

**Title 5**  
**BUSINESS LICENSES AND REGULATIONS**

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**The Redmond Municipal Code is current through Ordinance 2979, passed November 19, 2019.**

Disclaimer: The City Clerk's Office has the official version of the Redmond Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

City Website: <http://www.redmond.gov/>

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**Chapter 5.04**  
**GENERAL BUSINESS REGULATIONS<sup>1</sup>**

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**5.04.010 Purpose.**

The provisions of this chapter shall be deemed an exercise of the power of the city to license for revenue and for regulation.

(Ord. 2546 § 2 (part), 2010: Ord. 2238 § 1 (part), 2004: Ord. 1924 § 1, 1996).

**5.04.020 Scope.**

All persons engaging in a business or occupation within the limits of the city as hereinafter defined shall be subject to the provisions of this title. The finance director shall be responsible for enforcing the provisions of this title.

(Ord. 2546 § 2 (part), 2010: Ord. 2238 § 1 (part), 2004: Ord. 1924 § 1, 1996).

#### 5.04.030 Definitions.

Where used in this chapter or title, the following words and terms shall have the meanings as defined in this section, unless, from the context, a more limited or different meaning is clearly defined or apparent:

(A) “Business” includes all activities, occupations, pursuits, or professions located or engaged within the city with the object of gain, benefit or advantage to the person engaging in the same, or to any other person or class, directly or indirectly;

(B) “Business license” is that document ~~issued~~ approved by the city for issuance, providing proof of licensing the transaction of ~~the indicated~~ business within the city by the person whose name appears thereon for the stated year license period. For the purpose of this chapter, an original or officially issued duplicate of the document shall ~~constitutes~~ a valid “business license” for every purpose;

(C) “Employee” means any person who performs work, labor, or services for a business and is on the business’ payroll. For the purpose of this chapter, the term “employee” also includes all full-time, part-time, ~~seasonal, and temporary employees of~~ limited duration and other workers on the business’ payroll, and self-employed persons, sole proprietors, owners, managers, partners, any family members working at the business, and any officers, agents or personal representatives acting in a fiduciary capacity;

(D) Engaging in Business.

(1) The term “engaging in business” means commencing, conducting, or continuing in business, and also the exercise of corporate or franchise powers, as well as liquidating a business when the liquidators thereof hold themselves out to the public as conducting such business.

(2) This section sets forth examples of activities that constitute engaging in business in the city, and establishes safe harbors for certain of those activities so that a person who meets the criteria may engage in de minimis business activities in the city without having to pay a business license fee. The activities listed in this section are illustrative only and are not intended to narrow the definition of “engaging in business” in subsection (1). If an activity is not listed, whether it constitutes engaging in business in the city shall be determined by considering all the facts and circumstances and applicable law.

(3) Without being all inclusive, any one of the following activities conducted within the city by a person, or its employee, agent, representative, independent contractor, broker or another acting on its behalf constitutes engaging in business and requires a person to register and obtain a business license:

(a) Owning, renting, leasing, maintaining, or having the right to use, or using, tangible personal property, intangible personal property, or real property permanently or temporarily located in the city.

(b) Owning, renting, leasing, using, or maintaining, an office, place of business, or other establishment in the city.

(c) Soliciting sales.

(d) Making repairs or providing maintenance or service to real or tangible personal property, including warranty work and property maintenance.

(e) Providing technical assistance or service, including quality control, product inspections, warranty work, or similar services on or in connection with tangible personal property sold by the person or on its behalf.

(f) Installing, constructing, or supervising installation or construction of, real or tangible personal property.

(g) Soliciting, negotiating, or approving franchise, license, or other similar agreements.

(h) Collecting current or delinquent accounts.

- (i) Picking up and transporting tangible personal property, solid waste, construction debris, or excavated materials.
- (j) Providing disinfecting and pest control services, employment and labor pool services, home nursing care, janitorial services, appraising, landscape architectural services, security system services, surveying, and real estate services including the listing of homes and managing real property.
- (k) Rendering professional services such as those provided by accountants, architects, attorneys, auctioneers, consultants, engineers, professional athletes, barbers, baseball clubs and other sports organizations, chemists, psychologists, court reporters, dentists, doctors, detectives, laboratory operators, teachers, veterinarians.
- (l) Meeting with customers or potential customers, even when no sales or orders are solicited at the meetings.
- (m) Training or recruiting agents, representatives, independent contractors, brokers or others, domiciled or operating on a job in the city, acting on its behalf, or for customers or potential customers.
- (n) Investigating, resolving, or otherwise assisting in resolving customer complaints.
- (o) In-store stocking or manipulating products or goods, sold to and owned by a customer, regardless of where sale and delivery of the goods took place.
- (p) Delivering goods in vehicles owned, rented, leased, used, or maintained by the person or another acting on its behalf.

(4) The city expressly intends that engaging in business include any activity sufficient to establish nexus for purposes of applying the license fee under the law and the constitutions of the United States and the State of Washington. Nexus is presumed to continue as long as the taxpayer benefits from the activity that constituted the original nexus generating contact or subsequent contacts.

(E) “Finance director” or “director” means the City of Redmond Finance Director or his/her designee;

(F) “Person” includes the singular and the plural and also means and includes any person, firm, corporation, association, club, partnership, independent contractor, society or any group of individuals acting as a unit;

(G) “City” means the City of Redmond, Washington; and

(H) “Year” means a calendar year.

(I) “Business Licensing Service” or “BLS” means the office within the Washington State Department of Revenue providing business licensing services to the city.

(Ord. 2940 § 2, 2018: Ord. 2546 § 2 (part), 2010: Ord. 2238 § 1 (part), 2004: Ord. 2003 § 1, 1998: Ord. 1924 § 1, 1996).

#### **5.04.040 Business license required.**

(A) No person ~~shall~~may engage in any business within the city without first having obtained and being the holder of a valid and subsisting license to engage in such business ~~or activity~~, to be known as a “business license,” and without paying the city business license fee imposed by this chapter. ~~Provided, however, that an independent contractor who provides work, labor, or services to or on behalf of a business entity licensed hereunder, where such goods or services are of the same kind or nature as those provided by the business entity in its normal course of business, shall not be required to obtain a separate business license when all of the license fees and taxes required by this chapter with respect to~~

~~such independent contractor are included in the license fees and taxes paid by the entities which receive or use the independent contractor's work, labor or services, pursuant to Section 5.04.080. Where a business entity elects not to cover its independent contractors as provided in this section, the business entity and each of its independent contractors must obtain separate business licenses as provided in this chapter.~~

(1) Business entities utilizing independent contractors shall provide the Finance Director with a list of independent contractors, including names, addresses, telephone numbers, and the nature of the goods or services provided to or on behalf of the business entity.

(B) Persons or companies doing business in the City of Redmond must comply with this chapter regardless of the physical location of the business (i.e., whether located inside, or entering the city from a location outside Redmond City limits). If entering the city from outside city limits, An original or officially issued duplicate city license must be obtained for use at each location in the city where business is transacted concurrently. A person located inside city limits shall ~~must~~ obtain a separate original license issued specifically for each separate physical location.

(C) A person operating multiple business entities, such as when having more than one Unified Business Identifier assigned, shall ~~must~~ obtain a separate business license for each separate business location in the city of each such separate business entity, engaged in, including but not limited to a separate business for each separate Unified Business Identifier number issued by the Washington State Department of Licensing.

(Ord. 2839 § 2, 2016; Ord. 2605 § 2, 2011; Ord. 2546 § 2 (part), 2010; Ord. 2238 § 1 (part), 2004; Ord. 1924 § 1, 1996).

#### **5.04.045 Master event business license.**

(A) Any person organizing, promoting, sponsoring, or conducting any arts or crafts fair, farmer's market, trade show, or other similar event which:

(1) Does not exceed seven days in duration and does not occur more than once in any calendar year; or

(2) Does not exceed two days in duration during any calendar week and does not operate for more than six months in any calendar year, at which multiple dealers or vendors will be present selling goods or services at a single location, may obtain a master event business license directly from the city, as provided in this section. The master event business license shall cover all dealers and vendors involved in the event and individual dealers and vendors participating in the event shall not be required to obtain separate business licenses in connection with their participation.

(B) The city may also obtain a master event business license for the following city-sponsored community events for which an admission fee is charged: Friday performance arts events, summer music series, Special Monthly Events at the Redmond Senior Center, the father/daughter dance, the mother/daughter tea, Big Truck Day, Redmond Senior Center Talent Shows, and the Spring/Fall Farm School Activities. Additional city-sponsored community events for which an admission fee is charged may be added to this list with approval of the event-sponsoring department and the Finance Director.

(C) Applicants for a master event business license shall be required to meet all requirements of this chapter for issuance of a business license and shall be required to pay all fees and taxes imposed by this chapter on behalf of themselves and all dealers and vendors covered by the master event business license.

(D) Holders of master event business licenses shall be required to provide the Finance Director with a list of all participating dealers and vendors at least ten days prior to the event. The list shall include the

dealer or vendor's name, address, telephone number, and state UBI number. Only those dealers and vendors set forth on the list are covered under the master event business license.

(E) Nothing in this section is intended to prevent the city from requiring other permits or approvals in connection with an event covered by this section, including but not limited to any necessary building and zoning approvals, and any necessary right-of-way use permits.

(Ord. 2940 § 3, 2018: Ord. 2770 § 2, 2014: Ord. 2605 § 3, 2011).

