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|  | <p style="text-align: center;">REDMOND CITY COUNCIL COMMITTEE OF THE WHOLE – FINANCE, ADMINISTRATION, AND COMMUNICATIONS MEETING SUMMARY</p> <p style="text-align: center;">September 9, 2025, 4:30 p.m.</p> |
| | <p style="text-align: center;">Current and past meeting agendas and materials: https://redmond.legistar.com/Calendar.aspx</p> |

Presiding Officer Steve Fields called the meeting to order, reviewed attendance, and overviewed the agenda. The meeting was held in Redmond City Hall Council Chambers.

Committee Members present and establishing a quorum:

- ☒ Jeralee Anderson
- ☒ Steve Fields
- ☒ Jessica Forsythe *left meeting at 5:34 p.m.*
- ☒ Vanessa Kritzer
- ☒ Angie Nuevacamina
- ☒ Osman Salahuddin
- ☒ Melissa Stuart

Action Items

1. Approval of the Gartner, Inc Subscription in the Amount of \$50,749

Department: Technology and Information Services

Action: Consent, September 16th

Michael Marchand, Chief Information Officer, reported to the Members of the Committee: research and advisory firm and will provide product guidance and analysis.

Discussion ensued regarding: budget; leveraging the service; and tracking usage.

2. Benefits Update – Potential RedMed Plan Changes for 2026

Department: Human Resources

Action: Consent, September 16th

Cathryn Laird, Human Resources Director, and Nicole Bruce, Benefits Program Manager, reported to the Members of the Committee:

- Benefits advisory committee recommended these changes;
- The City is self-insured;
- Council approval is required for the changes;
- Align plan with changes in law;
- New program offerings through Premiera; and
- Minimal cost impact.

Discussion ensued regarding: opt-in program; additional changes; experimental treatments; leveraging resources; and evaluating programs.

3. Adoption of an Ordinance Amending Redmond Municipal Code (RMC) Subsection 5.04.080.F Increasing the Business License Model Minimum Threshold for Out-of-City Businesses, and Implementing Adjustments to the Threshold Every Four Years

Department: Finance

Action: Consent, September 16th

Haritha Narra, Finance Deputy Director, and Denise Shinoda, Business License Program Coordinator, reported to the Members of the Committee:

- Increasing the minimum threshold;
- Establishing a process to adjust the threshold;
- Required to be adopted by mid-October to be in compliance with state law;
- Budget discussion was held regarding the threshold; and
- Business license audit.

Discussion ensued regarding: non-profit fundraising revenue and small business rate.

4. Purchasing Process Improvements: Council Signing Authority Limits for Professional Services, Professional Services - Technology, Architectural and Engineering Services, and Public Works Agreements

Department: Finance

Action: Consent, September 16th

Haritha Narra, Finance Deputy Director, and Adam O'Sullivan, Financial Services Manager, reported to the Members of the Committee:

- Increase to the Council signing limits;
- Streamline and increase efficiencies;
- Reviewed five years' worth of data;
- Average cost of Public Works contracts; and
- Monthly reports will be provided.

Discussion ensued regarding: recommended Public Works contract amount; cost savings when contracts are not approved; need more robust quarterly reports; oversight; improving purchasing methodology; and bringing this item back to Council.

5. Washington State Opioid Settlement with Purdue Pharma and Generic Manufacturers

Department: Executive

Action: Consent, September 16th

Malisa Files, Chief Operating Officer, reported to the Members of the Committee:

- Fifth opioid case settlement;
- Funds can only be spent on opioid related issues;
- Allocation and participation agreements; and
- Must be signed by the end of the month.

6. King County District Court ILA Amendment

Department: Executive

Action: Consent, September 16th

Amy Tsai, Chief Policy Advisor, reported to the Members of the Committee: updating agreement for probation costs; amount depends on probation caseload; and billing every year.

Feedback for Study Session

1. City of Redmond 2026 State Legislative Agenda

Department: Executive

Action: Study Session, October 14th

Amy Tsai, Chief Policy Advisor, and Briahna Murray, City Lobbyist, requested feedback from the Members of the Committee:

- Send year of the biennium and is a short legislative session;
- Non-budget year;
- Political makeup and upcoming legislative races;
- All bills introduced in 2025 automatically carry over and new bills can be introduced;
- Three budgets were introduced;
- Mid biennial adjustments;
- Governor's proposed budget;
- Federal actions;
- Budget challenges;
- Bills for technical fixes;
- Funding requests will be challenging;
- City's draft legislative agenda;

Topics for the Study Session: budget asks; sustainability funding; upcoming Study Session; drone docking stations; data governance; other asks; feedback; and technology issues.

Informational

1. Budget Process Update

Department: Finance

Action: Informational

Kelley Cochran, Finance Director, requested feedback from the Members of the Committee:

- Study Session in November;
- Dashboard refresh; and
- Sales tax option for criminal justice.

Discussion ensued regarding: public input; answers to the House Bill; Study Session in November; and new revenue sources.

Read Only - N/A

Meeting adjourned at 5:51 p.m.