



Memorandum

Date: 8/4/2025
Meeting of: City Council Special Meeting

File No. AM No. 25-117
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Fire	Adrian Sheppard, Fire Chief	425-556-2200
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DEPARTMENT STAFF:

Fire	Jim Whitney	Deputy Fire Chief - Operations
Fire	Caleb Freeman	Battalion Chief - Training

TITLE:

Approval of Interlocal Agreement for Hazardous Materials Response

OVERVIEW STATEMENT:

The City of Redmond is being asked to approve the updated Interlocal Agreement (ILA) for Hazardous Materials Response alongside regional partner agencies. The agreement establishes a joint framework for training, funding, and coordinated response to hazardous materials incidents across participating jurisdictions.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Fire Department 2022-2027 Strategic Plan
- **Required:**
RCW 39.34 - Interlocal Cooperation Act
- **Council Request:**
N/A
- **Other Key Facts:**
 - The agreement outlines responsibilities for governance, cost-sharing, equipment management, and response protocols.
 - Bellevue Fire Department continues to serve as the administering agency.
 - The updated agreement includes revised language for new members, cost allocations, and termination procedures.

OUTCOMES:

Approval of this agreement enables continued regional coordination in response to hazardous materials incidents. It provides Redmond with access to shared resources, consistent training standards, and cost-effective operational support through the Hazardous Materials Consortium Fund.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

\$25,000

The Executive Board approves an annual budget and member contributions are scheduled and invoiced accordingly each year.

Approved in current biennial budget: ☒ **Yes** ☐ **No** ☐ **N/A**

Budget Offer Number:

0000277

Budget Priority:

Safe and Resilient Community

Other budget impacts or additional costs: ☐ **Yes** ☒ **No** ☐ **N/A**

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
7/15/2025	Committee of the Whole - Public Safety and Human Services	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Agencies are seeking timely execution of the ILA to proceed with 2025 coordination and planning.

ANTICIPATED RESULT IF NOT APPROVED:

Redmond may lose access to regional hazardous materials resources, joint training opportunities, and shared funding mechanisms. The City would be required to independently fund and manage response to HM incidents, increasing operational and financial burden.

ATTACHMENTS:

Attachment A: Hazardous Materials Interlocal Agreement - Final (2025)