#### **5.04.050 Finance director as license officer.**

(A) The finance director ~~shall collect~~must ensure all license fees are collected properly, and ~~shall will~~approve issue-issuance of licenses in the name of the city to all persons qualified under the provisions of this chapter and ~~shall have~~has the authority to:

(1) Adopt Forms. Adopt the city's application, license, renewal, annual return, and all other necessary or convenient forms, other than those utilized by the Business Licensing Service, and prescribe the information to be provided on such forms maintained by the city. Such ~~required~~required information required on the city-maintained forms shall include, but not be limited to, the name of the applicant, his or her residence address, date of birth, place of business, the nature of the business, the form of ownership, the names of all officers of the business, the UBI number (if applicable), and the number of employees;

(2) Obtain Endorsement. Submit the information from applications, when deemed appropriate, to other city officials for their endorsements thereon as to compliance by the applicant with all city regulations which the officials have the duty of enforcing;

(3) Investigate. Investigate and determine the eligibility of any applicant for a license as prescribed herein;

(4) Examine Records. Examine and audit the books and records of any applicant or licensee when reasonably necessary to the administration and enforcement of this chapter. The records of a business, including but not limited to federal and state tax returns and invoices, shall be open for examination by the finance director or authorized agent at any time to the extent not prohibited by law;

(5) Give Notice. Notify any applicant of the acceptance or rejection of the application;

(6) Regulate Form of Licenses. Ensure that each license issued directly from the city is numbered, and shows the name of the licensee, business address and the character of the business authorized to be transacted.

(Ord. 2546 § 2 (part), 2010: Ord. 2238 § 1 (part), 2004: Ord. 2003 § 2, 1998: Ord. 1924 § 1, 1996).

#### **5.04.060 Qualifications of applicants.**

(A) Standards to Be Applied. The finance director ~~shall~~may base the decision to ~~issue~~approve or deny the issuance of a license upon the following criteria:

(1) Applicant History. All violations of city regulations or convictions within the 10 years immediately preceding application, which directly relate to the operation of the applicant's current proposed business;

(2) License History. ~~The license history of the applicant, w~~Whether such person-applicant is previously ~~operating-operated~~operating-operated in this or another jurisdiction under a license ~~has had such~~license that was subsequently revoked or suspended,; the reasons therefor, and the demeanor of the applicant subsequent to such action;

(3) No Obligation to City. Except as otherwise provided in this chapter, applicants ~~shall~~may not be in default under the provisions of this chapter or indebted or obligated in any manner to the city, except for current taxes and other obligations not past due.

(4) Compliance with City Regulations. The proposed use of any premises ~~shall~~may not be in violation of any city building, safety, fire, health or land use regulations as determined by the city department charged with the enforcement of said regulations.

(Ord. 2546 § 2 (part), 2010: Ord. 2238 § 1 (part), 2004: Ord. 1924 § 1, 1996).

#### 5.04.070 Procedures for issuance of license.

(A) Formal Application Required. Every person required to procure a city business license under the provisions of this chapter ~~shall~~must submit an application for such license to the ~~finance director~~Business Licensing Service. The application must include all information required for all licenses requested, the total fees due for all licenses, and the application handling fee required by RCW 19.02.075. ~~The application shall be made upon forms provided by the finance director.~~

(1) ~~Determination of whether a business license application is complete for purposes of issuing a business license shall be made by the~~ The city finance director will determine whether the application may be approved for license issuance.

(2) An incomplete application for a business license ~~shall~~will be deemed ~~to be~~ abandoned ~~90~~ 120 days after the date of ~~application~~submittal, ~~and be administratively withdrawn~~, unless such application has in the interim been pursued in good faith to be completed. ~~or a license has been issued. Expired Applicants which have had their applications administratively withdrawn shall will~~ forfeit a minimum of ~~\$115.00 in 2019 and \$117.00 in 2020 and \$122.00 in 2021~~ \$119.00 in 2021 and \$122.00 in 2022 ~~in 2020~~ of the new application fee submitted.

(B) Commencement of Business Activities. No person ~~shall be~~is entitled or authorized to engage in business within the city until such time as the finance director has approved the issuance of a business license pursuant to the terms of this chapter. The mere acceptance of a business license application by the city ~~shall not be deemed to~~does not grant any right or privilege under this chapter, except as otherwise provided by law.

(C) Burden on Applicant. The finance director, or other designated officer or service, is authorized, but not required, to mail to persons engaging in business forms for applications and/or renewals for licenses. ~~but~~ Failure of the person to receive any such form ~~shall~~does not excuse the person from making application for and securing the license required by this chapter.

(D) New License Applications Meet the Requirement for Hazardous Materials Questionnaire Submittal. Applications for new business licenses, including home businesses, and mobile businesses proposed to operate within the boundaries of Critical Aquifer Recharge Area I and II, ~~shall~~must be reviewed by the City of Redmond Director of Public Works, or his or her designee for regulatory status related to hazardous materials handling and may require submittal of additional information related to hazardous materials handling. Applications for business license renewals may require submittal of additional information related to hazardous materials handling, by the City of Redmond Director of Public Works, or his or her designee, in accordance with the requirements under Chapter 13.07, Wellhead Protection.

(Ord. 2940 § 4, 2018: Ord. 2862 § 2 (part), 2016: Ord. 2770 § 3, 2014: Ord. 2667 § 1, 2012; Ord. 2546 § 2 (part), 2010: Ord. 2269 § 1, 2005; Ord. 2238 § 1 (part), 2004: Ord. 2180 § 1 (part), 2003: Ord. 1924 § 1, 1996).

#### 5.04.080 Fees – Payment.

(A) Reporting by Hours Method. The annual business license fee is calculated by determining the number of employee hours worked in the City of Redmond during in the previous year and ~~then~~

multiplying that figure by ~~\$0.060937~~\$0.061979 in 2021. The resulting dollar amount must be rounded to the nearest cent. The City shall allocate \$51.00 out of each \$119.00 received to the general fund and \$68.00 out of each \$119.00 received to transportation capital improvements or transportation demand management projects in 2021. The annual business license fee in 2022 is calculated by determining the number of employee hours worked in the City of Redmond in the previous year and multiplying that figure by \$0.063542. The resulting dollar amount must be rounded to the nearest center. The City shall allocate \$52.00 out of each \$122.00 received to the general fund and \$70.00 out of each \$122.00 received to transportation capital improvements or transportation demand management projects in 2022. ~~\$0.059895 in 2019. The City shall allocate \$49.00 out of each \$115.00 received to the general fund and \$66.00 out of each \$115.00 received to transportation capital improvements or transportation demand management projects in 2019. The annual business license fee in 2020 is calculated by determining the number of employee hours worked in the City of Redmond during the previous year and then multiplying that figure by \$0.060937. The City shall allocate \$50.00 out of each \$117.00 received to the general fund and \$67.00 out of each \$117.00 received to transportation capital improvements or transportation demand management projects.~~

- (1) Repealed by Ord. 2546.
- (2) Repealed by Ord. 2546.
- (3) Annual employee hours are calculated based on the sum of the four quarterly reports submitted to the Washington State Department of Labor and Industries for the previous year.
- (4) It ~~shall be~~is the responsibility of the employer to determine the number of hours worked within the city from these reports. Businesses that did not file quarterly reports with the Washington State Department of Labor and Industries ~~shall~~must determine the number of hours worked within the city and demonstrate, if required, to the satisfaction of the finance director, that the number of employee hours worked is correct.
- (5) Employers without a full year history ~~would need to~~must estimate the number of employee hours that will be worked in the current ~~calendar~~ year.
- (6) Repealed by Ord. 2839.
- (7) Repealed by Ord. 2839.

~~(B) Reporting by FTE Method. A business may choose to calculate its annual license fee based on the number of its full-time equivalent employees. Using this method the annual business license fee is calculated by multiplying the number of full-time equivalent employees during in the previous year by \$117.00. The resulting dollar amount must be rounded to the nearest cent. \$115.00 in 2019 and \$117.00 in 2020. The City shall allocate \$49.00 out of each \$115.00 received to the general fund and \$66.00 out of each \$115.00 received to transportation capital improvements or transportation demand management projects in 2019. In 2020, the City shall allocate \$50.00 out of each \$117.00 received to the general fund and \$67.00 out of each \$117.00 received to transportation capital improvements or transportation demand management projects.~~

- ~~(1) Repealed by Ord. 2546.~~
- ~~(2) Repealed by Ord. 2546.~~
- ~~(3) Repealed by Ord. 2546.~~
- ~~(4) Repealed by Ord. 2546.~~
- ~~(5) Repealed by Ord. 2546.~~
- ~~(6) The number of full-time equivalent employees shall be~~is based on the sum of the full-time employees in the four quarterly reports submitted to the Washington State Department of Labor and Industries for the previous year divided by four.

~~(7) It shall be the responsibility of the employer to determine the number of full-time equivalent employees working within the city from these reports. Businesses that did not file quarterly reports with the Washington State Department of Labor and Industries shall must determine the number of full-time equivalent employees working in the city and demonstrate, if required, to the satisfaction of the finance director, that the number of full-time equivalent employees is correct.~~

~~(8) For businesses with employees who work less than 1,920 hours per year (the work hour figure used by the Washington Department of Labor and Industries) the total number of hours worked by all such employees during the four quarters of the previous year shall must be added together and divided by 1,920 to determine the full-time employee equivalency.~~

~~(9) Employers without a full year history would need to must estimate the number of full-time equivalent employees that will work in the city for the current calendar year.~~

~~(10) Repealed by Ord. 2839.~~

~~(11) Repealed by Ord. 2839.~~

~~(CB)~~ If at any time during the year it appears that the number of employee hours worked ~~or if using the FTE method the number of employees~~ was under-reported at the time of application or renewal, an additional license fee and a penalty on the additional license fee shall be due. The penalty shall be equal to twenty percent (20%) per annum of the additional fee, plus any accounting, legal, or administrative expenses incurred by the city in determining the under-reporting or in collecting the tax and penalty.

~~(DC)~~ The license fee for a business required to be licensed under this chapter and not located within the city's corporate limits shall be also calculated based upon the number of employee hours ~~worked or the number of full-time equivalent employees who worked~~ within the city, as described in subsections (A) and (B) of this section, but in no event ~~shall may~~ the license fee due be stated as less than the minimum fee set forth in ~~this chapter~~ subsection (FE) of this section.

~~(ED)~~ Businesses doing business in the city that have no employees physically working within the city shall must pay the minimum license fee required under this chapter.

~~(EF)~~ The minimum fee for any license issued under this chapter ~~is shall be \$115.00 in 2019 and \$117.00 in 2020. \$119.00 in 2021 and \$122.00 in 2022.~~

(1) Exemptions. The following entities may claim an exemption from the city's license application or and renewal fees, but if so exempt under this subsection such entities shall must still register and obtain a city business license under this chapter, unless otherwise indicated.

