figure 1, you can see how the Police Department’s vision, mission, and public safety service delivery strategies are all designed to support the City’s budgeting priorities, comprehensive plan, values, and vision.

FIGURE 1 - STRATEGIC FRAMEWORK



POLICE DEPARTMENT VISION STATEMENT

The Redmond Police Department is an organization dedicated to customer service and problem-solving through collaboration and communication. We work to ensure an environment that values trust, excellence, and accountability through leadership.

This vision is intended to support the six community priorities found in our budgeting by priorities process, the City of Redmond Comprehensive Plan, and the City's values, mission, and vision.

MISSION STATEMENT

The Redmond Police Department provides law enforcement services to our community in a manner that reflects our core values of respect, professionalism, dedication, and leadership.

This mission statement reflects the culture of the Redmond Police Department. We are a department dedicated to working in partnership with our community. We serve as community problem-solvers rather than simply being enforcers of the law. We believe this operational philosophy is in keeping with the City's values of accountability, integrity, commitment to service, and welcoming.

ACCOMPLISHMENTS

The Redmond Police Department has accomplished significant milestones because of the work placed into our first functional plan in 2013. During this time, the Department has been re-accredited by the Washington Association of Sheriffs and Police Chiefs, regionalized our Special Weapons and Tactical (SWAT) team by joining the North Sound Metro regional initiative, and deployed the opioid blocker, Narcan, to each patrol officer to help our community meet the national challenges brought on by the opioid epidemic.

PICTURED BELOW - REDMOND BICYCLE OFFICERS



The Department converted the neighborhood resource officer team to a year-round bicycle team. The bicycle team works with the City’s homeless outreach resources to become key pillars of our policing strategy in Redmond. This includes successful partnerships with the King County Community Court Program and the Community Resource Center. The partnership between the City and the Together Center is a valuable asset that brings unified resources to the community in a manner unique to Redmond. In 2018, the City procured a grant to fund an embedded mental health professional to bolster police patrol response to persons experiencing a mental health crisis. In 2020, that position was made a full-time resource for the department. In 2018, the Department also launched the Community Equity Action Team to help inform the Police Department on matters important to those who have typically been underrepresented or under-served in our community. As challenges that face our city continue to emerge, we continue to adapt as a department to meet these challenges, seizing them as opportunities to improve the organization’s Stakeholder Process.



In 2019, the Police and Fire Services Questionnaire was created to inform public safety functional planning. The questionnaire consisted of twenty-five questions, including demographics designed to solicit feedback and identify the wants and needs of our residents. This survey used the City's new online engagement tool, Let's Connect Redmond, to input and analyze responses.

Launched in early July 2019, the questionnaire was promoted at a public kiosk at Redmond's Derby Days and was made available in an online format through August 2019. Staff presented information about the survey at 52 community meetings during National Night Out on August 6, 2019. Since 2013 the social media outreach for the Police Department has grown significantly, and the Department promoted the survey on Nextdoor, Facebook, Twitter, and City social media accounts.

Survey results were then reviewed on September 4, 2019, by our 25-member Redmond Police Community Equity Action Team. Highlighted information was also given to our community Block Watch Captains for additional review. Overall satisfaction with police services remains steady. Respondents identified opportunities for the Police Department to increase the quality of our crime prevention services, improve our block watch programs, and improve the resolution of community complaints and concerns. The top three highest-rated areas for the Department to focus on for the future included (1) continuing to expand the embedded mental health professional program (75% rated important or very important), (2) increasing bicycle patrols (74% rated important or very important), and (3) continuing to expand partnerships with the Human Services Division's homeless outreach (71% rated important or very important). The top three services that were most important to the community were (1) the non-emergency business phone (83% rated important or very important), (2) an opportunity for phone reporting (83% rated important or very important), and (3) access to information on the Department's website (79% rated important or very important). A total of 96 people responded to the public safety questionnaire.

[Section 8](#) of this document details additional data. Find the entire questionnaire in Appendix A.

THREE OVERARCHING STRATEGIES

Three strategies guide our deliverance of public safety services to our community. These strategies reflect our operational philosophy and organizational values. Each strategy describes a key approach to the service delivery and capital requirements needed to achieve our functional plan goals, performance measures, and the City's vision.

STRATEGY 1: PUBLIC SAFETY SERVICES AND ENGAGEMENT

The Redmond Police Department is a full-service professional police department that understands the need to work in partnership with our community to provide public safety services. We provide traditional law enforcement and community caretaking services that help maintain a quality of life that supports the City's vision, and we do so with integrity.

Traditional law enforcement services include:

- Patrol Response - the ability to quickly and effectively respond to emergency calls for service
- Traffic Safety - enforcement, education, and traffic engineering
- Investigation of criminal matters
- 911/Communications – receiving and dispatching information

- Records & Evidence management

We also realize the importance of our role as community problem solvers. We need to proactively address the impacts of crime by enhancing traditional services with robust community engagement efforts in collaboration with other City departments. Community engagement is at the core of the City of Redmond's vision of a community of connected neighborhoods and is in line with our city values.

STRATEGY 2: LEVERAGING TECHNOLOGY

A long-term successful strategy to provide police services in line with community expectations includes leveraging current and emerging technology. Pursuing a technology strategy will continue to allow the Police Department to stay up to date on current policy and practice, enhance overall efficiencies, and keep our community safer through innovative crime-fighting techniques. We will do this by acquiring new technology and testing its effectiveness in our fight against crime. We will also foster partnerships with the numerous technology companies that call Redmond home. RPD is the perfect sized agency to test and evaluate new technology for the law enforcement community

STRATEGY 3: CAPITAL FACILITY AND MAJOR EQUIPMENT REQUIREMENTS

To achieve the City's vision, we must plan for the capital facility and major equipment needs. We will be accountable for the resources entrusted to us while providing public safety services that meet the high expectations of our community. The current Public Safety facility is at capacity and lacks space for expansion. A conversation will need to occur in the coming years regarding the funding and building of a new Public Safety facility. The new facility should serve as the main operations for police services and Redmond fire administration. Additional consideration should be given to establishing a substation in the Overlake/Marymoor area.

FUNCTIONAL PLAN GOALS

Our three functional plan goals support the successful implementation of our three overarching strategies. We evaluate excellent service through the outcome-based performance measures of the Department. By measuring our performance, we can determine if we're meeting our goals and supporting the City's vision.

1. **Overlake Action Plan:** To ensure that the City maintains a high level of service to the Overlake area while we absorb the impacts of growth, including the addition of light rail and the increase in community density and complexity.
2. **Standards of Service, Training & Equipment:** To provide police services that meet or exceed nationally recognized standards. Only an organization that is well trained and properly equipped can effectively and efficiently deliver public safety services. We will continue to evaluate our operations to ensure effective public safety service delivery to the community.
3. **Community Engagement:** Fostering partnerships with residents and the business community by providing opportunities for all stakeholders to take an active role in crime prevention and problem-solving.

Our core performance outcomes consist of:

- The number of group A offenses reported. ([For a definition of group A offenses, see Table 3](#))
- The case clearance rates (generally arrests) for persons and property crimes.
- The number of vehicle collisions reported.
- The percentage of respondents reporting they feel safe walking alone at night in their neighborhood (City annual survey)
- Customer satisfaction on a scale of 0-100% satisfied.

SUCCESSFUL IMPLEMENTATION

This plan defines the services and performance outcomes our department can achieve by 2040. Successful implementation of the Redmond Police Department's functional plan in tandem with the City of Redmond's Comprehensive Plan demonstrates our commitment to community input through the Budgeting by Priorities process and a desire for quality services. Our community is pleased with our efforts as evidenced by our satisfaction ratings, customer service questionnaire results, and those stakeholders whose feedback helped us develop our very own functional plan.

ATTACHMENTS

Appendix A - Police and Fire Services Questionnaire Results

Section 2:

Accomplishments (2014-2022)

INTRODUCTION

The 2014 Functional Plan provided a strong foundation for the continued evolution of the Redmond Police Department to meet our three overarching service delivery strategies based on our outcome-based performance measures.

The successful accomplishment of these six goals continues to be influenced by our dedication to our performance measures and our ongoing progress to support the City's vision. Our previous Three-Year Action Plan included objectives that were intended to guide work efforts to assist the Redmond Police Department in accomplishing our vision and mission in support of the City's Comprehensive Plan and Vision. Included below are accomplishment highlights from the past years as part of our review of the functional police plan.

GOAL #1

STANDARDS OF SERVICE

To provide excellent police services that meet or exceed nationally recognized standards.

ACCOMPLISHMENTS

1. In the 2015-16 Budget cycle, the Department re-classified Police Support Officers to become Police Officers. Once hired and trained, this brought the agency's authorized strength to 89 sworn police officers to keep pace with the increase in workload and continue to meet performance measurements. (Note: during subsequent budget years, adjustments were made that re-allocated some sworn police officer positions. The department is currently authorized 87 police officers).
2. The Police Department received recognition for meeting the standards for a state-accredited agency from the Washington Association of Sheriffs and Police Chiefs in 2018.
3. A police corporal position was established in 2019 to formalize the leadership development succession and professional development.
4. As part of regional efforts with the 911 system, Text to 911 went live for public use in December of 2018.
5. The most recent budget package included a records FTE increase of 0.5 in the Records Unit that allowed the Police Department to convert a part-time position to a full-time paid position to meet workload demands.
6. In 2018, the City procured a grant to fund a mental health professional to bolster police response to persons experiencing a mental health crisis.
7. In 2020, the Mental Health Professional position was made a full-time position.
8. In 2021, the police department implemented Lexipol Standardized Policy Manual.



PICTURED ABOVE - REDMOND POLICE OFFICERS WITH COMMUNITY MEMBERS

9. In 2021, the department launched a PowerBI system that allows officers to obtain real-time data on criminal activity and calls for service anywhere in the city, 24/7.
10. In 2022, the department created an Office of Professional Standards to oversee a future in-car and body-worn camera program and to oversee internal affairs, policy development, and accountability.
11. In 2022, the department revised and finalized a new policy and procedures manual to ensure best practices and standardized department policy.

GOAL #2

PERFORMANCE MEASURES

To achieve outcome-based performance measures and ensures Redmond is a place that is safe to live, work, learn play, and invest.

ACCOMPLISHMENTS

1. In 2014 the Police Department command staff changed performance evaluations to reflect the core competency-based evaluation to ensure accountability for organizational performance outcomes. As of 2016, all city staff uses the same system of metrics that was initially developed by the Police Department.

2. During the 2015-16 budget offer cycles, the Police Department created logic models for performance measurements to ensure alignment with the City's budgeting priorities.
3. Beginning in 2017 our Neighborhood Resource Unit was converted into a downtown Bicycle Team of four officers and a sergeant. The Bike Team focuses on safety and quality of life issues in the downtown core. This team is organized to help support the growth and development of the urban areas of the city, and the arrival of light rail.
4. In 2018 the Police Department partnered with Northeast District Court to offer a deferral process and resource center for low-level criminal offenders. This program is known as Community Court and assists with providing stability and resources for those in crisis who have engaged in criminal conduct. The pilot program has been successful, and other jurisdictions have visited Redmond to see the results of this program.
5. The Department consistently met or exceeded established performance metrics from 2015 to 2020.
6. In response to the evolution in understanding the unique need in caring for the first responder, the Police Department has built a strong peer support team in partnership with Redmond Fire. This team acts confidentially to support the members of our department so that they may effectively serve the community. Our partnership with the Fire Department strengthens this team's response and abilities.

GOAL #3

DEVELOP PROFESSIONAL RELATIONSHIPS

To build active and positive relationships with our internal and external partners to efficiently achieve the City's vision and our organizational performance measures.

ACCOMPLISHMENTS

1. In 2014, the Department determined that the regionalization of tactical assets would benefit the community. In 2015, the City entered into an interlocal agreement with North Sound Metro SWAT team to provide enhanced police tactical response when required. The Redmond Police Department contributes officers to assist with staffing and leading this team.
2. The Police Department has worked with the City of Redmond Emergency Management to follow best practices in the use of the Incident Command System (ICS) during community-sensitive and major pre-planned events. These events have served as a training ground for preparing for a true emergency or disaster.
3. The Redmond Police Department remained an active participant in the regional King County Public Safety Answering Point (PSAP) consolidation project and subsequent strategic planning process to ensure the community's interests were met or exceeded.
4. In 2014, the Department entered into a partnership with the City of Redmond's Human Services Division to deploy a community homeless outreach specialist. This employee works full-time to help enroll homeless individuals into services and assist them in contributing to their success.
5. In 2018, the City was awarded a grant to hire an embedded mental health practitioner on contract who can supplement police expertise in response to behavioral health incidents. Addressing an area of growing concern for the public and police, the MHP has made a significant difference in several outcomes

for persons experiencing episodes of mental crisis and provided an additional tool to law enforcement for addressing behavioral health issues occurring in our city. In 2021 this position became a fully-funded FTE through the budget process.

6. When the mobile Automated Fingerprint Identification System team began serving the east King County region, Redmond was quick to forge a partnership between this team and the patrol division. The resulting partnership has placed Redmond as the number two user of these services in the east county. Good crime scene detection and identification of latent prints help to drive better case closure rates.
7. Redmond is the host city of one of the largest mosques on the west coast, the Muslim Association of Puget Sound (MAPS). Redmond Police have formed solid, long-lasting relationships with this organization and other faith-based organizations in town to help all who come to Redmond feel welcome and safe in their place of worship.
8. In the past five years, Redmond has sought to maintain regional relationships by assigning detectives as state and federal liaison officers to regional task forces. Doing so allows the Department to call upon outside resources when needed to ensure best investigative practices.
9. The Redmond Police Department is an active participant in regional partnerships including the Puget Sound Financial Fraud and Identity Theft Task Force, North Sound Metro SWAT, and the North King County Independent Force Investigation Team.

GOAL #4

TRAINING AND EQUIPMENT

To have an organization that is well trained and properly equipped to deliver public safety services effectively and efficiently.

ACCOMPLISHMENTS

1. The Police Department continued to exceed annual in-service training goals, ensuring that all employees exceed the minimum training standards required by the State of Washington for all police officers. A focus has been established on best practices and tactics for de-escalation and crisis intervention training to enhance response to behavioral health calls for service.
2. The Police Department continually assesses best practices to determine what equipment and training may be required so that the Redmond Police Department can keep pace with modern professional law enforcement standards. As a result, a four-year repeatable training plan was developed to ensure that all staff received required training regularly to meet industry standards and community expectations.
3. Command staff and supervisors worked to create a cross-functional career development matrix that officers and staff can look toward as a guide to their development. It is one tool that the Department leverages for succession planning.
4. In 2014, the Police Department deployed an Early Warning System to aid all department supervisors in identifying employees who may need assistance before the implementation of the disciplinary process.
5. Critical equipment was deployed, readying officers to respond to an active shooter situation. This equipment included items like rifle-resistant vest plates, emergency response helmets, external vest carriers, and tourniquets.

6. To combat the opioid epidemic, the Police Department gained the ability to administer Narcan in 2016. In 2019 the Department obtained a streamlined method of administering this life-saving medicine.
7. To meet regional challenges with political visits and protests, Redmond joined a regional crowd control and demonstration management team in partnership with Bellevue Police. The regional team provides a new crowd control bicycle capability. Partnerships like this helped the Department meet the complex staffing needs for dignitary visits, protests, and demonstrations.
8. As part of a regional approach to addressing terrorism, the Redmond Police Department has invested time and staff into the Complex Coordinated Terrorist Attack planning efforts to bring Snohomish County, King County, and Pierce County into alignment with communications efforts and field responses across emergency disciplines.
9. In 2021, the department upgraded and expanded the use of less-lethal tools such as Taser, pepper balls, Bola Wrap, and other less-lethal options for de-escalation.
10. In 2021, the Office of the Chief established a Procedural Justice Cadre to provide staff training regarding issues of race, equity, and procedural justice.
11. In 2022, the department created a Quartermaster position to standardize and oversee all uniforms, equipment, facilities, and fleet, and to test and evaluate new systems, products, or equipment.
12. In 2022, the department partnered with The International Board of Credentialing and Continuing Education Standards (IBCCES), to seek designation as a Certified Autism Center (CAC). This requires training for staff in autism and sensory disorders. In 2023, the department will become Autism Certified, making it the first department in Washington State to earn this certification.

GOAL #5

COMMUNITY ENGAGEMENT

To develop an engaged community partnership with our residents, who will take an active role in preventing harm and problem-solving community concerns for the benefit of all.

ACCOMPLISHMENTS

1. The Police Department conducted outreach activities consisting of the annual Community Police Academy, Neighborhood, Business, and Apartment Block Watch Captain's meetings, and National Night Out neighborhood visits each year to keep our community informed and engaged in safety-related initiatives.
2. From 2014 to 2016, the Police Department conducted Redmond Ready open house events to certify attendees in CPR and First Aid and help prepare themselves against all safety hazards, human-made or natural.
3. The Police Department has engaged our large employers, faith centers, and community gathering locations to solicit their participation in preplanning how to react during in-progress violent incidents.
4. The Police Department enhanced our use and presence on social media communications tools to assist in connecting with our tech-savvy residents. Efforts in this area included the use of Twitter, Instagram, Facebook, NextDoor, News Releases, and YouTube.

5. In 2016, a department reorganization resulted in the creation of a community engagement sergeant who oversees crime prevention programs, school resource officers, and volunteer activities, to cultivate partnerships and engagement with the community.
6. In 2018, the Community Equity Action Team was founded to address the needs and concerns of underrepresented voices in the Redmond Community.
7. In 2022, the department recruited volunteers to serve as community representatives for the King County Independent Force Investigation Team.
8. In 2022, the department hosted its first inter-faith council meeting.
9. In 2023, the department will convene an inter-faith advisory group to consult and advise on issues within their respective faith communities.
10. In 2023-24, the department will explore forming a youth advisory and/or other outside advisory groups.

GOAL #6

LEVERAGING TECHNOLOGY

To keep pace with the professional best practices in the use of technology to provide efficient and effective public safety services to our community members.

ACCOMPLISHMENTS

1. In 2019 the Police Department achieved approval to join in an interlocal agreement to participate in the purchase of software to assist us in making data-driven analysis decisions. The department anticipates the i2ibase software will help us identify regional crime trends.
2. The Police Department continued to leverage emerging technology to assist in the identification of criminals with the deployment of AFIS field fingerprinting capabilities.
3. In 2016 the Police Department completed a needs assessment for records and dispatch software to ensure our currently selected public safety software suite will continue to serve our records needs into future years.
4. Beginning in 2015, the department made upgrades to the mobile office platform including laptops, smartphone connectivity, evidence.com for digital evidence collection in the field, conference room upgrades, software portals for public records requests, online reporting for collisions, infractions, and criminal citations, as well as online investigative tools to assist in identifying suspects and clearing cases.
5. As part of a critical leap forward in the administrative capabilities of the Department in accountability and compliance, Redmond deployed a software suite that tracks all items related to accreditation, training compliance, and online training.
6. In 2021 the Police Department installed two new audio and video recorded interview rooms that work in coordination with our current evidence storage system.
7. In 2022 the department purchased a 3D Scanner to improve our ability to investigate crime scenes for our Detective and Traffic Units.
8. In 2022 the Council identified temporary funding to staff and deploy in-car and body-worn camera systems through 2025.
9. In 2022, the department will participate in the testing and evaluation of the “Starchase” pursuit alternative tracking device on behalf of the Washington Association of Sheriffs and Police Chiefs (WASPC).

SECTION 3: TRENDS & CONDITIONS

INTRODUCTION

Reported crime, public safety staffing, call for service workload, and population projections are key measurements that will influence the Police Department's functional plan to deliver public safety services into the year 2040. This data is intended to help determine any trends or conditions in current service delivery and staffing models. We have included crime and staffing data from eastside King County law enforcement agencies to serve as an indicator of how Redmond compares to others in the region. As of 2022, Redmond employs approximately 1 officer per 1,000 population count. This number is lower than average based on surrounding agencies and commonly used staff-to-population formulas such as the International Association of City Managers (ICMA), which recommends staffing ratios between 1.8 - 2.6 officers per thousand population. The organization defundthepolice.org suggests the department staff should be 100 to 161 officers, which represents a 1.2 officer per thousand ratio.

The City of Redmond has enjoyed a steady decline in reported crime, but police-related calls for service over the last three years have increased. Crime is increasing, collision rates are holding, and community satisfaction remains high. To maintain this level of performance in the future, we need to look at the projected population and traffic increases so that we can anticipate the demand before any negative impact on performance measurements.

The City of Redmond continues to see a significant increase in population during business hours. With a conservative projection of 78,000 residents and 119,000 business employees in 2040, the police department must be prepared to adapt to a large, daily population surge. 2019-2022 data shows a daytime population of 130,523 and an evening population of 73,256. Through the City's Comprehensive Plan update, Redmond is planning for a total of roughly 53,500 housing units and 125,300 jobs by 2050. This growth represents an increase of approximately 21,700 more housing units and 27,300 more jobs than in 2020. ("Redmond Demographics," City of Redmond Planning, 2020).

