



## Memorandum

**Date:** 2/10/2026

**Meeting of:** Committee of the Whole - Finance, Administration, and Communications

**File No.** CM 26-020

**Type:** Committee Memo

**TO:** Committee of the Whole - Finance, Administration, and Communications

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Finance	Kelley Cochran	425-556-2748
---------	----------------	--------------

**DEPARTMENT STAFF:**

Finance	Haritha Narra	Deputy Finance Director
Finance	Hailey Zurcher	Financial Planning Manager

**TITLE:**

2027-2028 Council Budget Calendar

**OVERVIEW STATEMENT:**

At the beginning of each budget process, the Council is asked to approve a budget calendar that details the dates and activities that will occur up to and including budget adoption in late 2026. Staff is proposing the Council budget calendar be adopted at the March 3, 2026, Council business meeting.

☒ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**

☒ **Provide Direction**

☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
N/A
- **Required:**  
Per the City of Redmond's Long-Range Financial Strategy, each biennial budget cycle begins with Council's adoption of a budget calendar that outlines the timeline for key milestones.
- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

**Date:** 2/10/2026

**Meeting of:** Committee of the Whole - Finance, Administration, and Communications

**File No.** CM 26-020

**Type:** Committee Memo

The attached timeline was developed taking into consideration comments received last biennium regarding the fall schedule for Council review and deliberations, the need to focus on the quality performance measures and reporting, and the anticipated workload impacts associated with World Cup activities. The timeline incorporates the Community Results Team process, including updates to the City's budget outcome maps and the evaluation of city programs and priorities. Other notable activities include completion of significant updates to the Long-Range Financial Strategy and Fiscal Policies, as well as development of a comprehensive Performance Report. The budget development process will continue to include a community budget questionnaire and provide an additional public hearing beyond those legally required.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**

For community outreach and involvement for the 2027-2028 budget process, Community Results Team work is anticipated to take place in Q1 and Q2 2026.

- **Outreach Methods and Results:**

N/A

- **Feedback Summary:**

N/A

**BUDGET IMPACT:**

**Total Cost:**

N/A

**Approved in current biennial budget:**

☐ Yes

☐ No

☒ N/A

**Budget Offer Number:**

N/A

**Budget Priority:**

Strategic and Responsive

**Other budget impacts or additional costs:**

☐ Yes

☐ No

☒ N/A

*If yes, explain:*

N/A

**Funding source(s):**

N/A

**Budget/Funding Constraints:**

N/A

☐ Additional budget details attached

**COUNCIL REVIEW:**

---

**Date:** 2/10/2026

**Meeting of:** Committee of the Whole - Finance, Administration, and Communications

**File No.** CM 26-020

**Type:** Committee Memo

---

**Previous Contact(s)**

Date	Meeting	Requested Action
N/A	N/A	N/A

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
3/3/2026	Business Meeting • <i>Adoption of the Council Budget Calendar</i>	Approve

**Time Constraints:**

The development of the 2027-2028 budget encompasses most of 2026 and requires considerable Council time during FAC meetings, study sessions, business meetings, and special meetings. Council approval of the budget calendar ensures the budget process can proceed in a timely manner.

**ANTICIPATED RESULT IF NOT APPROVED:**

The Council is required to hold public hearings on the proposed budget and to review and adopt a budget, which can only be accomplished by developing a budget calendar.

**ATTACHMENTS:**

Attachment A: Draft 2027-2028 Council Budget Calendar