(a) Any nonprofit entity exempt from taxation under 26 U.S.C. Sec. 501(e)(3) a provision of 26 USC § 501(c), provided they submit a copy of their Internal Revenue Service tax exemption status determination letter upon furnishing proof to the finance director of its nonprofit status.

(b) Governmental entities that engage solely in activities which are not exclusively governmental, such as some activities of a hospital or medical clinic.

(c) A nonprofit business organization operated exclusively for a religious purpose ~~that files with the city a copy of its current IRS 501(C)(3) exemption certificate issued and deemed~~ by the Internal Revenue Service as exempt from federal taxation under 26 USC § 501(c)(3), even without the issuance of a tax exemption determination letter, is fully exempt from all requirements of this chapter. Such a religious organization conducting any actual commercial business activity beyond their core religious purpose is fully liable for complying with all licensing requirements of this chapter for such other business activities.

(d) Civic groups, service clubs, and social organizations that are not engaged in any profession, trade, or occupation, but are organized to provide civic, service or social activities in the city. Examples of such organizations may include but are not limited to: Soroptimists; Kiwanis; Lions; Rotary; American Legion; children's and adults' athletic organizations; and similar types of groups, clubs or organizations.

(e) For purposes of the license by this chapter, any person or business whose annual value of products, gross proceeds of sales, or gross income of the business in the city is equal to or less than \$2,000 and who does not maintain a place of business within the city, shall submit a business license registration to the director or designee, but be exempt from the city license fee therefor. The threshold does not apply to regulatory license requirements or activities that require a specialized permit.

~~(GF) The annual license fee shall become~~ is due on or before the license expiration date and payable on January 1st of each calendar year. The business license fee shall not be prorated for any part of any year.

~~(HG) A licensee may request that the city refund that portion of the annual business license overpaid on the basis that the business miscounted the number of employee hours worked or the number of employees.~~ The request must be in writing and the city must receive the request and all supporting payroll documentation no later than 60 days after the end of the licensee's fiscal year in which the error was made. If the finance director is satisfied that the business paid an excess business license fee, then the city will refund the excess fee paid by the business during either the current calendar license year or no further than one prior calendar license year past.

~~(H) Payment made directly to the city by check shall not be deemed a payment of the fee unless and until the same has been honored in the usual course of business, nor shall acceptance of any such check operate as an acquittance or discharge of the fee unless and until the check is honored. Any person who submits a business license fee payment by check to the city pursuant to the provisions of this chapter shall be assessed a NSF fee set by the finance director if the check is returned unpaid by a bank or other financial institution for insufficient funds in the account or for any other reason. Payments by check submitted to the Business Licensing Service will be subject to applicable rules adopted by the Washington State Department of Revenue.~~

~~(J) If any person required by the terms and provisions of this chapter to pay a license fee for any period fails or refuses to do so, the person shall not be granted a license for the current period until the delinquent license fee, together with penalties, has been paid in full. Any license fee due and unpaid under this chapter and any penalties thereon shall constitute a debt to the city and may be collected in court proceedings in the same manner as any other debt in like amount, which remedy shall be in addition to all other existing remedies.~~

~~(K) Of the license fees received, the City will allocate 42.735% to the general fund and 57.265% to transportation capital improvements or transportation demand management projects.~~

(Ord. 2940 § 5, 2018; Ord. 2862 § 2 (part), 2016; Ord. 2839 § 3, 2016; Ord. 2770 § 4, 2014; Ord. 2667 § 2, 2012; Ord. 2567 § 2, 2010; Ord. 2546 § 2 (part), 2010; Ord. 2318 § 1, 2006; Ord. 2238 § 1 (part), 2004; Ord. 2088 § 1, 2000; Ord. 2003 § 3, 1998; Ord. 1953 § 1, 1997; Ord. 1924 § 1, 1996).

#### **5.04.084 ~~Temporary employees~~ Employees provided by a temporary employment service agency.**

The following provisions shall apply to businesses engaged in the practice of providing temporary employees or workers ("temporary agencies") to businesses located within the city and to businesses located within the city which utilize the services of such employees or workers:

(1) Temporary agencies located within the city shall include all temporary employees and workers placed with businesses located within the city in calculating the number of employee hours worked in addition to employees described under RMC 5.04.030(C);

- (2) Temporary agencies located outside the city which place temporary employees or workers with businesses located within the city shall include all such temporary employees and workers in calculating the number of hours worked by their employees;
- (3) Businesses located within the city which utilize temporary employees or workers provided by a temporary agency shall not include the temporary employees or workers in calculating the number of their employee hours;
- (4) Temporary agencies placing temporary employees and workers within the city shall calculate the number of hours worked by such employees and workers in the manner provided by RMC 5.04.080(A);
- (5) In addition to submitting an initial business license application or subsequent renewal application to the Business Licensing Service, all businesses located within the city which use temporary employees or workers furnished by a temporary agency ~~shall~~ must separately report directly to the city finance director indicate the number of employee hours worked by such temporary staff using the formula set forth in RMC 5.04.080(A) and further indicate the names and addresses of the temporary agencies furnishing said employees or workers. Failure to so report the number of hours worked by temporary employees or workers or the names and addresses of the agencies furnishing said employees or workers ~~shall will~~ result in the city imposition imposing of a penalty equal to ten percent (10%) of the company's total business license fee. In addition, failure to report may result in revocation, suspension, or denial of the business license.

(Ord. 2546 § 2 (part), 2010: Ord. 2238 § 1 (part), 2004: Ord. 2088 § 2, 2000: Ord. 2003 § 4, 1998).

#### **5.04.085 Penalty for late payment – Interest.**

(A) For each payment due, if such payment is not made by the due date, ~~there shall be added~~ the city may shall impose its own set of penalties, in addition to those provided for in 5.04.090, as follows:

(1) ~~A penalty of fifty~~ Fifty (50) percent of the total license fee due for any payment or portion thereof that is received or postmarked on or after 45 license expiration, but within 74 days after the due date. ~~shall be imposed for each payment or portion thereof that is received or postmarked after February 15th or the next business day.~~

~~(2) A penalty of one~~ One hundred (100) percent of the license fee due shall be imposed for any payment ~~received on or after 75 or more days after the due date or portion thereof that is received or postmarked after March 15th or the next business day.~~

(B) The finance director is authorized, but not obligated, to waive all or any portion of the city-imposed penalties and interest provided herein in the event that the director determines that the late payment was the result of excusable neglect or extreme hardship.

(Ord. 2546 § 2 (part), 2010: Ord. 2238 § 1 (part), 2004: Ord. 1924 § 1, 1996).

#### **5.04.090 Display of license – Renewal – Transfer.**

(A) Display of License. Every license granted under this chapter ~~shall must~~ be posted in a conspicuous place in the place of business of the licensee for which it was issued. No person ~~shall may~~ allow any license to remain posted, displayed, or used after the period for which it was issued has expired, or when it has been suspended or revoked, or for any other reason has become ineffective.

(B) Renewal. Each license ~~granted shall~~ expires on the date established by the Business Licensing Service (BLS), and must be renewed on or before that date in order to continue engaging in business in the city under that license. ~~expire at the end of the calendar year in which it is issued. Each licensee shall be responsible to renew the license for each ensuing calendar year.~~

(1) The application to renew a license must be submitted to BLS, and must include all information required to renew each license involved, the total fees due for all licenses, and the renewal application handling fee required by RCW 19.02.075.

(2) The license term and respective fee amount may be prorated as necessary to synchronize the license expiration with the expiration of the business license account maintained by BLS.

(3) Failure to complete the renewal by the license expiration will incur the late renewal penalty required by RCW 19.02.085 in addition to all other fees due.

(4) Failure to complete the renewal of the license within 120 days after the license expiration will result in the cancellation of the license, and will require submitting a new application as provided by this chapter to continue engaging in business in the city.

(C) Nontransferability. Any license issued under and by virtue of the provisions of this chapter ~~shall be~~is personal and nontransferable. A person may not allow another person to engage in business in the city under their license, and no person may engage in business in the city under another person's license.

(D) New Location Desired. A licensee ~~shall have the right to~~may change the location of the licensed business, provided the Business Licensing Service is notified sufficiently prior to the change to allow the city to review and approve the change. Business may not commence at the new location until the change is approved by the city. A change of location may require the submission of a new application, as provided for in this chapter. ~~confirmation of the legality of the business activity at the new location is obtained by the finance director.~~

(E) Repealed by Ord. 2839.

(F) Change in Ownership. In the event of the sale of a business, the new owner must obtain their own license for the business, as provided for in this chapter. The new owner may not commence business in the city under the acquired business until the issuance of the business license.

(Ord. 2839 § 4, 2016; Ord. 2546 § 2 (part), 2010; Ord. 2238 § 1 (part), 2004; Ord. 1924 § 1, 1996).

#### **5.04.100 Notification of exemption or termination of business activities.**

(A) Every person who has obtained a business license required by this chapter and who thereafter ceases to engage in business within the city shall, prior to the end of the calendar year during which business operations have been terminated, must, at least by the current expiration date of the license, notify the ~~finance director in writing~~ Business Licensing Service that business activities have ceased. Any business for which a license has been issued ~~shall be~~is presumed to continue in operation within the city unless notice of termination of business activities has been given as provided above, and respective penalties may be imposed, and other enforcement proceedings may be commenced ~~on the basis of~~based on such presumption.

(B) Every person who engages in a business in the city, and which is exempt from all the licensing provisions of this chapter under federal, state, and/or local laws, ~~shall~~ must notify the finance director in writing of the existence of their business in the city, their exemption from the license requirements, and the basis for ~~the~~ that exemption.

(C) Any business ~~which is~~ exempt from the provisions of this chapter or which has terminated its business activities in the city ~~shall is~~ not be entitled to a refund of any portion of the city license fee paid to the city under this chapter.

(Ord. 2546 § 2 (part), 2010; Ord. 2238 § 1 (part), 2004; Ord. 1924 § 1, 1996).

