



Memorandum

Date: 12/6/2022
Meeting of: City Council

File No. AM No. 22-184
Type: New Business

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Brooke Buckingham	Human Services Manager
Planning and Community Development	Alaric Bien	Senior Planner

TITLE:
Approval of the 2023-24 Human Services Funding Recommendations

OVERVIEW STATEMENT:

Approve the Human Services Commission 2023-24 funding recommendations for inclusion in the overall city budget.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information **Provide Direction** **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
RMC Chapter 4.30 - (4) The commission shall review all requests for funding of human services in light of the guidelines contained in the Human Services Strategic Plan and make recommendations to the Mayor and City Council.
- **Required:**
The Human Services Recommendations must be adopted as part of the overall 2023-24 budget.
- **Council Request:**
The Commission is recommending that the funding plan outlined in Attachment B be accepted and adopted as part of the budget.
- **Other Key Facts:**
Every other year, the City accepts proposals from human services agencies seeking grant funding in the next biennium. This past March, Redmond participated with 15 other King County cities, releasing a joint online funding application. This allowed organizations interested in requesting funding support from any of the participating cities to complete a single application. This year Redmond received applications from 104 programs, with requests for over \$3.9 million per year.

OUTCOMES:

City Council relies on the Human Services Commission to solicit, review and recommend funding allocations to nonprofit agencies who provide services to our community. Each biennium, the Finance Department generates a budget amount for human service needs based on the per capita formula.

The Commission reviews each application, evaluates the merits, the need in the community, and the priorities of the City. In conjunction with other Eastside cities' commissions, the Redmond Human Service Commission participated in equity trainings in order to recognize bias and to provide a framework for reviewing applications.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
 - September 2021 - Information session for previously unfunded and/or small, grassroots organizations
 - October 2021-March 2022 - focused outreach to 8 previously unfunded BIPOC organizations
 - Mid-March - Application cycle opens
 - 2 funders workshops held for prospective applicants
 - March-April - 1:1 technical assistance provided to 7 small community-based organizations including 4 BIPOC
 - April 29 - Application cycle closed
 - April-May - equity trainings conducted jointly with other Eastside Human Services Commissions
 - May-August - Commission review
 - September - Commission finalizes funding recommendations for presentation to Council based on community needs assessment and Human Services Strategic Plan
 - December - The Human Services Funding plan is adopted as a component of the budget.
- **Outreach Methods and Results:**

Focused efforts through virtual and in person meetings to reach previously unfunded and grassroots organizations resulted in a 31% increase in new program applications and 60% increase in programs providing culturally responsive services.
- **Feedback Summary:**

Opportunity to provide public comment was available during the application review process. Three agencies shared comments which was a summary of their services.

BUDGET IMPACT:

Total Cost:
\$2,576,303/year

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

0000037 in 2023-24 Preliminary Budget.

Budget Priority:

Vibrant and Connected priority in 2023-24 Preliminary Budget.

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

In addition to the human services awards listed in Attachment B, the proposed budget includes one-time funding of \$90,000 in support of the Redmond Senior Curbside Lunch Program.

Funding source(s):

Designated revenue sources include:

- \$1,611,255/year - General Fund per capita formula
- \$35,000/year - Community Development Block Grant (CDBG) entitlement (estimated)

Additional one-time revenue sources include:

- \$1,000,000/year American Rescue Plan Act (ARPA) funds

Budget/Funding Constraints:

CDBG funds are highly constrained, and recipients must also be able to meet all federal funding requirements. They must be expended in the year they are granted and cannot be used to supplant any existing funding. ARPA funds have specific eligible uses and must be expended by the end of calendar year 2024.

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
9/20/2022	Committee of the Whole - Public Safety and Human Services	Receive Information
10/11/2022	Study Session	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

The Human Services Commission funding recommendations needs to be approved at the December 6, 2022, Council Business Meeting for consideration and incorporation into City's biennial budget.

ANTICIPATED RESULT IF NOT APPROVED:

If not approved, the Commission would identify programs to reduce and/or eliminate as part of its contingency plan.

ATTACHMENTS:

Attachment A: 2023-24 Funding Presentation

Attachment B: 2023-24 Detailed Funding Recommendations