In 2023 the Lake Washington School District anticipates serving 32,337 students (2017 data showed the district serving 29,572) which will place an increased need on patrol and school-related services. The growing, aging population will provide additional challenges in dealing with health and crime issues such as financial fraud and adult abuse.

With the demographic and growth changes facing the city, staff sought context from key stakeholders to provide input to the functional plan. The City gathered input from residents, business leaders, leaders in education, and community organizers. A key theme emerged from these interviews of the need for the Police Department to work in concert with the rest of the City to manage public expectations of growth and perceptions. One key will be to ensure that the public perceives the City as being properly prepared for growth. Public engagement, improving visibility, and fostering relationships were all provided as feedback for areas needing improvement given the current conditions in the community.

FIGURE 2 - 2021 OFFICERS PER 1,000 POPULATION

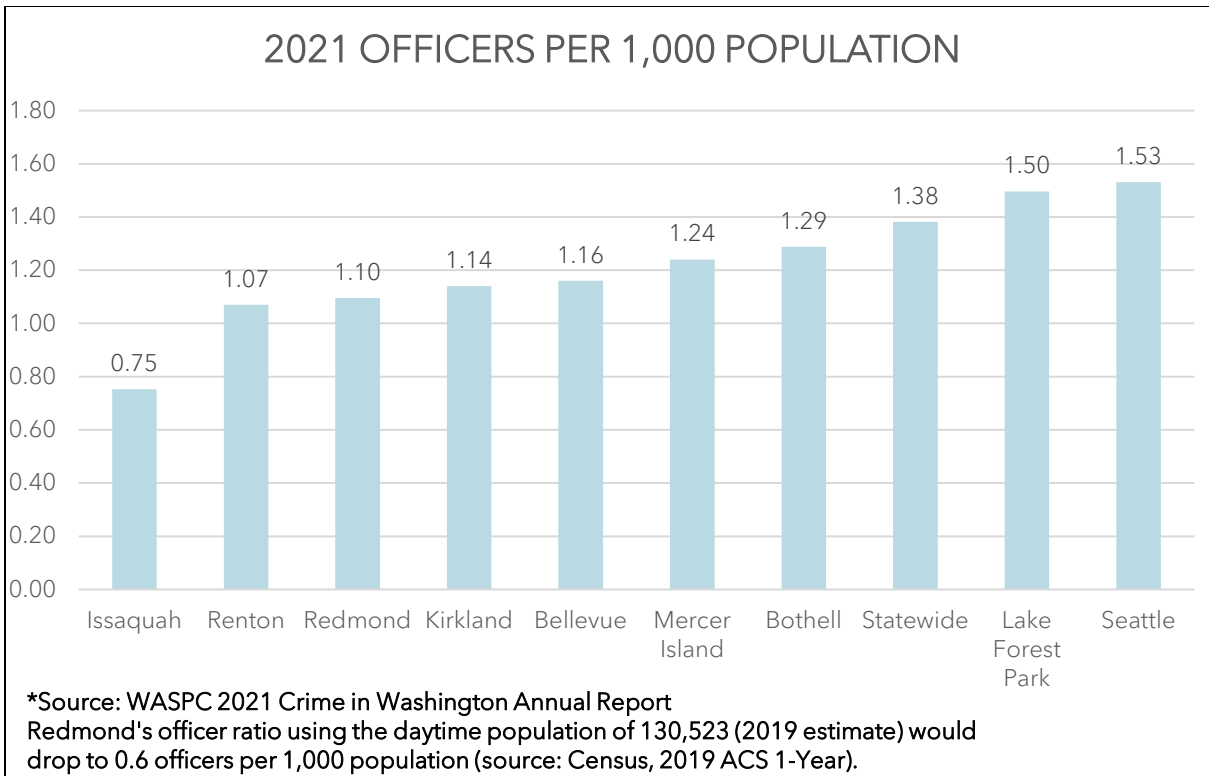
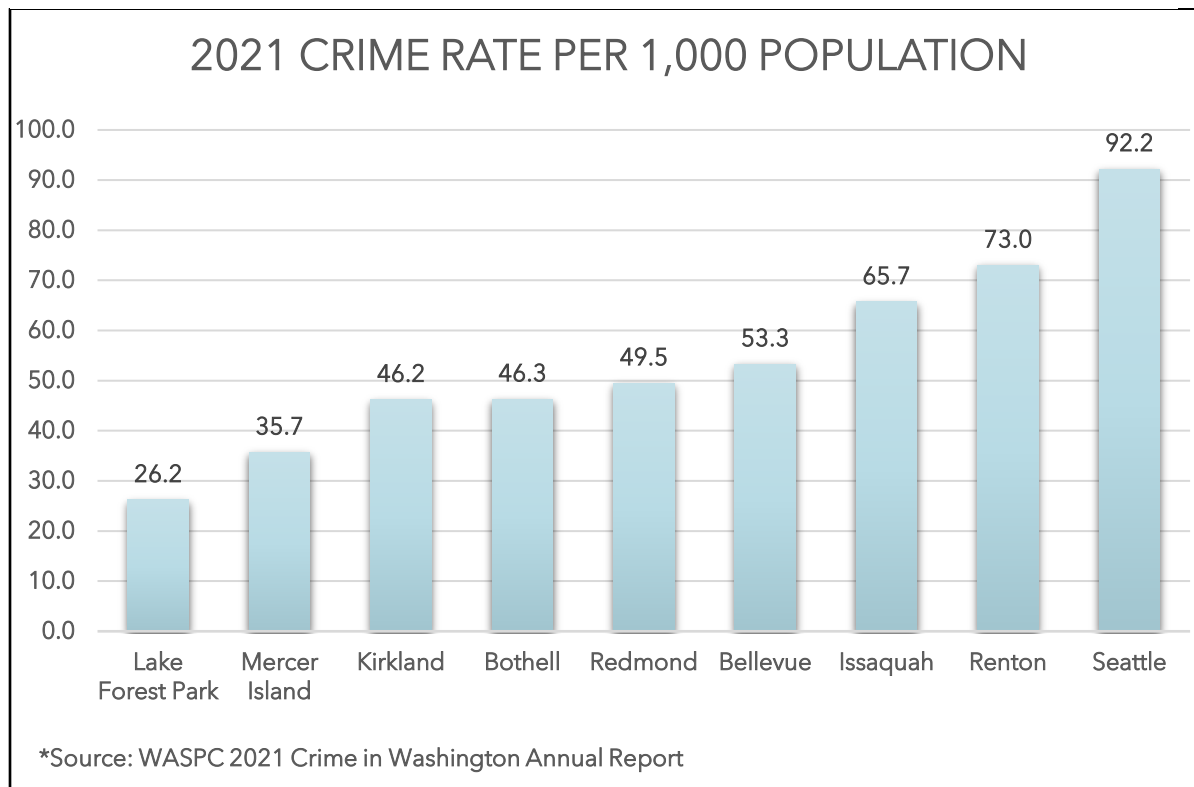


FIGURE 3 - 2021 CRIME RATE PER 1000 POPULATION



COMMUNITY FOCUS

Trending concerns from the community in previous surveys identified key issues for the Police Department and City to consider over the next several years. More recent feedback suggests that mental health response is one of the highest priorities for the community. The department seeks to take a leadership role by creating a multi-faceted mental health response capability to include “Community Responders,” to supplement the current co-response model. Once built these resources may be more appropriately housed and managed in a department other than the police or even be better suited to be provided by a community organization. Other concerns from the community include:

1. **Access:** Focusing on safe places for pedestrians and enhancing safety. Ensuring access to parking coupled with enforcement that allows for available parking. A key issue identified involved difficulty with downtown parking after enforcement hours ended. Note: the City currently contracts with Diamond parking for downtown enforcement.
2. **Traffic Management:** The ability of the City and Police Department to help ensure the smooth flow of traffic through town.
3. **Panhandling, loitering, and nuisance crimes:** A focus on providing resources to those in need in a compassionate manner while addressing problematic and criminal behavior.
4. **Animal Services:** A key trend identified by a developer had data showing that 60% of the tenants in dense urban buildings have dogs. An increase in animal ownership may lead to a future enforcement/litter issue with dog waste in the urban areas that will need to be addressed both by property management and the City working in partnership.
5. **Employee & Customer Safety, Business Security:** Creating and maintaining a safe environment to work in, fostering opportunities to connect businesses. This theme partners with the desire to know that customers are also kept safe.
6. **Feeling of Safety:** Contributing to a safe area to live and creating a neighborhood experience with opportunities to connect. Community connections are key to addressing crime issues and any emerging gang activity as seen in neighboring jurisdictions.
7. **Issues with Immigration:** With the community growing and becoming increasingly diverse, we want to maintain a welcoming environment within the city. Redmond has a large foreign-born population; Stakeholders consistently rank issues related to immigration as important to the community.
8. **The Arrival of Light Rail:** Many stakeholders noted the arrival of a new mass transit system as a key concern. The benefits of increased transportation for residents and employees also bring concerns with traffic and parking. (see figure [16](#))
9. **Mental health response options and capabilities** – many community members have expressed a strong desire for the department to have the option of non-armed personnel to respond to calls involving individuals suffering a mental health crisis.

**If Redmond's officer ratios considered a daytime population of 125,000 (2017 numbers), Redmond's per 1,000 population would to .7.*

Several stakeholders identified the need for the Police Department to keep telling the story of what we do for our community through social media, print, and in-person methods.

FIGURE 4 - LAW ENFORCEMENT EMPLOYEES PER 1,000 POPULATION

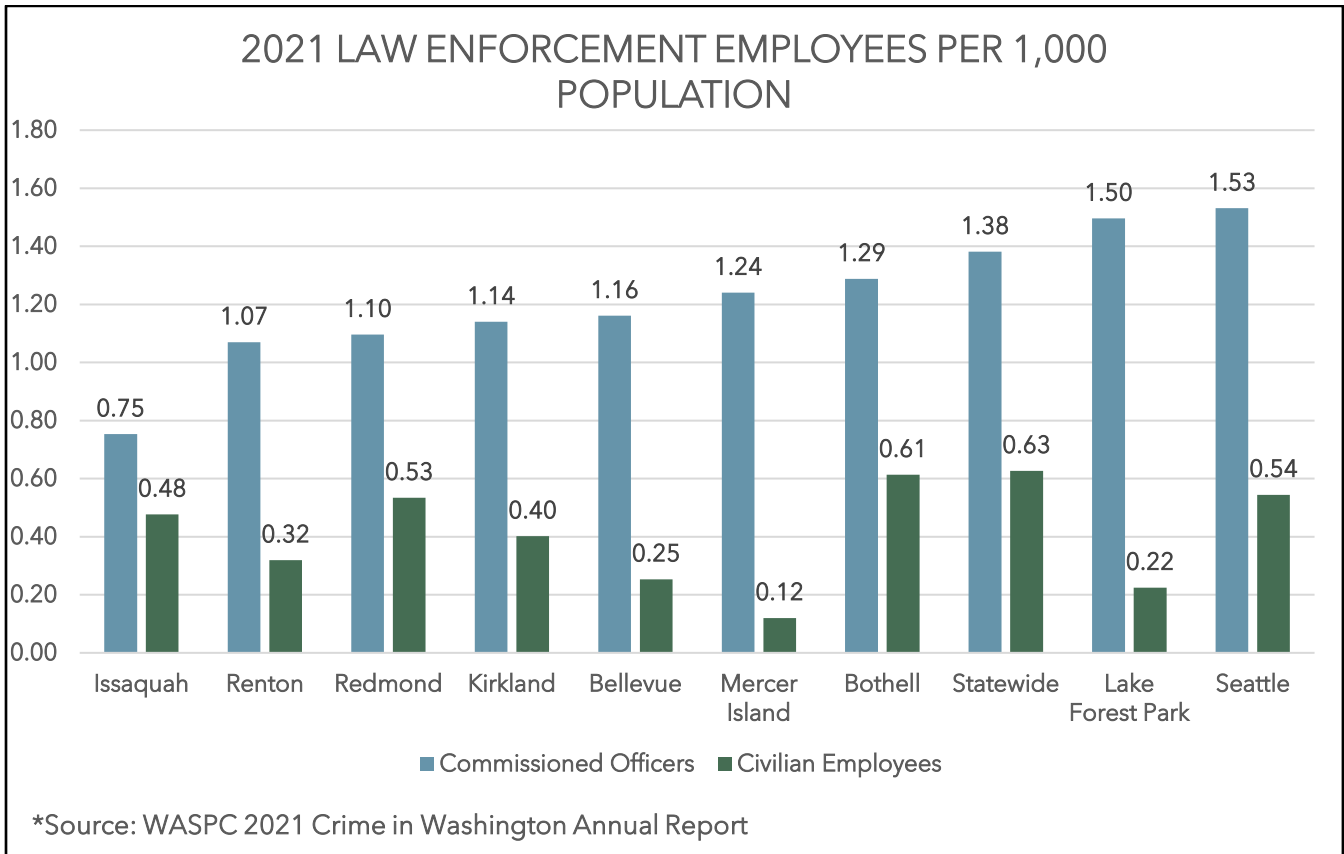


TABLE 1 - 2016-2018 CRIME RATE DATA FOR WASHINGTON STATE

TOTAL CRIME RATE PER 1,000 POPULATION	Statewide	Redmond	Bellevue	Bothell	Issaquah	Kirkland	Lake Forest Park	Renton
2021	62.6	49.5	53.3	46.3	65.7	46.2	26.2	73.0
2020	65.4	52.2	60.4	69.1	64.9	54.5	44.6	79.0
2019	60.6	54.2	48.0	51.9	55.6	43.4	32.6	72.3
VIOLENT CRIME RATE PER 1,000 POPULATION								
2021	3.8	1.4	1.4	1.2	0.4	1.1	0.5	3.3
2020	3.4	1.1	1.3	1.1	0.8	1.3	0.8	3.6
2019	3.4	1.2	1.3	1.0	0.7	1.2	0.5	3.5
PERSONS CRIME RATE PER 1,000 POPULATION								
2021	13.5	4.3	6.7	5.6	4.7	6.6	3.7	8.5
2020	13.1	4.4	7.0	5.8	6.2	6.7	2.7	8.4
2019	13.6	5.5	6.7	6.6	5.4	6.5	4.9	9.0
PROPERTY CRIME RATE PER 1,000 POPULATION								
2021	47.0	43.3	44.7	32.8	60.2	37.5	21.3	63.5
2020	48.1	43.3	49.4	37.5	56.7	46.3	38.0	68.2
2019	42.0	42.9	37.9	32.4	45.4	35.2	24.3	60.8
SOCIETY CRIME RATE PER 1,000 POPULATION								
2021	2.1	1.9	1.9	7.9	0.7	2.1	1.1	0.9
2020	4.2	4.5	4.0	25.8	2.0	1.6	3.8	2.4
2019	5.0	5.9	3.4	12.9	4.9	1.7	3.4	2.6
POPULATION								
2021	7,772,506	71,180	149,900	48,920	39,840	92,110	13,370	106,539
2020	7,656,066	69,900	148,100	48,400	38,690	90,660	13,280	105,500
2019	7,547,325	65,860	145,300	46,750	37,590	88,940	13,250	104,716

Sources: WASPC 2019-2021 Crime in Washington Annual Report

FIGURE 5 - CRIMES CATEGORIES PER 1,000 POPULATION

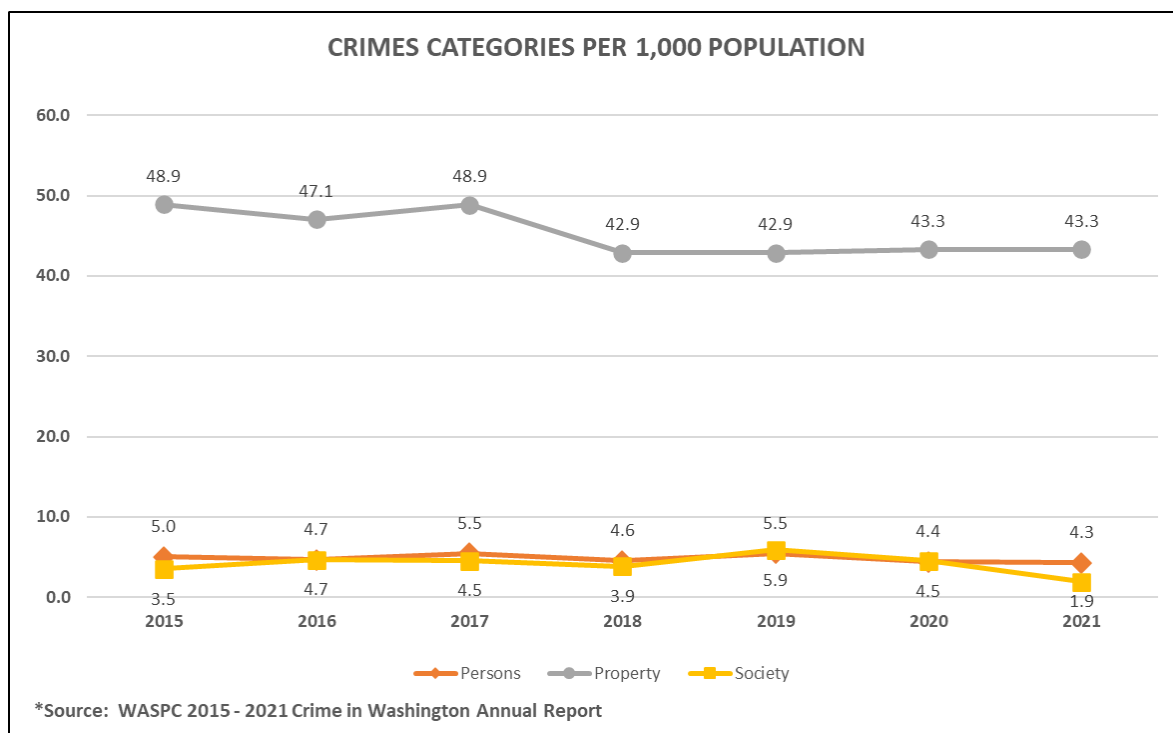
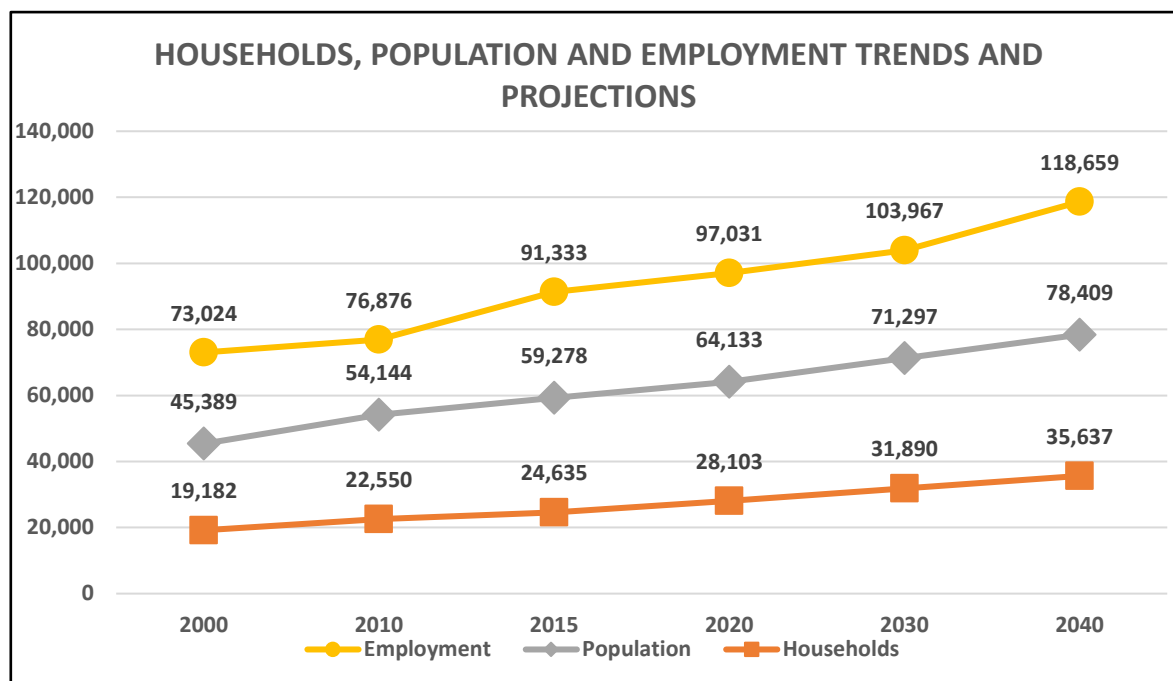


FIGURE 6 - HOUSEHOLDS, POPULATION AND EMPLOYMENT TRENDS AND PROJECTIONS



The data in this chart is currently being updated by the Puget Sound Regional Council (PSRC)