#### **5.04.110 Operating without a license.**

Any person who engages in, or carries on, any business subject to the payment of a license fee hereunder without having obtained a business license to do so shall be guilty of a violation of this chapter for each day during which the business is so engaged in or carried on; and any person subject thereto who fails or refuses to pay the license fee, or any part thereof, on or before the due date, shall be deemed to be operating without having obtained a license to do so.

(A) Any City of Redmond police officer, any code compliance officer, or other such person designated by the finance director can assist the finance director in enforcing the provisions of Title 5.

(B) Businesses operating without a license are subject to a one hundred (100) percent penalty of the licensing fee due.

(C) The finance director is authorized, but not obligated, to waive all or any portion of the penalties provided herein in the event that the finance director determines that operating without a license was due to excusable neglect or extreme hardship.

(Ord. 2546 § 2 (part), 2010: Ord. 2238 § 1 (part), 2004: Ord. 1924 § 1, 1996).

#### **5.04.120 License fee additional to others imposed.**

The license fee levied in this chapter shall be additional to any license fee or tax imposed or levied under the law or any other ordinance of the city except as expressly provided herein.

(Ord. 2546 § 2 (part), 2010: Ord. 2238 § 1 (part), 2004: Ord. 1924 § 1, 1996).

#### **5.04.130 Exemptions.**

(A) The provisions of this chapter shall not apply to:

(1) Any instrumentality of the United States, the State of Washington, or political subdivision thereof with respect to the exercise of governmental functions;

(2) Any farmer, gardener, or other person who sells, delivers or peddles any fruits, vegetables, berries, butter, eggs, fish, milk, poultry, meat or any farm produce or edibles raised, caught, produced or manufactured by such person in the state;

(3) Repealed by Ord. 2546;

(4) Any apartment or condominium, residential rental or leasing activity which does not involve more than four residential units at any one location within the city, provided that if any such single rental property includes five or more separate dwelling units the person offering such a property for rent must obtain a business license as otherwise required by this chapter;

(5) Any insurance producer who represents insurance companies or sells insurance to the public and is properly licensed by the state;

(6) Newspaper carriers under the age of 18;

(7) Any person, business, enterprise, firm, or corporation which the city is forbidden to license or tax under state or federal law;

(8) Businesses that do not engage in other business activities within the city limits but are merely complying with destination-based sourcing rules as outlined in the National Streamlined Sales Tax (SST) Agreement; or

(9) Community special events that are sponsored by the city and that are open to the public without the payment of an admission fee are exempt from the requirement to obtain a business license. In addition, no business license shall be required for dealers, vendors, entertainers, instructors, and others with whom the city or any co-sponsor contracts to provide goods or

services at the event. As used in this subsection, “community special event” means the following events sponsored or co-sponsored by the City: Derby Days, Redmond Lights, ~~the Digital Arts Festival, the Arts in the Park Series, the Community Lecture Series, Pet Fair, the Spring Garden Fair, the Holiday Craft Market,~~ Health Fair, Redmond Bike Bash, City of Redmond Poet Laureate, So Bazaar Night Market, Artist-in-Residence, Welcoming Week and the Redmond Senior Center Outdoor Music Series.

Additional city-sponsored community special events that are open to the public without the payment of an admission fee may be added to this list with approval of the event-sponsoring department and the Finance Director. The City Council will be notified of changes to the list of free city-sponsored community events.

(10) If a person, or its employee, agent, representative, independent contractor, broker or another acting on the person’s behalf, engages in no other activities in or with the city but the following, it need not register and obtain a business license.

(a) Meeting with suppliers of goods and services as a customer.

(b) Meeting with government representatives in their official capacity, other than those performing contracting or purchasing functions.

(c) Attending meetings, such as board meetings, retreats, seminars, and conferences, or other meetings wherein the person does not provide training in connection with tangible personal property sold by the person or on its behalf. This provision does not apply to any board of director member or attendee engaging in business such as a member of a board of directors who attends a board meeting.

(d) Renting tangible or intangible property as a customer when the property is not used in the city.

(e) Attending, but not participating in a “trade show” or “multiple vendor events.” Persons participating at a trade show shall review the city’s trade show or multiple vendor event ordinances.

(f) Conducting advertising through the mail.

(g) Soliciting sales by phone from a location outside the city.

(11) A seller located outside the city merely delivering goods into the city by means of common carrier is not required to register and obtain a business license, provided that it engages in no other business activities in the city. Such activities do not include those in subsection (10).

(Ord. 2940 § 6, 2018; Ord. 2770 § 5, 2014; Ord. 2605 § 4, 2011; Ord. 2546 § 2 (part), 2010; Ord. 2401 § 4, 2008; Ord. 2238 § 1 (part), 2004; Ord. 1953 § 2, 1997; Ord. 1924 § 1, 1996).

#### **5.04.140 Criteria for denial, suspension or revocation of license.**

The finance director may deny issuance of a business license to any applicant or suspend or revoke any and all business licenses of any holder when such person, or any other person with any interest in the application or license:

(1) Knowingly violates or knowingly causes, aids, abets, or conspires with another to cause any person to violate any state, federal, or city law which may affect or relate to the applicant or license holder’s business, except for federal statutes, rules and regulations relating to marijuana that are in conflict with state law, as long as the applicant or person with interest in the application has a current state license to operate a marijuana facility;

(2) Has obtained a license or permit by fraud, misrepresentation, concealment, or through inadvertence or mistake;

- (3) Is or has been convicted of, forfeits bond upon, or pleads guilty to any felony offenses directly related to the operation of the applicant's or license holder's business unless the offense relates to marijuana and the applicant has a current state license to operate a marijuana facility;
- (4) Makes a misrepresentation or fails to disclose a material fact to the city related to any of the obligations set forth in this chapter;
- (5) Violates any building, safety, fire or health regulation on the premises in which the business is located after receiving warning from the city to refrain from such violations;
- (6) Is in violation of a zoning regulation of the city;
- (7) Is indebted or obligated to the city for past due taxes excluding special assessments such as LID assessments-;

(8) Fails to maintain the license in a good standing status with the city.

(Ord. 2744 § 2, 2014; Ord. 2605 § 5, 2011; Ord. 2546 § 2 (part), 2010; Ord. 2238 § 1 (part), 2004; Ord. 1924 § 1, 1996).

#### **5.04.150 Request for hearing.**

(A) Notification of Suspension, Revocation, or Denial. When the finance director determines that there is cause for denying, suspending or revoking any license issued pursuant to this chapter, the director shall notify the applicant or person holding such license by registered or certified mail, return receipt requested, of the director's decision. Notice mailed to the address on file shall be deemed received three (3) days after mailing. The notice shall specify the grounds for the denial, suspension or revocation. The suspension or revocation shall become effective ten (10) days from the date the notice is delivered or deemed received unless the person affected thereby files a written request with the director for a hearing before the city hearing examiner within such ten (10) day period.

(B) Hearing Procedure. Upon written request as set out above, the hearing examiner shall schedule and hold a hearing within thirty (30) days following receipt of such request. During the pendency of the hearing and until action by the city council the action of the director shall be stayed. At the hearing, both the applicant or licensee and the city shall be entitled to present evidence. Upon completion of the hearing, the hearing examiner shall make written findings and a recommendation to the city council. At a public meeting, the city council, upon considering the findings and recommendations of the hearing examiner, shall, without need for further evidence:

- (1) Accept the hearing examiner's recommendation as presented; or
- (2) Determine no action is warranted; or
- (3) Modify the recommended action.

(C) Appeal from City Council. Appeal from a decision of the city council shall be to the King County Superior Court and must be served and filed within thirty (30) days of the decision of the city council. In the event the applicant or license holder does not follow the procedures within the time periods set forth above, the license of said person shall be denied, suspended or revoked, and that action shall be final.

(D) Return of License upon Revocation. Whenever any license issued under this chapter is revoked, the licensee shall immediately return the license to the finance director.

(Ord. 2546 § 2 (part), 2010; Ord. 2238 § 1 (part), 2004; Ord. 1924 § 1, 1996).

#### **5.04.160 Penalties.**

(A) Any person violating or failing to comply with any of the provisions of this chapter shall be guilty of a misdemeanor, and, upon conviction thereof, shall be punished as provided in Section 1.01.110 of the Redmond Municipal Code.

(B) In addition to any criminal penalties provided for in (A) above, the finance director may also impose a civil penalty in an amount not to exceed \$1,000 per violation of this title. Any party assessed a civil penalty by the finance director may appeal the finance director's decision on such penalty as provided for in RMC 1.14.120.

(Ord. 2546 § 2 (part), 2010: Ord. 2238 § 1 (part), 2004: Ord. 1924 § 1, 1996).

<sup>1</sup> Prior legislation: Ords. 246, 734, 815, 1019, 1029, 1040, 1111, 1209, 1229, 1275, 1403, 1480, 1483, 1592, 1662, 1752 and 1815.

## Chapter 5.05

### REFLEXOLOGY ESTABLISHMENT

#### Sections:

5.05.010 Repealed.

5.05.012 Definitions.

#### **5.05.020 Additional business license requirement for public massage or reflexology establishment.**

#### **5.05.020 Additional business license requirement for public massage or reflexology establishment.**

(A) Any individual who applies for a business license for a public massage establishment must, in addition to meeting the licensing requirements of Chapter 5.04, provide directly to the city finance director ~~with~~ evidence that the individual has received a state of Washington massage practitioner's license pursuant to RCW Chapter 18.108, which license shall be current and in effect unless such person is exempt from the state license requirement. The application for a city business license under Chapter 5.04 must state specifically the applicant intends to operate the business as a public massage establishment. Additionally, any individual rendering services at the public massage establishment must also possess a state of Washington massage practitioner's license.

(B) Any individual who applies for a business license for a public reflexology establishment must, in addition to meeting the licensing requirements of Chapter 5.04, provide directly to the city finance director ~~with~~ evidence that the individual has received a state of Washington reflexology certification pursuant to RCW Chapter 18.108, which certification shall be current and in effect unless such person is exempt from the state license requirement. The application for a city business license under Chapter 5.04 must state specifically the applicant intends to operate the business as a public reflexology establishment. Additionally, any individual rendering services at the public reflexology establishment must also possess a state of Washington reflexology certification.

