



Memorandum

Date: 8/17/2021
Meeting of: City Council

File No. AM No. 21-122
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Finance	Chip Corder	425-556-2189
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DEPARTMENT STAFF:

Finance	Marissa Flynn	Senior Financial Analyst
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TITLE:

Adoption of an Ordinance Amending Ordinance Nos. 3026, 3041, and 3042 by Making Adjustments to the City’s 2021-2022 Biennial Budget to Recognize Appropriation of the Unallocated Beginning Fund Balance in the General Fund to Restore Priority Maintenance and Operations Activities in Core Program Areas

- a. Ordinance No. 3048: An Ordinance of the City Council of the City of Redmond, Washington, Amending Ordinance Nos. 3026, 3041, and 3042 by Making Adjustments to the City’s 2021-2022 Biennial Budget, in Exhibit 1

OVERVIEW STATEMENT:

The purpose of the budget adjustment is to formally recognize \$1.8M of the unallocated 2021-2022 General Fund Beginning Fund Balance to be used to restore funding to priority maintenance and operations activities which were reduced during the budget process. The funding will provide supplemental and contract staffing, supplies and equipment needed to restore the level of service to core program areas.

Examples include:

- Green Redmond Partnership
- Right-of-Way Maintenance
- Trail Maintenance
- Turf and Athletic Field Maintenance
- Facility Repair
- Irrigation Maintenance
- Sidewalk Maintenance
- Litter Control
- Asphalt Patching
- Traffic Sign Maintenance
- Raised Pavement Markings Replacement

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information **Provide Direction** **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Fiscal Policies
- **Required:**
RCW 35A.33.120 Funds-Limitations on expenditures-Transfers and adjustments.
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

The budget adjustment is necessary to align City financial records with decisions made by the Council.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
\$1,800,000

Approved in current biennial budget: **Yes** **No** **N/A**

Budget Offer Number:
N/A

Budget Priority:

N/A

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
6/22/2021	Committee of the Whole - Finance, Administration, and Communications	Provide Direction
7/27/2021	Study Session	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

All budget adjustments for the 2021-2022 biennium must be approved no later than December 31, 2022.

ANTICIPATED RESULT IF NOT APPROVED:

Level of service for priority maintenance and operations activities would remain the same.

ATTACHMENTS:

Attachment A: Ordinance 2021-2022 Budget Adjustment #6 - Priority Maintenance and Operations
Exhibit 1: Summary of 2021-2022 Budget Adjustments - Priority Maintenance and Operations