



Memorandum

Date: 7/18/2023
Meeting of: City Council

File No. AM No. 23-097
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Parks	Loreen Hamilton	425-556-2336
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DEPARTMENT STAFF:

Parks	Dave Tucheck	Deputy Director
Public Works	Chris Stenger	Deputy Director
Public Works	Ernest Fix	Operations Manager

TITLE:

Approval of Consultant Agreement with Urban Forestry Services - Bartlett Consulting, in the Amount Not to Exceed \$275,000, for the Tree Health Risk Assessment and Mitigation Plan

OVERVIEW STATEMENT:

As part of the approved 2023-24 Budget, staff is requesting council authorization of \$275,000 for Urban Forestry Services - Bartlett Consulting to lead the Tree Health Risk Assessment and Mitigation Plan project. Urban Forestry Services - Bartlett Consulting was selected after a competitive bid process.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
2023/24 City of Redmond Adopted Budget.
- **Required:**
Council approval is required for contracts exceeding \$50,000.
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

The consultant will conduct a health and risk assessment of trees located on City owned parcels and rights-of-way. Hazardous trees will be risk rated and mapped. A mitigation plan will be developed to reduce or eliminate the identified tree risk hazard.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
Outreach will occur prior to initiation of tree inspection field work
- **Outreach Methods and Results:**
City of Redmond website and social media
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
\$275,000

Approved in current biennial budget: ☒ Yes ☐ No ☐ N/A

Budget Offer Number:
0000146 - Service Enhancement

Budget Priority:
Healthy and Sustainable

Other budget impacts or additional costs: ☐ Yes ☒ No ☐ N/A

If yes, explain:
N/A

Funding source(s):
General Fund Surplus

Budget/Funding Constraints:
N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
6/27/2023	Committee of the Whole - Parks and Environmental Sustainability	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Approval of the consultant agreement will allow tree health and risk assessments to begin in August 2023, and the final mitigation plan to be completed by January 2024. Following the completion of the mitigation plan, a contractor will be hired in the spring of 2024 to complete the hazardous tree mitigation work.

ANTICIPATED RESULT IF NOT APPROVED:

If the City Council chooses not to approve this consultant agreement, a health and risk assessment of trees located on City owned parcels and rights-of-ways will not occur.

ATTACHMENTS:

Attachment A: Consultant Services Agreement with Urban Forestry Services - Bartlett Consulting