(Ord. 2770 § 6 (part), 2014: Ord. 2546 § 2 (part), 2010: Ord. 1563 § 1 (part), 1990).

**Chapter 5.08**  
**PEDDLERS, SOLICITORS, AND CANVASSERS**

**Sections:**

5.08.005 Purpose.

5.08.010 Peddler, solicitor, or canvasser defined.

**5.08.020 License required – Exceptions.**

5.08.030 Application – Fee.

5.08.035 Restrictions on place and time of peddling, soliciting, or canvassing.

5.08.040 Penalty.

**5.08.020 License required – Exceptions.**

(A) Any person seeking to engage in business as a peddler, solicitor, or canvasser shall first obtain a peddler, solicitor, or canvasser license as provided for in this chapter. The license required by this chapter is separate from and in addition to the business license issued under Chapter 5.04 RMC, which may also be required when applicable.

(B) Exceptions. No person shall be required to take out a license or pay a fee:

(1) For the peddling of local newspapers;

(2) For the peddling of fruits, vegetables, berries, butter, eggs, fish, milk, poultry, meats, or any farm produce or edibles raised, caught, produced or manufactured by such person in any place in this state;

(3) When that person, after having been specifically requested by another to do so, calls upon that other person for the purpose of displaying goods, literature or giving information about any article, thing, product or service;

(4) When that person is acting in his or her capacity as a member of a charitable, religious or nonprofit organization or corporation which has received tax exempt status under 26 U.S.C. Sec. 501(c)(3) or other similar civic, charitable or nonprofit organizations;

(5) When a person is engaged in political or other First Amendment speech or solicitation; or

(6) When that person's peddling or solicitation consists exclusively of the solicitation of order(s) to be filled solely by interstate shipment on behalf of businesses that do not maintain a place of intrastate business in the state of Washington.

(Ord. 2546 § 2 (part), 2010; Ord. 1418 § 2, 1988; Ord. 809 § 1, 1978; Ord. 43 § 1, 1926).

## Chapter 5.10

### REGULATION OF PAWNBROKERS

#### Sections:

#### **5.10.010 License required.**

- 5.10.015 Adoption by reference.
- 5.10.020 Repealed.
- 5.10.030 Definitions.
- 5.10.040 License fee.
- 5.10.050 Application for license.
- 5.10.055 Fixed place of business required.
- 5.10.060 Criteria for denial or revocation of license.
- 5.10.065 Request for hearing.
- 5.10.080 Records required.
- 5.10.090 Records and articles to be available for inspection.
- 5.10.100 Seller or consignor to give true name and address.
- 5.10.110 Transcript to be furnished.
- 5.10.120 Police seizures – Police holds.
- 5.10.125 Pawnbroker sale of pledged property limited – Written document required for transactions.
- 5.10.130 Penalty.

#### **5.10.010 License required.**

It is unlawful for any person, firm or corporation to engage in the business of pawnbroker within the city without first obtaining a license pursuant to the provisions of this chapter. The license required by this chapter is separate from and in addition to the business license issued under Chapter 5.04 RMC, which may also be required when applicable.

(Ord. 2546 § 2 (part), 2010: Ord. 1778 § 1, 1994: Ord. 1155 § 1 (part), 1983).

## Chapter 5.12

### DETECTIVE AGENCIES

#### Sections:

5.12.010 Definitions.

**5.12.020 Additional business license requirement for private detective agencies.**

**5.12.030 Additional business license requirement for private security companies.**

5.12.040 (Deleted by Ord. 1671.)

5.12.050 (Deleted by Ord. 1671.)

5.12.060 (Deleted by Ord. 1671.)

5.12.070 (Deleted by Ord. 1671.)

5.12.080 (Deleted by Ord. 1671.)

5.12.090 (Deleted by Ord. 1671.)

5.12.100 (Deleted by Ord. 1671.)

5.12.110 (Deleted by Ord. 1671.)

**5.12.020 Additional business license requirement for private detective agencies.**

Any person who applies for a business license for a private detective agency must, in addition to meeting the requirements of Chapter 5.04, provide directly to the city finance director ~~with~~ evidence that the person has a current state of Washington private detective agency license pursuant to RCW Chapter 18.165. Copies of state licenses for the private detective agency ~~shall~~ must be filed with the city finance director ~~at the time of~~ before the city business license application can be approved.

(Ord. 2546 § 2 (part), 2010: Ord. 1671 § 1 (part), 1992: Ord. 968 § 1, 1981: Ord. 406 § 2, 1966).

**5.12.030 Additional business license requirement for private security companies.**

Any person who applies for a business license for a private security company must, in addition to meeting the requirements of Chapter 5.04, provide directly to the city finance director ~~with~~ evidence that the person has a current state of Washington private security company license pursuant to RCW Chapter 18.170. Additionally, any individual employed as a private security guard by a private security company must possess a current state of Washington private security guard license. Copies of state licenses for the private security company ~~shall~~ must be filed with the city finance director ~~at the time of~~ before the city business license application can be approved.

(Ord. 2546 § 2 (part), 2010: Ord. 1671 § 1 (part), 1992: Ord. 1480 § 5 (part), 1989: Ord. 406 § 3, 1966).

## Chapter 5.16

### TAXICABS

#### Sections:

#### **5.16.010 King County regulations adopted by reference.**

5.16.020 Business license required.

#### **5.16.010 King County regulations adopted by reference.**

Chapter 6.64 of the King County Code entitled "For-Hire Transportation - Taxis-Taxicabs, For-Hire Vehicles, For-Hire Drivers and Transportation Network Companies"—~~Businesses and Drivers,~~" including all future amendments, is adopted by reference as if set forth in full herein; provided, that any references to unincorporated King County in Sections 6.64.010 and 6.64.020, as well as any other sections pertaining to the application of the ordinance codified in this chapter, shall be changed to refer to the city of Redmond.

(Ord. 2546 § 2 (part), 2010: Ord. 1521 § 1, 1989: Ord. 126 § 1, 1949).

#### **5.16.020 Business license required.**

In addition to any licenses required by Chapter 6.64 of the King County Code, a person shall also obtain a business license pursuant to Chapter 5.04 of this code when required to do so by the provisions of that chapter.

(Ord. 2546 § 2 (part), 2010: Ord. 1521 § 2, 1989: Ord. 126 § 2, 1949).

## Chapter 5.20 CABARET DANCES

### Sections:

5.20.010 Cabaret dance defined.

### **5.20.020 License required – Fees – Payment.**

5.20.030 Application.

5.20.031 License – Criteria for approval – Reapplication – Appeals.

5.20.035 Renewals.

5.20.040 License regulations.

5.20.045 Criteria for suspension or revocation of license.

5.20.050 Conduct at dances.

5.20.060 Exceptions.

5.20.070 Penalty for violation.

### **5.20.020 License required – Fees – Payment.**

(A) It is unlawful for any person, firm or corporation to operate or conduct a cabaret dance within the city without first having obtained and being the holder of a valid and subsisting license to do so, to be known as a “Cabaret Dance License.” The fee for any such cabaret dance license shall be set by council resolution. The entire annual license fee shall be payable for the applicable calendar year regardless of when the application for license is made and shall not be prorated for any part of the year. Annual license renewals shall be payable in full on February 1st of each subsequent calendar year of operation. The license required under this chapter is separate from and in addition to the business license issued under Chapter 5.04 RMC, which may also be required when applicable.

(B) No license to conduct a cabaret dance shall be granted unless the applicant therefor is of good moral character.

(Ord. 2546 § 2 (part), 2010: Ord. 1480 § 7, 1989: Ord. 739 § 1, 1976: Ord. 404 § 1, 1966: Ord. 253 § 2, 1961).

## Chapter 5.22

### PUBLIC DANCES AND DANCE HALLS

#### Sections:

5.22.010 Definitions.

#### **5.22.020 License required – Fee – Renewals.**

5.22.030 License – Exemption and waiver of payment.

5.22.040 License – Application.

5.22.050 License – Criteria for approval – Reapplications.

5.22.055 Conditions upon issuance of license – Review of operations.

5.22.060 Appeal from denial or conditions.

5.22.062 Security personnel required.

5.22.063 Litter control – Security for cleanup.

5.22.066 Loitering on premises prohibited.

5.22.070 Revocation or suspension of license.

5.22.072 Age restrictions.

5.22.073 Hours of operation.

5.22.074 Public dances – Readmission fee.

5.22.076 Access – By police and fire officers.

5.22.078 License limited to licensee and location.

5.22.080 Applicability.

#### **5.22.020 License required – Fee – Renewals.**

(A) It is unlawful for any person to conduct a public dance within the city without first having obtained and being the holder of a valid and subsisting license for such activity, to be known as a public dance license; provided, however, that any holder of a valid and current cabaret license shall be exempt from the license provisions of this chapter. The annual fee for a public dance license shall be set by council resolution.

(B) The entire annual license fee shall be paid for the applicable calendar year regardless of when the application for license is made, and shall not be prorated for any part of the year. Annual license renewals shall be obtained and paid in full by February 1st of each calendar year.

(C) There shall be assessed and collected by the finance director an additional charge computed as a percentage of the license fee, on renewal applications not made, including payment of the required fee, on or before January 31st of each calendar year. The amount of said additional charge shall be set by council resolution.

(D) The license required under this chapter is separate from and in addition to the business license issued under Chapter 5.04 RMC, which may also be required when applicable.

(Ord. 2546 § 2 (part), 2010: Ord. 1480 § 8, 1989: Ord. 1319 § 2 (part), 1986).

## Chapter 5.36

### MUSIC BOXES

#### Sections:

5.36.010 Purpose.

5.36.020 Music box defined.

#### **5.36.030 License required.**

5.36.040 Application.

5.36.050 Issuance – Term.

5.36.060 Fees.

5.36.070 (Repealed by Ord. 1624.)

