



Memorandum

Date: 7/2/2024
Meeting of: City Council

File No. AM No. 24-092
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Police	Chief Darrell Lowe	425-556-2521
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DEPARTMENT STAFF:

Police	Brian Coats	Deputy Chief
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TITLE:

Approval of the Lake Washington School District 2023-2024 School Community Resource Officer Contract Agreement

OVERVIEW STATEMENT:

Staff is seeking Council's approval to re-new the interlocal agreement between the City of Redmond and the Lake Washington School District (LWSD) for police services provided during the 2023-2024 school year.

At the study session on July 25, 2023, Council received an overview of the status of the School Resource Officer program and desire of the LWSD to continue having the support and commitment of the police department. RPD is committed to further the long-standing partnership between LWSD and the Redmond Police Department. Upon careful consideration, review an input from Police staff and Council, the district moved forward with an MOU for the 2023-2024 school year and changed what was once named School Resource Officer to Community Resource Officer.

The 2023-2024 MOU is attached along with a detailed standard operating procedure manual.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
LWSD/Redmond Police Department MOU and Standard Operating Procedures
- **Required:**
Interlocal Agreements require Council approval.
- **Council Request:**
Approve
- **Other Key Facts:**

N/A

OUTCOMES:

This is a continuation of service the Redmond Police Department currently provides to the District and allows for funding to be received in consideration for services provided. In the past, an officer was assigned to the High School and Middle Schools as staffing allowed. Moving forward, the district intends to maintain a partnership with the police department but limited to one officer assigned to Redmond High School and its feeder schools.

In a collaborative effort between the LWSD and law enforcement agencies within the district, a Standard Operating Procedure Manual was created to assist in the communication, cooperation, and mutual understanding between the Community Resource Officers, school administrators and the student population.

The following are the five Purpose Statements of the Community Resource Officer program:

- Provide expertise and guidance to the district related to threats, safety, and security in the context of the district's Layered School Safety Program.
- Increase understanding of each agency's operations and impacts on service and response.
- Help keep students out of the criminal justice system.
- Provide positive interactions between police officers, school staff, students, and families.
- Connect school staff, students, and families to supportive community services.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

This agreement will allow for the City to receive \$114,450 from LWSD for services provided by the assigned Community Resource Officer for the 2023-2024 school year.

Approved in current biennial budget: ☒ **Yes** ☐ **No** ☐ **N/A**

Budget Offer Number:

228 Criminal Justice

Budget Priority:

Safe and Resilient

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A

If yes, explain:

N/A

Funding source(s):

General Fund

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
7/25/2023	Study Session	Receive Information
6/18/2024	Committee of the Whole - Public Safety and Human Services	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

LWSD requires this contract be approved and signed no later than August 31, 2024 to meet its budgeting timeline.

ANTICIPATED RESULT IF NOT APPROVED:

The police department would be unable to invoice and collected payment from LWSD for police services rendered during the 2023-2024 school year.

ATTACHMENTS:

Attachment A: LWSD Community Resource Officer Program MOU

Attachment B: Community Resource Officer Standard Operating Procedures - 2024

Attachment C: Community Resource Officer And 2 LINE Presentation