TABLE 2 - 2019-2021 CALLS FOR SERVICE

Police	2019	2020	2021
Calls for Service (CFS)	27,315	24,802	25,501
CFS per 1,000 Population	414.7	338.6	345.0
CFS per 1,000 Daytime Population	202.3	183.7	188.9
Population			
Population	65,860	73,256	73,910
Daytime Population	135,013	-	-

**2019 Daytime Population used for all CFS per 1000 Daytime Population calculations*

***Population source is Washington State Office of Financial Management (OFM)*

****Daytime population source is American Community Survey as reported by PSRC*

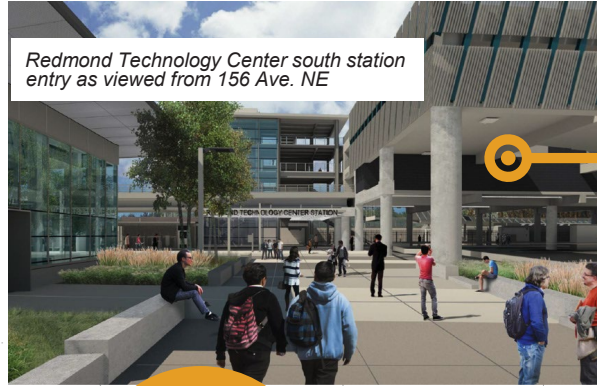
SOUND TRANSIT LIGHT RAIL

Two stations arriving in Overlake in 2023
(Eastlink extension)

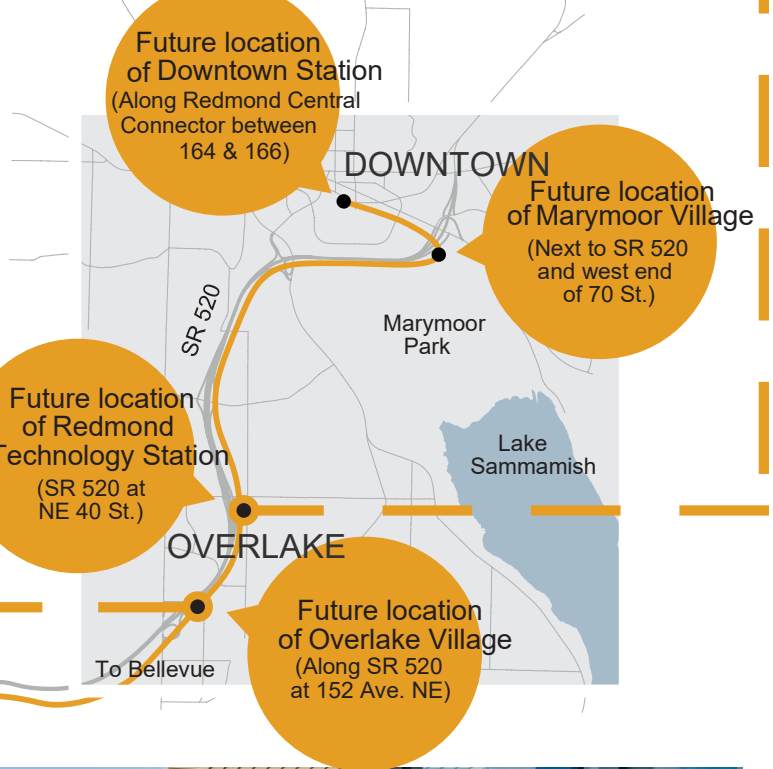
Two stations arriving in Downtown in 2024
(Redmond link extension)

Projected Ridership:
50,000 daily riders by 2030

Find more information:
East Link Extension:
soundtransit.org/Eastlink
Downtown Redmond Link Extension:
soundtransit.org/RedmondLink



Redmond Technology Center south station entry as viewed from 156 Ave. NE



Overlake Village east station entry, ticketing kiosk and pedestrian bridge stairs



SECTION 4:

PERFORMANCE MANAGEMENT

INTRODUCTION

The Redmond Police Department continues to focus organizational efforts on four core performance outcomes. The goal is to have each member of the Department understand their role in achieving these outcomes as they are at the heart of the City's vision that includes delivering public safety services that support a dynamic Redmond where people can live, work, play and invest.

The chart shows the core performance measurement outcomes used by the Redmond Police Department. Measurements are used to evaluate overall organizational performance. The core performance outcomes consist of:

- The number of group "A" offenses reported. (figure 3)
- The case clearance rates (generally arrests) for persons and property crimes. (figure 4)
- The number of vehicle collisions reported. (figure 4)
- The percentage of respondents reporting they feel safe in their neighborhood was reported in the annual city survey. (figure 4)
- Customer satisfaction on a scale of 0-100% satisfied. (figure 5)

The benchmark performance for persons and property crime clearance rates is the national average for other cities with a population of 50,000 – 100,000. The customer satisfaction rating is a result of police department volunteers contacting victims of crime. These are the same performance measures that were accepted by the City Council during the Budgeting by Priorities process.

The "Additional Performance Outputs" table (figure 5) outlines other metrics that help the Redmond Police Department measure performance. In addition to the four core performance outcomes, we use other outputs to track public safety performance. These include answering E-911 emergency calls within King County's E-911 call standard of 10 seconds, the percentage of public records requests completed by our records personnel within five business days, and patrol response times to in-progress calls for service. Response time is defined as the range of time between when an address is accepted into our computer-aided dispatch (CAD) system, and when the first officer arrives at the scene).

LOOKING INTO THE FUTURE

In the next several years the Department intends to follow a data-informed approach to improving our performance metrics where we can. The Department will continue to practice proactive strategies to attempt to discourage crime and nuisance issues within the city.

A current issue under study by the command staff involves looking at declining case closure rates. Efforts are underway to establish goals to improve department performance in this area to meet or exceed state averages for case clearance.

Vehicle collision rates have continued to fluctuate over the past several years as traffic patterns within the city have shifted as well as other factors. Focusing enforcement efforts on violations most likely to cause traffic collisions and working to continue to reduce serious injury collisions as part of the Target Zero Washington State Traffic Safety campaign are key to continuing to make progress in this area.

Policing deployment strategies and crime rates will continue to drive perceptions of the number of respondents reporting they feel safe while walking alone at night in their neighborhood.

The Redmond Police Department will continue to focus on a customer-service-based approach to meet public expectations. The recent Police and Fire survey ([figure 7](#)) designed to help inform the functional plan refresh informs that only 64% of survey respondents were satisfied or very satisfied with the Police Department's overall level of service. The department looks forward to reviewing additional data collected by the City's overall service study to help direct and inform improvements to service delivery.



PICTURED ABOVE - SEMI-TRUCK COLLISION & RESPONSE

TABLE 3 – GROUP “A” OFFENCES

Group “A” Offenses	
Murder	Motor Vehicle Theft
Manslaughter	Arson
Rape	Destruction of Property
Sodomy	Counterfeiting/ Forgery
Sexual Assault w/Object	Fraud Offenses
Fondling	Embezzlement
Aggravated Assault	Extortion/Blackmail
Simple Assault	Bribery
Intimidation	Stolen Property Offenses
Kidnapping	Animal Cruelty
Incest	Drug/Narcotic Violations
Statutory Rape	Drug Equipment Violations
Human Trafficking Offenses	Gambling Offenses
Viol No Contact/ Protect Order	Prostitution Offenses
Robbery	Weapon Law Violations
Burglary	Pornography/ Obscene Material
Larceny/Theft Offenses	

TABLE 4 – CORE PERFORMANCE OUTCOMES

Core Performance Outcomes	2019	2020	2021
NIBRS Group A Crimes	3,572	3,652	3,525
NIBRS Group A Clearance Rate	31.1%	26.0%	19.5%
Vehicle Collisions	917	505	594
% Respondents Feeling Safe	82%	N/A	90%
Respondents Satisfied w/ Police Services	4.0	N/A	3.8

**Statewide Clearance Rate for NIBRS Group A crimes is 18.9% in 2021*

Note: National Incident-Based Reporting System (NIBRS); Bottom two rows are based on 2021 Community Survey results. 2019 “Feeling Safe” survey results refer to feeling safe at night. 2021 refers to feeling safe in general.

TABLE 5 – ADDITIONAL PERFORMANCE OUTPUTS

Additional Performance Outputs	2019	2020	2021
911 Calls Answered Within Standard	98.13%	98.29%	98.61%
Public Records Request (completed within 5 days)	70%	62%	73%
Calls for Service	See Functional Plan Section 3 Trends - Conditions Graphs for CFS data		
Response Times to Priority 1 Calls	5.24	4.01	3.91
Response Times to Emergency Calls*	7.07	5.80	5.99
Response Times to Non-Emergency Calls**	15.54	13.79	14.71

Note: 911 Standard is 10 seconds.

SECTION 5: PUBLIC SAFETY SERVICE DELIVERY

INTRODUCTION

The Redmond Police Department will provide law enforcement services in a manner that reflects the core values of Respect, Professionalism, Dedication, and Leadership.

The goal is to deliver law enforcement services in partnership with the community, using a problem-solving approach. The service delivery strategy is designed to meet the demands of the future by providing officers with the time to proactively engage community members and other city employees in finding solutions. Using this strategy will help us achieve the desired service delivery outcomes of low crime rates, an increase in successful case closure rates, a low vehicular collision rate, community members who feel safe, and a high level of customer satisfaction. Strong dedication to the values of commitment to service, integrity, and accountability will guide us toward this destination through the year 2040 and beyond.

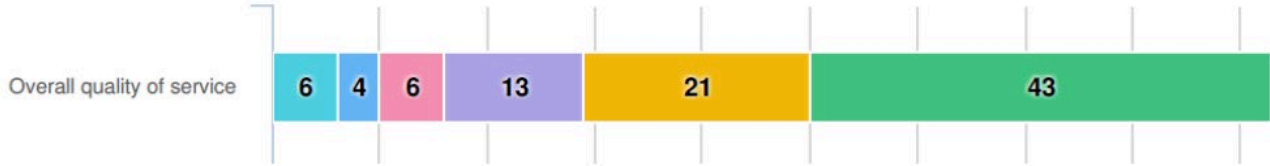
SERVICE DELIVERY STRATEGY

The Redmond Police Department will need to maintain its standing as a full-service professional police agency providing patrol services, follow-up investigation, traffic enforcement, collision investigation, records management, emergency dispatch services, diverse and pro-active crime intervention efforts, and robust community engagement.

While at times we tend to emphasize the traditional direct law enforcement services associated with most police departments, it is important to note the need to keep pace with support staff that provides direct services to both internal and external customers. Records staff have seen a large increase in public records requests and documentation associated with concealed pistol licenses and firearm transfers.

The Records Unit has a statutory requirement to provide an initial response to public records requests within five business days. Providing an initial response means producing a letter or communication sent acknowledging the request and either providing the requestor with the record, an installment, denying the request, providing an

FIGURE 7 - QUALITY OF SERVICE QUESTIONNAIRE (2019)



Question options

- Very satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very dissatisfied
- Not applicable

Optional question (96 responses, 0 skipped)

estimate of time needed to produce the records or inform them when no record exists.

Continual improvements and efficiencies recognized through the deployment of a standardized and streamlined GOVQA process allow for the Police Department to improve efficiencies. It is worth noting that public records requests continue to increase in the level of complexity as well as in the volume of requests.

The Public Safety Communications Center is often the first point of contact in an emergency. They are responsible for answering emergency and non-emergency phone calls and dispatching appropriate resources to the various calls for service. They serve as the 24 hours, seven days a week call center after normal business hours for all city services.

ANTICIPATING AND REACTING TO GROWTH

As the City moves towards developing the Downtown, Overlake, and Marymoor Village urban centers, the Redmond Police Department will adopt strategies designed to address growth proactively. We will develop life and safety protection plans and deploy appropriate staffing. The anticipated growth in North Redmond and other forecasted growth within city boundaries will add significant staffing challenges. There is a strong desire to maintain the Department's current offering of full services in urban centers.

Looking forward, the Police Department expects light rail will arrive with both benefits and community challenges. Sound Transit's East Link will extend light rail from Seattle to the Eastside, with an interim terminus at the Overlake Transit Center. The extension of light rail will provide transportation and other benefits and has the potential to increase police calls for service with transit-generated issues. Partnerships with Metro, Sound Transit, and the King County Sheriff's Offices will be critical to addressing these challenges. We expect the added presence of officers in transit station areas will be required, and we will want to use technology-based systems to deter crime and capture criminals.

To meet the public safety needs of the city's downtown, specific patrolling strategies will be developed to support a pedestrian-friendly nightlife atmosphere. Accessibility and timeliness will become key to patrol strategies, both in the accessibility of officers, as well as their access to new buildings and infrastructure (the ability to park vehicles, and motorcycle ramps on streets). Kiosk blue lights should be considered in the future downtown core to add accessibility options and contribute to a greater feeling of safety as the core continues to grow.

The establishment of a substation in the Overlake area will be critical for the department to continue providing responsive service delivery to the entire community. Adding a substation in this area will allow staff to respond to increase efficiency by remaining deployed throughout the City. Additionally, with light-rail becoming operational, a facility in this area will allow for Substations also provide a convenient location for members of the community to report problems, meet with staff, and potentially make public records requests supporting the City's commitment to providing exceptional customer service. As call volumes build with population growth, the importance of efficiencies in processes and response time will become a more critical focus. As we move towards the future, the Department will continue to experiment with advances in police patrolling tactics and theory to develop the best fit solution for the community. This solution will address how we deliver services by evaluating patrol district boundaries, in-person, phone, or electronic service delivery and matching staffing projections to these identified strategies. Online reporting has proven to be an effective avenue for community members to report crimes without in-person contact. Strategies to market and increase the use of electronic reporting should continue to be evaluated

and developed. With the anticipated increase in call volumes that come with a proportional increase in population, the Police Department must strive to meet or exceed nationally recognized standards in crime rates, clearance rates, collision rates, and community satisfaction. Maintaining specialty teams to target current crime trends and community needs, such as the Bike Unit, Traffic Unit, and Community Engagement Unit should continue to be funded and enhanced to meet the growing needs of the Department. Preventive response to crime through innovative ideas like Crime Prevention Through Environmental Design (CPTED) and other crime awareness programs should continue to be offered as core services to meet the community's needs. Emerging response strategies such as Drone as First Responder (DFR) programs will be evaluated to determine the efficacy for Redmond. Several agencies have begun using this technique to provide timely responses to calls and real-time information to responding officers. DFR also costs significantly less than additional personnel.

PARTNERSHIPS AND PROGRAMS

Future opportunities exist to examine the benefits and challenges of regionalizing specialized services such as dispatch services and major traffic collision investigations. The Police Department contributes emergency response team personnel to North Sound Metro; a regional tactical team composed of officers from 10 cities. Likewise, the Department contributes to a demonstration management team comprised of personnel from Redmond and Bellevue. Other opportunities include examining the efficiency, effectiveness, and potential state mandate of participating in an established regional major crime investigative team, like the former King County Incident Response Team.

The Police Department's bicycle officers partner with staff from the City's Human Services Division to address homelessness by making community contacts and providing resources. The department continues to support programs that are alternatives to incarceration, focusing on long-term problem-solving efforts to eliminate recidivist activity among low-level offenders. The prosecutor's office refers dozens of cases initiated by patrol to Community Court, which is an alternative to the traditional court system. Community Court provides criminal defendants with immediate access to resources and support available to address the underlying cause for their behavior. Community Court launched in April of 2018. During the first year, the City referred 110 defendants to Community Court, resulting in fifty-six graduations with case dismissals. Defendants "graduate" from Community Court when they have shown compliance by routinely appearing in front of a judge, following up with the designated resources, and completing community service. During the court's first year, defendants completed 800 hours of service to benefit the community. Community Court also serves to reduce prisoner transport time from jail to court and lowers the costs of incarceration. Video court is in session five days a week, which further reduces prisoner transport time, freeing patrol officers to handle calls for service.

LIGHT RAIL

With the arrival of light rail comes the opportunity to establish a partnership with Sound Transit. Work is underway to adequately understand the impacts of light rail on policing in Redmond. In February of 2016, the King County Chief's Association came to an agreement with Metro Transit and Sound Transit that provided the framework that the region follows today with local jurisdictions responsible for primary police services on mass transit for crimes that occur within the jurisdiction. Through discussions with the Sound Transit Police Chief in 2019, the Department

learned that Sound Transit plans to submit a budget request to build a small police force that will operate on the Eastlink extension. The budget request will include patrol, detectives, and explosive detecting K9 units.

Additionally, stations such as the downtown end-of-line location will have security twenty-four hours a day, seven days a week. Fare enforcement officers and other security staff that ride the line to enhance rider experience will also be part of the comprehensive effort to provide a safe transit corridor for ridership. Ultimately, the policing needs of the 43,000 – 52,000 daily riders by 2026 on the east link extension will rely on the police forces of the jurisdictions they pass through, including Redmond. Plans for policing the light rail system include foot patrol of stations in concert with additional bicycle officers to be able to patrol the areas surrounding light rail stations. The department experienced success with the deployment of the bicycle team in 2017 in the downtown core in anticipation of the growth that was taking place and in preparation for the arrival of light rail. This strategy will be replicated in the future and adjusted to meet the needs of the light rail and the community.

With the arrival of light rail comes the opportunity to establish a partnership with Sound Transit to meet the security needs of the commuting public. While Sound Transit has plans to provide twenty-four hours a day, seven days a week private security at their stations, Redmond officers will be dispatched to take enforcement action and assist with other necessary action. It is a realistic expectation that service requests will increase in and around the light-rail stations, necessitating additional patrol and bicycle officer coverage.

REGIONAL EFFORTS

The Police Department continues to actively engage with regional mental health partners, soliciting the assistance and resources of King County Mobile Crisis, Eastside Mental Health, and the Department's embedded Mental Health Professional (MHP). In 2018, the Department received an initial grant to support a Mental Health Professional to support people experiencing behavioral health issues. The MHP rides with assigned on-duty patrol officers to respond efficiently to reports of people in crisis. The MHP provides the necessary resources and referrals to mental health agencies and provides testimony for subjects taken to the hospital via the involuntary treatment act. The embedded MHP networks with area law enforcement agencies, King County Crisis and Commitment personnel, and regional mental health facilities. When grant funding ended, the Department transferred this position to a fully funded employee. Redmond currently provides this service for the City of Duvall as well. In the future, Redmond will have the ability to provide a full range of behavioral response services.

The Department engaged in the process to develop the Tri-County (Pierce, Snohomish, King) Scenes of Violence Model Policy and participated in Complex Coordinated Terrorist Attack (CCTA) regional training and exercises conducted over the past several years. Police staff participation in ongoing tabletop exercises, training, and meetings will help keep the Department abreast of regional efforts and published standards but will entail releasing personnel from their assigned duties.

In more immediate terms, a rapid assessment process is currently under development by police and fire. This process serves to preplan responses to major incidents. As the City of Redmond grows in complexity, staff have identified that access to secured multi-family housing units is an obstacle. There may be opportunities to enact building codes to address the concerns of emergency responder access, as well as address future needs with radio reception issues, such as requiring the installation of radio repeaters. These changes can benefit all first responders.

Additionally, the Department will continue to evaluate the need to conduct emergency response training and guidance for schools, employers, and City staff that includes best practices in responding to any active threat to the welfare of individuals associated with their facilities.

The Police Department has participated in regionalized task forces in the past and present. The department will evaluate membership in these types of regionalized efforts to determine the benefit to the city and the region based on current crime trends.

TECHNOLOGY

To provide consistently excellent service that meets or exceeds nationally recognized standards and best practices, the Department will continue to evaluate the technology it uses. Technology should support operational strategies such as intelligence-led policing, data-informed decision-making, and collaborative problem solving to keep pace with crime trends and the community.