5.36.080 Operation of music boxes.

5.36.090 Revocation of license.

5.36.100 Penalty.

#### **5.36.030 License required.**

It is unlawful for any person, firm or corporation to place for operation, or any person, firm or corporation to operate within the city any music box, as herein defined, without first having obtained and being the holder of a valid and subsisting license in accordance with the provisions of this chapter. The licenses required under this chapter are separate from and in addition to the business license issued under Chapter 5.04 RMC, which may also be required when applicable.

(Ord. 2546 § 2 (part), 2010; Ord. 251 § 3, 1960).

**Chapter 5.52**  
**PUBLIC BATHHOUSES**

**Sections:**

5.52.010 Purpose and scope.

5.52.020 Definitions.

5.52.030 Exemptions.

**5.52.040 License – Required.**

5.52.050 License – Fees.

5.52.060 License – Display required.

5.52.070 License – Probationary.

5.52.080 License – Application.

5.52.090 License – Issuance and renewal.

5.52.100 Premises – Inspection.

5.52.110 Premises – Condition.

5.52.120 Employee – License required.

5.52.130 Employee – Age restriction.

5.52.140 Unlawful to admit certain persons.

5.52.150 Unlawful to advertise without license.

5.52.160 Consumption of liquor on premises – Unlawful.

5.52.170 Business hours.

5.52.180 List of services required.

5.52.190 Public bathhouse attendant license – Application.

5.52.200 Public bathhouse attendant license – Issuance and renewal.

5.52.210 License – Application fee nonrefundable.

5.52.220 License – Expiration.

5.52.230 License – Suspension or revocation.

5.52.240 License – Denial – Hearing.

5.52.250 Penalty for violation.

**5.52.040 License – Required.**

(A) No person shall conduct, operate or maintain a public bathhouse without first obtaining a license as provided in this chapter.

(B) No person shall act as a public bathhouse attendant without first obtaining a license as provided in this chapter.

(C) The licenses required by this chapter are separate from and in addition to the business license issued under Chapter 5.04 RMC, which may also be required when applicable.

(Ord. 2546 § 2 (part), 2010: Ord. 1562 § 1 (part), 1990).

## Chapter 5.56 TOW TRUCKS

### Sections:

5.56.010 Definitions.

### **5.56.020 License – Required.**

5.56.030 License – Application.

5.56.040 Registration certificate and inspection report required.

5.56.050 Proof of insurance and indemnification agreement.

5.56.060 License – Fee.

5.56.070 Ownership.

5.56.080 License – Approval.

5.56.090 Driver – Current list required.

5.56.100 Inspection.

5.56.110 Driver – Regulations.

5.56.120 Rates.

5.56.130 Location and base of operation.

5.56.140 Twenty-four hour service.

5.56.150 Impound and storage yards.

5.56.160 Charges – Preparation of towing bills.

5.56.170 License – Grounds for revocation.

5.56.180 Lifting and towing.

5.56.190 Emergency lighting.

5.56.200 Weight ratio.

5.56.210 Brakes – Performance ability.

5.56.220 Safety devices.

5.56.230 Enforcement.

5.56.240 Appeal.

5.56.250 Additional rules.

5.56.260 Other licenses required.

5.56.270 Penalty for violation.

### **5.56.020 License – Required.**

It is declared to be essential to the public interest that no person shall be authorized or permitted to operate a tow truck business within the city limits of Redmond unless such person shall be the holder of a valid license to do so, issued by the city. The license required by this chapter is separate from and in addition to the business license issued under Chapter 5.04 RMC, which may also be required when applicable.

(Ord. 2546 § 2 (part), 2010; Ord. 577 § 2, 1972).

## Chapter 5.60

### CABLE COMMUNICATIONS SYSTEMS

#### Sections:

- 5.60.010 Purpose and intent.
- 5.60.020 Defined terms and phrases.
- 5.60.030 Franchise required.**
- 5.60.040 Franchise application required.
- 5.60.050 Initial franchise grants – Request for proposals.
- 5.60.060 Franchise processing costs.
- 5.60.070 Grant of franchise.
- 5.60.080 Term of franchise.
- 5.60.090 Franchise nontransferable.
- 5.60.100 Franchise area – Annexations.
- 5.60.110 Contents of franchise agreements – Relation to chapter.
- 5.60.120 Rate regulation.
- 5.60.130 Franchise fees and fees in lieu of franchise fees.
- 5.60.140 Bundled services.
- 5.60.150 Technical standards.
- 5.60.160 Public, education and government access channels.
- 5.60.170 Public access channel.
- 5.60.180 General financial provisions.
- 5.60.190 Indemnification.
- 5.60.200 Insurance.
- 5.60.210 Required approvals – Submission of plans and reports.
- 5.60.220 Access to rights-of-way.
- 5.60.230 General conditions upon construction, operation and repair.
- 5.60.240 Maintenance of and inspection of records.
- 5.60.250 Reports.
- 5.60.260 Inspection and testing of cable communications systems.
- 5.60.270 Copies of reports filed with other regulatory bodies.
- 5.60.280 Failure to report.
- 5.60.290 Other records required.
- 5.60.300 Exemptions.
- 5.60.310 Production of documents – Due diligence.
- 5.60.320 Liquidated damages for noncompliance.
- 5.60.330 Enforcement and remedies – Revocation.
- 5.60.340 Effect of termination or forfeiture.
- 5.60.350 Customer service standards – Generally.
- 5.60.360 Customer service standards – Operations.
- 5.60.370 Customer service standards – Notices and billing.
- 5.60.380 Further remedies.
- 5.60.390 Protection of city and residents.
- 5.60.400 Cable franchise renewals – Procedure.
- 5.60.410 Franchise transfers, assignments or change in control – Applications.
- 5.60.420 Franchise transfers, assignments or change in control – Contents of application.
- 5.60.430 Franchise transfers, assignments or change in control – City’s determination.
- 5.60.440 Legal qualifications.
- 5.60.450 Continuity of service.
- 5.60.460 Compliance with state and federal laws.
- 5.60.470 Notices.
- 5.60.480 Remedies cumulative.
- 5.60.490 Severability.

#### **5.60.030 Franchise required.**

No person may construct or operate a cable communications system within the rights-of-way of the city without a properly granted franchise awarded pursuant to this chapter, which franchise must be in full force and effect. To the extent permitted by law, all requirements herein with respect to or connected directly or indirectly to a cable system shall also apply to an OVS franchise and OVS system and any process related thereto. The franchises required by this chapter are separate from and in addition to the business license issued under Chapter 5.04 RMC, which may also be required when applicable.

(Ord. 2546 § 2 (part), 2010: Ord. 2174 § 1 (part), 2003).

## Chapter 5.68

### LICENSING AND OPERATION OF ADULT ENTERTAINMENT FACILITIES

#### Sections:

#### **PART A: GENERALLY**

- 5.68.010 Purpose.
- 5.68.020 Scope.
- 5.68.030 Definitions.
- 5.68.040 Penalties.
- 5.68.050 Nuisance.
- 5.68.060 Activities not prohibited.

#### **PART B: LICENSING REQUIREMENTS**

#### **5.68.070 License required.**

- 5.68.080 Application for adult business license.
- 5.68.090 Application for manager's or entertainer's license.
- 5.68.100 Initial investigation.
- 5.68.110 Issuance and denial of licenses.
- 5.68.120 Renewal of licenses.
- 5.68.130 Nontransferability of licenses.
- 5.68.140 Suspension and revocation of licenses.
- 5.68.150 Appeal of denial, suspension, or revocation of license.
- 5.68.160 Inspections and public health and safety suspensions.
- 5.68.170 Recordkeeping requirements and monthly reports.
- 5.68.180 License requirement for existing adult entertainment facilities.

#### **PART C: OPERATIONAL REQUIREMENTS**

- 5.68.190 Regulations applicable to all adult entertainment facilities.
- 5.68.200 Regulations specifically applicable to adult cabarets.
- 5.68.210 Regulations specifically applicable to adult arcades.

#### **PART B: LICENSING REQUIREMENTS**

#### **5.68.070 License required.**

- (A) It is unlawful for any person to operate an adult entertainment facility unless that person is the holder of a valid adult business license issued by the finance director under this chapter.
- (B) It is unlawful for any person to work as a manager in an adult entertainment facility unless that person is the holder of a valid manager's license issued by the finance director under this chapter.
- (C) It is unlawful for any person to work or perform as an entertainer in an adult entertainment facility unless that person is the holder of a valid entertainer's license issued by the finance director under this chapter.
- (D) It is unlawful for any person to work or perform as an escort unless that person is the holder of a valid entertainer's license issued by the finance director under this chapter.
- (E) It is unlawful for any person to work or perform as a nude or semi-nude model in an adult entertainment facility unless that person is the holder of a valid entertainer's license issued by the finance director under this chapter.
- (F) It is unlawful for the owner or operator of an adult entertainment facility to employ a person to work as a manager at the adult entertainment facility unless that person is licensed as a manager under this chapter.
- (G) It is unlawful for the owner or operator of an adult entertainment facility to employ a person to work or perform as an entertainer at the adult entertainment facility unless that person is licensed as an entertainer under this chapter.
- (H) It is unlawful for the owner or operator of an adult entertainment facility to employ a person to work or perform as an escort unless that person is licensed as an escort under this chapter.

(I) It is unlawful for the owner or operator of an adult entertainment facility to employ a person to work or perform as a nude or semi-nude model unless that person is licensed as a nude or semi-nude model under this chapter.

(J) The licenses required by this chapter are separate from and in addition to the business license issued under Chapter 5.04 RMC, which may also be required when applicable.

(Ord. 2546 § 2 (part), 2010: Ord. 1966 § 3, 1998: Ord. 1920 § 3, 1996).

