



City of Redmond

15670 NE 85th Street
Redmond, WA

Memorandum

Date: 1/16/2024
Meeting of: City Council

File No. AM No. 24-007
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Executive	Malisa Files	425-556-2166
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DEPARTMENT STAFF:

Executive	Cheryl Xanthos	City Clerk
Executive	Kalli Biegel	Deputy City Clerk

TITLE:

Confirmation of Appointment of New Design Review Board Member

OVERVIEW STATEMENT:

There are currently two vacancies on the Design Review Board, due to the term expirations of Craig Krueger and Kaitlyn O'Neill.

The press release advertising this vacancy was posted on June 28, 2023, and can be viewed at: [News Release: City Seeks Volunteers for the Design Review Board \(govdelivery.com\) <https://content.govdelivery.com/bulletins/gd/WAREDMOND-362120b?wgt_ref=WAREDMOND_WIDGET_2>](https://content.govdelivery.com/bulletins/gd/WAREDMOND-362120b?wgt_ref=WAREDMOND_WIDGET_2). Seven applications were received and reviewed. After initial interviews Samson Ng was selected to move forward. Mr. Ng was interviewed by Mayor Birney on December 14, 2023, and by Council on January 9, 2024. He has been nominated for appointment, subject to Council confirmation.

The memo for the Council interview stated Mr. Ng would be filling the professional vacancy left by Craig Krueger in error. He will be filling the residential vacancy left by Kaitlyn O'Neill.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
Council confirmation is required for Commission Member mayoral appointments.
RMC: 4.23.030(A)

Council confirmation on a nomination made by the mayor may occur only at a special meeting called for the purpose of considering the appointment, or the next regular meeting following the meeting at which the interview took place.

RMC: 4.10.030(A)

- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

If confirmed, the Design Review Board Member would serve until the term expiration below:

Design Review Board

Samson Ng First Term to Expire: March 31, 2027

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
This vacancy was advertised, and all completed applications were reviewed.
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: ☐ Yes ☐ No ☒ N/A

Budget Offer Number:
N/A

Budget Priority:
N/A

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A
If yes, explain:
N/A

Funding source(s):
N/A

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
1/9/2024	Special Meeting	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

This position is currently vacant.

ANTICIPATED RESULT IF NOT APPROVED:

If Council decides not to confirm appointment, recruitment efforts would need to continue.

ATTACHMENTS:

None.