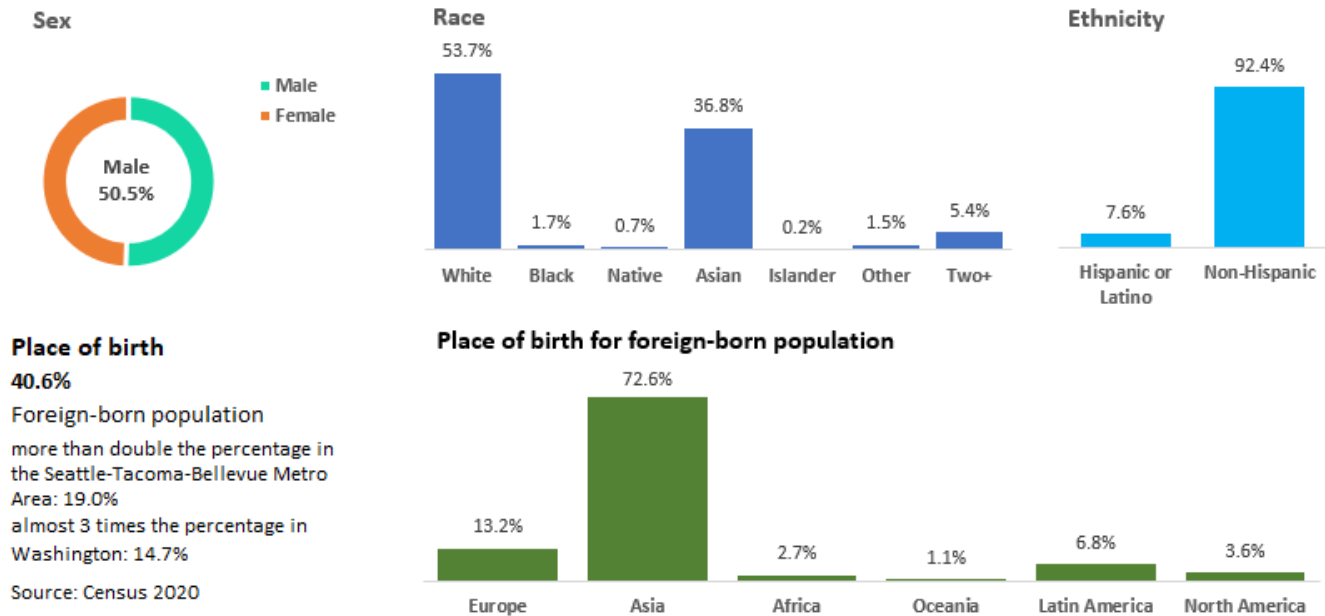
Further partnerships with Sound Transit include meeting the security needs of the commuting public. While Sound Transit has plans to provide 24/7 private security at their stations, Redmond officers will be dispatched to take enforcement action and assist with other necessary work. It is a realistic expectation that service requests will increase in and around the light-rail stations, necessitating additional patrol and bicycle officer coverage.

The pace at which technology continues to change the face of law enforcement is expected to accelerate. To address revolutionary technological changes, the Department must improve equipment and training to adapt to new criminal trends. The Department needs to prepare for a new influx of information that will be coming from next-generation mobile devices. Services such as Next Generation 911 will bring photos, videos, automated crash notification data, and multimedia text messaging into communications centers.

Additionally, real-time video surveillance or automated surveillance feeds may create the necessity to hire and train staff that specifically deals with these types of information systems. The ability to text 911 was brought online in December of 2018. While the initial impacts of beginning this new service have not negatively affected service delivery, the Department must continue to prepare for the additional challenges that will arrive with the next wave of 911 services.

The management and maintenance of data and how the Department chooses to store, search, disclose, delete, and archive information we collect is critical. Developing these approaches and strategies requires advanced training and practical systems for staff. As the volume of the data collected grows, so will the strategies applied to manage the collected information. We need to ensure accurate and timely retrieval of information, compliance with state information retention policies, as well as data security and protection of data. The Department must remain able to provide timely responses to public record requests. Along with the responsibility of lawfully storing and managing data, we must look for ways to legally use data to assist department staff in decision-making about crime trends, resource deployment, and performance evaluation.

FIGURE 8 – DEMOGRAPHICS



As stated earlier, the Department must continue to assess and evaluate the use of new technologies to deliver effective and efficient police services in the future. New technologies may include the use of remote cameras or monitoring systems for crime prevention, unmanned uncrewed aircraft systems for scene investigation and public safety needs, enhanced crime detection methods, and intelligence-driven crime prevention data to determine staffing and deployment methods. The Department may use shot-spotting devices or other autonomous sensors that deliver actionable information more efficiently to direct police resources. Technology that helps to resolve a tense or dangerous situation more safely will be evaluated by the Department so that we continue to equip our officers with the tools they need to improve outcomes for themselves and members of the community whom they interact with during a crisis, criminal or otherwise. Technological advances and service demands from the community may require that we evaluate the use of video-based service delivery, expanded online reporting, or police kiosks to report incidents or make inquiries.

In 2019, the Department enhanced its ability to access live video cameras with the partnership of city staff in the Traffic Operations Division. The Traffic Unit and police communications have real-time access to all city traffic cameras with the capability to point, tilt, and zoom camera angles. The Department uses live-feed camera access for disaster response, special event planning, dignitary visits, and research areas requiring specific enforcement activity. Real-time access to traffic cameras was a valuable tool during a 2019 winter storm, providing information to decision-makers about which roads needed priority attention based on the conditions. Future needs include offering the same level of access to a broader group of users.

As technology continues to evolve, the Redmond Police Department will continue to engage in community-preferred methods of communication and service delivery through technology, use of social media, and other services as applicable. The Department will maintain active feedback loops to determine what the preferred methods are for reporting minor criminal activity and other service requests. The Department will continue to focus on securing police department systems and data to evolve our practices to meet current threats and challenges. To do so, the Department will partner with the City’s Technical Information Systems Department to understand which systems

present more significant risks and seek to secure them further. Through service and outreach efforts, we will work to increase the visibility of the law enforcement team and provide value to the community by creating responsive and interactive ways to achieve a vision of a smart and connected city of the future.

Body-Worn & In-Car Cameras (BWC)

In 2022, the department began the implementation of a program that will include both in-car cameras and body-worn devices on all field-based personnel. To support the technology, the Department created a new “Office of Professional Standards” Unit led by a Sergeant and added a police records specialist to address increased records retention and dissemination. Funding was allocated to additional support staff in the prosecutor's office. Initial program costs (for personnel and equipment) are estimated at \$815,000, with ongoing annual costs of \$635,000. Full implementation of this system is anticipated by October 2022.

PARKING ENFORCEMENT

Parking enforcement services are contracted through the Planning Department. Work in this area will help to inform policing strategies regarding parking, as well as inform the City as to how contracted services for parking enforcement may need to be modified to meet the emerging needs of the community. The City has an effort underway through the planning department to study downtown parking conditions. The first phase of the report will cover existing conditions and parking inventory for residential and commercial users. A second phase will address the downtown core specifically with parking turn-over rates, answering behavioral parking questions, looking at city facilities, code, and policy analysis, and identifying gaps and conflicts. The third phase will focus on threats, opportunities, weaknesses and strengths, parking management strategies, and implementation strategies. It will be important for the Police Department to build organizational flexibility and capability to assist the City with providing access and addressing parking issues in high-demand areas. Future work here includes partnering with other city departments to address parking for special events.

STAFFING STRATEGIES

So that we can continue to meet internal and external service requirements, there is an important need to add staff - dispatchers, records specialists, bicycle officers, police officers, detectives, Technology & Information Systems staff, and a mental health professional - for specialized services. Law enforcement staffing studies do not recommend a specific ratio of commissioned to support staff. Therefore, service needs should drive the projected hiring of these support and specialized positions and include the facilities and equipment to support these positions.

The development will continue in Redmond’s Downtown, Marymoor, and Overlake neighborhoods, including dense, multi-story apartments, condominiums, offices and retail space, and pedestrian paths. Considerations should be given to staffing levels that support a bicycle team and a team of officers to conduct foot patrol in urban centers — at the same time, maintaining the same level of service in other areas. Redmond Police Department currently staffs approximately 1 officer per 1000 night-time residents. Every other year, the Department should evaluate the number of commissioned officers required to provide the personnel needed to deliver police services to the community proactively. At the same time, we must maintain a level of professional staff that adequately supports

the vital functions of records management, dispatch, and administrative services to all internal and external customers.

The cultural issues discussed above bring to the forefront the emerging trends in law enforcement including staffing to reflect the community. We should look to maintain the ability to rapidly adjust the response to emerging issues while remaining flexible with staff assignments. In this manner, we can meet the expectations of the community and maintain the quality of living residents and visitors have come to enjoy.

In addition to the demographic and cultural trends that may impact the Department, there are geographic challenges associated with the future development of the Overlake and Marymoor Village urban centers. With the increase in population and anticipated demand for public safety services comes the challenge of staffing officers near the area of service. Currently, the Redmond Police Department deploys one officer in the Overlake area of the city. The projected growth of that part of the city will necessitate additional officers in the Overlake district to meet the increased demands related to calls for service. Additionally, the anticipated population growth and continued development of the urban center, Marymoor, and Overlake will necessitate additional staffing stationed in those areas to maintain response times. Redmond poses unique geographical challenges with the proximity of Lake Sammamish and congested traffic patterns. Consideration should be made to have substations positioned strategically throughout the city. Calls for service have increased during the last five years in the Overlake district, and that trend will continue with the pending development. In 2015, there were just over 3,799 calls for service (CFS) in that district rising to just under 4,435 CFS in 2021.

Sound Transit's light-rail extension represents a significant change in the transportation options for Redmond and the east side. Additional staffing will be required to ensure that all who utilize the rail system have a safe and enjoyable transportation experience.

Collaboration between Redmond PD and Sound Transit will be required to ensure that fare enforcement and quality of life issues are addressed effectively and efficiently. Additional police personnel, both commissioned and professional support staff, will also be required to support this objective.

In response to community input to reimagine policing and utilize unarmed staff for the quality-of-life issues that do not require criminal enforcement, the Redmond Police Department will be introducing a Community Ambassador Program. The Community Ambassadors will be unarmed police employees who will be the eyes and ears for the commissioned staff and will provide customer service and support to the community. If a Police response is necessary, the ambassadors will summon those resources promptly.

In addition to the Community Ambassadors, more commissioned personnel will be required to effectively staff the Overlake area, which is the location of the first of three train stations here in Redmond. With Overlake's geographic location from the city center, it is necessary to have sufficient staffing dedicated to this area to provide timely responses to calls for service.

There is also a need to address the mental health needs within the community. Due to the limited mental health resources available to respond 24/7, police are often called to incidents involving non-violent individuals experiencing mental health crises. In 2018, Redmond Police added a Mental Health Professional (MHP) to our response delivery. The Department fully supports this concept and awaits the community's support in funding the resources and personnel necessary to provide additional mental health support. The Department plans to add a "Community Response" component to the current behavioral response capabilities. An additional MHP will be

added to allow for wider coverage and availability. These resources will work in collaboration with the Fire Department Mobile Integrated Health (MIH) and the City's Homeless Outreach Program. The Department has positioned itself as a training ground for additional Mental Health Professionals that can support this ever-growing need for the region.

SERVICE STANDARDS AND LEVEL OF SERVICE

Redmond is planning for a population of 78,000 residents and 119,000 people employed within the City of Redmond by the year 2040, which is 18,000 more people and 34,000 more jobs than in 2015. Additional staffing is required to continue providing the same level of service. In 2019, the ratio of 1.3 officers per one thousand residents and a total of 129.92 Full-Time employees – 89 officers and 40.92 support staff. While not recommended, if officer staffing is sustained based on the 1.3 officers per 1000 ratio given the projected population increases, the Department would need to add a minimum of 33 officers and 16 support staff (for a total of 176 full-time employees) by 2040.

Rather than solely relying on the ratio of officers per 1,000 population, the Redmond Police Department relies on a performance-based evaluation of staffing needs. The performance-based evaluation considers crime rates, response times, resident satisfaction, and community expectations. The evaluation conservatively projects the need for an additional twenty officers and four support staff to be hired before 2025.

Overview

In the previous Police Functional Plan (2014-2030), the Department identified adding full-time officer positions and support staff to meet the continuing growth of the City. During the past seven years, the city population has grown significantly, and light rail is now a reality for Redmond, but staffing has not increased at a commensurate rate. With the refresh of the functional plan, the police command staff re-evaluated the original scope of requests and restructured the future staffing plan to reflect immediate staffing needs shown in figure 5.4. A successful staffing strategy has been identified that front-loads the Department to successfully overcome these challenges and prepare the city for future public safety needs.

The highest priority staff to add are commissioned, police officers. To meet these growing public safety needs of the city, the Department will need to phase in a total of twenty-five commissioned officers by 2025. To do this, the Department will need to authorize hiring up to ten additional commissioned officers in the 2021-2022 budget and authorize hiring up to fifteen officers in the subsequent 2023-24 budget cycle. The initial phased staffing request includes four patrol officers, a sergeant, a corporal, and four bicycle officers. These are the prioritized staff that will help mitigate the impacts of light rail in our jurisdiction, which arrives by 2023-24. The additional support staff will also need to be added to satisfy the public safety needs of the city.

FIGURE 112 - POLICE STAFF BREAKDOWN

TWENTY COMMISSIONED STAFF

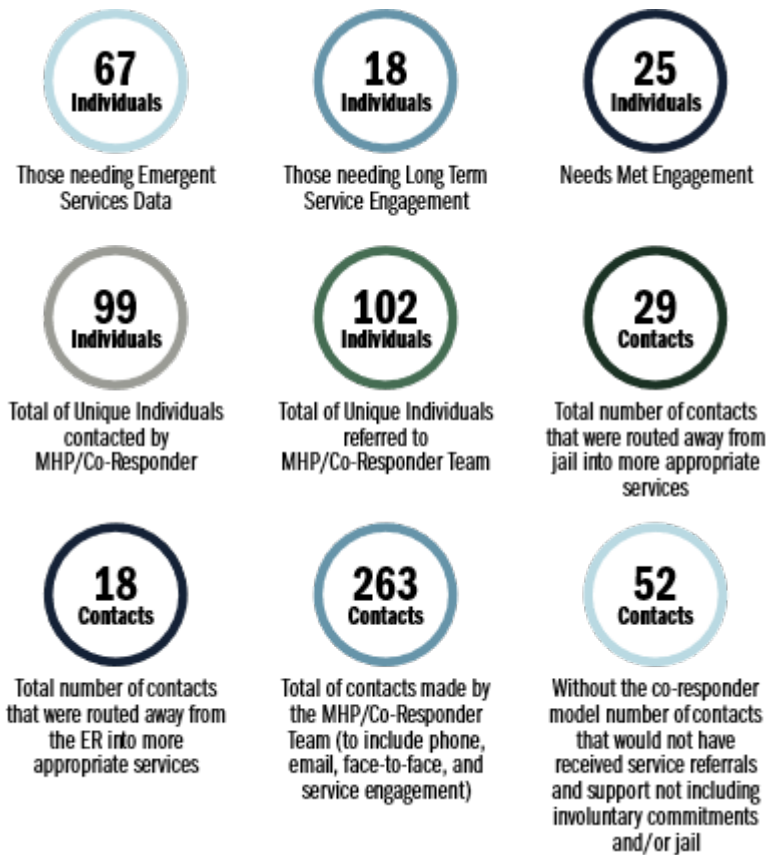
Includes one deputy chief and one administrative lieutenant



FOUR NON-COMMISSIONED STAFF



FIGURE 12 -



When considering the priority of the police staffing requests, it is important to note the challenges that exist with hiring commissioned staff due to recruiting issues (fewer candidates available to hire), long lead times with staff training (currently the wait time for the police academy is 4.5 months). Taking these hiring trends and conditions into account, the training time for a new officer has increased to approximately 1.5 years, inclusive of academy wait time (4.5 months), academy training (5 months), and field training (3 months). Further complicating the staffing needs of the Department is a turnover rate that sees an average of 8-10% of the workforce leaving the Department each year due to retirements, private sector employment, resignations, and other reasons. To address these challenges the Department will have to hire at a significantly faster rate.

As impacts and growth spurred on by light rail are realized, the police department will assess public safety capabilities to ensure we are

meeting the performance-based evaluation metrics. The following sections go into detail on the need for the identified high-priority staff.

PHASE ONE – ADDITIONAL POLICE OFFICERS

In the 2013 functional plan, the Police Department articulated a need for thirteen additional patrol officers. Through budget requests and full-time employee re-classification in the past seven years, the City added three police officers.

New staff will need to be added to meet the Department’s performance measured staffing goals; six additional officers will need to be added to support the population increases and development in the Overlake neighborhood and Marymoor Village. This number is inclusive of a Sergeant and a Corporal who will be responsible for the supervision of these officers.

Eventually, additional officers will need to be added to account for covering a full-time position staffed continuously. The police patrol staffing model is calculated to accommodate for days off, vacation, and training time with no impact on the minimum staffing required to deploy one additional officer on patrol. The Overlake neighborhood in the southern part of the City is geographically isolated due to the barrier of Lake Sammamish resulting in impacts to patrol backup assistance. Additionally, travel times across the City to the Marymoor area have increased as traffic volume and density have increased in the downtown core.

ADDITIONAL BICYCLE OFFICERS

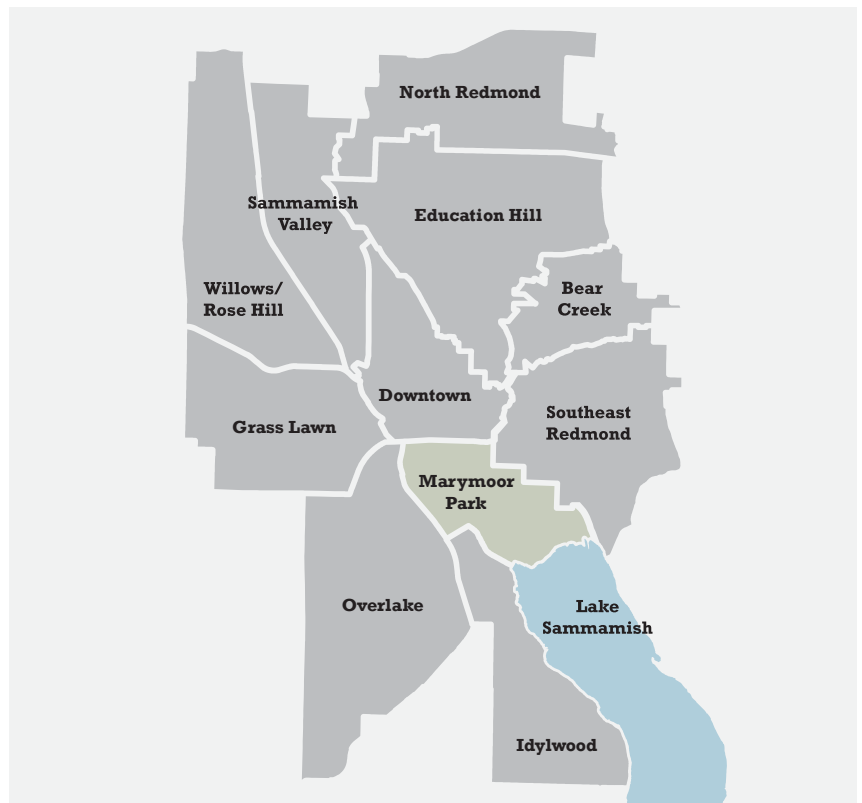
The Police Department currently staffs four bicycle officers and a bike sergeant. The bicycle team has proven to be extremely effective at addressing quality of life crimes in the downtown corridor while providing a highly visible presence. These officers were also rated as one of the top three priorities of the community for the Department to increase as informed by the public safety survey in 2019. Adding additional bicycle officers does not require the application of the relief staffing model applied to add general patrol officers, as noted above.

The bicycle team’s functionality is enhanced by the components of visibility, mobility, and accessibility.

The team navigates through the City efficiently at all hours of the day, given their mobility and access to streets and trails. Due to its stealth and mobility, the team observes many crimes and takes immediate enforcement action when warranted.

The team provides a visible presence and is easily approachable, lacking the traditional hindrance of being confined to the interior of a patrol car. There is a significant need to increase the size of the bicycle unit to keep pace with

FIGURE 413 - REDMOND NEIGHBORHOODS



the growing population in the downtown urban area, the Overlake area, and the planned Marymoor Village. The need for team growth is magnified with the imminent arrival of light rail to Overlake, followed by Marymoor Village, and Downtown Redmond. Light rail stations in these three areas of the City will be made safer for the public through the presence of bicycle officers. These officers provide extra visibility to deter unwanted activity and can observe violations of law. By adding a second team of bicycle officers to patrol the Overlake area, we can expand the reach of this successful program, which is not possible now given the size and scope of the team and geographical barriers.

The police bicycle team currently has a sergeant who supervises three officers. A team doubled in size will require the appointment of a corporal to sustain the appropriate span of control.

PHASE TWO – ADDITIONAL POLICE OFFICERS

ADMINISTRATIVE LIEUTENANT

Stemming from reorganization in 2017, which changed the Department from a single assistant chief to a two-captain model at the deputy director level. The Police Department has a recognized need to add a full-time position to the command structure to support the administrative functions of the Department. Currently, the administrative captain directly oversees investigations, community engagement, public information, professional standards, training (including field training), recruitment, and hiring. The staff that directly reports to the captain in this bureau includes one lieutenant assigned to investigations, a training & hiring sergeant, professional standards, and a community engagement sergeant.

The captain also oversees the internal affairs function of the Police Department. The investigations lieutenant manages the supervisors assigned to the Criminal Investigations Division. Adding a lieutenant to the administrative side who supervises the three sergeants who are responsible for hiring, recruiting, training, professional standards, and community engagement will benefit the chain of command and allow the administrative captain to remain focused on strategic efforts, while lieutenants focus on planning and the direction of teams through the efforts of first-line supervisors.

