



Memorandum

Date: 6/10/2025
Meeting of: City Council

File No. SS 25-039
Type: Study Session

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Parks	Loreen Hamilton	425-556-2336
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DEPARTMENT STAFF:

Parks	Lindsey Falkenburg	Parks Planning Manager
Parks	Cameron Zapata	Senior Parks Planner

TITLE:

Joint Meeting with Parks, Trails, and Recreation Commission (PTRC)

OVERVIEW STATEMENT:

Each year, the Parks, Trails, and Recreation Commission (PTRC) has a joint meeting with City Council to review accomplishments from the previous year and discuss the Commission's priorities for the next year. PTRC Serves as an advisory body to the City Council and leads the round robin conversation, beginning with a presentation that will highlight the Commissions accomplishments and future priorities.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ **Receive Information** ☐ **Provide Direction** ☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Parks, Arts, Recreation, Culture & Conservation Plan
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

As an advisory body to the City Council, it is important for the PTRC to have the opportunity to meet directly with City Council to discuss priorities.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: ☐ Yes ☐ No ☒ N/A

Budget Offer Number:
N/A

Budget Priority:
Healthy & Sustainable
Vibrant & Connected

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A

If yes, explain:
N/A

Funding source(s):
N/A

Budget/Funding Constraints:
N/A

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

N/A

ATTACHMENTS:

Attachment A: Parks, Trails, and Recreation Commission PowerPoint Presentation