



## Memorandum

**Date:** 4/16/2024  
**Meeting of:** City Council

**File No.** AM No. 24-049  
**Type:** Consent Item

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

|              |            |              |
|--------------|------------|--------------|
| Public Works | Aaron Bert | 425-553-5814 |
|--------------|------------|--------------|

**DEPARTMENT STAFF:**

|              |                  |   |
|--------------|------------------|---|
| Public Works | Steve Gibbs      | Capital Division Engineering Supervisor |
| Parks        | Dave Tuckek      | Parks and Recreation Deputy Director    |
| Parks        | Quinn Kuhnhausen | Facilities Manager                      |
| Public Works | John Mork        | Project Manager                         |

**TITLE:**

Approval of a Consultant Agreement with Miller Hayashi Architects PLLC, in the Amount of \$108,281, for the Fire Station 17 Siding Replacement Project

**OVERVIEW STATEMENT:**

Attached for Council's review is a consultant agreement with Miller Hayashi Architects PLLC in the amount of \$108,281 for the Fire Station 17 Siding Replacement Project, Project No. 2412-099-00. The design and permitting phase is scheduled to be complete in late 2024 and construction is scheduled to begin in spring of 2025.

During routine inspection, Facilities staff discovered moisture intrusion behind the siding of the building which is causing the siding to fail. Facilities staff is recommending replacing the siding to prevent further damage to the building envelope. Work on this project will include replacing the weather barrier and flashing and the removing and replacing the exterior siding.

☒ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**      ☐ **Provide Direction**      ☒ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**

CIP

- **Required:**

Council approval is required to award an architectural and engineering services agreement that exceeds \$50,000 (2018 City Resolution 1503)

- **Council Request:**

N/A

- **Other Key Facts:**

N/A

**OUTCOMES:**

This project will replace the building weather barrier, flashing and exterior siding. This will prevent further damage to the building structure and extend building life.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**

N/A

- **Outreach Methods and Results:**

N/A

- **Feedback Summary:**

N/A

**BUDGET IMPACT:**

**Total Cost:**

\$108,281

**Approved in current biennial budget:**

☒ Yes

☐ No

☐ N/A

**Budget Offer Number:**

N/A

**Budget Priority:**

Safe and Resilient

**Other budget impacts or additional costs:**

☐ Yes

☒ No

☐ N/A

***If yes, explain:***

N/A

**Funding source(s):**

General Government

**Budget/Funding Constraints:**

N/A

☐ **Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

| Date      | Meeting  | Requested Action |
|-----------|--|------------------|
| 1/16/2024 | Business Meeting                                   | Approve          |
| 4/2/2024  | Committee of the Whole - Planning and Public Works | Approve          |

**Proposed Upcoming Contact(s)**

| Date | Meeting                    | Requested Action |
|------|----------------------------|------------------|
| N/A  | None proposed at this time | N/A              |

**Time Constraints:**

N/A

**ANTICIPATED RESULT IF NOT APPROVED:**

Not approving the contract will result in delaying the project design and potentially increasing the cost to complete the project. The building will also be further damaged by moisture getting into the structure.

**ATTACHMENTS:**

Attachment A: Project Information Sheet

Attachment B: Consultant Agreement