The addition of an administrative lieutenant creates additional opportunities while providing a layer to augment the span of control. Additional administrative duties could include Special Event and Dignitary Visit planning and coordination/oversight of regional partnerships such as North Sound Metro and Demonstration Management.

TABLE 6 - POLICE RECORDS STATISTICS AND COMPARISONS 2013-2021

PUBLIC RECORDS REQUESTS (PRR)	2013	2021	% Change
Public Records Requests (PRR)	1,225	1,449	18.3%
Completed PRR	1,265	1,444	14.2%
City Performance Measure (90%)	85%	73%	-14.1%
Average PRR Processing Days	6.9	7.7	11.6%
CONCEALED PISTOL LICENSE			
Concealed Pistol License	399	518	29.8%
Pistol/Firearm Transfers	836	1,088	30.1%
EVIDENCE			
Evidence Items IN	2,349	2,688	14.4%
Evidencnt Items OUT	1,900	4,358	129.4%
Total Reports Processed*			
	5,734	6,638	15.8%

ADDITIONAL PERSONNEL ASSIGNED TO POLICE DISPATCH

The National Emergency Number Association (NENA) makes size and staffing recommendations based on the population served by various Public Safety Answering Points (PSAP) or emergency call answering centers. NENA recommends the following;

- **Small PSAPs** serving a population of less than 19,000 have nine total staff.
- **Medium PSAPs** serving a population between 19,000 and 100,000 have 16.6 total staff.
- **Large PSAPs** serving a population between 100,000 and 140,000 have 26.2 total staff.

Due to the uniqueness of the daytime population in the City of Redmond, the PSAP fits into both the medium and large PSAP classifications.

Current staffing allocation (16 telecommunicators, two supervisors, and one manager) is sufficient for the existing workload and can manage a modest increase in call load. Current staffing minimums ensure that at least two telecommunicators are always on duty. During busier call periods (0900 – 2000), staffing levels currently increase to meet demand. Communications have an average answer time of approximately 6 seconds for 911 emergency calls. As the daytime population of Redmond increases in the future, we project that additional telecommunicators and a supervisor will be needed to maintain the current level of service.

Additionally, the Redmond Police Department's PSAP answers 911 calls and dispatches for the City of Duvall under a contract for services. Growth in Duvall has intensified. The most recent numbers from the 2022 Office of Financial Management estimated the current population at 8,320 – a growth of 995 since 2014. This figure also exceeds the previous growth estimate that the City of Duvall would reach (8,500) by the year 2030. Based on the 2015 Comprehensive plan targets for Duvall, the 2035 population could increase to 10,000 to 12,000 based on housing estimates.



PICTURED ABOVE - EVIDENCE ROOM AT REDMOND'S PUBLIC SAFETY BUILDING

SECTION 6: COMMUNITY ENGAGEMENT

INTRODUCTION

The Redmond Police Department is dedicated to customer service and problem-solving through collaboration and communication. Redmond has a strong history of community-oriented policing, dating back to the Department becoming the first nationally accredited police agency in the State. This tradition continues to this day with efforts like Kids, Community, and Cops, a program where officers read books to young kids at our Redmond Community Center. Every August, we coordinate the National Night Out program, for neighborhoods to get outside and meet with police, fire, and city officials. In 2021, forty-five neighborhood block parties participated in National Night Out.

The engagement team consists of a school resource officer, crime prevention coordinator, public information officer, volunteer coordinator, and supervisor. The SRO serves over 5,000 students within the community. The crime prevention coordinator teaches safety classes, organizes the Community Police Academy, leads our Apartment Watch program, and responds to community needs. The public information officer continues to expand our social media footprint by expanding our presence on Twitter, Facebook, Instagram, YouTube, and Nextdoor.

Community engagement efforts remain a cornerstone of the Department’s service delivery strategy. The Police Department sees the strategy of engaging in proactive community efforts as contributing to the low crime rate in the City. The Community Engagement team also includes a volunteer program coordinator who organizes our adult volunteers and identifies roles where volunteers can be instrumental in assisting the police department and community members. The department has a robust and successful volunteer program. As we identify new initiatives, we will evaluate the expansion of volunteer roles where appropriate to meet the demand for services.

As call volumes build, we continue to challenge staff to evaluate internal expectations and what the community expects from us. We will continue to measure ourselves through the four primary performance outcomes of crime rates, clearance rates, collision rates, and community satisfaction.

TABLE 7 - 2021 ESTIMATED TIME AND COST SAVINGS FROM ONLINE REPORTING

Total incidents	616
Incidents without officer follow-up	532
Estimated hours per report if taken by an officer	1.5 hours
Estimated cost per report if taken by an officer	\$70.00
Total hours saved	798
Total savings	\$55,860

TECHNOLOGY

Technology plays a key role in effectively engaging and educating the community as well as investigating criminal matters with a high level of customer service. The department is constantly working to ensure it is both aware of and using the best possible technological advances.

The Redmond Police Department is working to leverage technology while solving crimes; some of the best evidentiary footage we receive comes from in-home camera systems provided by members of the community. With the advent of neighborhood information sharing systems used by security hardware and software companies, community members are helping to solve crimes faster. Residents who capture video of a suspect stealing a package off their porch can now share that video on multiple platforms that cover communities far beyond Redmond city limits.

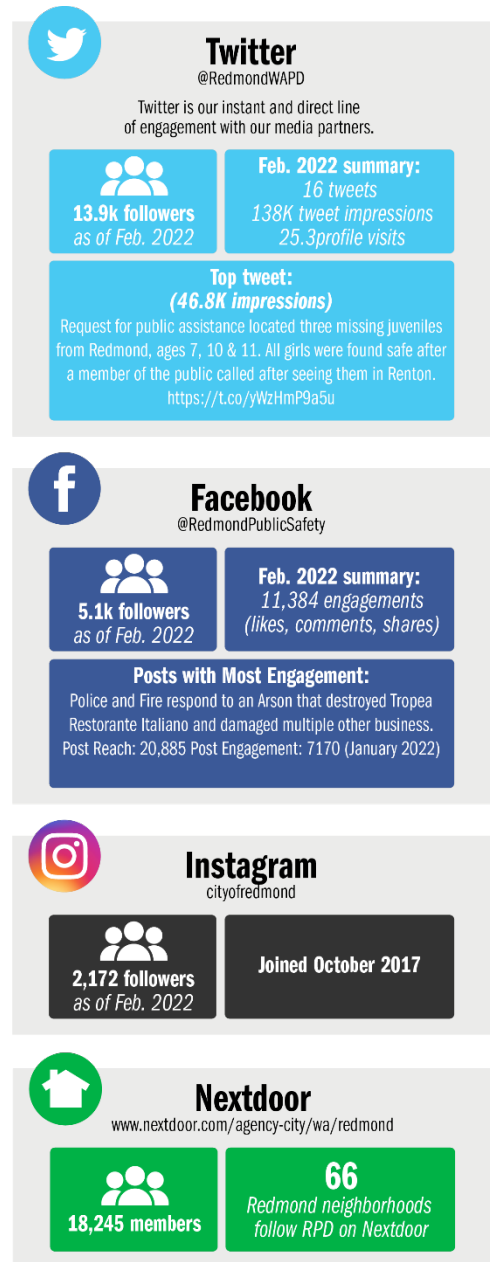
Online reporting is another technological tool that allows people to quickly file non-urgent and minor police reports to help get them the case numbers they need at a time convenient for their families. In 2020 the Redmond Police Department saw an increase in the use of the online reporting tool which resulted in an efficiency-based savings of nearly \$56,000 in staffing costs.

In addition to taking reports, technology allows us to track crime trends, share the online crime map with the community, and respond to complaints quickly and efficiently via our email system, website, and [online crime map](http://gis.redmond.gov/crimemap/#/MapView) (<http://gis.redmond.gov/crimemap/#/MapView>).

SOCIAL MEDIA

The Department maintains a significant presence on social media supported by the public information officer, including Facebook, Twitter, Instagram, YouTube, and publishing our online Police Blotter. The public engagement coordinator also keeps lines of communication open with other city departments, local and national media, and community partners. These methods allow us to both engage and educate the community; we receive feedback and questions from the community regarding calls for service, questions about our city, and employment inquiries, and we share the culture and values of the Police Department. Technology allows for the quick and accurate sharing of information; when the Department identifies a new crime trend or is seeking help to find a missing endangered person, social media helps inform the public.

FIGURE 14 - SOCIAL MEDIA



CULTURAL INCLUSION

The City of Redmond desires to create a welcoming and inclusive city, as demonstrated through its cultural inclusion initiatives. The Redmond Police Department supports this citywide work internally and externally. Redmond Police employees participate in ongoing training in cultural inclusion alongside other city employees. Also, the Department has created the first advisory council, the Community Equity Action Team, a group specifically designed to bring typically underrepresented voices forward to help advise our agency on engagement practices and community outreach.

The Community Equity Action Team advises the Redmond Police Chief on matters related to relationship building, programming, community engagement efforts, and other matters of importance. The Community Equity Action Team launched in 2018, and members joined from across the community. This council was created after two years of stakeholder interviews, and research into other successful agencies, and is intended to be a model citywide for creating ongoing and meaningful community relationships.

The Police Department continues to work actively on partnerships with Fire and Emergency Management to ensure that emergency plans and messages are accessible to all members of the community. Accessibility efforts include ensuring that information is available in multiple languages and formats to help meet all of our community's communication needs. These efforts align with county and state efforts to keep our communities safe and emergency services accessible to all.

PROGRAMMING

The Redmond Police Department allocates resources strategically throughout the community to achieve the best engagement results possible. The Community Engagement Team works hard to ensure that a consistent quality of programming exists for our community and that strong relationships exist for those that live in our city.

The Department maintains a robust adult and youth volunteer program; our Explorer Post consists of volunteers ages 14 to 21 and adults can volunteer starting at age 18 with our adult volunteer program. Explorers conduct career exploration, assisting with large events, riding with patrol officers, and attending regular state and national academies to meet other Explorers.

Our adult volunteer program places community members in positions that best suit their interests and department operational needs. Adult volunteers run the Disabled Parking Enforcement program and allow the community to keep locations accessible by discouraging disabled parking violators. Volunteers also conduct thorough home assessments for Redmond residents, helping to prevent crime and empower homeowners and renters to keep their residences as safe as possible. Other adult volunteer opportunities are available depending on the skillset and willingness of the volunteer to contribute. The department's volunteer program has been a hallmark of community-oriented policing in Redmond for decades.

In 2021, the department restructured the school resource officer program in partnership with Lake Washington School District from a traditional school-based model to a community-based model. The officer rotates between Rose Hill Middle School, Redmond Middle School, and Redmond High School. School resource officers are encouraged to mentor, teach and work alongside students in these schools. In cases requiring a criminal investigation, school resource officers can partner with community or mental health services to find alternatives to

arrest, while keeping the safety of students, staff, and campuses as the primary concern. The Redmond Police Department anticipates additional growth in the Lake Washington School District, and we anticipate adjusting our partnership to match district growth in the future.

INDEPENDENT FORCE INVESTIGATION TEAM (IFIT-KC) – COMMUNITY MEMBERS

In compliance with I-940, the department has selected its first group of community members to be the eyes and ears of the community in police-involved use of force incidents resulting in death or serious injury. Eleven community members applied and were selected for the cadre. Each year, members will be asked to evaluate their continued desire to serve in this capacity. Additional community members will be added, as needed.

DIVERSITY, EQUITY, AND INCLUSION

Recognizing the historical, generational, and systemic impacts police and policing have on society and the desire of the community to address the systemic disparities in municipal governance, the police department gave up a commissioned police officer position to fund the City's first-ever Diversity Equity and Inclusion Manager (DEI) during the 2021-2022 budget process. This position will help identify the needs of our community moving forward. Additionally, the police department has embarked on a DEI-focused hiring and recruitment strategy to attract the best and most diverse qualified applicants.

SECTION 7: CAPITAL FACILITY & MAJOR EQUIPMENT REQUIREMENTS

INTRODUCTION

The Department provides quality policing in partnership with the community through long-term problem solving, crime prevention, and law enforcement. All police operational and support functions are based out of the City-owned and maintained Public Safety Building (PSB) at 8701 160 Avenue Northeast. The PSB, originally designed and constructed in 1990, experienced major design renovations to the north and west portions of the building completed in 2006 that included evidence storage and a processing area with several garages for storage of impounded vehicles.

The building contains office space, a customer service front counter, a prisoner booking and temporary holding facility, property impoundment areas, classrooms including a regional training room, an evidence room, and a firing range.

Anticipating population and business growth in both the Downtown, Overlake, and Marymoor Village urban centers, police facilities will need to expand to ensure community access to services, especially in the Overlake and Marymoor Village areas as light rail arrives.

PRIORITIZED NEEDS

The Redmond Public Safety Building serves as the primary facility for police and the prosecuting attorney's office. The facility operates at maximum capacity. The impact of adding additional employees to the current facility would vary. If field staff positions, such as police officers, were added, the size and adaptations of common and shared-use areas would require review. Areas such as locker rooms shared desks, workrooms, meeting, and conference rooms would require space reconfigurations.

In October 2013, the City contracted with Meng Analysis to complete a facility condition assessment of all City structures. The report stated the Public Safety Building and the aging garage (23 years old at that time) were in generally good condition, with deficiencies to the roof flashing and gutters, stucco, tile walls and soffits, and exterior windows. Further, the report stated that general repairs required for the facility would include interior and localized exterior maintenance.

In 2015 the City embarked on a \$9 million remodel of the PSB that resulted in new exterior siding, doors, and windows, along with a new roof, seismic upgrades, a complete remodel of the 911 center, and upgrades to aging equipment in staff locker rooms. The remodel addressed many of the most pressing concerns noted in the 2013 Meng Analysis report. Items the City needs to address include the PSB's aging mechanical and electrical systems.

More recently, the City has identified unresolved ADA issues within the building that serve both staff and public areas. The City has not created a prioritization or pricing matrix to begin budgeting for ADA improvements.

There are two computer server rooms located within this aging facility. The main server room for the City Information Services Department is inside the Investigations Division. The room contains at least 100 virtual and physical servers which operate all City software including domain controllers and Exchange servers. Within dispatch, a smaller server room houses back-up for NORCOM, Issaquah, all police computer-aided dispatch servers, all 911 equipment owned and maintained by King County E-911, and building security camera controllers, servers, and generators to provide for emergency power backup as needed.

CURRENT COST OF OPERATIONAL MAINTENANCE FOR THE PUBLIC SAFETY BUILDING

The City of Redmond's Public Works Department expends approximately \$356,000 annually to maintain the Public Safety Building. Maintenance includes painting, and routine wear and tear repair for the facility and its operating systems. Before the remodel in 2015, the City replaced first-floor tile flooring and second-floor carpeting. In 2013, also before the remodel, significant work was done to evaluate and repair leaks in the roof, and the City made emergency repairs to a water line that failed in the top floor boiler area. More recently, many heating and cooling units throughout the building have been failing. There are more than 70 of these units located in the PSB that are in hard-to-access and service locations. Most of these heating and cooling units have yet to be replaced and are beyond the end of their expected lifespan for service.

OVERLAKE URBAN AREA SERVICES

The Police Department will need to address how to provide services to Overlake's growing population, light rail arrival, and urban development. Considerations will include the need to provide walk-in service and a review of call response due to high traffic volume and geographic challenges. These challenges may delay officers needing to respond from the downtown area.

Redmond officers currently utilize several distributed work areas (typically a locked office, desk, phone, and computer docking port) while in the field. Allowing officers to remain deployed throughout the City while investigating cases and conducting follow-up is important; it keeps response times low and maintains positive connections with the community. As the Overlake area continues to develop and grow, the City must plan on providing customer service-based, walk-in community access for police and other City services. The city must provide the community with a customer service-based location for the community to access police services.



PICTURED ABOVE - RENDERING OF MARYMOOR VILLAGE

MARYMOOR VILLAGE URBAN AREA SERVICES

The Police Department will need to address how to provide services to Marymoor Village (rendering of the area shown), including nearby facilities and structures related to Sound Transit Light Rail.

DESIGN CONSIDERATIONS FOR FUTURE CITY FACILITIES

In partnership with the Fire Department, the Police Department has maintained two officer workstations housed in Station 17 (north) and Station 16 (east). In the Overlake area, Fire Station 12 (south) has a shared space for officers to work. The department also maintains a partnership with Microsoft Security in the Overlake area which hosts a shared workspace for officers. Due to interruptions, noise, and lack of privacy for sensitive investigations, a shared workspace is not ideal. However, space sharing can reduce overhead costs and provide a means for keeping officers deployed in the field. The City must plan on building police substations in the Marymoor Village area and Overlake Urban areas.

In future capital planning, the City of Redmond should consider backup facilities and redundancy for emergency 911, and communications systems. The 911 communications center is located on the second floor of the Public Safety Building. The backup facility for Redmond is currently at NORCOM in Bellevue with reduced operational capability. As light rail develops the City should promote opportunities to partner with other agencies and form private/public partnerships to share space creatively to meet public safety needs.

Redmond also houses an emergency backup dispatch center for the North East King County Regional Public Safety Communication Agency (NORCOM), based at Bellevue City Hall. In case of an emergency or the evacuation of NORCOM, this small center is designed to allow up to 12 NORCOM dispatchers/911 call-takers to operate all NORCOM communications from Redmond.

In addition to the NORCOM backup space, Redmond also serves as the primary backup location for the Issaquah Police Department. Issaquah communications currently serve the communities of Issaquah, Snoqualmie, and North Bend.

Future capital projects will focus on improving the redundancy of critical City services. Approximately 100 computer servers (physical and virtual) are housed within the Investigations Division’s office space on the second floor of the Public Safety Building. These computer servers provide critical email, log-in access, and network systems for the City. The distribution of these critical functions would reduce vulnerability in the event of a natural disaster and aid in the continuance of governmental operations.

FUTURE CONSIDERATIONS FOR CAPITAL EQUIPMENT

In partnership with the City’s Fleet Operations, we maintain a fleet of special vehicles; a mobile command post that was due for replacement in 2020, a Crisis Negotiation Team vehicle, a major incident response van, and a prisoner transport vehicle. All are currently functional; however, they are aging rapidly. By creating partnerships with area law enforcement agencies for the purchase of expensive capital vehicles, the City can benefit from cost-sharing. For example, Redmond recently contributed \$50,000 towards the purchase of a new armored vehicle that will serve the City’s current partnership with the North Sound Metro SWAT team. Had the Department pursued this purchase on its own, the City would have had to plan for a cost figure of \$188,000 to \$300,000 depending on specifications.

Review of Large Technology Purchases/Upgrades for Consideration

1. BUILDING KEYCARD ACCESS AND SECURITY SYSTEMS

The current system utilizes keycard door controllers located throughout the building. These controllers “read” keycards to gain building access. As systems or security demands change, this system will require additional upgrades and replacement, including integration with new and existing technologies, such as cameras and multi-factor authentication. In the 2023-2024 budget, funds will need to be allocated for a comprehensive needs assessment to be conducted on all City facilities. A single system will need to be implemented for access and control of all City-owned buildings.

2. VIDEO/AUDIO MONITORING OF BUILDING AND HOLDING CELL AREAS

In 2016, the Technology and Information Services Department completed a City-wide project to replace/upgrade all video and alarm systems. The Public Safety Building utilizes video monitoring in public access areas, shared workspaces, main corridors, and the building’s exterior. The police booking and some prisoner holding cells have video and audio monitoring. As with the keycard access system, these systems will require replacement/upgrading over time. This work identified that significant physical deficiencies remained with door contacts, locking mechanisms, and the quality of cameras installed.

A budget request to correct deficiencies and improve the system was submitted for the 2019-2020 budget cycle but was ultimately not funded. Additional requests will be submitted in the future to attempt to correct these deficiencies and improve the capabilities of building security for the public and staff.

3. MOBILE OFFICE PLATFORM

Since 2014, the Police Department has worked to implement a mobile office platform for officers to be able to complete most of their clerical work in the field and not be required to come to the station for such things as downloading digital evidence, writing reports, completing tickets and other documentation.

Innovations in technology have been used to support this effort. Officers used to require the following equipment to be effective in the field: a pager, 35mm camera, tape recording device, utility box with dozens of forms, and a ticket book. They were also required to return to the station for the following functions: report writing (to use desktop computers) completing and turning in tickets. The Department has implemented innovative use of cellular phones that have allowed officers to no longer need pagers, digital cameras, and recording devices.

Officers now conduct most of their clerical and administrative duties using cell phones and laptops. Officers can complete most of their work without the need to return to the station. Working in this way will allow officers to spend more time in the field for more of their shifts.

Finally, the Department has been actively working to develop the ability for officers to function with a single electronic device which would enable them to complete all of the functions mentioned above. This platform would increase efficiency and reduce the cost to the City.

