



Memorandum

Date: 10/17/2023
Meeting of: City Council

File No. AM No. 23-151
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Fire	Chief Sheppard	425-556-2201
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DEPARTMENT STAFF:

Fire	Lisa Figueroa	Emergency Manager
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TITLE:

Approval of Emergency Management Performance Grants (EMPG)

OVERVIEW STATEMENT:

Seeking approval for 22EMPG and 23EMPG forms. EMPG funding is allocated per capita from FEMA through the State of Washington. Mayor Birney approved 22EMPG. 23EMPG has been submitted to WA EMD and is a collaboration with Parks for ESF 6 Mass Care.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Comprehensive Emergency Management Plan
- **Required:**
N/A
- **Council Request:**
Enter the meeting and date when Council requested this information.
- **Other Key Facts:**
Due to new requirements of grant tracking, smaller grants such as these must be approved by Council.

OUTCOMES:

This funding supports community resilience and emergency response capacities. The work areas include building public safety through the purchase of CERT supplies, shelter and cooling center equipment, and community outreach items.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
\$84,649

Approved in current biennial budget: ☐ Yes ☐ No ☒ N/A

Budget Offer Number:
0000016

Budget Priority:
Safe and Resilient

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A

If yes, explain:

Examples: software with a yearly cost, revenue generating, match requirements, etc. - if none, enter N/A.

Funding source(s):
\$43,854 from 22EMPG, \$40,795 from 23EMPG

Budget/Funding Constraints:

22EMPG closes on September 30, 2023, and all purchases and documentation approved in Amendment 1 must be completed by that date. Waiting on state information for final approval of 23EMPG.

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
	Click and select a meeting from the dropdown menu.	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
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10/17/2023	Business Meeting	Approve
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Time Constraints:

Grant period for 22EMPG closes on September 30, 2023

ANTICIPATED RESULT IF NOT APPROVED:

Potential loss of available grant funding

ATTACHMENTS:

Attachment A: Finalized 22EMPG application

Attachment B: Approved amendment 1 to 22EMPG application

Attachment C: Application for 23EMPG