## Chapter 5.75

### BUSINESS LICENSE FOR TELECOMMUNICATIONS CARRIERS AND PROVIDERS

#### Sections:

5.75.010 Purpose of telecommunications business license registration.

5.75.020 Definitions.

#### **5.75.030 Telecommunications business license required.**

5.75.040 Business license fee.

5.75.050 General penalties.

5.75.060 Other remedies.

5.75.070 Fees and compensation not a tax.

#### **5.75.030 Telecommunications business license required.**

(1) All cable operators, telecommunications carriers, and telecommunications providers who offer or provide any cable service or telecommunications service for a fee directly to the public, either within the city, or outside the corporate limits, from cable or telecommunications facilities within the city shall, on an annual basis, apply for and obtain a telecommunications business license and occupation registration from the city pursuant to this chapter on forms to be provided by the city, which shall include the following:

- (A) The identity and legal status of the applicant, including any affiliates;
- (B) The name, address, telephone number, and title of the officer, agent or employee responsible for the accuracy of the telecommunications business registration application statement;
- (C) A description of applicant's existing or proposed facilities within the city;
- (D) A description of the service that the applicant intends to offer or provide, or is currently offering or providing, to persons, firms, businesses or institutions within the city, or to those outside the city limits using facilities located within the city;
- (E) Information sufficient to determine whether the applicant is subject to the public way permitting and/or franchising requirements imposed by Chapters 5.60 and 12.14 RMC;
- (F) Information sufficient to determine whether the transmission, origination or receipt of the services provided or to be provided by the applicant constitutes an occupation or privilege subject to any municipal telecommunications tax, utility tax or other occupation tax imposed by the city;
- (G) Information sufficient to determine that the applicant has applied for and received any certificate of authority required by any federal or state agency to provide telecommunications services or facilities within the city; and
- (H) Information sufficient to determine that the applicant has applied for and received any construction permit, operating license or other approvals required by the Federal Communications Commission to provide services or construct facilities within the city.

(2) All person required to obtain the license issued under this chapter must comply with RMC 12.14.030 and also obtain a city business license issued under Chapter 5.04 RMC.

(Ord. 2546 § 2 (part), 2010: Ord. 1927 § 1, 1997).

## Chapter 5.80

### SHOOTING SPORTS FACILITIES

#### Sections:

5.80.020 Definitions.

#### **5.80.030 License required.**

5.80.040 Operating without a license prohibited.

5.80.050 Denial, suspension or revocation of license.

5.80.060 Operating license fee.

5.80.065 License amendment.

5.80.070 License renewal.

5.80.080 Operating standards and specifications.

5.80.090 Liability.

5.80.100 Complaint process.

5.80.110 Hiring consultants and investigators.

5.80.120 Appeals.

5.80.130 Penalty.

5.80.200 Severability.

#### **5.80.030 License required.**

(1) The operators of all existing shooting sports facilities shall apply for an operating license no later than three months from the effective date of this chapter. If an operating shooting facility is annexed to the city of Redmond, the shooting facility operator shall apply for an operating license no later than three months from the effective date of the annexation. The operating license required by this chapter is separate from and in addition to the business license issued under Chapter 5.04 RMC, which may also be required when applicable.

(2) The operator of each new shooting sports facility shall apply for an operating license at the time of application for building permits or land use permits necessary for the new facility. The application shall be made on a form prescribed by the administrator and shall include all of the following information:

- (a) The name, address, and telephone number of the person completing the application;
- (b) The name, address, and telephone number of the facility;
- (c) The names, addresses, and telephone numbers of all owners of the facility. If the owner is a partnership, the names, addresses and telephone numbers of all partners. If the owner is a corporation, the names, addresses and telephone numbers of all corporate officers;
- (d) The name, address, and telephone number of a designated contact person to whom all licensing correspondence, including any notices and complaints provided for in this chapter, shall be sent. It is the responsibility of the shooting sports facility to keep this contact information updated in writing throughout the duration of any license and the owners and operators agree, by submitting an application and obtaining a license, that notice to the contact person at the last address provided to the administrator in writing is proper notice to the owners and operators of the facility;
- (e) The shooting types allowed or proposed to be allowed at the facility;
- (f) Repealed by Ord. 2485;

(g) Repealed by Ord. 2485;

(h) Whether use of the facility will be open to the public, open only to private membership, open to organizational training such as law enforcement, or any combination of the above;

(i) The site plan required by RMC 5.80.080(A)(3) showing the location of all buildings, parking areas, and access points; safety features of the facility; elevations of any outdoor range showing target areas, backstops or butts; and the approximate location of buildings on adjacent properties;

(j) The notarized certification required by subsection (3) of this section;

(k) The operations plan required by RMC 5.80.080(A)(4);

(l) The applicant shall pay the non-refundable application fee and license fee established by this chapter at the time of application; and

(m) Proof of liability insurance coverage in the amount required by RMC 5.80.080(A)(20) shall be submitted with the license application.

(3) Every application for a shooting sports facility operating license shall be accompanied by a notarized certification by the shooting sports facility operator that the facility complies with this chapter, meets commonly accepted shooting facility safety and design practices, and will be operated in a manner that protects the safety of the general public.

(4) After receipt of an application for a shooting sports facility operating license, the administrator will make a determination as to whether or not such application is complete. If the application is not complete, the applicant shall be so notified and the application shall not be processed further until such time as the applicant completes it. When the application is complete, the administrator will forward copies of the same to the public safety authority, the City of Redmond Planning and Community Development Department, and any other city department or city personnel deemed appropriate by the administrator in order to determine whether the shooting sports facility meets the requirements of this chapter and any other applicable city ordinance or regulation. Each consulted department or staff member shall review the application for compliance with regulations administered by that department or staff member and shall forward a report to the administrator containing the results of that review. The administrator may request additional information from the license applicant as necessary to review the license application; provided, that such additional information is solely of a type required for clarification of responses to subsections (2)(a) through (2)(m) and (3) of this section.

(5) By applying for and as a condition of issuance of a shooting sports facility operating license, the shooting sports facility operator agrees to permit representatives of the public safety authority and any other appropriate city personnel to enter the facility at all reasonable times in order to perform site inspections in regard to licensure or any public safety concerns. Prior notification of such inspections will be given to the operator when reasonably possible.

(6) The administrator shall issue a shooting sports facility operating license upon determining that the facility meets the requirements of this chapter and other applicable city ordinances and regulations. The administrator shall make that determination after receiving the reports of the public safety authority and other consulted city departments and city personnel and only if the public safety authority and such consulted departments and personnel determine that the application and the facility are in full compliance with this chapter and any other applicable city ordinances or regulations. The license shall ordinarily be issued within thirty days of the filing of a complete application. Failure to issue the license within the thirty-day period shall not, however, mean that the license is approved. In the event that the administrator is unable to issue the license within the thirty-day time period, the administrator shall provide a report to the license applicant stating the reasons why the license will not or has not been issued within the prescribed time. The report shall also provide an estimate of time for completion of the licensing process.

(7) The shooting sports facility operating license issued under this chapter shall authorize only those shooting types that have been specifically applied for and that are identified in the license. The addition of new shooting types or the addition of a new range or ranges for existing shooting types at a shooting sports facility shall require amendment of the existing license before any such new shooting type is allowed. This section shall not relieve the applicant of any obligation to obtain any other required business license, land use, fire safety, or building permits or approvals, except shooting sports facilities in operation prior to the effective date of this chapter shall not be required to seek new land use, fire safety or building permits solely for issuance of a license. All facilities licensed under this subsection must conform to or abide by the City of Redmond's business license requirements as described in Chapter 5.04 RMC.

(8) This chapter shall not apply to shooting sports facilities owned or operated by any instrumentality of the United States, State of Washington, or a political subdivision of the State of Washington.

(Ord. 2546 § 2 (part), 2010; Ord. 2485 § 1 (part), 2009; Ord. 2122 § 1, 2002; Ord. 2120 § 1 (part), 2002)