4. COMPUTER-AIDED DISPATCH (CAD), RECORDS MANAGEMENT SYSTEM (RMS), AND MAJOR SOFTWARE PURCHASES

The Police Department currently uses the same software to operate both CAD and RMS. The department continues to hold approximately \$5 million in capital reserve funds for replacement or upgrades to CAD/RMS. The Police Department almost exclusively uses the following major software: Spillman (CAD/RMS), SharePoint, AXON Evidence.com, and ILINX Capture and Content Store. All these systems require contracted annual support, routine software upgrades, and consideration for replacement or major upgrades as necessary. As of 2020, the current Oracle system is due to be replaced.

5. TECHNOLOGY TO SUPPORT BEST PRACTICES IN INTELLIGENCE-LED POLICING EFFORTS

Redmond has worked to integrate methods of collaboration, in partnership with the community, to reduce crime and increase safety proactively. Leveraging new and developing technologies to provide real-time, statistics-based information to officers and community members helps to achieve this goal.

Recent redeployments with staff from the City's Technology and Information Services Department have led to the reduction in dedicated support that the Department receives. In 2019, the Department transitioned from two full-time employees trained and dedicated to major enterprise systems, to one full-time employee dedicated and a second employee that supports the Department part-time (with time split at the Fire Stations) without enterprise-level training. The staff and support reduction places enterprise systems at risk and ultimately could sacrifice public safety with only one skilled staff member trained to support key systems. Additionally, as reliance grows on

technology, the lack of dedicated on-call technology services during after-hours creates a significant gap that the Department has identified and would like to fill. Police Operations continue 24 x 7 x 365, always ready to respond. As technology grows, the Department should strive to keep pace with changing technologies by maintaining the ability to partner with public and private entities, quickly assess technology needs, obtain necessary products or support promptly and work with internal partners (such as the Technology and Information Services Department) to effectively implement needed systems.

SECTION 8: STAKEHOLDER PROCESS

INTRODUCTION

The Police Department is engaged in a continuous feedback loop with stakeholders; we solicit feedback to help us determine the needs and wants of the community. Below is a list of efforts and meetings designed to obtain input from community members, City board and commission members, City staff, and City Council members. These stakeholders will continue to help shape future programs and enforcement efforts of the Redmond Police Department.

COMMUNITY INPUT TIMELINE

- On-going - Mayor and Director's Team meetings
- July and August 2019 - Community Survey Data was obtained by polling Derby Day visitors and through an online survey sent to neighborhood leaders.
- August 2019 - National Night Out – Police personnel attended over fifty individual gatherings to speak with and listen to community members.
- Conducted quarterly Community Equity Action Team (CEAT) meetings to listen to the priorities and concerns of underrepresented populations in Redmond.
- October 2019 – Shared functional plan and public safety survey results at the Neighborhood Block Watch Captain meeting
- December 2019 - 3P Committee Meeting (complete)
- November 2020 - Planning Commission (complete)
- April 2022 - Council Study Session
- May 2022 - Public Safety Committee
- September 2020 - Council action/adoption of the plan

ADDITIONAL FINDINGS

As mentioned in the Executive Summary, the Police and Fire Services questionnaire was created specifically to inform public safety functional planning. The questionnaire consisted of twenty-five questions, including demographics designed to solicit feedback and identify the wants and needs of our residents. This survey used the new city website engagement tool to input and analyze responses.



PICTURED ABOVE - COMMUNITY EQUITY ACTION TEAM (CEAT)

Launched in early July 2019, the City promoted the questionnaire at a public kiosk at Redmond’s Derby Days and made the survey available in an online format through August 2019. Staff presented information about the survey at the 52 community meetings held during National Night Out Against Crime on August 6, 2019.

We found that overall satisfaction with police services remains steady. Respondents identified opportunities for the Police Department to increase the quality of our crime prevention services, improve our block watch programs, and improve the resolution of community complaints and concerns. A consistent theme emerged when talking one on one with stakeholders: the Department needed to be doing a better job of sharing the stories of how we are meeting the challenges of our growing city. The top three services that were most important to the community were 1. The non-emergency business phone (83% rated important or very important), 2. An opportunity for phone reporting (83% rated important or very important), and 3. Access to information on the Department’s website (79% rated important or very important).



REDMOND SAFE PLACE LOGO

The survey also affirmed strong interest from the community to continue and expand the Department’s embedded mental health professional program. (75% of respondents rated this as important or very important). The public expressed strong support for increasing bicycle patrols (74% important or very important) and partnerships with Human Services (71% important or very important). These areas of service have already been an emphasis for the Department, and we will continue to support and promote these programs and partnerships. The department has

extended funding for the embedded MHP program through the end of 2022 and is exploring funding options for the next biennium.

The respondents to the survey who provided comments expressed the strongest sentiments towards improving traffic enforcement and addressing criminal complaints. One-third of the 96 respondents, or 32 people, expressed concerns that the Police Department needed to focus more effort on the enforcement of traffic and criminal laws.

New in 2018 was the Community Equity Action Team (CEAT), formed by community leaders of underrepresented groups. The team formed with the mission of informing the Chief of Police about concerns and issues important to the community and providing the perspective of groups who have traditionally been marginalized. One outcome of the work of this group is the implementation of the Redmond Safe Place program. This program identifies businesses and organizations that work closely with the Police Department to provide a safe location for anyone experiencing hate crimes or harassment. It serves as a tangible example of stakeholder input that manifests in police service. Visit rpdSAFEPLACE.com to learn more.

In 2022, the Police Department will explore opportunities to begin a process to explore an interfaith advisory council to help connect our community to public safety issues.

2021 EMC RESEARCH

In 2021, EMC Research conducted a community satisfaction survey for the city of Redmond. During this engagement, 400 participants responded.

FIGURE 5 - SAFETY IN REDMOND

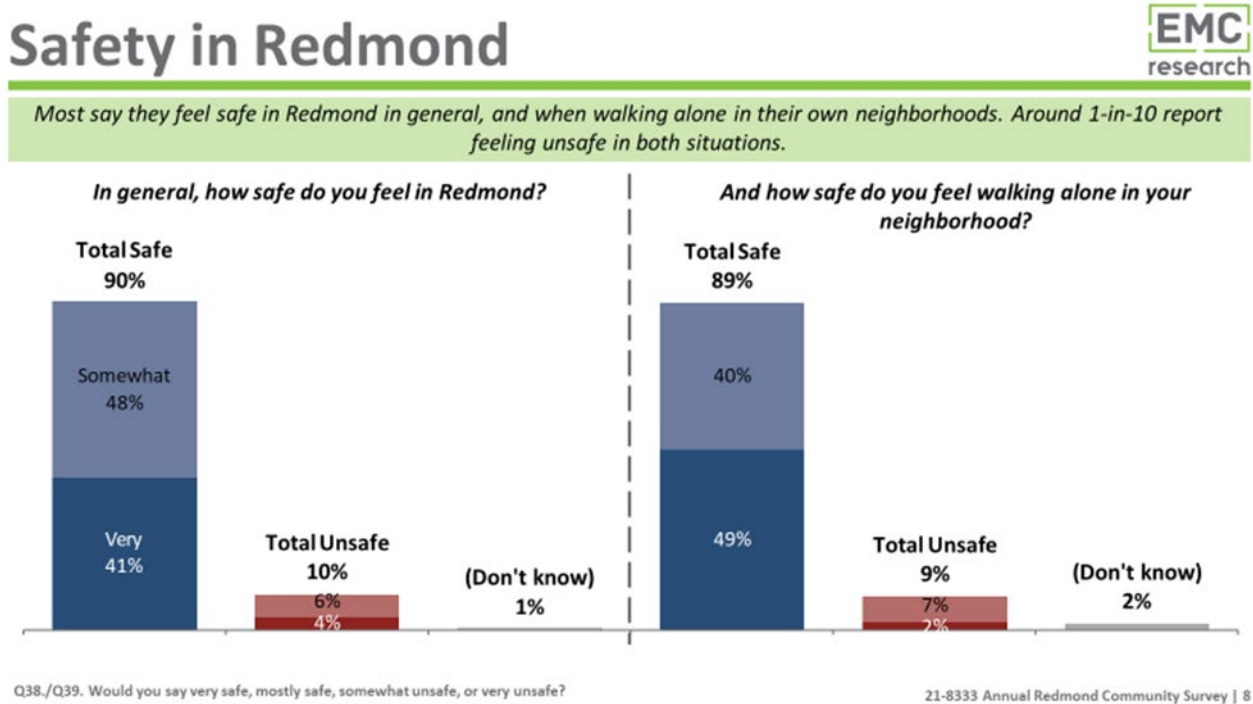
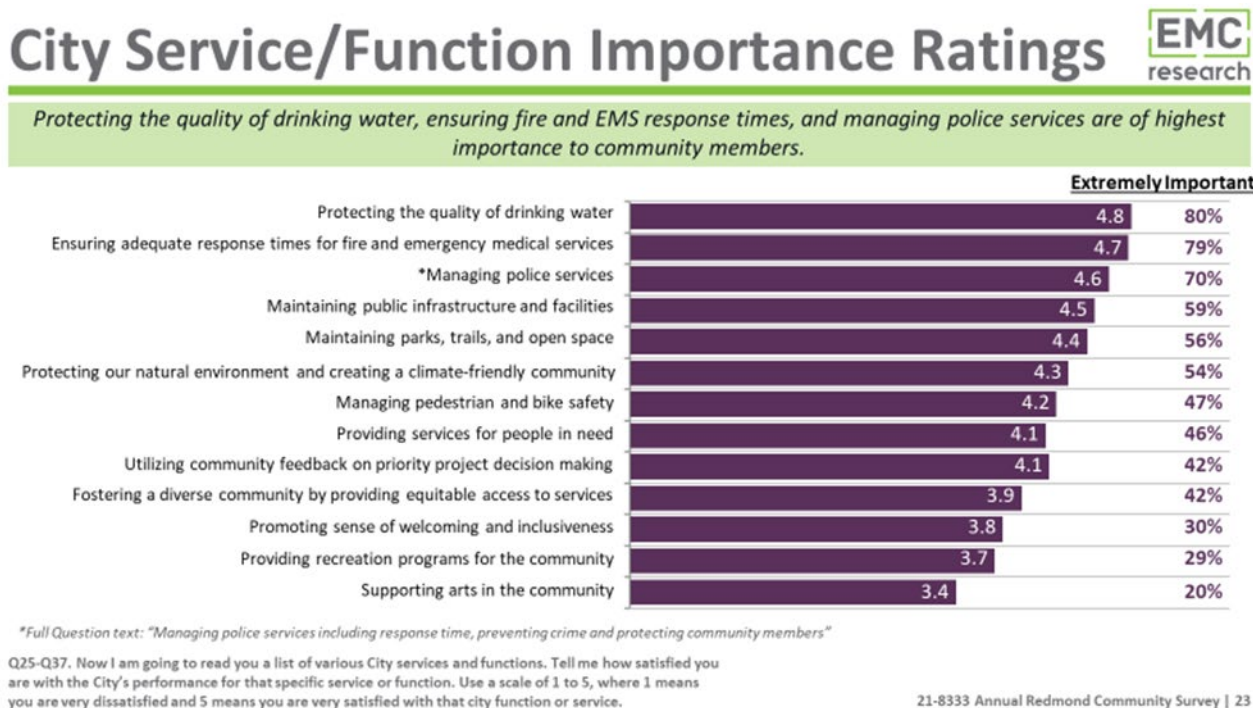


FIGURE 16 - IMPORTANCE RATING



SECTION 9: SUMMARY OF SUCCESSFUL IMPLEMENTATION

INTRODUCTION

The functional plan review is intended to support Redmond’s Comprehensive Plan and the Budgeting by Priorities process. It has defined the services and performance outcomes the Redmond Police Department will achieve by the year 2050 through full implementation of the City Comprehensive Plan and supporting functional plans. The residents of the City of Redmond continue to enjoy and expect a high level of public safety services; a finding supported by data found in the bi-annual community satisfaction survey, customer service data, and the functional plan stakeholder processes.

Historically, the Police Department is well resourced to meet the desired level of service for the community. For us to continue to meet the performance standards, we must prepare for the challenges of maintaining or exceeding the current level of service. To do this, we must increase staffing levels to meet the identified needs and challenges of a growing, thriving, and changing community. The goal is to accomplish the vision of a community of connected neighborhoods with vibrant urban centers – inspired by nature, powered by innovation, and committed to excellence.



**REDMOND COMPREHENSIVE PLAN - VIEW AT
REDMOND.GOV/COMPPLAN**

PUBLIC SAFETY SERVICES AND ENGAGEMENT

To meet community expectations and the organizational performance standards, we must look ahead to anticipate service needs and increases in public safety calls for service; we want to maintain the high degree of satisfaction of the community residents. By focusing the collective organizational efforts on utilizing the three overarching public safety strategies, we will accomplish the three organizational goals. Proper planning and analysis will enable the Redmond Police Department to meet the challenges of the future. The successful implementation of this plan will enable the Redmond Police Department to:

- Achieve annually each of the performance measurements and strategies identified in the City of Redmond’s Budgeting by Priorities Safety Priority.

- Continue to provide resources and tools that allow officers discretionary time to engage the community in problem-solving activities.
- Continue to provide the proper level of civilian support resources to meet performance standards. Efforts here keep officers on the street where they are needed – available to address the issues that require the knowledge, skill, and abilities of a commissioned officer.
- Allow officers to quickly resolve signs of disorder in the community so that Redmond may remain a place where people choose to live, work, play, and invest.

TECHNOLOGY UPDATES

Technology continues to be an area of opportunity for the Department to keep pace with the capabilities of those who would harm the community through electronic means. A successful strategy will be to leverage technology to reduce operational costs and enhance efficiencies throughout the Department. To be successful, the Department must continue to assess and test innovative methods to reduce crime and disorder in the community. Upgrading systems is costly and must balance against staffing requests and other department requirements. Timing upgrades with the budgeting process will allow the Department to demonstrate operational needs and efficiency. These systems and technology upgrades will allow the Redmond Police Department to prevent crime, identify criminals operating in the community, process and retrieve data, and make data-driven operational decisions that will help protect neighborhoods.

CAPITAL AND MAJOR EQUIPMENT REQUIREMENTS

The Police Department will continue to participate in the City of Redmond’s Capital Improvement Program to ensure we evaluate the capital and major equipment requirements of the Police Department, along with the other long-term capital projects. Since participation in the 2013 facilities condition assessment, the Public Safety Building underwent significant upgrades to the roof and exterior, while adding internal seismic upgrades. The 2013 process identified significant maintenance and upgrade needs in mechanical and electrical systems for the Public Safety Building to remain viable in the future. Since this building currently houses all police operations and many vital information systems, the entire City relies on the building to function, and keeping pace with upgrades and maintenance is critical. Meeting the capital and major equipment needs will help us achieve a vision of connected neighborhoods with vibrant urban centers – inspired by nature, powered by innovation, and committed to excellence.

CONCLUSION

In considering the cost of implementation, we must consider the entire duration of this functional plan – 2020 through 2040. Full implementation includes:

- Adding 26 full-time employees comprised of twenty commissioned staff and four support staff. Please note the need for new staff continues to remain contingent on City growth and available resources, see below.
- Substantial maintenance and upgrades to the mechanical and electrical systems of the current Public Safety Building.

- Continued planning efforts for the integration of a police presence in any new City of Redmond customer service center in the Overlake area.

To have minimal impact on other vital City operations, we anticipate scoping public safety needs proportionately between the future Public Safety Levy efforts and ongoing budget asks. Scoping requests in this manner will allow requests to be considered and vetted through extensive Budgeting by Priorities process, which includes input from community members, City staff, City administration, and City council. This process will identify an acceptable pace of department growth compared to population growth, and performance measures, and demonstrate the need for resources at the given point in time.

SECTION 10: THREE-YEAR ACTION PLAN (2022-2024)

INTRODUCTION

The refined functional plan goals are intended to continue to support the successful implementation of service delivery strategies, which the Department evaluates through outcome-based performance measures. The successful accomplishment of the following goals will be determined by performance measures and the ongoing progress to support the City's vision. The Three-Year Action Plan also includes objectives intended to guide work efforts over the next three years to assist the Redmond Police Department in accomplishing the vision and mission of the Police Department, in support of the City's Comprehensive Plan and Vision.

GOAL #1

URBAN CENTERS & LIGHT RAIL ACTION PLAN (DOWNTOWN & OVERLAKE)

To ensure that the City maintains a high level of service while we absorb the impacts of light rail and the increase in density and complexity of the community, especially in the Downtown and Overlake areas. We will continue applying best practices for maintaining a safe community and safe rail system with the assistance of regional partners.

OBJECTIVES

1. In 2022, the Police Department will conduct additional research to prepare the police department for the arrival of light rail. The research will include meeting with regional partners, forging new public-private partnerships, and developing technology-driven and data-informed public safety strategies. These efforts will meet the challenges of a growing, thriving community and the accompanying staffing needs of the Police Department.
2. In 2023-24, the Police Department will request authorization to increase commissioned staffing by up to 13 FTE's based on the initial assessment of the staffing needs pending the arrival of the first of four train stations. This offer will be compared to Public Safety Levy strategies and outcomes.
3. In 2022, the Police Department will evaluate and define specific strategies to prepare for additional station openings in the downtown core in 2024 based upon the lessons learned from the technical station opening.
4. In 2025, the Police Department will assess light rail policing strategies and work with regional partners at Sound Transit to develop the next five-year policing and staffing enhancement strategies to meet the emerging needs of the community.

GOAL #2

STANDARDS OF SERVICE, RECRUITING, TRAINING & EQUIPMENT

To provide police services that meet or exceed nationally recognized standards. Only a well-staffed organization, that is well trained, and properly equipped can effectively and efficiently deliver public safety services. We will continue to evaluate our operations to ensure effective public safety service delivery to the community.

OBJECTIVES

1. In collaboration with City staff, the Redmond Police Department will identify funding deficits with the current public safety levy and determine funding strategies to support current and future staffing needs beyond 2022.
2. In the 2023-24 budget cycle, the Department will seek dedicated revenue to support its existing Mental Health programs. This request will also meet the critical need of providing wellness and staff support to our law enforcement officers and other first responders.
3. In the 2023-24 budget cycle, the Department will seek specific and dedicated funds to provide for ongoing market research, media services, consulting services, and overall recruiting & hiring support. This will ensure that recruiting and hiring efforts are matched by technology, media, and support systems.
4. The Police Department will continue to commit to statewide accreditation. The Department was evaluated for re-accreditation in 2022.
5. The Police Department will continue to review and enhance annual in-service training plans, ensuring all employees meet the minimum training standards required by the State of Washington for all police officers.
6. The Redmond Police Department will remain active participants of the King County E-911 Regional Advisory Governing Board to ensure Redmond's interest(s) are being considered as King County 911 continues to modernize and transform.



RPD INTERACTING WITH COMMUNITY MEMBERS.

GOAL #3

COMMUNITY ENGAGEMENT

Fostering partnerships with residents and the business community by providing opportunities for all stakeholders to take an active role in crime prevention and problem-solving.

OBJECTIVES

1. The Police Department will seek to increase participation and involvement with existing successful programs such as the Community Police Academy, Coffee with a Cop, Neighborhood Watch, Business Watch, and Apartment Watch programs.
2. From 2020 to 2023, the Police Department will collaborate with large employers and community gathering locations to help them develop policies and practices for employee workplace safety and violence prevention.
3. In 2022 and beyond, the Police Department will continue focusing on maintaining meaningful connections with the community through its use of online and social media tools.

SECTION 11: LONG TERM STRATEGY 2024-2040

INTRODUCTION

Service delivery, community engagement, and capital investment planning are the core elements of the three overarching strategies we will use to deliver public safety services through the year 2040. These strategies reflect our operational philosophy and organizational values of delivering public safety services to the community we serve. Each strategy describes a key approach to the service delivery and capital requirements needed to support the Department's functional plan goals and performance measures to achieve the City of Redmond's vision. These strategies will be aligned and supported by the City of Redmond 2050 Plan.

City Vision

A community of connected neighborhoods with vibrant urban centers
– inspired by nature, powered by innovation, and committed to excellence.

City Mission

To deliver our community's priorities in support of a dynamic Redmond where all can live, work, play and invest.

City Values

Commitment to Service
Integrity
Accountability
Welcoming

SERVICE DELIVERY

The Redmond Police Department is a full-service police department that fulfills its mission and vision by working in partnership with the community we serve. Redmond Police provides Public Safety services with integrity. Services include traditional law enforcement services and community caretaking efforts which maintain the quality of life that supports the City of Redmond's vision.

Traditional law enforcement services include the ability to quickly and effectively respond to emergency calls for service, dispatch services, records services, patrol response, investigation of reported crime, and addressing traffic safety concerns. Additionally, the Department recognizes the importance of the role of community caretaking and problem solvers who proactively address the impacts of complex problems in our community by enhancing our traditional services with robust community engagement efforts and working collaboratively with other City departments.

