



MEMO TO: Members of the City Council

FROM: Mayor Angela Birney

DATE: July 21, 2020

SUBJECT: **Acceptance of Agreements for Cost Recovery for Expenses Incurred Due to the City of Redmond's Response to the Public Health Emergency for the Coronavirus Disease 2019 (COVID-19)**

I. RECOMMENDED ACTION

Acceptance of interagency contract with the Washington State Military Department for Federal Emergency Management Agency (FEMA) Public Assistance Grant in an amount to be determined based on approved project worksheets; acceptance of interagency contract with the Washington State Department of Commerce for funds made available by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) in the amount of \$1,975,800; and acceptance of interagency contract with King County for the Economic Support Grant funded by the CARES Act in the amount of \$100,584; as cost recovery for expenses incurred due to the City of Redmond's response to the public health emergency with respect to Coronavirus Disease 2019 (COVID-19).

II. DEPARTMENT CONTACTS

Malisa Files, Finance Director	425-556-2166
Kelley Cochran, Deputy Finance Director	425-556-2748
Erik Scairpon, Police Captain, ECC Coordinator	425-556-2611
Marissa Flynn, Senior Financial Analyst	425-556-2186
Gloria Hulskamp, Capital and Grant Analyst	425-556-2702

III. DESCRIPTION/BACKGROUND

On January 21, 2020 the State of Washington announced that the first confirmed positive case of COVID-19 had been identified at the Life Center in Kirkland, Washington. The first announcement of a death from the disease in the United States occurred on February 29th. The City of Redmond Emergency Coordination Center (ECC) activated on February 29th and Mayor Birney declared a state of emergency on March 2, 2020. City facilities (except for essential/life safety operations) were closed on March 13th. During this time additional supplies were obtained to create a safe workspace for staff and first responders to effectively respond to the pandemic. On March 16, 2020 Washington State Governor Jay Inslee ordered all restaurants, bars, and recreational facilities closed to the public.

The City of Redmond submitted a Request for Public Assistance to FEMA on April 13, 2020 and was approved as a subrecipient of the Washington State Military Department. FEMA funding will reimburse eligible expenditures related to the primary incident response including but not limited to personal protective equipment, sanitation, and medical supplies. The total FEMA grant award amount has not yet been identified and will be determined based on approved project worksheets which are to be submitted by the City.

On June 2, 2020 Council decided to allocate \$1,975,800 of funding provided by the CARES Act to the community via Small Business Economic Support (\$1,705,800), Senior Nutrition Program (\$20,000), and Human Services for mental health, telework, food security, and personal protective equipment (\$250,000). The identified costs will be 100% reimbursable by the City's CARES Act Funding administered by the Washington State Department of Commerce.

On May 12, 2020 King County Council passed an ordinance allocating \$1.95 million of the County's CARES Act allocation to a grant program to support King County cities' economic relief and recovery activities in response to the COVID-19 public health emergency. Of this, the City of Redmond is eligible to receive \$100,584.

IV. PREVIOUS DISCUSSIONS HELD

Date	Action/Presentation
7/7/2020	PHS Committee Briefing: Pandemic Response
6/2/2020	PHS Committee Briefing: Pandemic Response
5/26/2020	FAC Committee Briefing: Business and Human Services Revenue and Expenditures
5/12/2020	PPW Committee Briefing: COVID-19 Response
5/5/2020	PHS Committee Briefing: COVID-19 Human Services Response Funding
4/28/2020	Study Session: Long-Term COVID-19 Recovery Planning
4/14/2020	PPW Committee Briefing: COVID-19 Department Update

V. IMPACT

A. Service/Delivery:

No service delivery impacts.

B. Fiscal Note:

The grant dollars will recoup the emergency-related costs incurred in response to the COVID-19 pandemic.

VI. ALTERNATIVES TO STAFF RECOMMENDATION

None.

VII. TIME CONSTRAINTS

The FEMA Public Assistance Grant is only applicable for the qualified emergency response dollars expended for the COVID-19 pandemic during the declared event period beginning January 20, 2020 with end date yet determined. CARES Act funding provided through the Department of Commerce is only available for response and economic support dollars expended for the COVID-19 pandemic during the period of March 1, 2020 through October 31, 2020. CARES Act funding provided through King County is only available for economic support dollars expended for the COVID-19 pandemic during the period of March 1, 2020 through December 30, 2020.

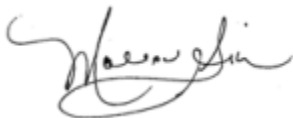
VIII. LIST OF ATTACHMENTS

Attachment A: Washington State Military Department Public Assistance Grant Agreement

Attachment B: Washington State Military Department Public Assistance Supplemental Contracting Documents

Attachment C: Washington State Department of Commerce Interagency Agreement

Attachment D: King County Coronavirus Relief Fund Agreement



Malisa Files, Finance Director



Approved for Agenda _____
Angela Birney, Mayor