## Chapter 12.14

### TELECOMMUNICATIONS

#### Sections:

|  |                                    |   |
|--|------------------------------------|---|
| Article I. General Provisions  | 12.14.560                          | Removal of Unauthorized Telecommunications Facilities.                            |
| 12.14.010 Purpose.   | 12.14.570                          | Emergency Removal or Relocation of Telecommunications Facilities.                 |
| 12.14.020 Definitions.   | 12.14.580                          | Damage to Telecommunications Facilities.  |
| <b>12.14.030 Business License Required.</b>  | 12.14.590                          | Restoration of public ways, other ways, and City Property.                        |
| 12.14.040 Application to Existing Franchise Ordinances, Agreements, Leases, and Permits -- Effect of Other Laws. | 12.14.600                          | Duty to Provide Information.  |
| 12.14.050 Relief.  | 12.14.610                          | Leased Capacity.  |
| 12.14.060 Other Remedies.  | 12.14.620                          | Insurance.  |
| 12.14.070 Fees and Compensation Not a Tax.   | 12.14.630                          | General Indemnification.  |
| 12.14.075 Single Master Permit.  | 12.14.640                          | Security Fund.  |
| Article II. Master Permits   | 12.14.650                          | Restoration/Performance/Warranty Bond.  |
| 12.14.080 Master Permit.   | 12.14.660                          | Coordination of Construction Activities.  |
| 12.14.090 Entire City.   | 12.14.670                          | Assignments or Transfers of Grant.  |
| 12.14.100 Master Permit Application.   | 12.14.680                          | Transactions Affecting Control of Grant.  |
| 12.14.110 Approval/Denial of Master Permit.  | 12.14.690                          | Revocation or Termination of Grant.   |
| 12.14.120 Appeal of Director's Decision.   | 12.14.700                          | Notice and Duty to Cure.  |
| 12.14.130 Term of Master Permit.   | 12.14.710                          | Hearing.  |
| 12.14.140 Compensation to the City.  | 12.14.720                          | Standards for Revocation or Lesser Sanctions.                                     |
| 12.14.150 Repealed.  | 12.14.730                          | Incorporation by Reference.   |
| 12.14.160 Renewal of Master Permit.  | 12.14.740                          | Notice of Entry on Private Property.  |
| 12.14.170 Standards for Renewal of Master Permit.  | 12.14.750                          | Safety Requirements.  |
| 12.14.180 Obligation to Cure as a Condition of Renewal.  | 12.14.760                          | Repealed.   |
| 12.14.185 Pre-application Conference.  | 12.14.770                          | Responsibilities of the Owner.  |
| Article III.   | 12.14.780                          | Additional Ducts or Conduits.   |
| 12.14.190 –  | Article VI. Construction Standards |   |
| 12.14.280 Repealed.  | 12.14.800                          | General Construction Standards.   |
| Article IV. Facilities Lease   | 12.14.810                          | Right-of-Way Use Permit or Small Cell Permit Required.                            |
| 12.14.290 Facilities Lease.  | 12.14.820                          | Construction Codes.   |
| 12.14.300 Lease Application.   | 12.14.830                          | Applications.   |
| 12.14.310 Determination by the City.   | 12.14.840                          | Engineer's Certification.   |
| 12.14.320 Term of Facilities Lease.  | 12.14.850                          | Traffic Control Plan.   |
| 12.14.330 Interference with Other Users.   | 12.14.860                          | Issuance of Permit.   |
| 12.14.340 Repealed.  | 12.14.870                          | Appeal of Director's Decision.  |
| 12.14.350 Repealed.  | 12.14.880                          | Compliance with Right-of-Way Use Permit or Small Cell Permit.                     |
| 12.14.360 Compensation to the City.  | 12.14.890                          | Display of Right-of-Way Use Permit or Small Cell Permit.                          |
| 12.14.370 Amendment of Facilities Lease.   | 12.14.900                          | Survey of Underground Telecommunications Facilities.                              |
| 12.14.380 Repealed.  | 12.14.910                          | Repealed.   |
| 12.14.390 Obligation to Cure as a Condition of Renewal.  | 12.14.915                          | Noncomplying Work.  |
| Article V. Conditions of Master Permits  | 12.14.920                          | Completion of Construction.   |
| 12.14.400 Purpose.   | 12.14.930                          | Record Drawings.  |
| 12.14.410 Non-Exclusive Grant.   | 12.14.940                          | Restoration After Construction, Installation, Maintenance, Repair or Replacement. |
| 12.14.420 Rights Granted.  | 12.14.950                          | Landscape Restoration.  |
| 12.14.430 Fee for recovery of City costs.  | 12.14.960                          | Construction Surety.  |
| 12.14.440 Repealed.  | 12.14.970                          | Above-Ground Telecommunications Facilities.                                       |
| 12.14.450 Acceptance.  | 12.14.980                          | Severability.   |
| 12.14.460 Police Power.  | Article VII. Small Cell Permits    |   |
| 12.14.470 Rules and Regulations by the City.   | 12.14.990                          | Master Permit Required.   |
| 12.14.480 Location of Telecommunications Facilities.   | 12.14.1000                         | Small Cell Permit application contents.   |
| 12.14.490 Compliance with One-Number Locator Service.  | 12.14.1010                         | Small Cell Permit application completeness review.                                |
| 12.14.500 Interference with the public ways.   | 12.14.1020                         | Review process.   |
| 12.14.510 Damage to Property.  | 12.14.1030                         | Facilities Lease for Small Cell Facilities.                                       |
| 12.14.520 Notice of Work.  | 12.14.1040                         | Shorelines and Critical Areas.  |
| 12.14.530 Maintenance of Telecommunications Facilities.  | 12.14.1050                         | Consolidated Permit.  |
| 12.14.540 Relocation or Removal of Telecommunications Facilities.  | 12.14.1060                         | Modifications to Small Cell Facilities.   |
| 12.14.550 Building Moving.   |                                    |   |

#### 12.14.030 Business License Required.

A City of Redmond Business License as issued under the provisions of Chapter 5.04 RMC, shall be required, and all other terms and conditions of this Chapter must be adhered to by all Telecommunications providers.

(Ord. 2965 § 2 (part), 2019; Ord. 2925 § 2 (part), 2018; Ord. 2175 § 1 (part), 2003).

**Redmond New Zoning Code**

**ARTICLE VII**

**DEFINITIONS**

**RZC 21.78**

**DEFINITIONS**

**H DEFINITIONS**

**Home Business.** A business activity which results in a product or service and is conducted in whole or in part on a residential premises and is clearly subordinate to use of the premises as a residence. Home business does not include any business activity relating to marijuana.

(Ord. 2744) Effective on: 6/28/2014

**Redmond Community Development Guide**

**20C**

**Land Use Regulations**

**20C.30.15**

**Residential Zones**

**20C.30.15-010 Purpose.**

The purpose of this division is to describe the desired intent for development in each residential zone of Redmond. The zones range in character and intensity from rural to semi-rural, suburban and urban. The intent of each zone is based on the policies contained in the City of Redmond Comprehensive Plan (RCDG Title 20B) and the Comprehensive Land Use Designations as defined in Policies LU-32 through LU-35 of RCDG Title 20B. To complement the primarily residential nature of these zones, churches, schools, parks, and home businesses, as well as a limited number of other uses are also allowed in residential zones. (Ord. 2126; Ord. 1901)

**20C.30.60**

**Home Business.**

**20C.30.60-010 Purpose.**

The purpose of the home business regulations is to allow for limited commercial activity within residences while ensuring that all commercial activity remains incidental to the residential use and does not interfere with the residential character of the neighborhood through noise, traffic, safety hazards, or other public nuisances that may be generated by the commercial activity.

(Ord. 1901)

### **20C.30.60-020 Applicability.**

Home businesses are allowed in all residential zones of the City as an accessory use to an existing dwelling unit. A business license shall be required for all Redmond Home Occupation Businesses~~home businesses~~. The Planning Director shall act as the final approval authority for all home business license applications. In addition, the Planning Director may impose conditions to mitigate any potential adverse impacts on surrounding uses and may consider the need to limit the hours of operation of a home business.

(Ord. 1901)

### **20C.30.60-030 Requirements.**

The following standards shall apply to all home businesses. An applicant wishing to apply for a business license for a home business must demonstrate compliance with these standards prior to obtaining a business license.

- (1) Location. A home business shall be carried on wholly within the principal building or within an accessory structure. No home business nor any storage of goods, materials, or products connected with a home business shall be allowed outside of the principal building or accessory structure, except as allowed for family day care providers. Where an accessory dwelling unit exists, a home business may be conducted in either the primary dwelling unit or the accessory dwelling unit, but not both.
- (2) Number. Any number of home businesses may be conducted within any single dwelling unit, including an accessory dwelling unit and all accessory structures, provided that the combined impacts of any and all businesses do not exceed the limits set forth in this section.
- (3) Size. No more than 25 percent of the gross floor area of the principal dwelling unit may be used for the home business. In the case of home businesses being conducted within accessory structures or detached accessory dwelling units, there shall be no size restriction placed upon the usable area for the home business.
- (4) Residency. A home business must be conducted by a family member who resides in the dwelling unit. Floor space in either the primary dwelling unit or an accessory structure may not be rented out to persons not residing within the primary dwelling unit or accessory dwelling unit for business purposes. No more than one person outside the family group that resides on the premises shall engage in any business located on the premises.
- (5) Restricted Materials. No toxic, explosive, flammable, combustible, corrosive, etiologic, radioactive, or other restricted materials shall be used or stored on the site.
- (6) Maintaining Residential Character. The business shall be conducted in a manner which will not alter the normal residential character of the premises by exterior alteration of the property, expansion of parking, construction, creation of a separate entrance, the use of color, materials, lighting, signs (other than on the applicant's vehicle), exterior storage of materials, goods or merchandise, or by the emission of sound, electric interference, vibration, dust, glare, heat, smoke, odors or liquids.
- (7) Business Traffic. Visitors, customers, and/or deliveries shall be limited to two per hour. In any case, no combination of visitors, customers, and/or deliveries may exceed a total of eight per day.
- (8) Vehicles. Vehicles larger than 10,000 pounds gross weight shall not be operated out of the premises or park on the property or adjacent streets. No more than one vehicle used in the business may be parked on the premises or operated out of the premises.
- (9) Parking. The home business shall not displace or impede the use of required parking spaces for primary or accessory dwelling units.
- (10) Utility Demand. Utility demand (water, sewer, or garbage) shall not exceed normal residential levels.
- (11) Applicable Codes. Structures must meet City building, construction, fire and land use regulations.

(12) Motor Vehicle-Related Home Businesses.

- (a) Office-only activities for motor vehicle-related uses may be allowed as home businesses, provided all other requirements of this section are met.
- (b) Office-only motor vehicle-related home businesses and stock-in-trade within the residence may be allowed, provided that the following activities related to the office use are performed at other locations: washing and waxing, paint striping and detail application, window repair or replacement, and repairing and tuning of boats.
- (c) Except as provided in subsections (9) and (12)(b) of this section and for businesses legally licensed as such within the City of Redmond as of June 14, 1995, no motor vehicle-related businesses shall be allowed as home businesses, including, but not limited to: auto, truck, or heavy equipment repair; body work, welding, detailing, or painting; or taxicab, van shuttle, limousine, or other transportation services.

(13) Family Day Care Providers.

- (a) Family day care providers are permitted as home businesses. All other day care providers are prohibited in all residential zones except the R-20 and R-30 zones.
- (b) Family day care providers shall obtain a business license and maintain the City of Redmond license as long as the use operates.
- (c) The family day care provider shall not care for more than 12 children at any time.
- (d) Family day care facilities are required to adhere to all standards prescribed in this section for home businesses, except that:
  - (i) Family day care facilities are exempt from the limitations on business traffic to and from the facility as specified in subsection (7) of this section;
  - (ii) The amount of gross floor area within the principal dwelling unit that may be devoted to the family day care business shall be the minimum number of square feet required by the State, or 25 percent of the total gross floor area, whichever is the greater.
  - (iii) Family day care providers may have two additional employees on the premises at a time outside the family group that reside on the premises engaged in the family day care home business.
- (e) Family day care providers may operate from 5:30 a.m. to 9:00 p.m.
- (f) Family day care providers shall comply with all building, fire, safety, and health codes.
- (g) Family day care providers shall obtain all required state approvals. The State shall certify that the proposed family day care provider will have a safe passenger-loading area. The family day care provider shall provide the City with a copy of the state license.

(Ord. 2401; Ord. 1901)