- The Department command staff reviews and assesses staffing needs on a biennial basis. In 2017 the department reviewed annual calls for police service, staffing expectations, the transition to a model of

policing using transport officers and deploying a bike unit, and evaluated the effectiveness of these deployments.

- In 2019, a review was conducted to examine past staffing models as well as a review of personnel allocations departmentwide. A more specific analysis was conducted for the patrol division to address the call for service data.

COMMUNITY ENGAGEMENT

To deliver success as a public safety organization, the Department will maintain a proactive and robust community engagement effort. Proactive community engagement efforts are at the core of Redmond's vision of a community of connected neighborhoods and keep with the City's value of commitment to service. The Public Engagement team, working with the support from the entire department and the City Communications team, is the primary driver of these efforts.

- In 2020 the Police Department will conduct an updated assessment of engagement efforts and proactive partnerships (e.g. Safe Space, coffee with a cop, Neighborhood Block watch, etc.) with community residents.

CAPITAL INVESTMENT: FACILITY AND MAJOR EQUIPMENT REQUIREMENTS

Achieving the City's vision of creating vibrant urban centers, enhancing livability, improving connections between neighborhoods, and delivering high-quality services, will require ongoing planning and budgeting for the capital facility needs and major equipment requirements of a professional, progressive public safety agency. Stewardship and accountability of public assets entrusted by the Department are critical parts of providing public safety services that meet the high expectations of our community.

- By 2024, the Police Department will assess current police facilities to determine future capital needs and the funding required to keep pace with organizational growth.



The City of Redmond assures that no person shall, on the grounds of race, color, national origin, or gender, as provided by Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. For more information about Title VI, please visit redmond.gov/TitleVI.

无歧视声明可在本市的网址 redmond.gov/TitleVI 上查阅 | El aviso contra la discriminación está disponible en redmond.gov/TitleVI.



Memorandum

Date: 9/6/2022
Meeting of: City Council

File No. AM No. 22-134
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Aaron Bert	4255562786
Planning and Community Development	Carol Helland	4255562107

DEPARTMENT STAFF:

Public Works	Bassam Al-Ali	Senior Project Manager
Public Works	Jon Spangler	Engineering Manager
Planning and Community Development	Micah Ross	Senior Engineer
Planning and Community Development	Vangie Garcia	Engineering Manager

TITLE:

Approval for the Award of the Construction Contract for the 152nd Main Street Improvements Project to Road Construction Northwest in the Amount of \$6,718,339

OVERVIEW STATEMENT:

Construction bids for the 152nd Main Street Improvements Project were opened and Road Construction Northwest was the low bidder. The bidder's unit prices, extensions, and additions have been checked for accuracy and unbalanced bid items. References have been checked and were found to be satisfactory.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
Council approval is required for award contract/agreements over \$300,000 per 2018 City Resolution 1503.
- **Council Request:**
N/A
- **Other Key Facts:**

N/A

OUTCOMES:

Approval of the of Award of this construction contract is needed to accomplish the construction phase of the project. 152nd Ave NE will be upgraded to meet the Overlake Village Design Guidelines. These improvements will increase travel choices within the redeveloping neighborhood and improve access to the Overlake Village Light Rail Station.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
\$6,718,339

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
CIP

Budget Priority:
Vibrant and Connected

Other budget impacts or additional costs: Yes No N/A

If yes, explain:
N/A

Funding source(s):
WSDOT Grant (PSRC) \$8,988,915
Sound Transit Grant \$1,338,822
City CIP \$4,391,888

Budget/Funding Constraints:
N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

The contract needs to be awarded so construction can be completed before the rainy season begins.

ANTICIPATED RESULT IF NOT APPROVED:

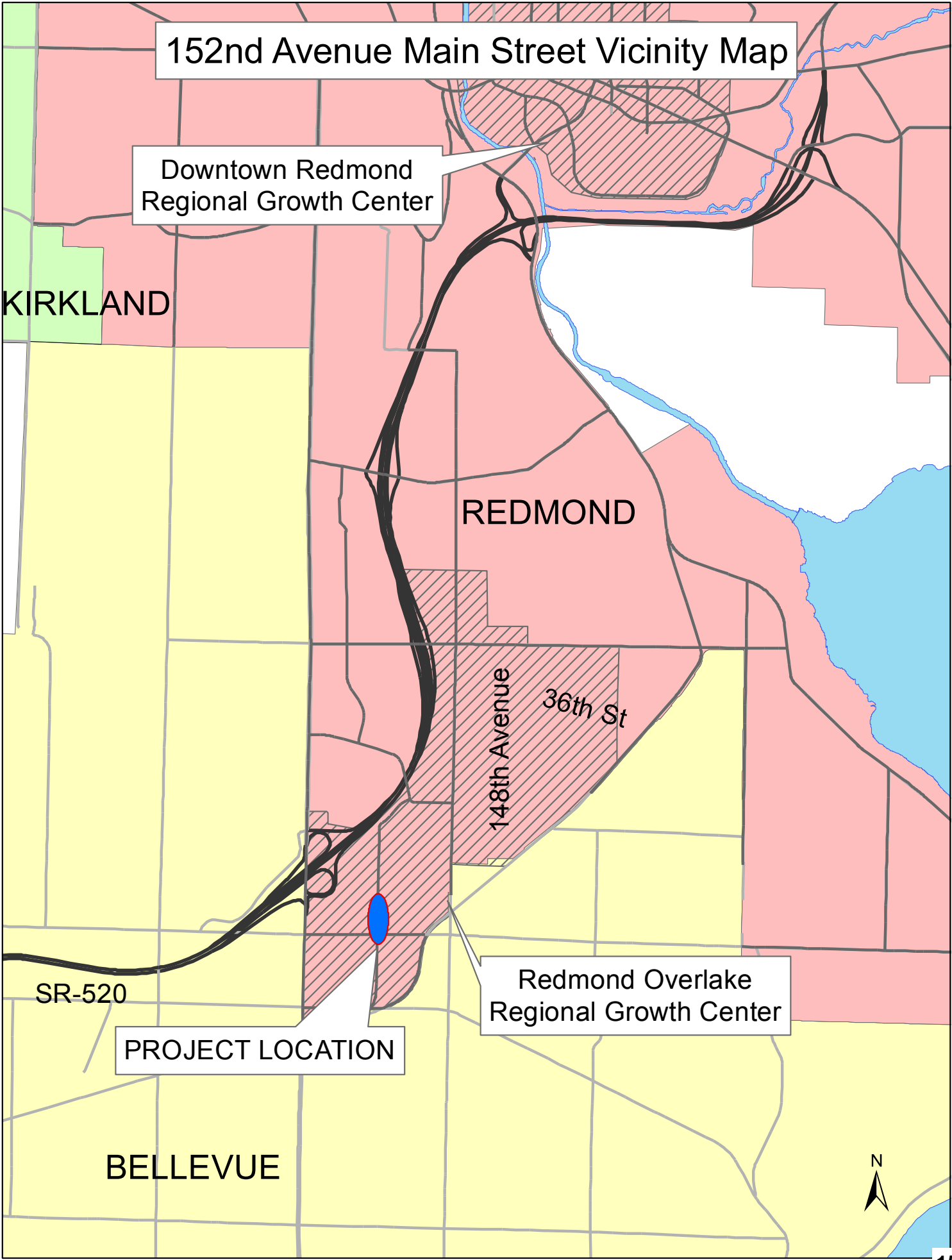
If the project is not awarded construction could be delayed and/or additional costs could be accrued.

ATTACHMENTS:

Attachment A: Vicinity Map

Attachment B: Bid Schedule Summary

152nd Avenue Main Street Vicinity Map



Downtown Redmond
Regional Growth Center

KIRKLAND

REDMOND

148th Avenue

36th St

SR-520

PROJECT LOCATION

Redmond Overlake
Regional Growth Center

BELLEVUE



152nd Ave NE Maint St Improvements
project number 20021530
BID TABULATION

No.	Item Description	Engineer's Estimate				Road Construction Northwest, Inc.	
		Qty	Unit	Price	Amount	Price	Amount
SCHEDULE A ROADWAY							
1	UNEXPECTED SITE CHANGES	1	EST	\$300,000.00	\$300,000.00	300,000.00	300,000.00
2	SURVEYING	1	LS	\$40,200.00	\$40,200.00	85,000.00	85,000.00
3	ADA FEATURES SURVEYING	1	LS	\$40,200.00	\$40,200.00	3,400.00	3,400.00
4	RECORD DRAWINGS (MINIMUM BID \$5000)	1	LS	\$5,000.00	\$5,000.00	5,000.00	5,000.00
5	TRAINING	800	HR	\$5.00	\$4,000.00	75.00	60,000.00
6	SPCC PLAN	1	LS	\$2,000.00	\$2,000.00	1,500.00	1,500.00
7	ARCHAEOLOGICAL AND HISTORICAL SALVAGE	1	EST	\$5,000.00	\$5,000.00	5,000.00	5,000.00
8	PROPERTY RESTORATION	1	EST	\$15,000.00	\$15,000.00	15,000.00	15,000.00
9	UTILITY POTHOLING	1	EST	\$40,000.00	\$40,000.00	40,000.00	40,000.00
10	PEDESTRIAN TRAFFIC CONTROL	1	LS	\$81,000.00	\$81,000.00	2,100.00	2,100.00
11	UNIFORMED POLICE OFFICER	160	HR	\$110.00	\$17,600.00	125.00	20,000.00
12	FLAGGERS AND SPOTTERS	4800	HR	\$65.00	\$312,000.00	75.00	360,000.00
13	TRAFFIC CONTROL SUPERVISOR	1	LS	\$184,000.00	\$184,000.00	28,500.00	28,500.00
14	PORTABLE CHANGEABLE MESSAGE SIGN	11600	HR	\$8.00	\$92,800.00	2.50	29,000.00
15	TYPE B PROGRESS SCHEDULE (MIN. BID \$5,000)	1	LS	\$5,000.00	\$5,000.00	5,000.00	5,000.00
16	MOBILIZATION	1	LS	\$300,000.00	\$300,000.00	570,000.00	570,000.00
17	PROJECT TEMPORARY TRAFFIC CONTROL	1	LS	\$300,000.00	\$300,000.00	35,000.00	35,000.00
18	CLEARING AND GRUBBING	1	LS	\$27,000.00	\$27,000.00	105,000.00	105,000.00
19	REMOVING DRAINAGE STRUCTURE	14	EA	\$550.00	\$7,700.00	1,000.00	14,000.00
20	REMOVING STORM SEWER PIPE	230	LF	\$25.00	\$5,750.00	22.00	5,060.00
21	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	1	LS	\$10,000.00	\$10,000.00	35,000.00	35,000.00
22	DECOMMISSIONING WELLS	1	LS	\$4,000.00	\$4,000.00	5,000.00	5,000.00
23	HAZARDOUS MATERIALS HANDLING AND DISPOSAL	1	EST	\$5,000.00	\$5,000.00	5,000.00	5,000.00
24	REMOVING TRENCH DRAIN	30	LF	\$30.00	\$900.00	20.00	600.00
25	ROADWAY EXCAVATION INCL. HAUL	4260	CY	\$35.00	\$149,100.00	65.00	276,900.00
26	GRAVEL BORROW INCL. HAUL	370	TON	\$50.00	\$18,500.00	90.00	33,300.00
27	STRUCTURE EXCAVATION CLASS B	330	CY	\$40.00	\$13,200.00	42.00	13,860.00
28	SHORING OR EXTRA EXCAVATION CLASS B	1910	SF	\$1.00	\$1,910.00	1.50	2,865.00
29	CU STRUCTURAL SOIL	160	CY	\$170.00	\$27,200.00	115.00	18,400.00
30	CRUSHED SURFACING BASE COURSE	1780	TON	\$45.00	\$80,100.00	52.00	92,560.00
31	PLANING BITUMINOUS PAVEMENT	290	SY	\$15.00	\$4,350.00	35.00	10,150.00
32	HMA CL. 1/2 IN. PG 58H-22	3760	TON	\$115.00	\$432,400.00	120.00	451,200.00
33	HMA FOR APPROACH CL. 1/2 IN. PG 58H-22	150	TON	\$115.00	\$17,250.00	300.00	45,000.00
34	ASPHALT COST PRICE ADJUSTMENT	1	CALC	\$8,500.00	\$8,500.00	8,500.00	8,500.00
35	TEXTURED AND PIGMENTED CEMENT CONCRETE PAVEMENT - TRUCK APRON	50	SY	\$200.00	\$10,000.00	590.00	29,500.00
36	PIGMENTED CEMENT CONCRETE PAVEMENT - CYCLE TRACK	540	SY	\$140.00	\$75,600.00	144.00	77,760.00
37	TRENCH DRAIN	31	LF	\$140.00	\$4,340.00	525.00	16,275.00
38	UNDERDRAIN PIPE 6 IN. DIAM.	380	LF	\$30.00	\$11,400.00	70.00	26,600.00
39	DRAIN PIPE 6 IN. DIAM.	80	LF	\$20.00	\$1,600.00	78.00	6,240.00
40	GRAVEL BACKFILL FOR DRAIN	43	CY	\$75.00	\$3,225.00	91.00	3,913.00
41	CLEANOUT 6 IN. DIAM.	6	EA	\$750.00	\$4,500.00	1,100.00	6,600.00
42	DUCTILE IRON STORM SEWER PIPE 12 IN. DIAM.	60	LF	\$125.00	\$7,500.00	138.00	8,280.00
43	SCHEDULE A STORM SEWER PIPE 6 IN. DIAM.	10	LF	\$60.00	\$600.00	80.00	800.00
44	SCHEDULE A STORM SEWER PIPE 12 IN. DIAM.	290	LF	\$80.00	\$23,200.00	94.00	27,260.00
45	SCHEDULE A STORM SEWER PIPE 24 IN. DIAM.	50	LF	\$125.00	\$6,250.00	225.00	11,250.00
46	ADJUST CATCH BASIN	19	EA	\$450.00	\$8,550.00	1,000.00	19,000.00
47	ADJUST MANHOLE TO FINISHED GRADE	4	EA	\$1,200.00	\$4,800.00	1,000.00	4,000.00
48	CONNECTION TO DRAINAGE STRUCTURE	16	EA	\$1,000.00	\$16,000.00	1,100.00	17,600.00
49	CATCH BASIN TYPE 1	8	EA	\$2,000.00	\$16,000.00	1,850.00	14,800.00
50	CATCH BASIN TYPE 2-48 IN. DIAM	5	EA	\$4,500.00	\$22,500.00	5,000.00	25,000.00
51	CATCH BASIN TYPE 2-60 IN. DIAM	1	EA	\$6,000.00	\$6,000.00	7,500.00	7,500.00
52	CURB INLET	3	EA	\$2,500.00	\$7,500.00	2,300.00	6,900.00
53	REPLACE EXISTING RECTANGULAR FRAME AND GRATE WITH NEW MANHOLE RING AND COVER	1	EA	\$1,000.00	\$1,000.00	700.00	700.00
54	REPLACE EXISTING STORM DRAIN MANHOLE RING AND COVER WITH NEW RING AND COVER	1	EA	\$800.00	\$800.00	700.00	700.00
55	REPLACE EXISTING SANITARY SEWER MANHOLE RING AND COVER WITH NEW RING AND COVER	4	EA	\$800.00	\$3,200.00	700.00	2,800.00
56	ROTATE EXISTING STRUCTURE LID	1	EA	\$250.00	\$250.00	500.00	500.00
57	PLUG AND ABANDON EXISTING PIPE	6	EA	\$400.00	\$2,400.00	1,100.00	6,600.00
58	DUCTILE IRON PIPE FOR WATER MAIN 6 IN. DIAM.	40	LF	\$150.00	\$6,000.00	105.00	4,200.00
59	DUCTILE IRON PIPE FOR WATER MAIN 8 IN. DIAM.	10	LF	\$160.00	\$1,600.00	168.00	1,680.00
60	DUCTILE IRON PIPE FOR WATER MAIN 10 IN. DIAM.	10	LF	\$180.00	\$1,800.00	293.00	2,930.00
61	DUCTILE IRON PIPE FOR WATER MAIN 12 IN. DIAM.	90	LF	\$200.00	\$18,000.00	217.00	19,530.00
62	CONNECTION TO EXISTING WATER MAIN	4	EA	\$5,000.00	\$20,000.00	4,500.00	18,000.00
63	ABANDON WATER PIPE	3	EA	\$500.00	\$1,500.00	1,200.00	3,600.00
64	ADJUST WATER VALVE BOX	8	EA	\$500.00	\$4,000.00	600.00	4,800.00
65	GATE VALVE 6 IN.	2	EA	\$1,400.00	\$2,800.00	2,100.00	4,200.00
66	GATE VALVE 12 IN.	3	EA	\$3,000.00	\$9,000.00	4,700.00	14,100.00
67	HYDRANT ASSEMBLY	2	EA	\$6,500.00	\$13,000.00	5,775.00	11,550.00
68	REMOVE EXISTING HYDRANT ASSEMBLY	2	EA	\$1,000.00	\$2,000.00	1,100.00	2,200.00
69	EROSION/WATER POLLUTION CONTROL	1	EST	\$60,000.00	\$60,000.00	60,000.00	60,000.00
70	ESC LEAD	40	DAY	\$120.00	\$4,800.00	15.00	600.00
71	INLET PROTECTION	21	EA	\$100.00	\$2,100.00	95.00	1,995.00
72	HIGH VISIBILITY FENCE	660	LF	\$6.00	\$3,960.00	5.00	3,300.00
73	TREE PROTECTION	1	FA	\$10,000.00	\$10,000.00	10,000.00	10,000.00
74	PSIPE Village Green Zelkova - Zelkova serrata 'Village Green' (2.5" Cal.)	17	EA	\$625.00	\$10,625.00	566.00	9,622.00
75	PSIPE Little Gem Southern Magnolia - Magnolia grandiflora 'Little Gem' (2.5" Cal.)	2	EA	\$625.00	\$1,250.00	627.00	1,254.00
76	PSIPE Ruby Vase Persian Ironwood - Parrotia persica 'Ruby Vase' (2.5" Cal.)	5	EA	\$625.00	\$3,125.00	566.00	2,830.00
77	PSIPE Moon Bay Heavenly Bamboo - Nandina 'Moon Bay' (2 Gal Cont.)	9	EA	\$35.00	\$315.00	46.00	414.00
78	PSIPE Double Play Spiraea - Spiraea japonica 'Yan' (5 Gal Cont.)	27	EA	\$50.00	\$1,350.00	48.00	1,296.00
79	PSIPE Munchkin Oakleaf Hydrangea - Hydrangea quarcifolia 'Munchkin' (5 Gal Cont.)	6	EA	\$50.00	\$300.00	74.00	444.00
80	PSIPE David Viburnum - Viburnum davidii (2 Gal Cont.)	12	EA	\$35.00	\$420.00	37.25	447.00
81	PSIPE Biokovo Cranesbill - 'Geranium x cantabridgiense (1 Gal Cont.)	130	EA	\$15.00	\$1,950.00	27.50	3,575.00
82	PSIPE Pardon Me Daylily - Hemerocallis 'Pardon Me' (1 Gal. Cont.)	71	EA	\$15.00	\$1,065.00	27.50	1,952.50
83	PSIPE Wall Germander - Teucrium chamaedrys (1 Gal. Cont.)	118	EA	\$15.00	\$1,770.00	27.50	3,245.00
84	PSIPE Majestic Lilyturf - Liriope muscari 'Majestic' (1 Gal. Cont.)	63	EA	\$15.00	\$945.00	27.50	1,732.50
85	PSIPE Barrenwort - Epimedium pinnatum ssp. colchicum (1 Gal. Cont.)	73	EA	\$15.00	\$1,095.00	27.50	2,007.50
86	PSIPE Bevans variety Geranium - Geranium macrorrhizum 'Bevans Variety' (1 Gal. Cont.)	236	EA	\$15.00	\$3,540.00	27.50	6,490.00

