

**TO:** Members of the City Council  
**FROM:** Councilmembers Stuart, Nuevacamina, and Kritzer

**ASSISTING DEPARTMENT STAFF:**

Executive	Cheryl Xanthos	City Clerk
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**TITLE:**

Draft 8<sup>th</sup> Amendment to the Council Rules of Procedure

**OVERVIEW STATEMENT:**

Per Council direction in December 2025, Councilmembers Stuart, Nuevacamina, and Kritzer worked with the Clerk’s office to prepare amendments to the Rules of Procedure on selected topics. The approved topics included issues of attendance, subcommittee management, and procedures for filling Council vacancies.

This study session time is being held in the event that further topics of deliberation are identified at the March 3 Committee of the Whole. If no topics are identified at the March 3 Committee of the Whole, then this discussion will not proceed.

**Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

**Receive Information**                       **Provide Direction**                       **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Council Rules of Procedure
- **Required:**  
N/A
- **Council Request:**  
December 9, 2025 study session – Council Talk Time
- **Other Key Facts:**  
At the February 24, 2026 study session, Council reviewed a matrix of the proposed changes. The decisions made during that conversation are reflected in the attached and updated matrix. The Council met during the March 3 Committee of the Whole to identify any further topics of deliberation.

**OUTCOMES:**

The intent of these amendments is to integrate improvements to Council management and accountability, including the subcommittee management which Council provided direction for at its February 2025 retreat.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**  
N/A

**Approved in current biennial budget:**       Yes       No       N/A

**Budget Offer Number:**  
N/A

**Budget Priority:**  
N/A

**Other budget impacts or additional costs:**       Yes       No       N/A  
*If yes, explain:*  
N/A

**Funding source(s):**  
N/A

**Budget/Funding Constraints:**  
N/A

Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
2/10/2026	Committee of the Whole - Finance, Administration, and Communications	Provide Direction

2/24/2026	Study Session	Provide Direction
3/3/2026	Committee of the Whole - Planning and Public Works	Provide Direction

**Proposed Upcoming Contact(s)**

<b>Date</b>	<b>Meeting</b>	<b>Requested Action</b>
4/7/2026	Business Meeting	Approve

**Time Constraints:**

N/A

**ANTICIPATED RESULT IF NOT APPROVED:**

N/A

**ATTACHMENTS:**

N/A