

Attachment A: Additional Background Information/Description of Proposal

City staff uses on-call engineering consultants in several disciplines to supplement the capabilities of Redmond staff. This work includes tasks such as capital project design, program development, peer review of private development project submittals, and field inspections.

Each contract is purposefully written with a broad scope of work since project needs may vary and staff want to retain flexibility in responding to the needs of the community. The work will be conducted using “task orders” with specific scopes of work. Funding for specific task orders will be taken from the appropriate project or department budget accounts that are already authorized by Council.

These limited-term contracts are for not-to-exceed amounts noted in the table below for each discipline. Staff anticipates using these contracts to support numerous upcoming program and project needs within the Public Works Department. Examples are capital improvement program (CIP) project design and construction support, pavement testing and design, structural analysis and design, emergency response, and peer review of private developer submittals and designs.

On-Call Contracts

Discipline	2022-2025 Not To Exceed Contract Amounts	Selected Firms
Structural Engineering	\$600,000	V+M Structural Design
Structural Engineering	\$1,000,000	KPFF
Transportation Engineering	\$1,000,000	Perteet
Transportation Engineering	\$600,000	Parametrix

Consultant Selection Process

Two firms were selected for each discipline based on the anticipated complexity of work and dollar amounts proposed for each contract. Firms were selected using a request for qualifications (RFQ) advertisement. Consultant qualifications were then reviewed and rated by staff to select the most qualified firm(s) to provide consulting services in each discipline.

After selection, negotiations determined fair and reasonable consultant rates for the work, using the City’s consultant fee negotiation guidelines worksheets. The general scopes and consultant rates were then incorporated into standard Consultant Agreements.