152nd Ave NE Maint St Improvements
project number 20021530
BID TABULATION

No.	Item Description	Engineer's Estimate			Road Construction Northwest, Inc.		
		Qty	Unit	Price	Amount	Price	Amount
87	PSIPE Boxleaf Euonymus - Euonymus japonica 'Microphyllus' (2 Gal. Cont.)	134	EA	\$35.00	\$4,690.00	35.50	4,757.00
88	SOD INSTALLATION	663	SY	\$9.00	\$5,967.00	29.50	19,558.50
89	TOPSOIL TYPE A	99	CY	\$60.00	\$5,940.00	74.00	7,326.00
90	SANDY LOAM	65	CY	\$55.00	\$3,575.00	79.50	5,167.50
91	BARK OR WOOD CHIP MULCH	73	CY	\$55.00	\$4,015.00	80.50	5,876.50
92	12" ROOT BARRIER	114	LF	\$11.00	\$1,254.00	22.00	2,508.00
93	36" ROOT BARRIER	66	LF	\$15.00	\$990.00	35.00	2,310.00
94	PRIVATE PROPERTY - SIGN RELOCATION AND RESTORATION	1	LS	\$7,500.00	\$7,500.00	1,800.00	1,800.00
95	PRIVATE PROPERTY - SIGN REMOVAL AND SIGN FOUNDATION CONSTRUCTION	1	LS	\$15,000.00	\$15,000.00	6,000.00	6,000.00
96	IRRIGATION RESTORATION	1	FA	\$12,000.00	\$12,000.00	12,000.00	12,000.00
97	IRRIGATION SYSTEM	1	LS	\$22,000.00	\$22,000.00	120,000.00	120,000.00
98	CEMENT CONC. PEDESTRIAN CURB	30	LF	\$30.00	\$900.00	58.00	1,740.00
99	CEMENT CONC. EXTRUDED CURB	450	LF	\$30.00	\$13,500.00	12.00	5,400.00
100	6 IN. HIGH 12 IN. WIDE CEMENT CONC. CURB	1670	LF	\$35.00	\$58,450.00	83.00	138,610.00
101	3 IN. HIGH 12 IN. WIDE CEMENT CONC. CURB	30	LF	\$35.00	\$1,050.00	90.00	2,700.00
102	24 IN. WIDE CEMENT CONC. CURB	70	LF	\$75.00	\$5,250.00	125.00	8,750.00
103	DEPRESSED 12 IN. WIDE CEMENT CONC. CURB	210	LF	\$30.00	\$6,300.00	73.00	15,330.00
104	CEMENT CONC. BANDING	1330	LF	\$30.00	\$39,900.00	68.00	90,440.00
105	MOUNTABLE CEMENT CONC. DOWELLED TRAFFIC CURB	90	LF	\$60.00	\$5,400.00	44.00	3,960.00
106	MOUNTABLE CEMENT CONC. TRAFFIC CURB	90	LF	\$45.00	\$4,050.00	65.00	5,850.00
107	TRUCK APRON CEMENT CONC. CURB	51	LF	\$60.00	\$3,060.00	91.00	4,641.00
108	LITTER RECEPTACLE	2	EA	\$1,500.00	\$3,000.00	3,700.00	7,400.00
109	BENCH	2	EA	\$2,800.00	\$5,600.00	4,000.00	8,000.00
110	BIKE RACK	2	EA	\$1,000.00	\$2,000.00	2,150.00	4,300.00
111	TREE GATE	15	EA	\$3,200.00	\$48,000.00	4,300.00	64,500.00
112	CEMENT CONC. DRIVEWAY ENTRANCE TYPE 1	53	SY	\$90.00	\$4,770.00	227.00	12,031.00
113	CEMENT CONC. DRIVEWAY ENTRANCE TYPE 1A	34	SY	\$90.00	\$3,060.00	203.00	6,902.00
114	PRECAST CONC. WHEEL STOP	14	EA	\$150.00	\$2,100.00	167.00	2,338.00
115	RAISED PAVEMENT MARKER TYPE 1	11	HUND	\$600.00	\$6,600.00	281.00	3,091.00
116	RAISED PAVEMENT MARKER TYPE 2	2	HUND	\$700.00	\$1,400.00	680.00	1,360.00
117	REMOVE AND REPLACE MONUMENT, MONUMENT CASE, AND COVER	2	EA	\$700.00	\$1,400.00	3,500.00	7,000.00
118	CEMENT CONC. SIDEWALK	150	SY	\$80.00	\$12,000.00	107.00	16,050.00
119	CEMENT CONC. CURB RAMP TYPE PARALLEL A	12	SY	\$250.00	\$3,000.00	300.00	3,600.00
120	CEMENT CONC. CURB RAMP TYPE PERPENDICULAR A	11	SY	\$250.00	\$2,750.00	318.00	3,498.00
121	CEMENT CONC. CURB RAMP TYPE PERPENDICULAR B	81	SY	\$250.00	\$20,250.00	340.00	27,540.00
122	CEMENT CONC. CURB RAMP TYPE BLENDED TRANSITION	54	SY	\$200.00	\$10,800.00	356.00	19,224.00
123	SCORED CEMENT CONC. SIDEWALK	1180	SY	\$60.00	\$70,800.00	122.00	143,960.00
124	CAST IRON DETECTABLE WARNING SURFACE	400	SF	\$80.00	\$32,000.00	70.00	28,000.00
125	CONCRETE PAVERS	471	SF	\$26.00	\$12,246.00	25.00	11,775.00
126	TRAFFIC SIGNAL SYSTEM - 152ND AVE/24TH ST	1	LS	\$472,000.00	\$472,000.00	950,000.00	950,000.00
127	TRAFFIC SIGNAL SYSTEM - 152ND AVE/2600 CROSSING	1	LS	\$275,000.00	\$275,000.00	432,250.00	432,250.00
128	ILLUMINATION SYSTEM	1	LS	\$171,000.00	\$171,000.00	375,000.00	375,000.00
129	TEMPORARY ILLUMINATION SYSTEM	1	LS	\$30,000.00	\$30,000.00	185,000.00	185,000.00
130	PERMANENT SIGNING	1	LS	\$3,100.00	\$3,100.00	30,500.00	30,500.00
131	PAINTING CURB	15	LF	\$11.00	\$165.00	3.50	52.50
132	PLASTIC WIDE LANE LINE	205	LF	\$3.00	\$615.00	12.50	2,562.50
133	PAINT LINE	450	LF	\$2.00	\$900.00	2.25	1,012.50
134	PLASTIC 12-INCH LINE	150	LF	\$3.00	\$450.00	6.50	975.00
135	PLASTIC CROSSHATCH MARKING	5	LF	\$10.00	\$50.00	6.00	30.00
136	PLASTIC YIELD LINE SYMBOL	18	EACH	\$7.00	\$126.00	44.50	801.00
137	PLASTIC TRAFFIC ARROW	12	EACH	\$250.00	\$3,000.00	114.00	1,368.00
138	PLASTIC BICYCLE LANE SYMBOL	12	EACH	\$250.00	\$3,000.00	413.50	4,962.00
139	BICYCLE DETECTOR PAVEMENT MARKING	4	EACH	\$100.00	\$400.00	201.75	807.00
140	REMOVING PLASTIC TRAFFIC MARKERS	5	EACH	\$240.00	\$1,200.00	114.00	570.00
141	PLASTIC LINE	10	LF	\$2.00	\$20.00	11.50	115.00
142	PLASTIC LINE 6 INCH WIDE	10	LF	\$2.50	\$25.00	17.00	170.00
143	PLASTIC STOP LINE 12 INCH WIDE	425	LF	\$9.00	\$3,825.00	7.00	2,975.00
144	PLASTIC STOP LINE 24 INCH WIDE	1100	LF	\$18.00	\$19,800.00	13.50	14,850.00
145	PLASTIC GREEN BICYCLE LANE	3555	SF	\$11.00	\$39,105.00	18.00	63,990.00
146	REMOVING RAISED PAVEMENT MARKERS	1	LS	\$1,474.00	\$1,474.00	1,700.00	1,700.00
147	CONSTRUCTION GEOTEXTILE FOR UNDERGROUND DRAINAGE	160	SY	\$10.00	\$1,600.00	7.00	1,120.00
148	MODULAR BLOCK WALL	1060	SF	\$40.00	\$42,400.00	45.00	47,700.00
149	PEDESTRIAN RAILING	210	LF	\$150.00	\$31,500.00	175.00	36,750.00
150	ADJUST GAS VALVE BOX	1	EA	\$750.00	\$750.00	600.00	600.00
				\$4,546,257.00		6,196,621.50	

SCHEDULE B King County Metro

1	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	1	LS	\$10,000.00	\$10,000.00	2,000.00	2,000.00
2	BUS SHELTER FOOTING	16	SY	\$180.00	\$2,880.00	940.00	15,040.00
				<i>Sub-Total</i>	\$12,880.00		17,040.00

SCHEDULE C 152nd Redmond Extended Limits

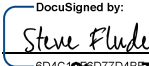
1	UNEXPECTED SITE CHANGES	1	EST	\$28,200.00	\$28,200.00	27,900.00	27,900.00
2	SURVEYING	1	LS	\$11,300.00	\$11,300.00	8,000.00	8,000.00
3	ADA FEATURES SURVEYING	1	LS	\$11,300.00	\$11,300.00	3,500.00	3,500.00
4	MOBILIZATION	1	LS	\$28,200.00	\$28,200.00	50,000.00	50,000.00
5	REMOVING CEMENT CONC. SIDEWALK	30	SY	\$60.00	\$1,800.00	18.00	540.00
6	REMOVING CEMENT CONC. CURB	550	LF	\$35.00	\$19,250.00	9.00	4,950.00
7	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	1	LS	\$1,000.00	\$1,000.00	5,000.00	5,000.00
8	ROADWAY EXCAVATION INCL. HAUL	30	CY	\$35.00	\$1,050.00	122.00	3,660.00
9	ROADWAY EXCAVATION INCL. HAUL - AREA RAIN GARDEN	20	CY	\$45.00	\$900.00	144.00	2,880.00
10	STRUCTURE EXCAVATION CLASS B	30	CY	\$40.00	\$1,200.00	42.00	1,260.00
11	SHORING OR EXTRA EXCAVATION CLASS B	30	SF	\$1.00	\$30.00	1.50	45.00
12	CRUSHED SURFACING BASE COURSE	90	TON	\$45.00	\$4,050.00	52.00	4,680.00
13	HMA CL. 1/2 IN. PG 58H-22	40	TON	\$115.00	\$4,600.00	265.00	10,600.00
14	HMA FOR PAVEMENT REPAIR CL. 1/2 IN. PG 58H-22	60	TON	\$115.00	\$6,900.00	265.00	15,900.00

152nd Ave NE Maint St Improvements
project number 20021530
BID TABULATION

No.	Item Description	Engineer's Estimate				Road Construction Northwest, Inc.	
		Qty	Unit	Price	Amount	Price	Amount
15	ASPHALT COST PRICE ADJUSTMENT	1	CALC	\$500.00	\$500.00	500.00	500.00
16	PAVEMENT REPAIR EXCAVATION INCL. HAUL	85	SY	\$80.00	\$6,800.00	98.00	8,330.00
17	SCHEDULE A STORM SEWER PIPE 12 IN. DIAM.	50	LF	\$80.00	\$4,000.00	90.00	4,500.00
18	ADJUST CATCH BASIN	2	EA	\$700.00	\$1,400.00	1,000.00	2,000.00
19	CONNECTION TO DRAINAGE STRUCTURE	1	EA	\$1,200.00	\$1,200.00	1,100.00	1,100.00
20	CATCH BASIN TYPE 1	1	EA	\$2,500.00	\$2,500.00	1,850.00	1,850.00
21	DUCTILE IRON PIPE FOR WATER MAIN 6 IN. DIAM.	20	LF	\$150.00	\$3,000.00	108.00	2,160.00
22	DUCTILE IRON PIPE FOR WATER MAIN 10 IN. DIAM.	10	LF	\$180.00	\$1,800.00	153.00	1,530.00
23	CONNECTION TO EXISTING WATER MAIN	1	EA	\$5,000.00	\$5,000.00	1,725.00	1,725.00
24	GATE VALVE 6 IN.	1	EA	\$1,400.00	\$1,400.00	1,600.00	1,600.00
25	HYDRANT ASSEMBLY	1	EA	\$6,500.00	\$6,500.00	5,757.00	5,757.00
26	REMOVE EXISTING HYDRANT ASSEMBLY	1	EA	\$1,000.00	\$1,000.00	1,100.00	1,100.00
27	INLET PROTECTION	8	EA	\$120.00	\$960.00	95.00	760.00
28	FILTER FABRIC FENCE	90	LF	\$15.00	\$1,350.00	5.25	472.50
29	HIGH VISIBILITY FENCE	230	LF	\$6.00	\$1,380.00	5.00	1,150.00
30	PSIPE Bowhall Maple - Acer rubrum 'Bowhall' (2.5" Cal.)	1	EA	\$625.00	\$625.00	630.00	630.00
31	PSIPE Biokovo Cranesbill - 'Geranium x cantabridgiense (1 Gal. Cont.)	89	EA	\$15.00	\$1,335.00	27.20	2,420.80
32	PSIPE Pardon Me Daylily - Hemerocallis 'Pardon Me' (1 Gal. Cont.)	13	EA	\$15.00	\$195.00	27.50	357.50
33	PSIPE Wall Germander - Teucrium chamaedrys (1 Gal. Cont.)	20	EA	\$15.00	\$300.00	27.50	550.00
34	PSIPE Majestic Lilyturf - Liriope muscari 'Majestic' (1 Gal. Cont.)	24	EA	\$15.00	\$360.00	27.50	660.00
35	PSIPE Barrenwort - Epimedium pinnatum ssp. colchicum (1 Gal. Cont.)	21	EA	\$15.00	\$315.00	27.50	577.50
36	PSIPE Bevans variety Geranium - Geranium macrorrhizum 'Bevans Variety' (1 Gal. Cont.)	9	EA	\$15.00	\$135.00	28.50	256.50
37	SOD INSTALLATION	3	SY	\$10.00	\$30.00	108.50	325.50
38	TOPSOIL TYPE A	8	CY	\$60.00	\$480.00	80.00	640.00
39	SANDY LOAM	13	CY	\$55.00	\$715.00	79.00	1,027.00
40	BARK OR WOOD CHIP MULCH	3	CY	\$55.00	\$165.00	113.00	339.00
41	6 IN. HIGH 12 IN. WIDE CEMENT CONC. CURB	380	LF	\$35.00	\$13,300.00	86.00	32,680.00
42	4 IN. HIGH 12 IN. WIDE CEMENT CONC. CURB	110	LF	\$35.00	\$3,850.00	84.00	9,240.00
43	DEPRESSED 12 IN. WIDE CEMENT CONC. CURB	140	LF	\$30.00	\$4,200.00	76.00	10,640.00
44	CEMENT CONC. BANDING	50	LF	\$30.00	\$1,500.00	79.00	3,950.00
45	CEMENT CONC. CURB CUT	3	EA	\$580.00	\$1,740.00	175.00	525.00
46	CEMENT CONC. CURB AND GUTTER TYPE A-1	100	LF	\$100.00	\$10,000.00	65.00	6,500.00
47	RAISED PAVEMENT MARKER TYPE 1	11	HUND	\$600.00	\$6,600.00	284.00	3,124.00
48	RAISED PAVEMENT MARKER TYPE 2	4	HUND	\$700.00	\$2,800.00	690.00	2,760.00
49	CHAIN LINK FENCE TYPE 3	220	LF	\$10.00	\$2,200.00	68.00	14,960.00
50	SCORED CEMENT CONC. SIDEWALK	90	SY	\$60.00	\$5,400.00	123.00	11,070.00
51	CEMENT CONC. SIDEWALK	86	SY	\$80.00	\$6,880.00	113.00	9,718.00
52	TRAFFIC SIGNAL SYSTEM - 152ND AVE EXTENDED LIMITS	1	LS	\$30,000.00	\$30,000.00	56,000.00	56,000.00
53	PERMANENT SIGNING	1	LS	\$7,200.00	\$7,200.00	3,550.00	3,550.00
54	PAINTING CURB	75	LF	\$11.00	\$825.00	3.50	262.50
55	PLASTIC WIDE LANE LINE	2725	LF	\$3.00	\$8,175.00	12.50	34,062.50
56	PLASTIC 12-INCH LINE	45	LF	\$3.00	\$135.00	6.50	292.50
57	PLASTIC CROSSHATCH MARKING	135	LF	\$10.00	\$1,350.00	6.00	810.00
58	PLASTIC YIELD LINE SYMBOL	6	EACH	\$7.00	\$42.00	44.50	267.00
59	PLASTIC TRAFFIC ARROW	14	EACH	\$250.00	\$3,500.00	114.00	1,596.00
60	PLASTIC BICYCLE LANE SYMBOL	22	EACH	\$250.00	\$5,500.00	414.00	9,108.00
61	REMOVING RAISED PAVEMENT MARKING	1	LS	\$5,643.00	\$5,643.00	1,700.00	1,700.00
62	PLASTIC LINE	40	LF	\$2.00	\$80.00	11.50	460.00
63	PLASTIC LINE 6 INCH WIDE	80	LF	\$2.50	\$200.00	17.00	1,360.00
64	PLASTIC STOP LINE 12 INCH WIDE	670	LF	\$9.00	\$6,030.00	6.50	4,355.00
65	PLASTIC STOP LINE 24 INCH WIDE	180	LF	\$18.00	\$3,240.00	13.50	2,430.00
66	PLASTIC GREEN BICYCLE LANE	5100	SF	\$11.00	\$56,100.00	18.00	91,800.00
67	REMOVING PAINT LINE	1085	LF	\$2.75	\$2,983.75	3.00	3,255.00
68	REMOVING PLASTIC LINE	125	LF	\$2.75	\$343.75	5.75	718.75
69	REMOVING PLASTIC TRAFFIC MARKING	25	EACH	\$240.00	\$6,000.00	114.00	2,850.00
70	PLASTIC TWO-STAGE BICYCLE TURN BOX	2	EACH	\$1,250.00	\$2,500.00	1700	3,400.00
				Sub-Total	\$361,542.50		504,677.55

Total Schedule A, B and C **\$4,920,679.50** **\$ 6,718,339.05**

Bids open Thursday, July 28th 2022 at 11:00 a.m.

Certified by:  7/28/2022
DocuSigned by: Steve Flude
Steven T. Flude, PE, City Engineer
Approving Authority



Memorandum

Date: 9/6/2022
Meeting of: City Council

File No. AM No. 22-135
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Finance	Chip Corder	425-556-2189
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DEPARTMENT STAFF:

Finance	Juliana Elsom	Financial Services Manager
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TITLE:

Reappointment of Three Current Members to the Board of Supervisors for Community Facility District (CFD) No. 2014-1.

OVERVIEW STATEMENT:

Reappoint Council Vice President Vanessa Kritzer, Councilmember Melissa Stuart and Marcia Jones, Microsoft’s Senior Real Estate and Land Use Manager, to the Board of Supervisors for CFD No. 2014-1.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information **Provide Direction** **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
Per RCW 36.145.080 supervisors first appointed to the board of supervisors serve for one and two years respectively from the date of their appointments, after which the term of office for each supervisor is three years and until a successor is appointed.
- **Council Request:**
N/A
- **Other Key Facts:**
CFD 2014-1 Board of Supervisors Vanessa Kritzer, Melissa Stuart and Marcia Jones terms are set to expire on September 30, 2022. Through this action these members will be appointed to a three-year term from October 1, 2022 through September 30, 2025.

OUTCOMES:

CFD 2014-1 was established on July 15, 2014 as a partnership between the City of Redmond, Microsoft and Sound Transit to fund and construct improvements at the Overlake Transit Center (OTC), including a pedestrian bridge over SR 520 and 156th Avenue NE.

CFD 2014-1 has an independent Board of Supervisors, which are appointed by the City Council. Currently, the same representatives sit on the Boards for CFD 2014-1 and CFD 2016-1. The Board of Supervisors consists of two members representing Microsoft and three members from the Redmond City Council:

- Don Marcy, JD, Vice President, Cairncross & Hemplemann
- Marcia Jones, Senior Real Estate and Land Use Manager, Microsoft
- Vanessa Kritzer, City Council Vice President
- Melissa Stuart. City Council
- David Carson, City Council

With Council’s approval, Council Vice President Vanessa Kritzer, Councilmember Melissa Stuart and Marcia Jones, Microsoft’s Senior Real Estate and Land Use Manager, will be appointed to serve on the Board of Supervisors from October 1, 2022 through September 30, 2025.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: Yes No N/A

Budget Offer Number:
N/A

Budget Priority:
N/A

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

Examples: software with a yearly cost, revenue generating, match requirements, etc. - if none, enter N/A.

Funding source(s):
N/A

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Appointments should be made as soon as possible so that there is full Board of Supervisor participation in the monthly CFD meetings.

ANTICIPATED RESULT IF NOT APPROVED:

The Council could choose to not appoint the recommended representatives to the Board of Supervisors. If Ms. Kritzer and/or Ms. Stuart are not appointed, different representatives from the City Council would need to be chosen to serve. If Ms. Jones is not appointed, a different representative from Microsoft will need to be chosen to serve.

ATTACHMENTS:

N/A



City of Redmond

15670 NE 85th Street
Redmond, WA

Memorandum

Date: 9/6/2022
Meeting of: City Council

File No. SPC 22-093
Type: Executive Session

To Consider the Selection of a Site or the Acquisition of Real Estate by Lease or Purchase RCW 42.30.110(1)
(b) - 15 minutes



City of Redmond

15670 NE 85th Street
Redmond, WA

Memorandum

Date: 9/6/2022
Meeting of: City Council

File No. SPC 22-088
Type: Executive Session

Potential Litigation RCW 42.30.110 (1)(i) - 15 minutes