



Memorandum

Date: 6/21/2022

Meeting of: Committee of the Whole - Public Safety and Human Services

File No. CM 22-423

Type: Committee Memo

TO: Committee of the Whole - Public Safety and Human Services

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Fire	Adrian Sheppard	425-556-2201
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DEPARTMENT STAFF:

Fire	Stephen Healy	Deputy Fire Chief
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TITLE:

Redmond Fire Department Standards of Cover Analysis and 2022-2027 Strategic Plan

OVERVIEW STATEMENT:

In July 2021, the Fire Chief commissioned a project to develop a Standards of Cover analysis and the 2022-2027 Strategic Plan for the Redmond Fire Department. A Standards of Cover (SOC) is a comprehensive review of years of data, hazards, risks, and impacts specific to the areas protected by a fire department to ensure the service levels are commensurate with community expectations and industry standards. The process will result in a published five-year Standards of Cover Plan. The Strategic Plan will be the Fire Department's guiding document from 2022 through 2027 and contains 12 initiatives and 20 outcome measurements.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Redmond Fire Department Strategic Plan (being released concurrently with the department's Standards of Cover).
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

A best practice within the national fire service is for each fire agency to have a current Standards of Cover (SOC) analysis and a Strategic Plan. Both documents work in concert with each other to provide performance measurements and transparency for the communities being served. The SOC reviews hundreds of data sources and millions of data points to look for potential service gaps between what the fire department can do (or has done) and the frequency and severity of risk that is inherent in the community it serves. The end result of the SOC provides fire department staff, elected leaders, and community stakeholders with performance measures that can assist with designing the most effective and efficient deployment of emergency units (the most-costly segment of a fire department budget). Both documents are now complete.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
The Standards of Cover analysis and Strategic Plan will be formally presented to Council in June and July of 2022.
- **Outreach Methods and Results:**
Community stakeholders, as well as internal stakeholders, were identified in late summer 2021 and were utilized in the development of both the Standards of Cover and Strategic Plan.
- **Feedback Summary:**
The community stakeholders identified approximately 20 outcome measurements for future evaluation of fire department performance.

BUDGET IMPACT:**Total Cost:**

N/A

Approved in current biennial budget:☐ Yes☐ No☒ N/A**Budget Offer Number:**

N/A

Budget Priority:

N/A

Other budget impacts or additional costs:☐ Yes☐ No☒ N/A***If yes, explain:***

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
7/19/2022	Business Meeting	Receive Information

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A - this item is being presented for information only.

ATTACHMENTS:

- Attachment A - Redmond Fire Department Standards of Cover 2022-2027
- Attachment B - Redmond Fire Department Strategic Plan 2022-2027